



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	26	03	2021		30	06	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Lakey	President		
2	David Merchant	Vice- President		
3	Peter Young	Secretary		
4	Adrian Adcock	Treasurer		
5	Nicolas Ashford			
6	Rodney Goddard		11/04/22 TO 30/06/22	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Dennis Tallon	26/03/21 to 20/03/22

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Association Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Volunteer vetting and voting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The club is part of Lions Clubs International which has in excess of 1.4 million members across in excess of 200 countries. Within the structure of our CIO we have a branch club known as Swaffham Lioness Lions branch club. It has its own officers one of whom is a member of the parent Lions club and acts as liaison between the branch and main club.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Club are such purposes as are exclusively charitable in England & Wales, including in particular:

- 1) The advancement of citizenship
- 2) Promoting the voluntary sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities.
- 3) Promoting volunteering

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- 4) The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief
- 5) The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues
- 6) Promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment
- 7) Promoting community participation in healthy recreation+

- 1) Citizenship:** Sponsorship of local student who will be attending World Scout Jamboree in South Korea in 2023. Organisation of writing Competition involving Year 7 students at the Nicholas Hamond Academy. We also donated monies to Sporle Primary school to purchase commemorative coins for its pupils in connection with Queens Platinum Anniversary.
- 2) Promoting the Voluntary Sector:** Relationships with local authorities, , other agencies such as the Icen Partnership and other charitable organisations have been built upon. For instance, we worked with the Merle Boddy Centre on a fundraising Quiz and were able to donate £1150 to their funds and in particular their work with dementia patients.
- 3) Promoting Volunteering:** A new member has been recruited and the club has promoted volunteering at fund raising events and by attending Social Swaffham, a local volunteer Fair organised by the Icen Partnership.
- 4) Relief of Poverty:** For many years now, the club has been involved quite heavily with the work of the Mid Norfolk Foodbank , based in Dereham, Norfolk but with outlets in both Swaffham and Fakenham. Every Monday, members of our club transport donations of food etc (collected from Tesco and local churches in the main) from Swaffham to Dereham for sorting – they return with boxes of food for singles,couples and families for distribution by the Swaffham Food bank staff to those in need in the town and its surrounding villages. Events have been organised for Children in Need Appeal and the club has made 5 donations to Lions Clubs International Aid Programmes including £2250 to the appeal for Ukrainian refugees.
- 5) Advancement of Health:** Lions "Message in a Bottle" has been promoted at various events. In addition events to publicise Diabetes Awareness and Sight issues have been organised. The club continues to collect used spectacles from local surgeries and opticians and in excess of 2000 pairs have been delivered to the Lions Club of Chichester for sorting and grading for eventual use in Third World Countries. We also supported West Norfolk Riding for the Disabled with a donation of £500.
- 6) Environment** – our branch club has organised litter collection sessions on a regular basis during the year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

1) Specs, Specs and more Specs

Swaffham and District Lions Club (CIO) have collected over 2000 pairs of spectacles this year and one of its members has delivered them to Chichester Lions Club for sorting and grading before being despatched to a French Lions club for distribution to Third World Countries



2) Easter Eggs

For many years, our club has organised a fundraiser where large Chocolate Easter Eggs are placed in pubs and clubs in Swaffham and the local villages. We took a decision this year to limit the number of outlets participating as COVID 19 restrictions had only just been completely removed - £557 was raised for Lions Charities.

3) Merle Boddy Centre

This particular registered charity provides a friendly Day Care Service for people with mental health problems including dementia and other disabilities – it covers Swaffham and the Surrounding areas. . We organised a Coffee Morning with them as partners and beneficiary and were able to present them with a donation of £1150.

4) Swaffham Lioness Lions Branch Club

Part of our overall club but with its own officers and its own fundraising events. Over the year it organised several fundraisers with either local or national organisations as beneficiaries. £240 was donated to Macmillan Cancer, £250 to Children In Need, £120 to Guide Dogs, £250 to Children V Cancer, £450 to MID Norfolk Foodbank and £270 to Diabetes UK . Pictured below are some of the club members involved with the Macmillan Coffee Morning.



