



Birmingham Philharmonic Orchestra
Charitable Incorporated Organisation

Annual Report and Accounts
for the year ending 31st July 2023



The Birmingham Philharmonic Orchestra Charitable Incorporated Organisation

Registered Charity Number 1193786

Trustees' Annual Report and Accounts

for the period from 1st August 2022 to 31st July 2023

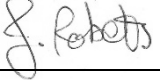
Trustees' Annual Report:

Objectives and Activities:	
Summary of the purposes of the charity as set out in the governing document	The objects of The Birmingham Philharmonic Orchestra Charitable Incorporated Organisation (BPO CIO) are the advancement of the art and science of music, by the study, practice and public performance of music, and by such other activities as the Birmingham Philharmonic Orchestra's trustees may from time to time determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The BPO performed nine full orchestral concerts in 2022/23, and one chamber concert, for the public benefit. These included concerts in parts of the West Midlands which may not otherwise have access to full orchestras. Ticket prices were kept reasonable in order to enable public access to classical orchestral music. The BPO also provided significant playing and other opportunities for students at the Royal Birmingham Conservatoire.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	The trustees confirm that they have read the Charity Commission guidance on public benefit and that the orchestra has complied with this guidance in this financial year.
Additional information:	
Policy on grant making	N/A
Policy on social investment including program-related investment	N/A

Contribution made by volunteers	The BPO's members are all volunteers and give their time and expertise for the benefit of the orchestra. Many members and their families also make a significant contribution to the running of the orchestra in a variety of different ways and involving considerable amounts of time.
Achievements and Performance:	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	The concerts performed by the BPO in 2022/23 included concerts in Birmingham as well as in parts of the West Midlands which may not otherwise have access to full orchestras. Ticket prices were kept reasonable in order to enable public access to classical orchestral music.
Financial Review:	
Review of the charity's financial position at the end of the period	BPO Productions Ltd. was established to put on concerts on behalf of the CIO and for it to be able to claim Orchestra Tax Relief on eligible costs; the benefits of which ultimately flow back to the CIO. If this restructuring had not taken place, the results of the 2022/23 period would have been comparable to the previous year, with net outgoing resources of £3,899. Under the new structure of operations, net incoming resources of £4,931 has been achieved. Several factors have had an adverse impact on the result for the year including the cancellation of first concert of the season and low audience numbers at our Solihull concert. There was also an underspend on marketing and publicity compared to budget, to which additional focus will be given to going forward. Subscription income has increased by 7%, partly due to an increase in subscriptions to £180 (waged), £120 (retired) and £60 (unwaged and students) from August 2022, albeit a decrease in membership numbers. Donations received were higher and included some amounts for the hire of our music by other orchestras. Additional accountancy support was engaged in August 2022 to implement a new accounting software package for both the BPO CIO and BPO Productions Ltd. The new package has an ongoing cost, but is more suitable for the orchestra's needs than the previous system. The cash position at the year end stood at £22,066 (2022 - £28,648). A prepayment of £4,800 for Hall Hire for the first concert of the 2023/24 season can explain much of this movement.

Statement explaining the policy for holding reserves stating why they are held	The trustees' normal policy on reserves is that not less than £20,000 should be held in the bank account at all times. At a meeting on 16 th January 2023, trustees agreed temporarily to reduce the reserves limit to £15,000 until the end of the financial year and then review the situation. The orchestra has made arrangements to access the Orchestra Tax Relief scheme which will help to rebuild the charity's reserves. Reserves are held so that the orchestra can continue to function in the event of an unexpected loss of income or increase in costs.
Amount of reserves held	As at 31 st July 2023 the BPO CIO held £40,202 of reserves. This was composed of Fixed Assets of £3,725, Current Assets of £38,377 and Current Liabilities of £1,900.
Reasons for holding zero reserves	N/A
Details of fund/s materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	The trustees, having considered the orchestra's financial position, have no fundamental concerns as to the orchestra continuing as a going concern. Trustees hope to rebuild the orchestra's reserves over the next two to three years.
Additional information:	
The charity's principal sources of funds (including any fundraising)	The BPO's principal sources of funds are members' subscriptions and fees / ticket sales for concerts.
Investment policy and objectives including any social investment policy adopted	N/A
A description of the principal risks facing the charity	The principal risks have been identified and actions for 2023/24 identified in order to: - Recruit new players, especially string players, and appoint substantive principals to vacancies in wind sections. - Increase audience numbers
Structure, Governance and Management:	
Description of the charity's trusts:	
Type of governing document	Constitution (latest version: BPO CIO constitution V1.1 20200312)
How is the charity constituted	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions eg election to post or name of any person or body entitled to appoint one or more trustees.	Trustees are elected at the charity's annual general meeting. Trustees are usually members of the orchestra who have been nominated to undertake a specific role on the committee because they are deemed to have the relevant skills and interest. Election of trustees is covered in the constitution sections 12 & 13. The constitution does not exclude non-members being nominated for election as trustees if they have the skills and interest to fulfil a vacant position on the committee.
Additional information:	

