



Jens Special Place

Smoke and Iron, 49 Midland Road, Scunthorpe DN16 1DQ

Charity Number:

1193914

Trustee Report April 23- March 2024

The trustees of Jens Special Place present their annual report and accounts for the year ending 31st March 2024 and confirm they comply with the requirements of the Charities Act 2011.

Our Aims

Our aim is to alleviate children and young people's associated feelings of grief, and loneliness through social- interaction with other bereaved children and young people. Jen's Special Place provides a safe and empathic environment to allow children and young people to freely express the dynamics of grief and explore their feelings, which in turn supports their overall health and wellbeing.

Jens Special place supports children up to the age of 17 years in Scunthorpe and the surrounding areas of North Lincolnshire.

Our Objectives

To relieve the needs of bereaved young people, especially but not exclusively through the provision of recreational and leisure activities, provided in the interest of social welfare.

We aim to do this:

- Through planned activities and social evenings, including trips out.
- By bringing bereaved children together
- By providing information and encouraging beneficiaries to share experiences
- Giving emotional and practical support to parents/carers and bereaved family members

Review of activities and achievements

During April 2023 and March 2024 Jens Special place supported 43 new families, which consisted of 25 children aged between 4-10 and 30 aged between 11-17. We delivered 3 social events per month, apart from July when we had 1 social in the park and a break in August. This meant we delivered 34 socials in total for the year. This was split into 2 age categories, 11+ age group met once monthly and 2 sessions per month were delivered for age 10 and

under. Social evenings are always delivered with the different needs of children in mind by providing a variety of craft and game activities.

Families also enjoyed trips to the Scunthorpe Plowright Theatre and China Rose Restaurant in Bawtry. The 11+ age group had sessions at the local bowling alley in March and September and we started to use Smoke and Iron as a location for our older group due to the group size increasing and the growing cost of bowling being unsustainable. We later moved to the Arc in December 2023, which was a more suitable location as young people told us the space at Smoke and Iron was a bit too cramped and they preferred to use the Arc. The older sessions ran the same as the younger ones however, we do not have circle time and parents are encouraged to stay but do not have to. In May we hosted a workshop with a local florist at our younger socials and also hosted our annual Christmas party in December, where we provided gifts and chocolate for all children and young people. Jens special place provided counselling and 121 therapeutic support free of charge to 10 children and young people and 2 parents in response to young people's needs. Both 'Parent circle time' and 'children's circle time' has continued to go well and has continued to be facilitated by volunteers.

We recruited 3 new volunteers this year with 1 leaving after 3 months due to family commitments.

Future plans

Securing a building to run the charity from a sustainability of the charity as a whole is still our main focus for the Trustees going forward.

Our finances

Over the year we had an income of £14,529 increase in our overall balance, having an income of 22,355.59 and an outgoing of 7,705.79. Our main income has come from donations and from fundraising events. In May 2023 we received a donation of £6,443 from NFU topped up to £10,000 by a family we have supported who carried out a tractor run in memory of their loved one. We also received a donation of £1000 from Humber Heart as well as a donation of £3358 from S Smith Co and Accountants and a £800 from local Sky engineers, both have kindly offered to continue to support us going forward. As well as this we have had individual giving from those who had booked tickets to our first charity ball and two families who raised money by setting themselves a challenge; a mum who did a sky challenge and a young person who did the 3 peaks. Our expenditure consists of room hire and storage costs, social evening costs such as food, drink and craft materials and admin costs.

Our ethos, strategy and policy

We put children and young people at the heart of every decision we make and really listen to our beneficiaries. We have created and implemented policies to ensure the safety and welfare of children and young people as well as volunteers and trustees, these include policies on safeguarding and conflict of interest. We have open communication with other organisations and charities who also share our passion for supporting bereaved children and their families and welcome any collaboration opportunities; believing we can provide better outcomes for beneficiaries by working together.

Born out of grief itself, Jen's Special Place continues to embody a true sense of passion and care for its beneficiaries.

