

WOODBIDGE EXCELSIOR BAND

England & Wales · Charity number 1193770

Details

Status Registered

Legal form CIO

Registered 2021-03-10

Register [View on the Charity Commission register](#)

Contact

Address Kentmere
The Street
Bredfield
Woodbridge
Suffolk
IP13 6AZ

Phone 07933641885

Email secretary.excelsiorband@gmail.com

Website <https://www.woodbridgeexcelsiorband.org/>

Activities

Objects: (1) TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN, AND APPRECIATION OF THE ART OF MUSIC, PARTICULARLY BRASS BAND MUSIC, IN AND AROUND WOODBRIDGE AND THE UK MORE GENERALLY, THROUGH: A) THE OPERATION OF AN AMATEUR BRASS BAND; B) FACILITATING THE MUSICAL EDUCATION OF BAND MEMBERS; C) THE PRESENTATION OF PUBLIC PERFORMANCES; D) ENTERING INTO AFFILIATION, ASSOCIATION OR MEMBERSHIP WITH ORGANISATIONS FOR THE PROMOTION OF BRASS BAND MUSIC AS THE TRUSTEES SHALL DETERMINE. (2) TO FURTHER SUCH EXCLUSIVELY CHARITABLE PURPOSES FOR THE PUBLIC BENEFIT AS THE TRUSTEES IN THEIR ABSOLUTE DISCRETION SHALL THINK FIT FROM TIME TO TIME, IN PARTICULAR THROUGH THE MAKING OF GRANTS AND DONATIONS.

Activities: Woodbridge Excelsior Band is a Brass Band established in 1846. The Band provides an opportunity for anyone who is interested in playing music within the setting of a traditional Brass Band. The Band performs traditional favourites, modern pop music and contemporary music. It can be hired for concerts, local fetes, civic parades, carol services or private functions, throughout the entire year.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£9,466	£8,935	-	-
2024-02-29	£9,693	£8,645	-	-
2023-02-28	£8,293	£5,951	-	-
2022-02-28	£4,107	£4,134	-	-

Trustees

Name	Role	Appointed
Louise Anne Weeden Liddell	Chair	2021-09-16
Jennifer Dawn Lynch		2021-09-16
Sarah Jane Skilton		2021-09-16

WOODBIDGE EXCELSIOR BAND

England & Wales - Charity number 1193770

Accounts

WOODBIDGE EXCELSIOR BAND

Registered Charity No: 1193770

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 28th February 2025

Trustees

Louise Liddell

Jennifer Lynch

Sarah Skilton

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 28th February 2025

Contents

1	Reference and Administration Details	3
1.1	Charity Name & Registration	3
1.2	Charity's Address	3
1.3	Names of the Trustees Who Manage the Charity	3
2	Structure, Governance & Management	3
2.1	Type of Governing Document.....	3
2.2	Trustee Selection Methods	4
3	Activities	4
3.1	Statutory Declaration	4
4	Achievements & Performance	4
4.1	Trustee Development.....	6
5	Financial Review	6
5.1	Details of Any Funds Materially in Deficit	6
5.2	Policy on Reserves.....	6
5.3	Principal Sources of Funding and Outgoings.....	6
5.4	Financial Status	7
5.5	Statutory Statements on Liabilities	7
6	Statement of Financial Activity	8
6.1	Income & Expense Account for the year ended 28 th February 2025.....	8
6.2	Notes to the Accounts.....	10
6.3	Approval of Trustees	

Trustees Annual Report & Statement of Financial Activity for the Year Ended 28th February 2025

1 Reference and Administration Details

1.1 Charity Name & Registration

The charity is a Charitable Incorporated Organisation, registration no:1193770, registered with the Charity Commission on 10th March 2021

The charity is registered with HM Revenue & Customs

1.2 Charity's Address

Kentmere
The Street
Bredfield
Woodbridge
Suffolk
IP13 6AZ

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Initially Appointed</i>
Louise Liddell	Chair	16 th June 2020
Jennifer Lynch	Treasurer	16 th June 2020
Sarah Skilton		16 th June 2020

Trustees have all been re-appointed in accordance with the Constitution.

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – Member Organisation - Charitable Incorporated Organisation

Objects

(1) to promote, improve, develop and maintain public education in, and appreciation of the art of music, particularly brass band music, in and around Woodbridge and the UK more generally, through:

- a) the operation of an amateur brass band;
- b) facilitating the musical education of band members;
- c) the presentation of public performances;
- d) entering into affiliation, association or membership with organisations for the promotion of brass band music as the trustees shall determine.