5) Annual Xmas party for Seniors

Our thanks to The Nicholas Hamond Academy who provided the hall and catering staff free of charge. Around 100 seniors enjoyed the event which also received a visit from our local MP – Liz Truss.

**6) Xmas Collections**

Nearly £1400 was raised for Lions Charities – collections at our local Tesco stores. Father Xmas in attendance and suitable Xmas music

7) Diabetes Awareness Day

Organised in conjunction with our local Tesco store, it also raised monies For Diabetes UK through a raffle.



Summary of the main achievements of the charity during the year

8) Lions Clubs International Fund – Ukraine Appeal

A very successful quiz raised circa £750 – we made a donation of £1000 with the difference coming from Club charity monies. In addition we received a gift aided donation of £1000 from an ex club member for the appeal.

9) World Sight Day

Lions World Sight Day observed annually on the second Thursday in October is a global event meant to draw attention to blindness and visual impairment. We organised an awareness event in conjunction with Guide Dogs which included the Mayor of Swaffham undertaking a blindfolded walk around the town drawing attention to the challenges faced daily by blind and visually impaired people as they go about their daily business

10) Riding for the Disabled

We made a donation of £500 to the West Norfolk Branch of Riding for the Disabled helping them to recover from loss of income during Covid. Pictured is Lion President Tony Lakey making the presentation



Section E

Financial review

Brief statement of the charity's policy on reserves

Given the problems with Covid 19 over the past 2 years, our fundraising events have been limited and have not really involved any great expenditure. No actual reserves are held – our events are organised taking into consideration what funds are available.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Main source of funds is our own fundraising

Section F

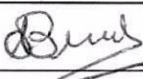
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Adrian Adcock	David Merchant
Position (eg Secretary, Chair, etc)	Treasurer	PRESIDENT
Date	26/9/22	



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For the period from	Period start date 26/03/2021	To	Period end date 30/06/2022
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A2 Asset and investment sales, (see table).					
None	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	7,672	8,792	-	16,464	-
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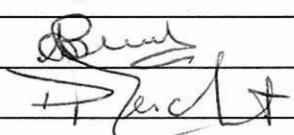
HSBC - Bank Charges	76	-	-	76	-
Breckland Council Lottery Licence	20	-	-	20	-
Information Commissioners Office	35	-	-	35	-
Seniors Xmas Party expenses	416	-	-	416	-
Lions International Dues	96	1,759	-	1,855	-
Meeting Room Hire	8	300	-	308	-
Xmas Party Expenditure	-	1,492	-	1,492	-
Almoners Expenses	10			10	
Social Swaffham Fee	10			10	
Fundraising Expenses	475			475	
Donations	3,120	3,621		6,741	
Insurances	44			44	
				-	
CCXX R1 accounts (SS)	-	1 -	-	-	14/09/2022 -

	-	-	-	-	-
Sub total	4,310	7,172	-	11,482	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,310	7,172	-	11,482	-
Net of receipts/(payments)	3,362	1,620	-	4,982	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,362	1,620	-	4,982	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC	3,050	1,932	-
		-	-	-
		-	-	-
	Total cash funds	3,050	1,932	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ADRIAN ADCOCK	26/9/22
	DAVID MERCHANT	26/9/22

Independent examiner's report to the Trustees of Swaffham and District Lions Club (CIO)

I report to the trustees on my examination of the accounts of Swaffham & District Lions Club CIO for the year ended 30th June 2022

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (Under section 145(5)b of the Charities Act and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination include a review of accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's report

In connection with my report, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any respect, the requirements :
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and comply with the accounting records of the Charities Act have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

W Munn

Name:

WILLIAM MUNN

37 WATSON ROAD

SWAFFHAM

PE37 7XA

5/9/22