



# Trustees' Annual Report for the period

|      |  |                   |       |      |    |  |  |                  |       |      |
|------|--|-------------------|-------|------|----|--|--|------------------|-------|------|
| From |  | Period start date |       |      | To |  |  | Period end date  |       |      |
|      |  | 1 <sup>st</sup>   | April | 2024 |    |  |  | 31 <sup>st</sup> | March | 2025 |

## Section A Reference and administration details

|                                    |                           |
|------------------------------------|---------------------------|
| Charity name                       | Brent Chinese Association |
| Other names charity is known by    |                           |
| Registered charity number (if any) | 1193993                   |
| Charity's principal address        | Unit 206, China House     |
|                                    | 401 Edgware Road          |
|                                    | London                    |
| Postcode                           | NW2 6GY                   |

### Names of the charity trustees who manage the charity

|    | Trustee name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Dr Etheldreda Kong | Chair           |                                   |                                                               |
| 2  | Ms Mei Wu          |                 |                                   |                                                               |
| 3  | Mrs Irene Pek Liau |                 |                                   |                                                               |
| 4  |                    |                 |                                   |                                                               |
| 5  |                    |                 |                                   |                                                               |
| 6  |                    |                 |                                   |                                                               |
| 7  |                    |                 |                                   |                                                               |
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| 9  |                    |                 |                                   |                                                               |
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| 12 |                    |                 |                                   |                                                               |
| 13 |                    |                 |                                   |                                                               |
| 14 |                    |                 |                                   |                                                               |
| 15 |                    |                 |                                   |                                                               |
| 16 |                    |                 |                                   |                                                               |
| 17 |                    |                 |                                   |                                                               |
| 18 |                    |                 |                                   |                                                               |
| 19 |                    |                 |                                   |                                                               |
| 20 |                    |                 |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

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### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

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|  |
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## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                  |
|---------------------------------------------------------------------|------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution     |
| How the charity is constituted<br>(eg. trust, association, company) | Foundation Model |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed        |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

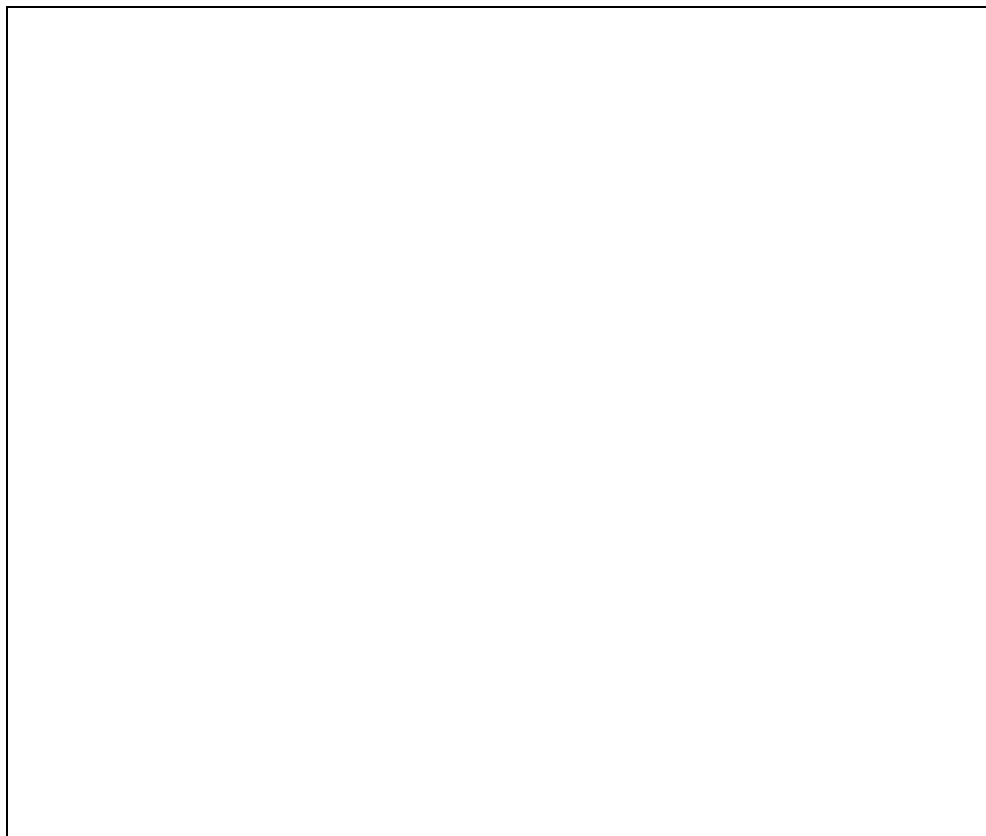
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The objects of the CIO are:</p> <ol style="list-style-type: none"> <li>1) To advance the education of the public in Chinese history, art, culture and traditions</li> <li>2) To relieve poverty, sickness and distress particularly amongst members of the Chinese community in Brent</li> <li>3) To provide or assist in the provisions of facilities for recreation and other leisure time occupation for inhabitants of Brent in the interests of social welfare and with the object of improving their conditions of life</li> </ol> |
| <p>The CIO:</p> <ul style="list-style-type: none"> <li>• provides health checks, support services and advice</li> <li>• gives health talks</li> <li>• acts as a resource</li> <li>• helps in translating and interpreting in Mandarin/Cantonese/English</li> <li>• provides art and cultural events to our communities</li> <li>• provides activities to our communities to improve their health &amp; wellbeing</li> </ul>                                                                                                                 |

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

We had a successful year delivering events and activities in line with our objectives.