(2) to further such exclusively charitable purposes for the public benefit as the

trustees in their absolute discretion shall think fit from time to time, in particular through the making of grants and donations.

2.2 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The Trustees confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

The Band continues to perform in the local area at fetes and other events where we have performed for many years. The Band are also invited to play at one-off events. In May this year we were delighted to be asked to perform at the Farewell Ceremony for HMS Trumpeter at the Old Custom House, at Ipswich docks. Ipswich had been the home port for HMS Trumpeter for several years, and the town were saying a fond farewell to the ship, which was due to be re-deployed to Newcastle.

During the summer we played at the village fetes of Bedfield and Rendham. Despite the torrential rain at Rendham, the Band played on, and everyone who braved the atrocious weather very much enjoyed the music. Traditional Village Fetes appear to be in decline, however the remaining few fetes such as Rendham attract visitors from a long way. Comments from visitors indicate that whilst they enjoy the stalls and other attractions, the main reason for attending is to come and listen to the Band, and that they have done this for several years. There is clearly an important cultural significance to the traditional Village Fete which is inherently linked with neighbourhood music groups such as Woodbridge Excelsior Brass Band. It is important that both of these institutions continue to thrive.

We played at the annual Yachtsman's Service at in Waldringfield. Once again the Band enjoyed the marvellous setting, looking out over the River Deben. This year's performance was somewhat more challenging than usual due to a cloud of 'chaff' raining down from the corn field above which was being harvested by a combine harvester. The Yachtsman's Service is a popular event with many attending along the river bank to join in. The Service is the culmination of Waldringfield Sailing Club's Regatta weekend. When the Band was re-booked in December to perform at the 2025 Service, the organiser commented that 'it wouldn't be the same without the Band.' The Band has been performing at the Yachtman's Service since at least 1958.

In August, we performed a concert for the 'Brass on the Grass' series of concerts in Christchurch Park in Ipswich, as we have done for several years. Unlike at Rendham Fete, and indeed last year's Brass on the Grass concert, the weather was now fine and sunny. Several hundred people attended the concert and enjoyed a varied programme showcasing brass band music.

In early November, the Band performed in the Woodbridge Community Hall for an autumn Concert, and the following week travelled to Framlingham to lead the annual Remembrance Parade.

In December the Band performed at various carolling events. This included 4 community carol services, and a Christmas concert, as well as carolling at Tescos or in the Thoroughfare in Woodbridge where we collected money to raise money for ourselves and St Elizabeth's Hospice in nearby Ipswich – we donated over £200 to the Hospice.

Since the 2025 Contest in March, and leading up to the 2024 Contest, the Band have performed on 17 occasions.

After Christmas we knuckled down to get to grips with this year's Test piece – *I, Daedalus* by Andrea Price. We held a couple of successful workshops – the first in January was with renowned conductor and musician Russell Gray. Russell is currently President of the National Association of Brass Band Conductors, as well as holding various musical Professorships in the UK and abroad. At the workshop the Band were introduced to Russell's Messianic Method, a novel method designed to promote an increased sense of ensemble in the Band in way they respond to the music they see in front of them.

The second workshop was with Alan Duguid, a London based conductor and adjudicator who continues to be our Contesting Musical Director, conducting the Band at the Regional Contest in Stevenage. The Band played well at the Contest and secured 12th place.

The Band received various grants including from the 'Neighbourly' scheme which allowed the Band to purchase a new set of concert music stands for the entire Band. The previous music stands were unreliable and some were totally broken through many years of use.

The Band made a small profit of some £350 in the year ending 28th February 2025. However, Contest fees for 2025 were almost double that of 2024. Concerts held during 2024-2025 provided slightly more income than those of the previous year. Luckily the cost for insurance remained largely the same.

The 2024-2025 year was another successful year. Tom Morris together with Jackie Walker continue as our Musical Directors. We continue to have a strong band, with very few vacancies. We have regular guest players to help us out to cover holidays etc when we do not have a full Band. Similar help is reciprocated back as required.

We had a net gain of players. We have already completed all of the events for Summer 2025, and we already have bookings for 2026 - most of these comprise repeat bookings for annual events, but we are delighted that we will also be playing at the wedding of two Band members who met through our Band.

At the time of completing this Report, we have already begun our Christmas season, we have already performed at several local Care Homes, and look forward to our Christmas Concert with special guests Pop Chorus. We have several more community carol services to complete and of course will be playing carols in and around Woodbridge as usual. Each year we see members of the public purposefully stop and listen to our music, with a huge smile on their faces, which shows that we have made a positive difference.