Policies and procedures adopted for the induction and training of trustees	New trustees are given relevant information and are briefed by the Chair and their predecessor in the role they will undertake.		
The charity’s organisational structure and any wider network with which the charity works	The committee (board of trustees) has responsibility for managing the affairs of the orchestra. The BPO has three sub-committees to which the committee’s functions are delegated (programme planning, marketing and publicity, Principals Forum). It also has a wholly owned subsidiary, Birmingham Philharmonic Orchestra Productions Limited (company number 14307160) which puts on the concerts on behalf of the BPO CIO. The BPO Handbook gives more detail of how the orchestra is organised and run (as allowed under section 26 of the constitution)		
Relationship with any related parties	Related party transactions are reported in the accounts.		
Reference and Administrative details:			
Charity name	The Birmingham Philharmonic Orchestra Charitable Incorporated Organisation		
Other name the charity uses	The orchestra is commonly known as the BPO.		
Registered charity number	1193786		
Charity’s principal address	71 Springfield Road, Kings Heath, Birmingham, B15 7DU		
Names of charity trustees who manage the charity:			
Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Charlotte Eminson	Chair		N/A
Paul Dilkes	Treasurer	Resigned 20.11.22	N/A
James Roberts	Treasurer	Appointed 20.11.22	N/A
Christopher Bertram	Secretary		N/A
Hollie Whittles	Marketing & Publicity Lead	Resigned 20.11.22	N/A
Joanna Mattinson	Marketing & Publicity Lead	Appointed 20.11.22	N/A
Isabel Baumber	Librarian		N/A
Patricia Moore	Concert Manager		N/A
Alastair Moseley	Programme Planning Lead		N/A
Simon Smith	Principals Forum Chair		N/A
Corporate trustees: Names of the directors at the date the report was approved	N/A		
Name of trustees holding title to property belonging to the charity	N/A		
Funds held as custodian trustees on behalf of others:			
Description of assets held in this capacity	N/A		

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A
Exemption from disclosure:	
Reasons for non-disclosure of key personnel details	N/A
Declarations:	
The trustees declare that they have approved the trustees' report above.	
Signed on behalf of the trustees:	
	
James Roberts	Charlotte Jane Eminson
Treasurer	Chair
26 th January 2024	26 th January 2024

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE BIRMINGHAM PHILHARMONIC ORCHESTRA CIO

I report to the trustees on my examination (which is not an audit) of the accounts of the Birmingham Philharmonic Orchestra CIO (the Orchestra) for the year ended 31st July 2023.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Orchestra's accounts carried out under section 145 of the 2011 Act and in carrying my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the Orchestra as required by section 130 of the Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report.

As a result of my review, I have made two recommendations which the Trustees will hopefully consider and act upon in order to further professionalise the financial management of the Orchestra. However, none of these aspects are issues which require further disclosure or comment within my formal examiner's report. In preparing this report I would ask the trustees to note that **my examination is not an audit.**

Signed

John B Scruton

John Scruton
48, Private Road
Mapperley
Nottingham
NG3 5FQ

Date: 26th January 2024

Statement of financial activities

For the year ended 31st July 2023

	Notes	Unrestricted Funds	Unrestricted Funds
		2023	2022
		£	£
INCOMING RESOURCES			
General income			
Subscriptions		11,276	10,553
Donations		3,804	1,813
Income tax repaid under Gift Aid	2.1	2,395	2,229
Sub-total general income		17,475	14,595
Concert income			
Concert fees received		9,276	6,273
Ticket sales		5,948	8,340
Programme sales		312	446
Sub-total concert income		15,536	15,059
Total income		33,011	29,654
RESOURCES EXPENDED	2.2		
Concert expenditure			
Concert costs		20,970	-
Travel costs		23	76
Artists' fees		1,200	16,490
Music hire		198	322
Instrument & equipment hire		-	410
Hire of halls		1,453	12,768
Commission on ticket sales		-	426
Marketing & Publicity		927	1,015
Postage		16	28
Subscriptions and insurances		817	565
Depreciation		1,013	1,063
Bank charges		95	53
Sundry expenditure		169	222
Accounting and professional		1,054	-
PRS fees		145	-
Total expenditure		28,080	33,438
Net incoming/(outgoing) resources		4,931	(3,784)
Reconciliation of funds			
Total funds brought forward		35,271	39,055
Total funds carried forward		40,202	35,271

The notes on pages 10 to 12 form part of these financial statements.

