



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2022 to 31 December 2022

Charity name: **STEP Bible**

Charity registration number: **1193950**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to provide cost-free education concerning the Bible, for the public benefit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Trustees and other volunteers have continued to maintain and develop the datasets and facilities at STEP Bible.org and help those using them. These activities have been coordinated by the trustees by linking with volunteers through Slack, email and video links.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Allowing free online access to high-quality Bible study tools in 50 gateway languages benefits the Christian church in countries with limited access to education and scholarship.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers in several countries develop and maintain STEP Bible's resources at zero cost, according to their various skillsets.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the previous year significant work has been done on various projects including: - disambiguation of vocabulary tagging - search selection linked to disambiguated vocabulary - tagging of LXX datasets - development of auto-tagging routines - developing automatic versification of non-standard Bibles - setting up caching using CloudFlare servers - SEO tagging and landing pages

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	All costs have been covered
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO holds no reserves
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	The CIO has no salary expenses and so does not need a winding up reserve.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donation by a trustee to cover the server costs, which is the only cost the CIO incurs.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointment on recommendation by existing trustees and ratification with a ballot of members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The operational structure of the CIO can be found in the "Rules governing the Charitable Incorporated Organisation known as: STEP Bible (Scripture Tools for Every Person)" at TinyURL.com/SB-AimsRules2021
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	STEP Bible
Other name the charity uses	Scripture Tools for Every Person
Registered charity number	1193952
Charity's principal address	33 Bramley Way Hardwick Cambridge CB23 7XD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Instone-Brewer			
2	Mark T. Cannon			
3	Patrick Tang			
4	Kevin Weeks			
5	Dan Bennett		11 March 2022	
6				
7				
8				
9				
10				
11				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Instone-Brewer	
Position (eg Secretary, Chair, etc)	Chair of trustees	
Date	21/5/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
STEPBIBLE (SCRIPTURE TOOLS FOR EVERY PERSON)

No (if any)
1193950

Receipts and payments accounts

CC16a

For the period
from

Period start date
1 Jan 2022

To

Period end date
31 Dec 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations (pledged to meet expenses)	308	-	-	308	228
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	308	-	-	308	228
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	308	-	-	308	228
A3 Payments					
CloudFlare subscription	232	-	-	232	176
AWS subscription	76	-	-	76	52
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	308	-	-	308	228
A4 Asset and investment purchases, (see table)					
none	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	308	-	-	308	228
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	none	-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details			
	none	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details			
	none		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
	none		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details			
	none		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Instone-Brewer	14-Jan-23	