

TRAFFORD COMMUNITY COLLECTIVE

FINANCIAL STATEMENTS FOR THE PERIOD 11th MARCH 2021 TO 31st MARCH 2022

Registered Charity No. 1193780

TRAFFORD COMMUNITY COLLECTIVE

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Trafford Community Collective

Report of the trustees for the period 11th March 2021 to 31st March 2022

The trustees present their annual report and financial statements of the charity for period ended 31st March 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland published (FRS 102) (effective 1 January 2019).

Reference and administrative information

Charitable Incorporated Organisation Name: Trafford Community Collective

Charitable Incorporated Organisation Number: 1193780

Date Registered: 11th March 2021

Trustees

The trustees serving during the period to 31st March 2022 were as follows:

Jane Dennison	Chair	(appointed March 2021)
Sara Todd		(appointed April 2021)
Rachel Valentine		(appointed April 2021)
Dr Tariq Razzaq		(appointed March 2021)
Wesley Auden		(appointed March 2021)
Darren Morgan		(appointed March 2021)

Senior Managers

George Devlin – Chief Officer.

Principal Office

Stretford Public Hall
Chester Road
Stretford
Manchester
M32 0LG

Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Bankers

Co-operative Bank plc
Delf House.
Skelmersdale.
WN8 6NY

Objectives and activities

The objects of the charity are;

To develop the capacity and skills of people from socially and economically disadvantaged communities of Trafford by working with individuals and groups in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

Structure, governance, and management

Trafford Community Collective is a Charitable Incorporated Organisation governed by its constitution dated 11th March 2021, and registration as a Charitable Incorporated Organisation number 1193780 with the Charity Commission on 11th March 2021.

Appointment of trustees

As set out in the constitution trustees are elected annually by the members of the charitable organisation attending the Annual General meeting. Trustees are appointed for a period of three years and shall retire from office by rotation based on their length of service and may offer themselves for re-election.

Trustee induction and training

Trustees are given information about their role and responsibilities on first being appointed. They are also given a copy of the constitution, information about staffing and the charity management, and are shown copies of policy documents.

This includes:

- Meetings with the Chair and Manager
- Copies of all policies and procedures linked to the delivery of services
- Attending staff meeting to get to know the staff within the organisation
- Visits to the activities and events delivered by LMCP Care Link

Trustees are given access to briefings and information on:

- New policies and procedures within the organisation
- Developments within the field of health and social care
- Changes and developments within local and national government funding, priorities and organisational structures

Organisation

The board of trustees administers the charity. The board normally meets quarterly and are responsible for the strategic direction and policy of the Charity. The members are from a wide variety of professional backgrounds relevant to the work of the Charity.

A Chief Officer is appointed by the trustees to manage the day-to-day operations of the charity with the assistance of the office and project staff/managers.

The Chief Officer is responsible for ensuring that the Charity delivers the services specified and that key performance indicators are met.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. Trustees must declare any conflict of interest as a standard agenda item at each meeting.

A review of achievements and performance

Trafford has a thriving VCFSE sector – according the GM VCSFE state of the sector report in 2021 we have over 1600 organisations in the sector, it employs over 4,700 people, has over 34,000 volunteers delivering over 170,000 volunteer hours and contributes around £140 million to the Trafford economy.

Trafford Community Collective is a Charitable Incorporated Organisation that represents to VCSFE sector in Trafford. It became a registered charity in March 2021 following two years of consultation and engagement with;

- VCFSE organisations in Trafford.
- Trafford Council,
- Trafford CCG and health organisations.
- A range of other statutory partners.

In March 2021 the Collective received a grant of £75,000 from Trafford Council/Trafford CCG to support its continued development over the period 2021/2023.

This allocation is used to fund the core costs of the Collective and includes;

- Lead partner payments – 4 x £6,000 a year - £24,000
- Management information and administrator payments - £6,000 a year.
- Chief officer payment - £6,000 a year.

With this funding we have developed our framework for engagement with the sector and our role as a strategic partner with Trafford Council and Trafford CCG during 2021/2022.

