



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2023		30	06	2024

Section A Reference and administration details

Charity name Swaffham and District Lions Club (CIO)

Other names charity is known by

Registered charity number (if any) 1193924

Charity's principal address c/o 4 Roman Crescent

Swaffham

Norfolk

Postcode

PE37 7TN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Merchant	President		
2	Peter Young	Secretary		
3	Adrian Adcock	Treasurer	July to September	
4	Nicolas Ashford			
5	Rodney Goddard			
6	Anthony Lakey			
7	Nicola Claxton	Treasurer	September to date	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Association Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Volunteer Vetting and Voting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The club is part of Lions Clubs International which has in excess of 1.4 million members across over 200 countries. Within the structure of our CIO we have a branch club known as Swaffham Lioness Lions Branch Club. It has its own officers one of whom is a member of the parent Lions Club and acts as liaison between the branch and the main club.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the club are such purposes as are exclusively charitable in England & Wales, including in particular:

- 1) The advancement of citizenship
- 2) Promoting the voluntary sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities.
- 3) Promoting volunteering

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

4) The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief. 5) The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues. 6) Promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment 7) Promoting community participation in healthy recreation.
1) Citizenship: We have sponsored local student who will be attending World Scout Jamboree during 2023. We also helped to get a new playgroup off the ground at a local church by donating towards the purchase of equipment and also helped a local family raising monies for a life changing operation for their son the cost of which could not be funded by the NHS. On behalf of the Wayland Show Committee, we manned the pay booths for its annual show, also promoting “Guardian Angel” wrist bands to parents attending with young children. 2) We have continued to enjoy good relationship with local authorities, other agencies including the Iceni Partnership and other charitable organisations. We worked with Meadow House with their fundraising and were able to donate £500 to them and in particular their wonderful work with MS patients. 3) Promoting Volunteering: The club has promoted volunteering at fundraising events and also by holding a promotional/information morning on Swaffham Market Place in November 2023 and May 2024 4) Relief of Poverty: The club continues to be heavily involved with the work of Mid Norfolk Foodbank. Every Monday, members of our club transport donations of food from local supermarkets and churches from Swaffham to Dereham for sorting returning with boxes of food for singles, couple and families for distribution by the staff at the Mid Norfolk Foodbank outlet in Swaffham to those in need in the town and the surrounding villages. We have also been involved with In store collections for the Mid Norfolk Foodbank at our local Tesco Branch. Both our Lions and Lioness Ladies organised fundraising events for the Children In Need Appeal raising £668 between them. £400 was also raised by a quiz night plus a collection of new born equipment was made to “ Baby Basics” a local venture supporting new mothers of all ages in the area in need with starter packs 5) Advancement of Health: Lions “Message in a Bottle” has been promoted at various events and again we have organised events to publicise Diabetes and Sight Issues. We have continued to collect used spectacles from local surgeries and opticians with around 2500 pairs being delivered by us to the Lions Club HQ in Birmingham for grading and sorting for eventual use in Third World Countries. We have also supported Macmillan, with a coffee morning and donation. 6) Environment – Again our Lioness Ladies Branch Club have been involved with litter collection during the year. 7) Promoting Community Participation in healthy recreation: We organised Pancake Day races for the local Primary and Junior Schools in our town

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Achievements and performance

- a) Over 2500 pairs of spectacles collected from local surgeries, opticians and local Tesco forwarded to Birmingham Lions for sorting and transmission to a French company where they are graded and forwarded to Third World Countries.
- b) Approximately £1400 raised by raffling off Easter Eggs in local pubs and clubs – 25 eggs in all were raffled.
- c) Our Lioness Lions Branch club raised £400 from a pudding quiz - a quiz where in the interval puddings are served the theme of the quiz questions were in respect of "Baby Boomers" for Baby Basics as seen below, as well as collect many new and preloved items which were suitable for this local charity to make up new baby starter pack for needy mum in the area.