2026 is a special anniversary – Woodbridge Excelsior Band will be 180 years old. Woodbridge Excelsior is one of the oldest bands in the country. We are planning several

special concerts including a joint concert with Regent Brass in London, with Russell Gray as the soloist. We have commissioned leading composer Alan Fernie to compose a piece of music to reflect the town of Woodbridge, and the piece will be premiered at the joint concert.

We would like to thank Alan Duguid, and our other Musical Directors Jackie Walker & Tom Morris.

Contributing to Activities Run by Other Organisations

The Band attend local events, such as fetes, many of these are annual events.

We were re-invited to perform in Christchurch Park, Ipswich as part of the annual 'Brass on the Grass' concerts. The concerts are hosted by 'The Friends of Christchurch Park' who help support and raise funds for the Grade II listed park.

In addition to leading the hymns at the annual Yachtsman's Service at Waldringfield, we also played at the Remembrance Day Parade held in Framlingham. As usual the Band headed the parade through the town centre, played hymns in the church, and sounded the 'Last Post' at the War Memorial. The band has performed at the Framlingham Remembrance Day Parade for many years. We were also invited to play once again at the United Reform Church 'Big Day Out' celebration held at Trinity Park in Ipswich, in June.

We made collections during our Christmas carolling sessions in and around Woodbridge - £180.54 was donated to St Elizabeth Hospice in Ipswich.

At Christmas we played at four Community carol services in our local area.

We would also like to thank Woodbridge Rugby Club for their ongoing assistance in providing our rehearsal space.

4.1 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Trustees have a set policy to ensure that £2,500 reserve is kept in the current account. This is to ensure that the annual insurance renewal can be met, together with other major outgoings such as Musical Director fees and hall hire for at least 6 months.

5.3 Principal Sources of Funding and Outgoings

Woodbridge Excelsior Band usually relies on donations from the public, and from members, as well as fee income from private hirers of the Band.

The donations received from members, and various fee-paid engagements, such as fetes, Church Services together with the income from the Christmas Concert and carolling in the town centre, enabled The Band to make a small profit of £350.31 which will help negate the cost of living rises. Hall hire, fees for the Musical Director, insurance and upkeep for our instruments and equipment, storage, and purchase of music comprise our main outgoings.

The Band enters the London & South East Counties Regional contest each year; this year the entry fee and cost of the purchasing the music was £1340.08 including workshops. Performing Rights are also repeat annual payments. The Band pays for courses to ensure we maintain up to date Safeguarding practices, and current first aid certificates.

A one-off purchase of a set of concert music stands costing £1636.65 was made this year. Unfortunately most of our previous set of stands had become unusable and were beyond repair. A Grant from the Neighbourly Scheme was provided to pay for the new music stands.

At the time of writing this Report, the Band has received a £3,000 Grant from Gallaghers, a global Insurance Firm, to help with the additional costs of our Anniversary year.

We would like to thank Gallaghers, and the Neighbourly Scheme for their financial assistance. Our thanks also go to our Musical Director Tom Morris who has made the various applications for this funding.

Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.4 Financial Status

The accounts show a surplus of £350.91 for the year ending 28th February 2025. The accounts were examined and certified by a qualified auditor. Despite having increased expenditure this year, the profit was slightly greater than of the previous financial year.

The Band has already completed, and been paid for several engagements booked for the 2024-2025 financial year, and further engagements are pending. Gift Aid payments have also been made.

There are currently no uncertainties about the Charity continuing as a going concern.

All the indications are that this will remain the case for the foreseeable future.

5.5 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO

Approved by the Trustees and signed on their behalf,

Louise Liddell

Chairman

Woodbridge Excelsior Band

Date: 10th December 2025

6 Statement of Financial Activity

6.1 Income & Expense Account for the year ending 28th February 2025

Woodbridge Excelsior Brass Band CIO Income & Expense Account for the Year ending 28th February 2025

	28th Feb 2025	29th Feb 2024
INCOME		
Carols	1372.54	1731.3
Concerts	1323.23	1186.99
Disney Concert		639.73
Customer Contracts	1427.92	1400
Raffle/Sweep Stake	82.76	102
Regular Donations	2320.00	2810
Other Donations	1960.98	804.72
Gift Aid HMRC Refund	978.97	1018.27
Total Income	9466.40	9693.01
EXPENSES		
Band Master Fees	585.00	1210
Card Reader Charges		0.02
Contest Expenses	1340.08	707
Concert Expenses	591.10	444.47
Guest Player Expenses	95.00	60
Gifts	96.73	30
Hall Rental	1429.00	1587
Instrument Insurance	771.93	767.52
Instrument Repairs		55
Instrument Purchase		1600
Music	909.45	931.41
Music bags/mutes/bell covers	453.50	
Music Stands	1636.65	
Performing Rights	97.01	179.81
SAFE Child Protection	85.00	50
Storage Fees	300.00	324
Security	12.90	
Subscriptions		
BBE/Safe/Zoom/Muzudo/4 Bars		255.91
Rest	325.97	
Stationery & Miscellaneous	76.63	334.69
Web Hosting	129.60	108
Total Expenses	8935.55	8644.83