We have consolidated the role of the Collective and contribute to the development of the new GM ICS system – as the system develops, we expect the sector to be represented on the;

- Trafford Locality Board.
- Trafford Provider Collaborative Board.
- Trafford Clinical and Practitioner Senate.

We have also established good working relationships with the Primary Care Networks and Trafford Local Care Organisation at strategic and operational levels.

Trafford Community Collective.

We have developed the strategic role of lead partners as the key to our success – the lead partners are;

- Age Uk – lead for the west Neighbourhood.
- Our Sale West – lead partner for the Central Neighbourhood.
- Family and Counselling Centre – lead partner for the South Neighbourhood.
- St Johns Old Trafford and Stretford Public Hall – lead partners for the North neighbourhood.

They provide strategic leadership in the following areas;

- Developing the sector at a neighbourhood level through communication, engagement and involvement with colleagues from the sector to promote the role of the Collective to promote, support, and connect the sector at a neighbourhood level.
- Working with organisations to share information, network, share ideas and provide support to each other at a local level.
- Represent the sector on the Trafford Clinical and Partitioner Senate.
- Lead and support the development of local initiatives for partnership and collaborative work.
- Identify funding opportunities for delivery at a local and Trafford wide level.

We have developed community-based approach to communication and engagement with individuals, families, and communities.

As part of our work in this area the Collective led a community-based project to develop the Patient Carer Race Equality and Inclusion Framework for Mental Health services.

This work was carried out by members of the Collective who worked directly with people from the African, Caribbean, Indian, Pakistani, Bangladeshi and Chinese Communities in Trafford.

Through these organisations we supported people to; talk about their experience of using mental health services and the barriers they experienced in using these services. We ensured they felt valued by demonstrating a real commitment to listening to them and understanding the issues they faced.

By using organisations that were known and trusted by people, by going to where they were rather than arranging one of events, we produced a report that was based on lived experience of people. This work made a real contribution to promoting change within the delivery of mental health services to people from different communities.

As part of the development of the Trafford Carers Strategy we led on the direct engagement with carers. Again, we used trusted organisation from the Collective to engage with people who described themselves as carers to tell us what gaps existed within the provision of carers services.

Based on the conversations we fed the voice of carers directly into the strategy and models of service delivery on issues ranging from the need for more;

- Culturally appropriate services.
- Locally based services.
- Flexible respite services that reflected the needs of the carers.
- The development of peer support groups based on peoples interests rather than the fact they were carers

Trafford Community Collective.

The result of this work indicated that people generally understand the challenges faced by public services and are aware of lack of resources available. The areas where people feel changes could be made are around what is best described as good customer service, they;

- Want to be listened to as individuals.
- Want to tell their story once.
- Want to know what is available locally.
- Do not want to go through never ending assessments just to find out they do not meet the criteria for service.

Our community-based approach to communication, engagement and involvement ensures that lived experience and the voice of individuals, families and communities lie at the heart of the future development and delivery of services.

Financial review

This was our first period of operating as a charity - total income for the period was £9,240 and total expenditure was £14,465 leaving a deficit of £5,225. Through diligent monitoring we have reviewed our finances and are confident that we have a financial plan and strategy to support the development of the charity as we move forward.

Prior to the charity bank account being opened in November 2021, the funds were administered by Age UK Trafford. During that period, the organisation received grants amounting to £29,940 and had funds brought forward of £8,000. Expenditure during that period amounted to £22,880. The balance of £15,060 is shown in these accounts as funds transferred from Age UK Trafford.

Investment powers and policy

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in our current account. As the charity develops and our reserves increase, we will open a separate account.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2022 was £nil.

The Charity's main source of income is grant income from Trafford Council. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

The trustees aim to establish and maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The trustees consider that the charity is a going concern. Any reliance on grant funding is managed through a flexible approach to activities and project delivery.

Risk management

As the charity continues to establish itself the trustees will conduct regular reviews of the major risks to which the charity may be exposed and systems will be established to mitigate those risks.

Plans for Future Periods

In 2022/2023 we will build on the success of the last 12 months with a view to strengthening and consolidating the role of the sector as a strategic partner in Trafford.