- d) We held our annual Xmas Collections at our local Tesco and Waitrose raising £1300 for Lions Charities, part of this went to funding the annual pensioners Christmas lunch - where over 100 individuals were fed a full Christmas dinner with singing in the afternoon – held with the support of our local high school The Nicholas Hammond Academy.

Achievements and performance

e) Part of this was used to support the local youth theatre with a £250 donation as well as another £250 donation for a new Defibrillator within a redundant telephone box in the town.



f) We held a Diabetes Awareness Day in November at our local Tesco combining this with collection for Children In Need



g) As well as providing transport for the Mid Norfolk Foodbank (as mentioned earlier in the report) we also helped with collections for them at Tesco. We also assisted Tesco with their own Foodbank collections held nationally in all stores in November/December

h) We supported the Royal British Legion Poppy Appeal with donations as well as manning their stall at Tesco for 2 days during the appeal.

i) We received the sum of £450 from the Wayland Show Committee for manning the pay booths at its yearly show and for providing Guardian Angel wrist bands for young children.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is our own fundraising
No actual investment policy – funds raised are either for a specific purpose or for nominated beneficiaries. We do not hold large credit balances.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Peter Young

Full name(s)

PETER RUARD YOUNG

Position (eg Secretary, Chair, etc)

SECRETARY

Date

8/4/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Swaffham and District Lions Club CIO	No (if any) 1193924
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Receipts and payments accounts

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For the period from	Period start date 01/07/2023	To	Period end date 30/06/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Members Subscriptions 23-24	-	1,010	-	1,010	1,150
Charters Jigge receipts	-		-	-	30
Tail Twisting Club Meetings		194	-	194	177
Raffles Club Meetings		257	-	257	253
Donation for help -Wayland Show	450		-	450	750
Gift Aid	-		-	-	561
Changeover Dinner	-	54	-	54	510
Donations	424			424	395
Xmas Party Income	96	867		963	1,480
Bank Charges refund				-	8
Subscriptions in advance 23-24				-	60
Fundraising	2,951	2,193		5,144	5,127
Recycled Ink Cartridges				-	
Buffet - New Zealand Guest	1	249		250	
40th Charter	332	1,936		2,268	
				-	
		-	-	-	-
Sub total (Gross income for AR)	4,254	6,760	-	11,014	10,501
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,254	6,760	-	11,014	10,501

A3 Payments					
Postage	42	-	-	42	-
Charters Jigge Refund					30
Changeover Costs	-	-	-	-	530
Lioness Lions Presidents Allowance	150	-	-	150	150
Insurances	44	-	-	44	78
Leaflets re Diabetes Awareness		-	-	-	14
Xmas Party Costs	-	867	-	867	1,478
40TH Charter Costs	1,936				
Buffet Costs re New Zealand Guests	249				
Almoners Expenses		-	-	-	16
Breckland Council Lottery Licence	20			20	20
Information Commissioners Office	35			35	35
Charters Jigge Cancellation Fee				-	75
Seniors Xmas Party Expenses	504			504	289
Fundraising Expenses	339			339	374
Bank charges	99			99	113
Donations	1,226	665		1,891	5,438
Lions International Dues	818	1,010		1,828	1,867
District 105CE PR	10			10	
Foodbank Mileage Expenses				-	91
Room Hire	-	432	-	432	462
club regalia expenses	26	-	-	26	48
Carriage re Spectacles	47			47	
Gifts	54			54	-
Sub total	5,599	2,974	-	8,573	11,108

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
CCXX R1 accounts (SS)	-	1	-	-	08/04/2025

Sub total	-	-	-	-	-
Total payments	5,599	2,974	-	8,573	11,108
Net of receipts/(payments)	- 1,345	3,786	-	2,441	- 607
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,362	1,620	-	4,982	4,982
Cash funds this year end	2,017	5,406	-	7,423	4,375

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		2,962	3,854	-
		-	-	-
		-	-	-
	Total cash funds	2,962	3,854	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	