Application of Funds		
Donation to St Elizabeth Hospice	180.54	256.36
EACH Donation from Disney Concert		567.91
Total Surplus/Deficit	350.91	£223.91

Bank & Cash Balances		
Current Account	7400.35	6179.67
Cash in hand	81.91	67.28
Instrument Deposits Held	0.00	885
Surplus for 2024/2025	£7,482.26	£350.31
		£7,482.26

6.2 Notes to the Accounts

- a) Accounting Policies
The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Simple Accounts Spreadsheet.
- b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.
No Trustees received any reimbursement of out-of-pocket expenses in the financial year.
- c) Salaries & Professional Fees
No trustee receives any payments for the services they provide to the charity.
In the current financial year the charity employed no staff or external contractors;
- d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year
- e) Creditors & Debtors
Cheques for goods or services purchased, or invoices for goods or services delivered, which are issued prior to the end of the financial year but not appearing in the end of financial year bank statement are reported as outstanding creditors or debtors respectively.
- f) Rounding Discrepancies
All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

6.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Louise Liddell

Chairman

Woodbridge Excelsior Band

Date: 10th December 2025

WOODBIDGE EXCELSIOR BAND

England & Wales - Charity number 1193770

Accounts

WOODBIDGE EXCELSIOR BAND

Registered Charity No: 1193770

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 29th February 2024

Trustees

Louise Liddell

Jennifer Lynch

Sarah Skilton

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 29th February 2024

Contents

1	Reference and Administration Details	3
1.1	Charity Name & Registration	3
1.2	Charity's Address	3
1.3	Names of the Trustees Who Manage the Charity	3
2	Structure, Governance & Management	3
2.1	Type of Governing Document.....	3
2.2	Trustee Selection Methods	4
3	Activities	4
3.1	Statutory Declaration	4
4	Achievements & Performance	4
4.1	Trustee Development.....	5
5	Financial Review	6
5.1	Details of Any Funds Materially in Deficit	6
5.2	Policy on Reserves.....	6
5.3	Principal Sources of Funding and Outgoings.....	6
5.4	Financial Status	6
5.5	Statutory Statements on Liabilities	6
6	Statement of Financial Activity	8
6.1	Income & Expense Account for the year ended 29 th February 2024.....	8
6.2	Notes to the Accounts.....	9
6.3	Approval of Trustees	

Trustees Annual Report & Statement of Financial Activity for the Year Ended 29th February 2024

1 Reference and Administration Details

1.1 Charity Name & Registration

The charity is a Charitable Incorporated Organisation, registration no:1193770, registered with the Charity Commission on 10th March 2021

The charity is registered with HM Revenue & Customs

1.2 Charity's Address

Kentmere
The Street
Bredfield
Woodbridge
Suffolk
IP13 6AZ

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Initially Appointed</i>
Louise Liddell	Chair	16 th June 2020
Jennifer Lynch	Treasurer	16 th June 2020
Sarah Skilton		16 th June 2020

Trustees have all been re-appointed in accordance with the Constitution.

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – Member Organisation - Charitable Incorporated Organisation

Objects

(1) to promote, improve, develop and maintain public education in, and appreciation of the art of music, particularly brass band music, in and around Woodbridge and the UK more generally, through:

- a) the operation of an amateur brass band;
- b) facilitating the musical education of band members;
- c) the presentation of public performances;
- d) entering into affiliation, association or membership with organisations for the promotion of brass band music as the trustees shall determine.

(2) to further such exclusively charitable purposes for the public benefit as the

trustees in their absolute discretion shall think fit from time to time, in particular through the making of grants and donations.

2.2 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The Trustees confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

The Band continues to perform in the local area; we performed concerts again at Burstall, St Audry's Golf Club, Melton and in Framlingham, as well as playing at local fetes and events where we attend each year. The Band also performed music at a wedding.

Naturally the Band celebrated the Coronation of King Charles III with a concert in the Bandstand in Elmhurst Park, Woodbridge. The nice weather added to the occasion, and many local people attended, bringing picnics to enjoy as they listened to the music.

Once again, we performed a concert for the 'Brass on the Grass' series of concerts in Christchurch Park in Ipswich. Sadly, the weather was not on our side, but many people braved the elements to hear our music.

