

ACTIVATE SPORTS MINISTRY

Report and accounts for the period from
11 March to 31 December 2021

Report and Accounts for Activate Sports Ministry for the period from 11th March 2021 to 31 December 2021

Registered charity number: 1193781

Report of the Trustees

The Trustees of Activate Sports Ministry (Activate or the Charity) present their report together with the accounts of the Charity for the period from its formation on 11th March 2021 to 31st December 2021.

These accounts comply with the Charity's Constitution, the Charities Act 2011, and Accounting and Reporting by Charities Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) (Charities SDRP (FRS102) and the Charities Act 2011).

REFERENCE AND ADMINISTRATIVE INFORMATION

Officers for the period

The officers appointed on 11th March 2021 were:

Mark Balcar
The Ven Richard Frank
Rev Tim Garrett (ex-officio)
Rev John Gleghorn
Sarah Gough (Treasurer)
Rev Chris Kennedy (ex-officio)
Rev Joe Moffat (Chair)
Rev Alex Munro
Anne O'Neil
Garth Watkins (Vice-Chair)

Registered office:

St Peter and St Paul's Church Office
Bychurch End
Teddington
TW11 8PS

Bank

CAF Bank
25 Kings Hill Avenue
West Mallong
Kent
ME19 4JQ

Independent examiner

David Matthews

STRUCTURE, GOVERNANCE AND MANAGEMENT

Activate is a Charitable Incorporated Organisation governed by its Constitution dated 11 March 2021.

Charity trustees

The Constitution of the Charity requires at least seven and no more than eleven Trustees. Up to two are ex officio Trustees, being the Pioneer Sports Minister appointed to Activate and either the Area Dean or the Lay Vice-Chair of the Deanery of Hampton.

There are up to seven nominated Trustees comprising: one Trustee to represent the Diocese of London; one to represent the episcopal area of Kensington; one to represent ecumenical relations, to be nominated by Churches Together in Teddington; and up to four Trustees nominated by the Deanery of Hampton.

In addition, up to two Trustees can be co-opted to represent a neighbouring Deanery and one to represent a local sports or activity body, group or organisation.

Apart from the first Trustees, every appointed Trustee is appointed for a term of three years. In selecting individuals for appointment as appointed Trustees, the Trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Public Benefit

The Trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding the activities undertaken by the Charity in the period. The Trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

OBJECTIVES AND ACTIVITIES

Activate's overall objective is to promote wellbeing for all, encouraging more activity and greater inclusion. We aim to connect communities, build partnerships, share resources, and strengthen community bonds. We hope to enable faith 'where you are', helping people to grow fitter together, physically, and spiritually.

We seek to engage with all ages, abilities and people, to create fun, friendly activity with a community focused approach to help people get or maintain being active, whilst creating local relationships that encourage inclusion and support.

During 2021 we have been running activities where there is an immediate need. This includes chair-based exercise sessions for those individuals who need to feel more confident about their mobility and the Wellbeing Journey. This course was run online, based around key areas of wellbeing, which helps people to discover a balance in life. We have also supported local charities in the distribution of food for their food banks and we ran a couple of summer activities for children who would ordinarily not be about to attend such activities due to financial constraints.

ACHIEVEMENTS AND PERFORMANCE

- Weekly exercise classes for the elderly with average attendance of 15 a week (when in person sessions were permitted).
- Working with social prescribers to establish peer support groups, activity sessions and cafes for those marginalised in our community, taking place 5 days a week.
- Over 50 food parcels were delivered to those most in need.
- Work with 60 elderly people a week and 20 youth a week.

- Work with 4 local sports clubs helping pastorally and helping to coach/ referee.
- Working alongside 2 local schools using activity to increase participation and increase both physical and mental health.

FINANCIAL REVIEW

The Trustees have prepared accounts for Activate in accordance with the requirements of the SORP.

From March 2020 until Activate Sports Ministry was registered with the Charity Commission, two Teddington churches - St Marys with St Albans (SMwSA) and St Peter and St Paul (SPSP) - enabled the activities of the Charity by managing a restricted fund for income and expenditure relating to the Activate project. The Trustees are grateful for this support. Appendix 1 to this report provides financial information which reflects the full extent of Activate's financial transactions for the period since April 2020 to 31st December 2021. Once Activate was registered, residual funds held by SMwSA and SPSP were passed over to the Charity.