In addition to the work highlighted in the section on achievements and performance this will include;

- The development of a five-year VCFSE strategy for Trafford.
- Closer collaboration between Trafford Community Collective and Thrive Trafford to support infrastructure development across the sector.
- The development of new roles in the workforce to support more effective collaborative working.
- The development of a community-based approach to neighbourhood working that puts Trafford residents at the heart of future service developments.
- Increase the range and scope of resources available to support community based early intervention and prevention services delivered through the sector.
- Effectively engage with individuals, families, and communities at a local level and communities with common interests.
- Provide a focus on the wider determinants of health and lead on the development of new ways of working designed to reduce health inequalities

Through this approach to collaborative and partnership working we will secure the future development of the Collective with a view to identifying and developing future funding options for our core costs.

Trustees responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing the financial statements, the trustees will be required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with legal requirements. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees

Jane Dennison
Chair of Trustees

Date: 20th April 2023

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
TRAFFORD COMMUNITY COLLECTIVE
REGISTERED CHARITY NO. 1193780**

I report on the accounts of the charity, for the period 11th March 2021 to 31st March 2022, which are set out on pages 9 to 18.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, other than listed below, no matter has come to my attention :
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act,
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *A.M. King*

AM King FCCA
Date: 20th April 2023

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 11th MARCH 2021 TO 31st MARCH 2022
(incorporating Income and Expenditure Account)

		Unrestricted Funds £	Restricted Funds £	Total Funds Period 11 March 2021 to 31 March 2022 £
Income from:				
Donations and legacies	(3)	-	-	-
Charitable Activities	(4)	-	9,000	9,000
Other Trading Activities	(5)	-	240	240
Investment Income		-	-	-
Total		-	9,240	9,240
Expenditure on:				
Raising Funds	(6)	-	142	142
Charitable Activities	(6)	-	14,323	14,323
Total		-	14,465	14,465
Net gains/(losses) on investments		-	-	-
Net income/(expenditure)		-	(5,225)	(5,225)
Transfers between funds	(15)	-	-	-
Net movement in funds		-	(5,225)	(5,225)
Reconciliation of funds				
Transfer from Age UK Trafford	(15)	-	15,060	15,060
Total funds carried forward	(15)	-	9,835	9,835

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 12 to 18 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022 £
Current assets:		
Debtors	(11)	-
Cash at Bank & in Hand		42,835
Total current assets		<u>42,835</u>
Liabilities:		
Creditors: Amounts falling due within one year	(13)	33,000
Net current assets or liabilities		<u>9,835</u>
Total assets less current liabilities		9,835
Creditors: Amounts falling due after more than one year	(14)	-
Provisions for liabilities		-
Total net assets or liabilities		<u><u>9,835</u></u>
The funds of the charity:		
Restricted income funds	(15)	9,835
Unrestricted income funds	(15)	-
Total charity funds		<u><u>9,835</u></u>

Approved on behalf of the Trustees Management Committee

Chair

Jane Dennison

Date: 20th April 2023

The notes on pages 12 to 18 form part of these accounts.

Statement of Cash Flows for the period 11th March 2021 to 31st March 2022

Reconciliation of net movement in funds to net cash flow from operating activities

	Period 11 March 2021 to 31 March 2022 £
Net movement in funds	(5,225)
Add back depreciation	-
Deduct investment income	-
Deduct gains/add back losses on investments	-
Decrease/(increase) in stocks	-
Decrease/(increase) in debtors	-
Increase/(decrease) in creditors	33,000
Net cash used in operating activities	27,775
Cash flows from investment activities:	
Interest	-
Purchase of fixed assets	-
Net cash provided by investing activities	-
Increase/(decrease) in cash and cash equivalents during the year	27,775
Funds from pre-Charity Registration	15,060
Cash and cash equivalents brought forward	-
Cash and cash equivalents carried forward	42,835

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 2 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 17.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

(g) Costs of raising funds

The costs of raising funds consists of events and activities and marketing.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost.

(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The charity currently does not administer contributions to a pension scheme on behalf of individuals.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind. Expenses paid to the trustees in the year totalled £nil.

