

Registered Charity
Number: 1193914

JEN'S SPECIAL PLACE
FINANCIAL STATEMENTS

Period ended
31 MARCH 2025

Phoenix Accountancy and Business Consultancy Limited

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For the period ended 31 March 2025**

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**Trustees Annual Report
For the period ending 31 March 2025**

The Trustees present their report with the independently examined financial statements of Jen's Special Place a registered Charity, for the year ending 31 March 2025.

Reference and Administrative Details of the Charity, its Trustees and Advisers

Name of charity: Jen's Special Place

Charity Registration Number: 1193914

Principal Operating Address: Smoke and Iron
Midland Road
Scunthorpe
North Lincolnshire
DN16 1DQ

Trustees:

Names of Trustees who served during the year were as follows:

Sarah Hopkins	Chair	Appointed 24.03.21
Pauline Akers		Appointed 24.03.21
Deborah Kershaw		Appointed 24.03.21
Jemma Akers-Jacklin		Appointed 24.03.21 Resigned 14.10.24
Emily Goodhand		Appointed 28.11.24

Independent Examiner: Rebecca Triffitt, MAAT
Practice Accountant
Employee of:
Phoenix Accountancy and Business Consultancy Limited
4-6 Roberts Street
Scunthorpe
North Lincolnshire
DN15 6NG

Trustees Annual Report For the period ending 31 March 2025

Bankers:

Lloyds Bank
106 High Street
Scunthorpe
North Lincolnshire
DN15 6HG

Structure, Governance and Management

Governing Document:

The Jen's Special Placed is a registered Charitable Incorporated Organisation governed by its Constitution (foundation model), approved on the 7th March 2021. The organisation was registered with the Charity Commission on 21st March 2021.

Recruitment and appointment of Trustees

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate Trustees in advance of the AGM, which must be 14-day notice period.

First five trustees were appointed for these following terms, and after that all new trustees need to complete a 3-year term.

Jemma Akers-Jacklin	4 Years
Pauline Akers	3 Years
Sarah Hopkins	3 Years
Deborah Bibby	2 Years
Deborah Kershaw	2 Years

Minimum number of trustees is three, with no maximum number.

Trustees Annual Report For the period ending 31st March 2025

Trustee Induction and Training:

New Trustees undergo induction training. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the charity, the structure of the organisation, board of Trustees, general procedures of the organisation. New Trustees are introduced to volunteers and other Trustees and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the business plan, the latest statutory financial statements, Annual Report, and financial reports provided to the board of Trustees. Any additional training required by the new Trustees will be identified during induction and may be requested at any point by new and existing Trustees, where it is considered useful to their role as Trustee.

Organisational Structure:

The board of Trustees manages the Charity and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and minuted. Any trustee may call a meeting; other they meet up quarterly.

Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law, and our own organisations aims and objectives.

Objectives and Activities

Jen's Special Place objects are:

To relieve the needs of bereaved young people, especially but not exclusively through the provision of recreational and leisure activities, provided in the interest of social welfare.

We aim to do this:

- Through planned activities and social evenings, including trips out.
- By bringing bereaved children together
- By providing information and encouraging beneficiaries to share experiences
- Giving emotional and practical support to parents/carers and bereaved family members

Trustees Annual Report For the period ending 31st March 2025

Review of Activities 2024/25

Between April 2024 and March 2025, Jen's Special Place supported a further 80 children and young people aged between 4 and 17 years. We delivered three social events per month, apart from August when we break for the summer, resulting in a total of 33 social sessions during the year.

Sessions were delivered across two age categories: the 11+ age group met once monthly, while two sessions per month were delivered for children aged 10 and under. Social evenings were planned with the differing needs of children in mind and included a variety of craft and game-based activities.

Our July social saw children enjoy a picnic and games in the Lincolnshire Wolds, and alongside regular socials we delivered three trips: a Children's Party at China Rose, Aladdin at the Plowright Theatre, and the Christmas Panto at The Baths Hall.

In December, we held our annual Christmas party, providing gifts and chocolate for all children and young people, alongside a special visit from Mr and Mrs Claus. Food and a children's entertainer were also provided.

Jen's Special Place continued to offer free counselling and one-to-one therapeutic support to 13 children and young people, responding to identified needs. Both Parent Circle Time and Children's Circle Time continued to be facilitated by volunteers and were well attended.

In October, we launched a new parent workshop programme, running as six rolling sessions, each focused on a different theme. These sessions provide psychoeducation to help parents better understand how their child experiences grief and how to support them, while also recognising their own bereavement. Tools, resources, and guidance are provided, including strategies to support parental wellbeing.

During the year, we recruited two new volunteers, increasing our volunteer team to 13.

Plans for Future periods

The main objectives for 2025/26 are:

We plan to secure future funding, including applying for grants such as Children in Need, to cover our core running costs and enable the continued development of our team and services in response to growing community need. Currently, the charity relies on individual giving, business donations, and smaller grants.