Structure, Governance & management

All trustees give of their time freely and no remuneration were paid in the year. Our trustees are Jemma Akers-Jacklin (chair), Pauline Akers (Treasurer), Sarah Hopkins and Deborah Kershaw. All trustees currently volunteer for the charity alongside their trustee role. All trustees were appointed in March 2021 and meet quarterly to discuss and review services and to reflect on future goals.

Risk management

The Trustees are responsible for the overseeing of the risks faced by Jens Special Place. Detailed considerations of risk are delegated to the Chair of Trustees. Risks are identified, assessed and controls established throughout the year. The main risks that the Trustees have identified and the plans to manage those risks are:

Reputation: In order to prevent any damage to reputation the charity continues to review services and communicate as effectively as possible to our beneficiaries and supporters. We create an open dialogue with beneficiaries in order to gain an insight into their experience in order to help improve our services. We work with local businesses and supporters and show our gratitude via thank you cards and social media posts. We ensure our ethos is adhered to with the right volunteers and trustees in place and maintain our reputation through the upkeep of our website and other outward facing platforms.

Money: To keep running costs down we aim to build and maintain relationships with local business and organisations, who in turn kindly offer their space or services for free or at a reduced cost. We aim to have a strategy in place for fundraising and grant applications in the near future.

Volunteer support: In order to recruit and retain volunteers we aim to have support in place in terms of training and supervision to ensure good volunteer experience. Feedback is also vital when a volunteer leaves or disengages. Good communication is key and a plan to develop a volunteer journey is still being considered. Volunteers are encouraged to attend external training events to enhance their learning and skill set.

Trustee recruitment and training

There must be a minimum of three trustees on the trustee committee in order for the charity to run efficiently and to fulfil the charity's legal obligations. If the number falls below this level the remaining trustees must call a meeting to appoint a new trustee.

Apart from the first trustees, trustee's should be appointed for a minimum of three years and will be appointed at a properly convened meeting. In selecting individuals for the role Trustees should consider the individuals skills, knowledge and experience needed for the administration of the charity.

Opening Balance on 1st April 2023 20,360.79
April

Date	Payment	In	Out	Balance	More Info
03/04/2023	G-suite		9.2	20,351.59	Admin
03/04/2023	Tiger Storage		103.25	20,248.34	Rent
04/04/2023	Lincs Lotto	4		20,252.34	Fundraising
17/04/2023	Box		19.8	20,232.54	Admin
17/04/2023	Morrisons		150	20,082.54	Social
20/04/2023	Trent Valley	100		20,182.54	Donation
21/04/2023	Baptist Church		80	20,102.54	Rent
	Total	104	362.25		

May

Date	Payment	In	Out	Balance	More Info
02/05/2023	G-suite		9.2	20,093.34	Admin
02/05/2023	Tiger Storage		103.25	19,990.09	Rent
03/05/2023	Lincs Lotto	4		19,994.09	Fundraising
16/05/2023	Box		19.8	19,974.29	Admin
16/05/2023	Amazon		3.99	19,970.30	Social
16/05/2023	Baptist Church		80	19,890.30	Rent
17/05/2023	OnlineDBS		12	19,878.30	Admin
17/05/2023	Tesco		51.5	19,826.80	Admin (ink)
22/05/2023	Justgiving	67.87		19,894.67	Fundraising
26/05/2023	NFU	6,443		26,337.67	Donation
30/05/2023	Justgiving	33.93		26,371.60	Fundraising
	Total	6548.8	279.74		

