



## **Bletchley Milton Keynes Lions Club (CIO)**

Registered Charity No. 1193777  
A Charitable Incorporated Organisation

### **TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE PERIOD 1<sup>st</sup> July 2023 - 30<sup>th</sup> JUNE 2024**

# **Bletchley Milton Keynes Lions Club (CIO)**

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## 1. Introduction

The Trustees of the Bletchley Milton Keynes Lions Club present their Annual Report together with the financial statements of the Charity for the period ended 30<sup>th</sup> June 2024. The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements and requirements of the Charity's governing documents.

## 2. Reference and Administration

**Charity Name:** Bletchley Milton Keynes Lions Club (CIO)  
**Registered Charity Number:** 1193777  
**Principal Address:** 33 The Green, Soulbury, Leighton Buzzard, LU7 0DD

### Charity Trustees:

Victor Wright	President
Michael Lee	Immediate Past President
Catherine Piggott	1 <sup>st</sup> Vice President
Chris Bryant	Secretary
Paul Blackwell	Treasurer
Kenneth Rouse	
Margaret Rouse	
Mike Baldwin	
Graham Kilroy	

**Independent Examiner:** Christopher Lowe B.Sc. (Hons) FCA

## 3. History, objectives and activities of the Charity

The Charity is part of Lions Clubs International Multiple District 105 (Lions MD105) which covers the British Isles. The Club was formed on 1st April 1969 as the Lions Club of Bletchley and achieved Charitable Trust status (Bletchley Lions Club Charity Trust Fund 279584) on 14th April 1980. The Club became registered as a Charitable Incorporated Organisation on 11<sup>th</sup> March 2021 as the Bletchley Milton Keynes Lions Club (CIO), registration number 1193777.

As a Lions Club our purpose is to "serve local communities" and Lions' principles to which the club must adhere include "acting to benefit the public interest".

The Club's objectives include:

- Advancement of citizenship
- Promoting the Voluntary Sector for the public benefit
- Promoting volunteering
- Relief of poverty and relief of those in need
- Advancement of health
- Environment
- Healthy recreation

The Club raises funds each year to enable it to provide grants to deserving causes within Milton Keynes, and the immediately surrounding areas which form part of Aylesbury Vale, Central Bedfordshire and Buckingham are generally given a priority, as well as nationally and overseas via Lions Club International. Grants are made in accordance with the Club's grant making policy.

Since registration as a CIO, the Trustees have paid regard to the Charity Commission's guidance on public benefit in dealing with the objectives and activities of the Club.

The club relies on the surpluses generated from fund raising events and donations from the public to provide the funds with which to carry out its duties. All administrative expenses of the Club are met from donations paid by its members. There has been no change to these policies during the reporting period.

The work of the Club is carried out entirely by volunteers. From time to time as appropriate, the Club works closely with other local and national agencies, other Lions Clubs and Lions Club International to achieve its objectives.

#### **4. Management and Governance Arrangements**

The Club is governed by its CIO documents, the Club's Constitution and By-laws and by the By Laws of Lions Clubs international. The Trustees are appointed as appropriate by the members of the Club and have overall responsibility to ensure that the Club operates in accordance with charity law and the aforementioned Club documents. The day to day running of the Club is overseen by the Club's officers, elected each year by the members. All business is ratified or otherwise by members in general meetings held once a month.

The Club is ably supported by the volunteer services of its members and others.