We held a Disney themed movie concert at St Augustine's Church, Ipswich, in October. The concert raised £567.91 for East Anglian Children's Hospice.

We returned to Framlingham for the second time this year to lead the annual Remembrance Parade in November. The first occasion had been in June where we performed a concert on the Market Hill to celebrate Armed Forces Day. Many local residents took advantage of the sunny weather to come and listen to our music.

In December the band performed at over 10 carolling events. This included 3 carol services, 2 concerts, and various carolling at Tescos or in the Thoroughfare in Woodbridge where we collected money to raise money for ourselves and St Elizabeth's Hospice in nearby Ipswich. In addition, we attended 3 local Care Homes and played carols for the staff and residents. We were delighted that local choir Love2Sing were able to join us at our March concert, held in the local Community Hall.

Since the 2023 Contest in March, and leading up to the 2024 Contest, the Band have performed on 25 occasions.

We held a couple of successful workshops with Alan Duguid, a London based conductor and adjudicator who had agreed to conduct the Band at the Regional Contest in Stevenage. Although the Band played very well, our 14th place was disappointing.

Alan Duguid has agreed to be our Contesting Musical Director, and will lead the Band at Stevenage in 2025.

We would like to thank Alan Duguid, and our other Musical Directors Jackie Walker & Tom Morris.

We would also like to thank Woodbridge Rugby Club for their ongoing assistance in providing our rehearsal space.

The 2023-2024 year was another successful year. Although we had a net gain of players, we need to fill key positions in the cornet section and in percussion. This will likely to be our biggest challenge over the coming year. We have already completed most of the events for Summer 2024, and we already have bookings for 2025 - most of these comprise repeat bookings for annual events.

We initially thought that the beginning of the year would be very challenging given that our long-standing Musical Director had recently decided to retire from the Band. However, Tom Morris and Jackie Walker each agreed to become co-MD whilst the Band searched for a permanent replacement. Several auditions were held, but it was very clear that our temporary MDs out shone all the other candidates, and the Band agreed that Tom and Jackie should continue permanently in the shared role. Both relished the challenge and with new leadership came new ideas, and the Band strengthened in both sound and numbers. Since last year's Annual Report was published we have gained new 8 players. Over the year there is always a natural churn of players, and after the Contest in March 2024, 4 players left the Band, due to work commitments or moving away. We have regular guest players to help us out to cover holidays etc when we do not have a full Band. Similar help is reciprocated back as required.

At the time of writing this Report, we look forward to our Christmas season, and performing various concerts and of course playing carols in and around Woodbridge. Seeing members of the public purposefully stop and listen to our music, with a huge smile on their faces, shows that we have made a positive difference.

Contributing to Activities Run by Other Organisations

The Band attend local events, such as fetes, many of these are annual events.

We were re-invited to perform in Christchurch Park, Ipswich as part of the annual 'Brass on the Grass' concerts. The concerts are hosted by 'The Friends of Christchurch Park' who help support and raise funds for the Grade II listed park.

In addition to leading the hymns at the annual Yachtsman's Service at Waldringfield, we also played at the Remembrance Day Parade held in Framlingham. As usual the Band headed the parade through the town centre, played hymns in the church, and sounded the 'Last Post' at the War Memorial. The band has performed at the Framlingham Remembrance Day Parade for many years. This year we also celebrated Armed Forces' Day by performing a concert in Framlingham on the Market Hill.

We held a Disney-themed concert to support East Anglian Children's Hospice, in Ipswich. Whereas most of our concerts have free admission, this concert was a ticketed fundraising event for the East Anglian Children's Hospice. The venue was chosen as it is just across the road from the Hospice. The Church was full and we were delighted to see some of the Hospice patients who had been brought along and were clearly enjoying the music. We raised £567.91 for EACH.

We made collections during our Christmas carolling sessions in and around Woodbridge - £256.36 was donated to St Elizabeth Hospice in Ipswich.

At Christmas we played at three Community carol services in our local area.

4.1 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Trustees have a set policy to ensure that £2,500 reserve is kept in the current account. This is to ensure that the annual insurance renewal can be met, together with other major outgoings such as Musical Director fees and hall hire for at least 6 months.

5.3 Principal Sources of Funding and Outgoings

Woodbridge Excelsior Band usually relies on donations from the public, and from members, as well as fee income from private hirers of the Band.