June

Date	Payment	In	Out	Balance	More Info
02/06/2023	Costa		5.7	26,365.90	Admin (meeting)
02/06/2023	G-suite		9.2	26,356.70	Admin
02/06/2023	Tiger Storage		103.25	26,253.45	Rent
05/06/2023	Banana Print		36.9	26,216.55	Admin
07/06/2023	Amazon		9.59	26,206.96	Fundraising
08/05/2023	Argos		45.48	26,161.48	Admin (ink)
12/06/2023	Baptist Church		80	26,081.48	Rent
12/06/2023	Justgiving	67.66		26,149.14	Fundraising
12/06/2023	OnlineDBS		12	26,137.14	Admin
12/06/2023	OnlineDBS		12	26,125.14	Admin
12/06/2023	NSPCC Training		90	26,035.14	Admin
13/06/2023	Lincs Lotto	5		26,040.14	Fundraising
16/06/2023	Amazon		11.99	26,028.15	Social
16/06/2023	Box		19.8	26,008.35	Admin
16/06/2023	Vistaprint		87.9	25,920.45	Admin
16/06/2023	Amazon		6.95	25,913.50	Social
19/06/2023	Lincs Rotary	600		26,513.50	Donation
19/06/2023	Tesco		3.1	26,510.40	Social
19/06/2023	Justgiving	220.06		26,730.46	Fundraising
20/06/2023	Tesco		1.35	26,729.11	Social
20/06/2023	Amazon		7.99	26,721.12	Social
23/06/2023	Banana Print		20.99	26,700.22	Admin
26/06/2023	Amazon		9.99	26,690.23	Social

	Total	892.72	574.18		
July					
Date	Payment	In	Out	Balance	More Info
03/07/2024	G-suite		9.2	26,681.03	Admin
03/07/2024	Tiger Storage		103.25	26,577.78	Rent
03/07/2024	Justgiving	110.02		26,687.80	Fundraising
03/07/2024	Tesco		6.4	26,681.40	Admin
04/07/2024	Costa		7.55	26,673.85	Admin (meeting)
04/07/2024	Morrisons		15	26,658.85	Social
06/07/2024	SPNCB webshop		50	26,608.85	Resources
11/07/2024	Lincs Lotto	4		26,612.85	Fundraising
13/07/2024	Baptist Church		80	26,532.85	Rent
17/07/2024	Box		19.8	26,513.05	Admin
18/07/2024	Amazon		5.98	26,507.07	Social
26/07/2024	Amazon		25.99	26,481.08	Social
28/07/2024	Justgiving	665		27,146.08	Fundraising
	Total	779.02	323.17		
August					
Date	Payment	In	Out	Balance	More Info
02/08/2024	Justgiving	15.03		27,161.11	Fundraising
02/08/2024	G-suite		9.2	27,151.91	Admin
03/08/2024	Tiger Storage		103.25	27,048.66	Rent
10/08/2024	Domain Name		8.4	27,040.26	Admin
11/08/2024	Individual Fundraiser	3,557		30,597.26	Fundraising
11/08/2024	Amazon		8.99	30,588.27	Social
12/08/2024	Lincs Lotto	5		30,593.27	Fundraising
12/08/2024	Box		19.8	30,573.47	Admin
	Total	3577.03	149.64		
September					
Date	Payment	In	Out	Balance	More Info
04/09/2023	G-suite		9.2	30,564.27	Admin
04/09/2023	Tiger Storage		103.25	30,461.02	Rent
12/09/2023	Bottesford Church		80	30,381.02	Rent
13/09/2023	Lincs Lotto	4		30,385.02	Fundraising
13/09/2023	Insurance		754.24	29,630.78	Admin
14/09/2023	Amazon		8.99	29,621.79	Social
18/09/2024	Box UK		19.8	29,601.99	Admin
20/09/2024	Sainsburys		6.39	29,595.60	Social
20/09/2024	Argos		20.49	29,575.11	Social
26/09/2024	Ashby Bowling		135	29,440.11	Social
28/09/2024	Training St Johns		396	29,044.11	Training
	Total	4	1533.36		
October					
Date	Payment	In	Out	Balance	More Info
02/10/2024	Paypal	1501.15		30,545.26	Fundraising
02/10/2024	G-suite		9.2	30,536.06	Admin
02/10/2024	Tiger Storage		103.25	30,432.81	Rent
03/10/2023	Lincs Lotto	4		30,436.81	Fundraising
16/10/2023	Amazon		8.99	30,427.82	Social
16/10/2023	Morrisons		11.09	30,416.73	Social