#### **5. Fundraising and Community Service Activities up to 30<sup>th</sup> June 2024**

During the period ending 30<sup>th</sup> June 2024 the activities of the Club continued to be impacted by the legacy of Covid 19 and the economic climate, with a gradual resumption of traditional fundraising activities. Activities during the year included collections at local supermarkets, a Quiz Night, Autumn BBQ and raffles for Easter Eggs and Xmas Hampers. The Club's members and others, also continued to actively support the day-to-day operations of a large Covid Vaccination Centre, albeit at a reduced level of activity from the previous year but still generating an income to the Club of over £4,000 during the year. The charity funds also benefitted from a £500 donation from the Club's monthly prize draw

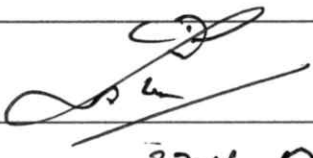
Community activities such as tending therapy gardens at the local hospital and care homes were once again undertaken during the period, involving principally members' time supported by small grants to enhance facilities. The Club also supported a local care home by arranging and funding entertainment for residents

The Club made donations totalling circa £8,000 to 25 causes and individuals during the year.

There were no serious incidents during the period



**6. Independent Examiner's Report to the Trustees of Bletchley Milton Keynes Lions Club (CIO) on accounts for the period 1<sup>st</sup> July 2023- 30<sup>th</sup> June 2024**

<b>Report to the Trustees/Members of:</b>	Bletchley Milton Keynes Lions Club (CIO)
<b>On accounts for the period ending:</b>	30 <sup>th</sup> June 2024
<b>Charity Number:</b>	1193777
<b>Set out on Pages:</b>	6-9
	<p>I report to the Trustees on my examination of the accounts for the above charity ( "the Trust") for the period 1<sup>st</sup> July 2023 - 30<sup>th</sup> June 2024.</p> <p>As the Charity Trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act")</p>
<b>Responsibilities and basis of the report:</b>	<p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.</p>
<b>Independent Examiner's statement</b>	<p>I have completed my examination. I confirm that no material matters have come to my attention in conjunction with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> <li>Accounting Records were not kept in accordance with section 130 of the Act</li> <li>or</li> <li>The accounts do not accord with the accounting records</li> </ul> <p>I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>
<b>Signed:</b>	
<b>Date:</b>	27th May 2025
<b>Name:</b>	Mr Christopher Lowe
<b>Relevant professional qualification(s) or body:</b>	Chartered Accountant - FCA.

## **7. Financial review and statement of financial activities for the period ended 30<sup>th</sup> June 2024**

It is the policy of the Club to maintain unrestricted funds only to the extent that they are expected to be required within the foreseeable future to meet the objectives of the Club. The level of unrestricted funds is reviewed periodically.

The Trustees have considered the major risks to which the Club is exposed to satisfy themselves that systems are in place to mitigate those risks.

## **8. Receipts and Payments Accounts for Bletchley Milton Keynes Lions Club (CIO)**

The receipts and payment account information presented below is taken from the Charity Commission pro – forma for receipts and payments accounts and it provides the recommended format for the presentation of such accounts and therefore meets the requirements of the Charity Commission. The pro-forma is designed to meet the minimum recommended level of accountability.

Receipts and payment accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context “cash” includes cash equivalents, for example bank current and other cash accounts into which money is banked or used to make payments. It is generally accepted that receipts and payments accounts should not report all individual receipts and payments – these are recorded in the Club’s ledger from which this summary information is drawn.

These financial statements are prepared in GBP Sterling, rounded to the nearest pound which is the functional currency of the Club. Bletchley Milton Keynes Lions Club meets the definition of a public entity under FRS102. The Trustees consider that there are no material uncertainties about the Club’s ability to continue as a going concern.

Receipts, including fundraising and donations, are recognised when there is entitlement and certainty of receipt and the amount can be assured with sufficient reliability.

Fund raising income and members’ contributions are recognised when they are received.

Payments are recognised when a liability incurred:

- Costs of fundraising events, hire of rooms and website and publicity are those incurred in running fundraising events and attracting donations.
- Donations made represent the donations and grants made in furthering the objectives of the Club.
- Dues to Lions International and District 105A include those payment associated with constitutional requirements.