The donations received from members, and various fee-paid engagements, such as fetes, Church Services together with the income from the Christmas Concert and carolling in the town centre, enabled The Band to make a small profit which will help negate the cost of living rises. Hall hire, fees for the Musical Director, insurance and upkeep for our instruments and equipment, storage, and purchase of music comprise our main outgoings. The Band enters the London & South East Counties Regional contest each year; this year the entry fee and cost of the purchasing the music was £707, including workshops. Performing Rights are also repeat annual payments. The Band pays for courses to ensure we maintain up to date Safeguarding practices. This year, the Band purchased a second-hand trombone costing £1,600 as the previous one was beyond repair.

Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.4 Financial Status

The accounts show a surplus of £223.91 for the year ending 29th February 2024. The accounts were examined and certified by a qualified auditor.

In the past we have not charged for our concerts. However, in 2023 we have begun to charge for our indoor concerts. This allows us more flexibility in venues, increased revenue, and the ability to use ticket sales to fundraise for other charities.

The Band has already completed, and been paid for several engagements booked for the 2023-2024 financial year, and further engagements are pending. Gift Aid payments have also been made.

There are currently no uncertainties about the Charity continuing as a going concern. All the indications are that this will remain the case for the foreseeable future.

5.5 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement

- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO

Approved by the Trustees and signed on their behalf,

Louise Liddell

Chairman
Woodbridge Excelsior Band

Date: 17th December 2024

6 Statement of Financial Activity

6.1 Income & Expense Account for the year ending 29th February 2024

	29th Feb 2024	28th Feb 2023
INCOME		
Carols	1731.30	2217.69
Concerts	1186.99	335.82
Disney Concert	639.73	
Customer Contracts	1400.00	1850.00
Instrument Sale		230.00
Raffle/Sweep Stake	102.00	187.00
Regular Donations	2810.00	2470.00
Donations	804.72	501.00
Gift Aid HMRC Refund	1018.27	501.17
Savings a/c Interest		
Instrument Deposits received		
Total Income	9693.01	8292.68
EXPENSES		
Audit Fees	30.00	30.00
Band Master Fees	1210.00	2215.00
Card Reader Charges	0.02	0.39
Contest Expenses	707.00	210.00
Concert Expenses	444.47	16.23
Guest Player Expenses	60.00	20.00
Hall Rental	1587.00	1707.50
Instrument Insurance	767.52	699.15
Instrument Repairs	55.00	88.95
Instrument Purchase	1600.00	
Music/music bags/mutes/bell covers	931.41	201.54
Performing Rights	179.81	
SAFE Child Protection	50.00	50.00
Storage Fees	324.00	225.00
Subscriptions BBE/Safe/Zoom	255.91	283.73
Stationery & Miscellaneous	334.69	95.11
Web Hosting	108.00	108.00
Total Expenses	8644.83	5950.60
Application of Funds		
Donation to St Elizabeth Hospice	256.36	353.54
East Anglia's Children's Hospice Donation from Disney Concert	567.91	
Total Surplus/Deficit	£223.91	£1,988.54

Bank & Cash Balances

Current Account	6179.67	5957.58
Deposit Account		0
Cash in hand	67.28	65.46
Instrument Deposits Held	885.00	885.00
Surplus for 2023/2024		223.91
	£7,131.95	£7,131.95

6.2 Notes to the Accounts

- a) Accounting Policies
The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Simple Accounts Spreadsheet.
- b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.
No Trustees received any reimbursement of out-of-pocket expenses in the financial year.
- c) Salaries & Professional Fees
No trustee receives any payments for the services they provide to the charity.
In the current financial year the charity employed no staff or external contractors;
- d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year
- e) Creditors & Debtors
Cheques for goods or services purchased, or invoices for goods or services delivered, which are issued prior to the end of the financial year but not appearing in the end of financial year bank statement are reported as outstanding creditors or debtors respectively.
- f) Rounding Discrepancies
All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

6.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Louise Liddell

Chairman

Woodbridge Excelsior Band

Date: 17th December 2024

WOODBIDGE EXCELSIOR BAND

England & Wales - Charity number 1193770

Accounts

WOODBIDGE EXCELSIOR BAND

Registered Charity No: 1193770

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 28th February 2023

Trustees

Louise Liddell

Jennifer Lynch

Sarah Skilton

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 28th February 2023

Contents

1	Reference and Administration Details	3
1.1	Charity Name & Registration	3
1.2	Charity's Address	3
1.3	Names of the Trustees Who Manage the Charity	3
2	Structure, Governance & Management	3
2.1	Type of Governing Document.....	3
2.2	Trustee Selection Methods	4
3	Activities	4
3.1	Statutory Declaration	4
4	Achievements & Performance	4
4.1	Trustee Development.....	5
5	Financial Review	6
5.1	Details of Any Funds Materially in Deficit	6
5.2	Policy on Reserves.....	6
5.3	Principal Sources of Funding and Outgoings.....	6
5.4	Financial Status	6
5.5	Statutory Statements on Liabilities	7
6	Statement of Financial Activity	8
6.1	Income & Expense Account for the year ended 28 th February 2023.....	8
6.2	Notes to the Accounts.....	9
6.3	Approval of Trustees	