16/10/2023	Box UK		19.8	30,396.93	Admin
16/10/2023	Amazon		37.81	30,359.12	Social
16/10/2023	Morrisons		10.89	30,348.23	Social
17/10/2023	Amazon		4.99	30,343.24	Social
23/10/2023	Morrisons		22.26	30,320.98	Social
23/10/2023	Justgiving	58.04		30,379.02	Fundraising
26/10/2023	Costa		7.4	30,371.62	Admin (meeting)
30/10/2023	Justgiving	342.96		30,714.58	Fundraising
30/10/2023	Amazon		17.29	30,697.29	Admin
	Total	1906.15	252.97		

November

Date	Payment	In	Out	Balance	More Info
02/11/2023	G-suite		9.2	30,697.29	Admin
02/11/2023	Tiger Storage		103.25	30,584.84	Rent
06/11/2023	Justgiving	58.04		30,642.88	Fundraising
14/11/2023	Lincs Lotto	5		30,647.88	Fundraising
14/11/2023	Amzon		8.99	30,639	Social
16/11/2023	Box UK		19.8	30,619.09	Admin
20/11/2023	Ongo		28.8	30,590.29	Rent
20/11/2023	Squarespace		259.2	30,331.09	Admin
24/11/2023	Bottesford Church		80	30,251.09	Rent
27/11/2023	DBS		12	30,239.09	Admin
27/11/2023	DBS		24	30,215.09	Admin
29/11/2023	Banana Print		20.9	30,194.19	Admin
29/11/2023	NSPCC Training		30	30,164.19	Training
	total	63.04	596.14		

December

Date	Payment	In	Out	Balance	More Info
04/12/2023	Tiger Storage		103	30,060.94	Rent
04/12/2023	Justgiving	14.51		30,075.45	Fundraising
07/12/2023	Individual Donation	200		30,275.45	Donation
07/12/2023	Baker Ross		77.2	30,198.25	Social
08/12/2023	Sainsburys		12	30,186.25	Social
08/12/2023	Amazon		19.87	30,166.38	Social
11/12/2023	Cash for Christmas Gifts		300	29,866.38	Social
12/12/2023	Lincs Lotto	4		29,870.38	Fundraising
13/12/2023	Bargain Madness		42.75	29,827.63	Social
13/12/2023	Asda		54.3	29,773.33	Social
13/12/2023	Argos		79.99	29,693.34	Admin
14/12/2023	Amazon		8.99	29,684.35	Social
15/12/2023	G-suite		9.2	29,675.15	Admin
18/12/2023	Individual Donation Chq	150		29,825.15	Donation
18/12/2023	Individual Donation Chq	250		30,075.15	Donation
18/12/2023	Box UK		19.8	30,055.35	Admin
18/12/2023	Post Office		1.55	30,053.80	Admin
18/12/2023	Morrisons		15.13	30,038.67	Social
18/12/2023	Poundstretcher		45.33	29,993.34	Social
18/12/2023	Amazon		4.99	29,988.35	Social
19/12/2023	Ongo		28.8	29,959.55	Rent
21/12/2023	Smith+Co Accountants	3,358		33,317.55	Donation

21/12/2023	Bottesford Church		60	33,357.55	Rent
21/12/2023	Little Theatre Club		30	33,227.55	Trip
	Total	3976.51	912.9		

January

Date	Payment	In	Out	Balance	More Info
02/01/2024	Google Suite		9.2	33,218.35	Admin
03/01/2024	Tiger Storage		103.25	33,115.10	Rent
04/01/2024	Lincs Lotto	4		33,119.10	Fundraising
08/01/2024	Winstons Wish		19.48	33,099.62	Resources
08/01/2024	Jessica Weatherhead	50		33,149.62	Donation
09/01/2024	Stitchline Ltd		250	32,899.62	Resources
12/01/2024	Asda		30	32,869.62	Social
15/01/2024	Tesco		2.2	32,867.42	Social
15/01/2024	Amazon		8.99	32,858.43	Social
15/01/2024	Morrisons		50	32,808.43	Social
15/01/2024	Bottesford Church		40	32,768.43	Rent
15/01/2024	Paypal	408.71		33,177.14	Donation
16/01/2024	Box UK		19.8	33,157.34	Admin
19/01/2024	Amazon		17.97	33,139.37	Social
19/01/2024	Amazon		29.97	33,109.40	Social
22/01/2024	Amazon		19.98	33,089.42	Social
25/01/2024	Tesco		26	33,063.42	Social
25/01/2024	Amazon		15.99	33,047.43	Social
30/01/2024	Lidl		29.99	33,017.44	Social
	Total	462.71	672.82		