Review of the period

Activate received income of £44,931 of which £20,180 was restricted. Expenditure was £19,104 leaving a net surplus of £25,827. Of this, at 31st December 2021, £15,923 was held in restricted funds and £9,904 in general funds.

Incorporating the transactions processed via SMwSA and SPSP the income received for projects undertaken by Activate during 2020 and 2021 was £65,492 with associated expenditure of £40,166

Income and Expenditure

Activate relies on donations from grant making trusts, local churches, the Diocese of London and individuals. To date the majority of income has been from grant making trusts including The National Lottery Fund, Hampton Wick United Charity, One Richmond, the London Borough of Richmond upon Thames and Places called Home.

Fundraising was undertaken voluntarily by the Trustees so there were no costs attributed to this work.

Expenditure comprises staff costs, direct activity costs and indirect costs which enable the charitable activities to take place. Two youth interns have worked with Activate to date.

The Trustees are grateful to the Diocese of London for providing the Pioneer Sports Minister to enabling this pilot sports project.

Reserves policy and balance sheet

The Charity does not intend to accumulate significant reserves, but the Trustees aim to keep 3 to 6 months programme expenditure in unrestricted reserves (General fund) to ensure that funding can continue reliably without interrupting delivery whilst fundraising continues.

Monthly general fund running costs of the programme in 2022 are forecast at £2,300. The General fund of £9,904 at the period-end represents just over 4 months projected running costs.

Restricted funds were held at the year-end for specific projects: £15,017 towards a variety of youth projects and £906 towards IT and activity set up costs.

PLANS FOR FUTURE PERIODS

For 2022, we are focussing our activities into 3 key areas: Wellbeing Hubs, Sports Church and Youth.

- Wellbeing Hubs represent Activate's weekly mission engagement, incorporating the work of social prescription and creating a 5 day a week outreach programme, that is activity focused but also anchored by a daily act of worship.
- Sports Church is Activate's Sunday provision and is focussed on the whole family, allowing time to engage in an act of worship, whilst taking part in fun inclusive sporting activities.
- Activate's youth provision is currently focussed on a martial arts provision which helps young people to increase their self-confidence and build their mental and physical wellbeing. We will also be developing a youth café, following the success of the Community Café.

The Trustees approved the Trustees' report above on 29th March 2022

Signed on behalf of the Trustees



REV J. B. MOFFATT
CHAIR OF TRUSTEES

Independent Examiner's Report

I report to the trustees on my examination of the accounts of the Activate Sports Ministry (the Charity) for the period ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



David Matthews, CA

Date: 29/3/22

Statement of Financial Activities
for the period from 11th March 2021 to 31st December 2021

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Income			
Donations and legacies	24,265	20,180	44,445
Income from charitable activities	486	-	486
Total income	24,751	20,180	44,931
Expenditure			
Charitable activities	14,847	4,257	19,104
Activities for raising funds	-	-	-
Governance costs	-	-	-
Total expenditure	14,847	4,257	19,104
Net income / (expenditure)	9,904	15,923	25,827
Net movement in funds	9,904	15,923	25,827
Reconciliation of funds			
Total funds brought forward	-	-	-
Total funds carried forward	9,904	15,923	25,827

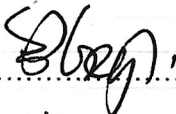
The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

The Charity is exempt from the requirements for a Companies Act audit and an independent examination has been conducted instead.

Balance Sheet as at 31st December 2021

		<u>2021</u>	
	Notes	£	£
Tangible Fixed assets	2		1,019
Current assets			
Debtors and accrued income	3	84	
Cash at bank and in hand		24,974	
		<u>25,058</u>	
Creditors: falling due within one year	4	<u>(250)</u>	
Net current assets			<u>24,808</u>
Net assets less current liabilities			<u>25,827</u>
Net assets			<u><u>25,827</u></u>
Reserves	9		
General fund		9,904	
Restricted funds		<u>15,923</u>	
			<u>25,827</u>
			<u><u>25,827</u></u>

These accounts were approved by the Trustees on and were signed on its behalf by



 29th March 2022



 29th March 2022

Notes to the accounts of Activate Sports Ministry for the period 11th March 2021 to 31st December 2021

1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Charity's accounts

Basis of preparation

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts. The accounts have been prepared in accordance with the Charities Statement of Recommended Accounting Practice (FRS 102) (the SORP) and with the Charities Act 2011.