Trustees Annual Report & Statement of Financial Activity for the Year Ended 28th February 2023

1 Reference and Administration Details

1.1 Charity Name & Registration

The charity is a Charitable Incorporated Organisation, registration no:1193770, registered with the Charity Commission on 10th March 2021

The charity is registered with HM Revenue & Customs

1.2 Charity's Address

Kentmere
The Street
Bredfield
Woodbridge
Suffolk
IP13 6AZ

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Initially Appointed</i>
Louise Liddell	Chair	16 th June 2020
Jennifer Lynch	Treasurer	16 th June 2020
Sarah Skilton		16 th June 2020

Trustees have been re-appointed in accordance with the Constitution.

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – Member Organisation - Charitable Incorporated Organisation

Objects

(1) to promote, improve, develop and maintain public education in, and appreciation of the art of music, particularly brass band music, in and around Woodbridge and the UK more generally, through:

- a) the operation of an amateur brass band;
- b) facilitating the musical education of band members;
- c) the presentation of public performances;
- d) entering into affiliation, association or membership with organisations for the promotion of brass band music as the trustees shall determine.

(2) to further such exclusively charitable purposes for the public benefit as the

trustees in their absolute discretion shall think fit from time to time, in particular through the making of grants and donations.

2.2 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The Trustees confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

At the beginning of 2022, having finished 8th in the 4th Section London & Southern Counties Regional Band Contest at Stevenage, we were busy preparing for various Platinum Jubilee events, including a large-scale event held at Kingston Fields, and a free concert that we gave on Market Hill. We had a busy summer, playing at various local fetes, such as Bedfield and Rendham, and of course the annual Yachtsman's Service at Waldringfield. We also played for a band member at her wedding, and at also spent a lovely afternoon in the grounds of a local country house celebrating the owner's 80th Birthday at the end of August. The summer was splendid, although at times rather too hot, but the storm was coming in the most sad and unexpected way.

At 6.30pm on 8th September 2022, it was announced that our dear Queen Elizabeth had passed away. This news shocked the nation and the world. Weeks early, the nation was celebrating the Platinum Jubilee and now we were in a period of national mourning. However, now we have a new King, Charles III. Given the long reign of Queen Elizabeth II, very few people had any direct knowledge of the necessary ceremony that would ensue. Charles was proclaimed King at the Principal Proclamation Ceremony at St James' Palace, on 10th September 2022, the Proclamation was then sent out, and towns across the nation, repeated the Proclamation, affirming that Charles was now our King. Woodbridge Excelsior Band was very privileged to be involved in the historic Proclamation Ceremony at Market Hill on 11th September 2022.

The Nation continued to mourn; The Remembrance Sunday Parade and Service at Framlingham was especially poignant this year. Nevertheless, as soon as the Coronation Day was announced, we began to plan music for this important weekend.

Then we were into the Christmas season, where the Band played at several Carol Services such as Orford and Boyton. We played at the local street fair in Woodbridge, and as usual could be seen at various times playing outside the local Tesco supermarket, helping to raise money for the local Hospice. We also performed our usual Christmas concert in the local Community Hall. This year we were delighted to share our concert with local choir, Love to Sing.

January and February tend to be quiet months, where The Band knuckle down to rehearsing the test piece, ready for the annual contest in March. In February our Musical Director, Chris Lewis-Garnham tendered his resignation. Given that Chris had been with the Band for over 13 years, this would cause significant upheaval. The contest performance at

Stevenage, where we came 10th was the last MD duty performed by Chris. Thank you to Chris for all his help over the last few years.

The end of another financial year; going forward 2023 will clearly be a year of change. At the time of writing this report, the Band have celebrated the Coronation with several events in Woodbridge, including a marvellous concert performed in the Bandstand in Elmhurst Park. We have already performed music at another wedding, and various fetes. We are actively looking for a new permanent Musical Director to conduct the Band. However, we have been extremely lucky that over the summer, our assistant & deputy MDs, Jackie Walker and Tom Morris have taken over and shared baton duties in a very able and effective manner. Band morale was considerably low after the Contest, and there was much worry and uncertainty. It would have been easy for the Band to fall into decay, and dwindle away, but this has not happened. Jackie and Tom have breathed life back into the Band, and confidence now abounds. At recent concerts and events, we have received fantastic praise, and comments that the Band seems fresh and vital. Since both Jackie and Tom have to step back from playing to enable them to conduct, this inevitably leaves a gap in the Band. Whilst this is unfortunate, it is a compromise that we are prepared to make, and usually can organise a deputy to fill the seat at our performances. Thank you to all our deputies who stand in.