Statement of cash flow

For the year ended 31st July 2023

	Note	Total Funds 2023 £	Total Funds 2022 £
Cash from operating activities		(6,582)	(2,103)
Net cash provided by/ (used in) operating activities			
Purchase of fixed assets	3	-	(412)
Net cash provided by / (used in) investing activities		-	(412)
 Change in cash & cash equivalents in the reporting period		 (6,582)	 (2,515)
Rounding adjustment			1
Cash and cash equivalents at the beginning of the period		28,648	31,162
Cash and cash equivalents at the end of the reporting period		22,066	28,648
 RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES			
Net income/(outgoing) resources for the reporting period (as per Statement of Financial Activities)		4,931	(3,784)
Adjustments for:			
Depreciation charges	3	1,013	1,063
(Increase)/decrease in debtors	4	206	(152)
Increase/(decrease) in creditors	5	1,129	770
(Increase)/decrease in loan to related party		(13,861)	
Net cash provided by (used in) operating activities		(6,582)	(2,103)

The notes on pages 10 to 12 form part of these financial statements.

Balance Sheet

At 31st July 2023

	Note	Total Funds 2023 £	Total Funds 2022 £
FIXED ASSETS			
Tangible assets	3	3,724	4,737
Investments		1	-
CURRENT ASSETS			
Debtors and prepayments	4	2,450	2,656
Bank current accounts		22,066	28,648
Loan to related party		13,861	
Total		38,377	31,304
CURRENT LIABILITIES			
Amounts falling due within one year	5	1,900	770
Current assets less current liabilities		36,477	30,534
Total assets less current liabilities		40,202	35,271
REPRESENTED BY:			
Orchestra funds		40,202	35,271
Total		40,202	35,271

The notes on pages 10 to 12 form part of these financial statements.

Approval:

The annual report and financial statements on pages 1 to 12 were approved at a meeting of the trustees of The Birmingham Philharmonic Orchestra CIO held on 15th January 2024 and signed on their behalf by:

Chair: *Jane Emison*

Date: 26th January 2024

Treasurer: *J. Roberts*

Date: 26th January 2024

Notes to the Financial Statements

For the year ended 31st July 2023

Note 1: Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a “true and fair view” and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a “true and fair view”. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity constitutes a public benefit entity as defined by FRS 102.

Birmingham Philharmonic Orchestra Productions Limited was incorporated in August 2022 and is a wholly owned subsidiary of the charity. It was created to take advantage of the allowances provided by Orchestra Tax Relief. The purpose of this entity is to put on concerts on behalf of the charity and so it incurs most of the costs required to achieve this. All income continues to be received by the charity. Accordingly, amounts are loaned from the charity to this entity to allow it to operate. The charity has taken the exemption from preparing consolidated accounts as the group qualifies as small.

- 1.2 **Going concern:** The charity has more than sufficient liquid resources (cash at bank) to sustain its usual activities (including any projected shortfall of incoming resources against outgoing resources) for at least the next twelve months.
- 1.3 **Change in accounting policy:** The accounts present a true and fair view and the accounting policies adopted are those outlined in note 1. There have been no changes in accounting policy during the year under review.
- 1.4 **Changes to accounting estimates:** No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).
- 1.5 **Material prior year errors:** There were no material prior year errors.

Note 2: Accounting Policies

2.1 Income

Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting: There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants & donations: Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

Tax reclaims on donations and gifts: Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

2.2 Resources expended and liabilities

Resources expended: Expenditure is included on an accruals basis.

Creditors: Creditors are measured at settlement amounts less any trade discounts.

Liability recognition: Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

2.3 Assets

Tangible fixed assets: Tangible fixed assets are stated in the financial statements at cost less accumulated depreciation.

Depreciation: Depreciation is calculated at the rate of 10% per annum on a straight-line basis to write off the cost of tangible assets over their estimated useful lives.

Debtors: Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Note 3: Tangible assets

	Musical Instruments	Music Library	Total
	£	£	£
Asset cost			
Balance brought forward	6,148	15,766	21,914
Additions	-	-	-
Balance carried forward	6,148	15,766	21,914
Accumulated depreciation			
Balance brought forward	4,812	12,365	17,177
Charge for the year	159	854	1,013
Balance carried forward	4,971	13,219	18,190
Net book value			
Balance brought forward	1,336	3,401	4,737
Balance carried forward	1,177	2,547	3,724

Note 4: Debtors and prepayments

	Total Funds 2023 £	Total Funds 2022 £
Recoverable Gift Aid	2,393	2,229
Prepaid hall hire	-	240
Subscriptions & insurance pre-payments	57	187
Total	2,450	2,656

Note 5: Creditors

	Total Funds 2023 £	Total Funds 2022 £
Accrued expenses	200	410
Deferred income	1,700	360
Total	1,900	770

Note 6: Trustees' transactions

During the year, two trustees received reimbursement for costs necessarily incurred in the course of undertaking the Orchestra's business totalling £975.

None of the trustees have received any remuneration or other benefit for undertaking their role as Trustee.