We provided befriending, signposting and translating / interpreting services to local hospitals and mental health services as well as DWP.

Park walks: We arranged 3 park walks

Canal Walks: 2 canal walks

Organised visit to the British Library to see the exhibition "A silk Road Oasis" and to the British Museum which was running a similar theme.

Visit to Victoria & Albert Museum

Visit to Wembley Stadium: For many, it was their first time inside a football stadium

Watch football matches: Our seniors watched live football matches for the first time at Wembley Stadium. One of the matches they attended was the Lionesses vs Spain.

Tai Chi classes: Tai Chi for Beginners, a series of 8 sessions

"We wear Heritage" Project- introducing the public to various Chinese and East and South East Asian's (ESEA) traditional costumes- origins of the costumes, adaption and evolution of the traditional costumes with the Diaspora journeys to the fashion as we now know. Volunteers paraded the costumes to the diverse communities

Community get-together newtworking lunches

Arts & Crafts workshops: Chinese jewellery, beading and knotting

Cookery classes including dumpling making

Celebration of International Women's Day to appreciate the contribution women make

Mooncake Festival in a local community hub

Cancer awareness and promoting national cancer screening programmes: We ran workshops in various sites in the borough.

We provided health talks including mental health, dementia, diabetes, heart disease in local church centres

Chinese/Lunar New Year celebration with the communities

ESEA Mental Health Awareness Football Tournament

2 programmes of after school football activities for children

Our events and activities were well received with good attendance from the Chinese communities as well from other diverse communities

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We keep £2000 aside as reserve

**Details of any funds materially in deficit**

nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

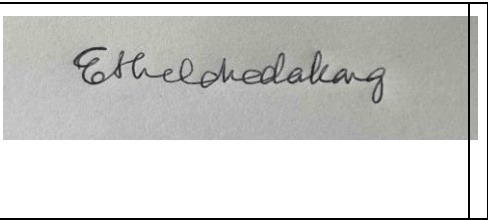
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Dr Etheldreda Kong

Position (eg Secretary, Chair, etc)

Chair

**Date**

31 December 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Brent Chinese Association

No (if any)

## Receipts and payments accounts

CC16a

|                        |           |    |           |
|------------------------|-----------|----|-----------|
| For the period<br>from | 01-Apr-24 | To | 31-Mar-25 |
|------------------------|-----------|----|-----------|

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest £ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|-------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                           |                                         |                                        |                                 |                               |
| Donation                                              | 2,217                                     | -                                       | -                                      | 2,217                           | 1,364                         |
| Grants received                                       | 21,648                                    | -                                       | -                                      | 21,648                          | 11,000                        |
| Sundry income                                         | 405                                       | -                                       | -                                      | 405                             | 31                            |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b> (Gross income for AR)                | 24,270                                    | -                                       | -                                      | 24,270                          | 12,395                        |
| <b>A2 Asset and investment sales, (see table).</b>    |                                           |                                         |                                        |                                 |                               |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | 24,270                                    | -                                       | -                                      | 24,270                          | 12,395                        |
| <b>A3 Payments</b>                                    |                                           |                                         |                                        |                                 |                               |
| Events & Activities                                   | 10,055                                    | -                                       | -                                      | 10,055                          | 4,319                         |
| Computer, mobile phone & website costs                | 962                                       | -                                       | -                                      | 962                             | 282                           |
| Insurance                                             | 96                                        | -                                       | -                                      | 96                              | 96                            |
| Subscription                                          | 36                                        | -                                       | -                                      | 36                              | -                             |
| Events/Activities Equipments                          | 1,726                                     | -                                       | -                                      | 1,726                           | 106                           |
| Travel & Parking                                      | 170                                       | -                                       | -                                      | 170                             | -                             |
| Sundry costs                                          | 412                                       | -                                       | -                                      | 412                             | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | 13,457                                    | -                                       | -                                      | 13,457                          | 4,803                         |
| <b>A4 Asset and investment purchases, (see table)</b> |                                           |                                         |                                        |                                 |                               |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | 13,457                                    | -                                       | -                                      | 13,457                          | 4,803                         |
| <b>Net of receipts/(payments)</b>                     | 10,813                                    | -                                       | -                                      | 10,813                          | 7,592                         |
| A5 Transfers between funds                            | -                                         | -                                       | -                                      | -                               | -                             |
| A6 Cash funds last year end                           | -                                         | -                                       | -                                      | 26,893                          | 19,301                        |
| <b>Cash funds this year end</b>                       | 10,813                                    | -                                       | -                                      | 37,706                          | 26,893                        |

Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds                                               | bank                                                   | 37,706                             | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                | 37,706                             | -                                | -                               |
|                                                             | (agree balances with receipts and payments account(s)) | Agreement Error                    | OK                               | OK                              |
|                                                             |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| B2 Other monetary assets                                    |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
| B3 Investment assets                                        |                                                        |                                    | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| B4 Assets retained for the charity's own use                |                                                        | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| B5 Liabilities                                              |                                                        | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                              | Print Name                         | Date of approval                 |                                 |
|                                                             | Etheldreda Kong                                        | Dr Etheldreda Kong                 | 31-Dec-25                        |                                 |
|                                                             |                                                        |                                    |                                  |                                 |