Bletchley Milton Keynes Lions Club (CIO)			
Receipts and Payments Accounts			CC16a
For the Period	1 <sup>st</sup> July 2023	To 30 <sup>th</sup> June 2024	

	Unrestricted Funds (£)	Restricted Funds (£)	Administration funds (£)	Total Funds (£)	Last Period (£)
<b>A1 Receipts</b>					
Fundraising Events/Activities	9035	0	0	9035	15464
3 <sup>rd</sup> Party Grants	0		0	0	1568
Interest	9	0	0	9	3
Members' Subscriptions	0	0	5208	5208	4303
Administration Events/Activities	0	0	5233	5233	4725
<b>Sub Total</b> (Gross Income for Annual Report)	9044	0	10440	19485	26063

<b>A2 Asset and Investment Sales</b>					Last Period <sup>(1)</sup> (£)
<b>Sub Total</b>	0	0	0	0	0
<b>Total Receipts</b>	9044	0	10440	19485	26063

<b>A3 Payments</b>					
Donations/Grants	7996	0	0	7996	14119
Fundraising Events	1359	0	0	1359	657
Equipment Donations	425	0	0	425	1398
300 Club Prizes	809	0	0	809	824
Fundraising Equipment	116	0	0	116	157
Governance Costs	0	0	2153	2153	2043
Members Administration/Events	0	0	7003	7003	6112
Other Administration	0	0	595	595	1545
<b>Sub Total</b>	<b>10705</b>	<b>0</b>	<b>9752</b>	<b>20457</b>	<b>26855</b>



	Unrestricted Funds (£)	Restricted Funds (£)	Administration Funds (£)	Total Funds (£)	Last Period (£)
<b>A4 Asset and Investment Purchases</b>					
	0	0	0	0	0
<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Payments</b>	<b>10705</b>	<b>0</b>	<b>9752</b>	<b>20457</b>	<b>26855</b>
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Net of Receipts/(Payments)	-1661	0	689	-972	-792
A5 Transfer between Funds	0	0	0	0	0
A6 Cash Funds (last year end)	24644	10	2212	26866	27658
Cash Funds this Year End	<b>22983</b>	<b>10</b>	<b>2901</b>	<b>25894</b>	<b>26866</b>

Note

Nearest pound rounding accounts for any variation of £1

<b>Section B Statement of Assets and Liabilities at the end of the Period</b>					
<b>Categories</b>	<b>Details</b>	<b>Unrestricted Funds (£)</b>	<b>Restricted Funds (£)</b>	<b>Administration Funds (£)</b>	<b>Total Funds (£)</b>
<b>B1 Cash Funds</b>	Charity Account	20420	10	0	20430
	Charity Deposit Account	502	0	0	502
	300 Club Account	2060	0	0	2060
	Administration Account	0	0	2901	2901
	<b>Total Cash Funds</b>	<b>22982</b>	<b>10</b>	<b>2901</b>	<b>25893</b>

<b>B2 Other Monetary Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>B3 Investment Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>B4 Assets retained for the Charity's own use</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>B5 Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

The charity current account comprises both defined restricted funds and funds raised and donations received which have not been restricted by the donors or designated by the Trustees for a particular use. The Trustees are entitled to allocate such unrestricted funds as they see fit towards the objectives of the Club.

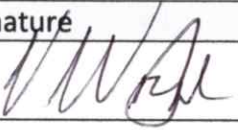
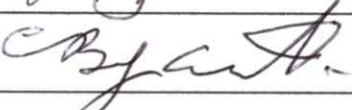


The Administration current account funds are raised by contributions from members and club raffles and are for the use in the administration of the Club in accordance with the Club's Constitution. No funds raised from the public may be used for Club administration.

During the period no Trustees received any expenses from Administration funds,.

#### 9. Declaration

The Trustees declare that they approved the Trustees' Report above on 3-6-2025

Position	Signature	Name	Date
President 2023-2024		Victor Wright	3-6-25
Secretary		Chris Bryant	3-6-25