3. Donations and Legacies

	Unrestricted Period 11 March 2021 to 31 March 2022 £	Restricted Period 11 March 2021 to 31 March 2022 £	Total Funds Period 11 March 2021 to 31 March 2022 £
Donations	-	-	-
	-	-	-

4. Income from charitable activities

	Unrestricted Period 11 March 2021 to 31 March 2022 £	Restricted Period 11 March 2021 to 31 March 2022 £	Total Funds Period 11 March 2021 to 31 March 2022 £
Restricted grants:			
Trafford MBC Workforce Grant	-	9,000	9,000
	-	9,000	9,000

5. Income from other trading activities

	Unrestricted Period 11 March 2021 to 31 March 2022 £	Restricted Period 11 March 2021 to 31 March 2022 £	Total Funds Period 11 March 2021 to 31 March 2022 £
Marketplace for Trafford (Age UK)	-	240	240
	-	240	240

6. Expenditure

	Older Peoples' Wellbeing £	Period 11 March 2021 to 31 March 2022 £
Expenditure on raising funds:		
Marketing	142	142
	142	142
Expenditure on charitable activities:		
Employment Costs	-	-
Administration Costs	1,500	1,500
Lead Partner Payments	7,500	7,500
Partner Payments	510	510
Project Management	3,950	3,950
Miscellaneous Expenses	135	135
Insurance	-	-
Governance and support costs	600	600
Post, Printing & Stationery	128	128
	14,323	14,323
	14,465	14,465
Restricted Funds		14,465
Unrestricted Funds		-
		14,465

7. Analysis of expenditure on charitable activities

See note 6.

8. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total 2022	Basis of apportionment
Accountancy Fees	-	600	600	type of expense
	-	600	600	

9. Analysis of staff costs

	Period 11 March 2021 to 31 March 2022 £
Wages and Salaries	-
Redundancy	-
Social Security Costs	-
Pension Costs	-
	-
	-
Charitable Activities	-
Support Costs	-
	-
	-

The average number of employees during the year was nil.

The charity considers its key management personnel comprises the trustees and volunteer Chief Officer. The total employment benefits, including employer pension contributions of the key management personnel were £nil.

No employee has benefits in excess of £60,000.

10. Independent Examiner Fees

	Period 11 March 2021 to 31 March 2022 £
Independent examination fees	600
	600

11. Analysis of debtors

	2022
	£
Debtors	-
Prepayments	-
	<u>-</u>
	<u>-</u>

Debtors and prepayments related to unrestricted funds in 2022.

12. Creditors: amounts falling due within one year

	2022
	£
Creditors	-
Short-term compensated absences (holiday pay)	-
Other creditors and accruals	600
Deferred income	32,400
Taxation and social security costs	-
	<u>33,000</u>
	<u>33,000</u>

13. Deferred income

Deferred income comprises grants paid in advance

Balance at 11th March 2021	-
Amount released in period	-
Amount deferred in period	32,400
Balance at 31st March 2022	<u>32,400</u>

14. Creditors: amounts falling due after more than one year

	2022
	£
Provisions for liabilities	-
	<u>-</u>
	<u>-</u>

15. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Funds from pre- Charity Registration	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
General Fund	-	-	-	-	-
	-	-	-	-	-

Name of unrestricted fund:

General Fund

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

Analysis of movements in restricted funds

	Funds from pre- Charity Registration	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Age UK Trafford	15,060	240	(9,337)	-	5,963
Trafford MBC Workforce Grant	-	9,000	(5,128)	-	3,872
	15,060	9,240	(14,465)	-	9,835

Name of restricted fund:

Age UK Trafford

Trafford MBC Workforce Grant

Description, nature and purpose of the fund

for the continued development of the collective

for the development of the social care workforce

16. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2022
	£	£	£	£
Cash at bank and in hand	33,000	-	9,835	42,835
Other net current assets/(liabilities)	(33,000)	-	-	(33,000)
Creditors of more than one year	-	-	-	-
Total	-	-	9,835	9,835

17. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.