February

Date	Payment	In	Out	Balance	More Info
02/02/2024	G-Suite		9.2	33,008.24	Admin
02/02/2024	Tiger Storage		103.25	32,904.99	Rent
07/02/2024	Lincs Lotto	5		32,909.99	Fundraising
08/02/2024	Mr Thornley	377		33,286.99	Donation
08/02/2024	Stitchline Ltd		503.36	32,783.63	Resources
12/02/2024	Bottesford Church		80	32,703.63	Rent
13/02/2024	Gray	40		32,743.63	Fundraising
14/02/2024	James Kirman Magician		250	32,493.63	Fundraising
14/02/2024	Amazon		8.99	32,484.64	Resources
14/02/2024	Brook	200		32,684.64	Fundraising
16/02/2024	Box UK		19.8	32,665	Admin
19/02/2024	Fox	80		32,745	Fundraising
19/02/2024	Amazon		36.36	32,708	Social
19/02/2024	Frances	20		32,728	Fundraising
19/02/2024	Bilbe	40		32,768	Fundraising
19/02/2024	Schulz	200		32,968	Fundraising
21/02/2024	Morrisons		8.49	32,960	Social
26/02/2024	Convoy	40		33,000	Fundraising
26/02/2024	Duck	200		33,200	Fundraising
26/02/2024	Amazon		34.12	33,166	Social
29/02/2024	Smith	160		33,326	Fundraising
29/02/2024	Ongo		28.8	33,297	Rent
29/02/2024	Bon Appetite		350	32,947.07	Fundraising

	Total	1362	1432.37		
March					
Date	Payment	In	Out	Balance	More Info
01/03/2024	Paypal	9.66		32,956.73	Donation
04/03/2024	G-Suite		9.2	32,947.53	Admin
04/03/2024	Tiger Storage		103.25	32,844.28	Rent
04/03/2024	Goodhand	40		32,884.28	Fundraising
04/03/2024	Norton	50		32,934.28	Donation
04/03/2024	Armstrong	120		33,054.28	Fundraising
07/03/2024	Hardwick	60		33,114.28	Fundraising
07/03/2024	DBS		12	33,102.28	Admin
07/03/2024	NSPCC Training		90	33,012.28	Admin
11/03/2024	Justgiving	334.23		33,346.51	Donation
11/03/2024	Howe	60		33,406.51	Fundraising
12/03/2024	Lincs Lotto	4		33,410.51	Fundraising
18/03/2024	Box UK		19.8	33,390.71	Admin
18/03/2024	Zoom		155.88	33,234.83	Admin
18/03/2024	Justgiving	254.59		33,489.42	Donation
20/03/2024	Lidl		2.99	33,486.43	Social
20/03/2024	Asda		7.65	33,478.78	Social
20/03/2024	Asda		45.6	33,433.18	Social
21/03/2024	Bottesford Church		80	33,353.18	Rent
22/03/2024	The Works		20.49	33,332.69	Social
22/03/2024	Mcfee		39.99	33,292.70	Admin
25/03/2024	Justgiving	107.11		33,399.81	Donation
26/03/2024	Morrisons		29.4	33,370.41	Social
26/03/2024	Wilkinson	20		33,390.41	Fundraising
26/03/2024	Humber Heart Cheque	1000		34,390.41	Donation
28/03/2024	Ashby Wesley Cheque	500		34,890.41	Donation
	Total	2559.59	616.25		
					Total Revenue
	Total	22,235.59	7,705.79		
	Ending Balance =			34,890.41	14,529.62