Incoming resources

The accounts are prepared on the accruals basis of accounting: income is recognised when receivable, except for donations of all kinds that are recognised when received. Income tax recoverable is recognised at the same time as the donation. Funds generated through sales of merchandise are accounted for gross. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the charity. Legacies are only recognised when received.

Resources expended

'Resources expended' has a wider meaning than 'expenditure': it excludes the costs of fixed assets that are capitalised but includes their subsequent depreciation on the basis set out below. The categories as defined by the SORP are:

- Costs of generating funds are those costs incurred in fundraising.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes all costs that can be allocated directly to such charitable activities.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees.

Funds

Unrestricted funds represent funds that are not subject to any restrictions regarding their use and are available for application on the general purposes of the charity. Restricted funds are funds donated with restrictions as to their use.

Fixed assets and depreciation

Items of plant and equipment are capitalised where the acquisition value exceeds £1,000. Depreciation rates used are:

IT equipment: 3 years straight line

Notes to the accounts of Activate Sports Ministry for the period 11th October 2021 to 31st December 2021 (continued)

2 Fixed assets - IT equipment	2021
	£
Addition transferred from SPSP	1,528
Depreciation in the year	(509)
Net book value carried forward	1,019
3 Debtors	2021
	£
Income tax recoverable	0
Prepayments and accrued income	84
	84
4 Creditors due within one year	2021
	£
Accounts payable	0
Accruals	(250)
	0
The Independent Examination was conducted on a <i>pro bono</i> basis.	
5 Donations	2021
	£
Donations from grant making trusts	33,236
Donations from local churches	11,139
Other donations	70
	44,445

6 Staff numbers and costs

No staff were directly employed by Activate during 2021. St Marys with St Albans Teddington was reimbursed for the costs of employing an Operations Manager on Activate's behalf.

7 Related party disclosures

No Trustees have been paid any remuneration or received any benefits from their association with the Charity.

8 Commitments

There are no payments due under non-cancellable operating leases

9 Funds held			
	Income	Expenditure	Balance carried forward at 31 December 2021
	£	£	£
Unrestricted funds			
- General fund	24,751	(14,847)	9,904
Restricted funds			
- Hampton Wick United Charity for equipment **	881	0	881
- The National Lottery for digital equipment **	825	(800)	25
- The National Lottery for youth worker	9,874	0	9,874
- LBRUT for community youth worker	3,600	0	3,600
- One Richmond for youth mindfulness wellbeing programme	5,000	(3,457)	1,543
Total restricted funds	20,180	(4,257)	15,923
	44,931	(19,104)	25,827

** These grants were £1,500 and £2,353 respectively with some expenditure made by SMwSA before Activate was registered as a charity

10. Net assets by fund	Restricted funds	Unrestricted funds	Total
	£	£	£
Fixed assets	-	1,019	1,019
Debtors	-	84	84
Bank and cash	16,173	8,801	24,974
Creditors	(250)	-	(250)
	15,923	9,904	25,827

Appendix

The work of Activate operated within the restricted funds of two Teddington churches during 2020 and 2021 until Activate was registered as an independent charity on 11th March 2021. This Statement of Financial Activities includes the transactions in those funds.

	April 2020 to 31st December 2021		
	Un-restricted	Restricted	Total
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	£	£	£
Income			
Donations and legacies received in this period	38,879	26,127	65,006
Charitable activities	487	0	487
Total income	39,366	26,127	65,493
Expenditure			
Charitable activities	30,990	4,876	35,866
Activities for raising funds	500	0	500
Governance costs	-	3,800	3,800
Total expenditure	31,490	8,676	40,166
Net income / (expenditure)	7,876	17,451	25,827
Gross transfers between funds	1,528	(1,528)	-
Net movement in funds	9,404	15,923	25,827
Total funds carried forward	9,904	15,923	25,827