**Trustees Annual Report
For the period ending 31st March 2025****Financial Review**Reserves Policy

The charity reserves are currently healthy. At this present time there is no finance reserves policy in place, but have suggested that the charity should aim to keep 3 months running costs at all time

Our Finances

Income for the year is £51,346 (2024 £22,236) (Donations £11,327, Grant £2,000, Legacy Donation £19,641 & fundraising £18,378). Expenditure of £25,232 (2024 £7,707) which has improved our bank/cash overall by £26,114.

Statement of disclosure of information to Independent Examiner

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

Statement of Trustees responsibilities

The Trustees are responsible for preparing a Trustees' Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Jen's Special Place has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

Trustees Annual Report
For the period ending 31st March 2025

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee Declaration

The Trustees declare that they have approved the Trustees Annual Report.
Signed on behalf of the charity's Trustees

P. A. Akers

Pauline Akers
Treasurer of the board of Trustees

Date: 28.01.26

Independent Examiner's Report to the Members of Jen's Special Place

I report on the accounts of Jen's Special Place for the period ending 31 March 2025, which are set out on pages 10 to 13.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

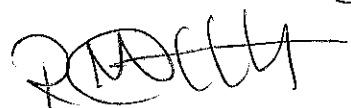
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT
Practice Accountant
Employee of Phoenix Accountancy and Business Consultancy Limited
4-6 Robert Street
Scunthorpe
DN15 6NG

29/1/26


Date:

Receipts and Payments Account For the period ended 31 March 2025

	Notes	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total Funds £	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £
RECEIPTS							
Grants	1	-	2,000	2,000	-	-	-
Donations	2	11,327	-	11,327	14,192	-	14,192
Legacy		19,641	-	19,641	-	-	-
Fundraising		18,378	-	18,378	8,044	-	8,044
		49,346	2,000	51,346	22,236	-	22,236
PAYMENTS							
Wages	3	5,808	-	5,808	-	-	-
Rent		2,134	-	2,134	2,065	-	2,065
Fundraising		6,111	-	6,111	10	-	10
Social Trips		1,200	700	1,900	30	-	30
Social Activities		789	873	1,661	1,223	-	1,223
Social Refreshments		4,857	427	5,284	1,205	-	1,205
Refreshments		40	-	40	21	-	21
Insurance		793	-	793	754	-	754
Licences		236	-	236	196	-	196
Marketing		73	-	73	196	-	196
Stationery & Postage		56	-	56	126	-	126
IT Costs		937	-	937	811	-	811
Payroll Fees & DBS		124	-	124	84	-	84
Training		-	-	-	606	-	606
Christmas Gifts		-	-	-	300	-	300
Equipment		74	-	74	80	-	80
		23,232	2,000	25,232	7,707	-	7,707
Net Surplus/(Deficit for the period)	5	26,114	-	26,114	14,529	-	14,529
Cash and Bank Balance brought forward		34,890	-	34,890	20,361	-	20,361
Cash and Bank Balance carried forward		61,004	-	61,004	34,890	-	34,890

The notes on pages 12 to 13 form part of these financial statements

Statement of Assets and Liabilities
As at 31 March 2025

	Notes	2025 £	2024 £
Monetary Assets			
Lloyds Bank		60,896	34,890
Petty Cash		108	-
Total Monetary Assets		61,004	34,890
Comprising:			
Unrestricted Funds		61,004	34,890
Restricted Funds		-	-
		61,004	34,890

Non-Monetary Assets and Liabilities
Fixed Assets for the Charity's use

Debtors

Trade Debtors

-	-
-	-

Creditors

Trade Creditors

Accounts Fees (Current Year)

-	-
480	-
480	-

These financial statements were approved by the committee on date 28.01.26 and signed on its behalf by:

P. A. Akers

Pauline Akers, Treasurer

The notes on pages 12 to 13 form part of these financial statements.

Notes to the Financial Statements

For the period ended 31 March 2025

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with Charity Commission guidance for a charity of this size.

2 Grants & Donations

	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total Funds £	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £
Ongo Communities	-	2,000	2,000	-	-	-
	-	2,000	2,000	-	-	-

3 Staffing Costs

	2025 Total £
Salaries	4,819
Tax and NI	989
Employers NI Rebate	-
Pension	-
	<u>5,808</u>

1 Employee during 24/25, earning less than £60k pa.

3 Payments to Trustees

During the year no remuneration was paid to any of the Trustees.

There was no reimbursement of travel expenses to Trustees in respect of the year or the prior year.

4 Related Party Transactions

During the year the charity has the following related party transactions with its trustees:

Person Paid	Amount	Details	Related Party & Relationship
J Akers- Jacklin	£5,808	Wages	P Akers - Mother

Notes to the Financial Statements
For the period ended 31 March 2025

5 Restricted Funds

	Opening Balance	Income	Payments	Transfer	Closing Balance
	£	£	£	£	£
Ongo Communities	-	2,000	(2,000)	-	-
	-	2,000	(2,000)	-	-

A brief description of the Restricted Funds is given below:

Ongo Communities provided restricted funding to support the outreach project. Funds to be spent on social activities and refreshments.

6 Taxation

Jen's Special Place is a registered charity. All the Charities' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.