The Trustees extend their sincere thanks to Jackie and Tom for all their help over the past few months. Thank you to you both.

We would also like to thank Sara Norris for all her help with the Band, both as tenor horn player, and previously as Band Secretary. Sara has been with the Band for many years, and has decided to 'retire' to enable new interests to flourish.

Whilst change can be difficult to accommodate, The Band has gone from strength to strength, and is confident, as evidenced from comments from the recent Brass on the Grass concert held at the end of July. There is no hurry to engage a new MD, but whoever he or she is will have a strong foundation on which to take the Band forward.

The Band have various events already booked for the rest of 2023, and indeed also into 2024.

Once again we would like to thank Woodbridge Rugby Club for all their hospitality and help.

Contributing to Activities Run by Other Organisations

The Band attend local events, many of these are annual events. The Band opened the Platinum Jubilee celebrations at Kingston Field, Woodbridge, and performed the following day at Woodbridge Market Hill. Many hundreds of people enjoyed the celebrations throughout the town over the long Jubilee Weekend. Many people gathered at the Market Hill to hear the Proclamation for our new King, and to enjoy music played by The Band.

The Band played at various local fetes throughout the summer.

We were re-invited to perform in Christchurch Park, Ipswich as part of the annual 'Brass on the Grass' concerts. The concerts are hosted by 'The Friends of Christchurch Park' who help support and raise funds for the Grade II listed park.

In addition to leading the hymns at the annual Yachtsman's Service at Waldringfield, we also played at the Remembrance Day Parade held in Framlingham. As usual the Band headed the parade through the town centre, played hymns in the church, and sounded the 'Last Post' at the War Memorial. The band has performed at the Framlingham Remembrance Day Parade for many years.

At Christmas we played at three Community carol services in our local area.

4.1 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Trustees have a set policy to ensure that £2,500 reserve is kept in the current account. This is to ensure that the annual insurance renewal can be met, together with other major outgoings such as Musical Director fees and hall hire for at least 6 months.

5.3 Principal Sources of Funding and Outgoings

Woodbridge Excelsior Band usually relies on donations from the public, and from members, as well as fee income from private hirers of the Band.

The donations received from members, and various fee-paid engagements, such as fetes, Church Services together with the income from the Christmas Concert and carolling in the town centre, enabled The Band to make a small surplus, which will help negate the cost of living rises. Hall hire, fees for the Musical Director, insurance and upkeep for our instruments and equipment, storage, and purchase of music comprise our main outgoings. The Band enters the London & South East Counties Regional contest each year; this year the entry fee and cost of the purchasing the music was £210. Performing Rights are also repeat annual payments. The Band pays for courses to ensure we maintain up to date Safeguarding practices. Bell covers were a one-off purchase to help restore confidence amongst players and public alike after the pandemic.

Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.4 Financial Status

The accounts show a surplus of £1,998.54 for the year ending 28th February 2023. The accounts were examined and certified by a qualified auditor. 2022 felt like a return to normality, following the difficulties that everyone had faced during the Covid pandemic and consequent lockdowns. Unsurprisingly, with a full calendar of events, income for the 2022-23 year was around twice that of the 2021-2022 year. Some of the increased 2022-2023 expenditure, such as Musical Director fees and hall rental merely reflects that we were able to rehearse and put on events across the whole year. However, we correctly anticipated that with the ever-rising cost of living, our hall rental would be increased. We have been able to meet these additional costs by savings due to changing our insurers, and through increased numbers of members who all regularly donate.

The Band is currently advertising for a new Musical Director. We have had some auditions, but no suitable candidate has yet come forward. The amount of fees we pay is not large, but we are mindful that we may need to review this amount.

In the past we have not charged for our concerts. However, in 2023 we have begun to charge for our indoor concerts. This allows us more flexibility in venues, increased revenue, and the ability to use ticket sales to fundraise for other charities.

The Band has already completed, and been paid for engagements booked for the 2023-2024 financial year, and further engagements are pending. Gift Aid payments have also been made.

There are currently no uncertainties about the Charity continuing as a going concern.
All the indications are that this will remain the case for the foreseeable future.

5.5 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO

Approved by the Trustees and signed on their behalf,

Louise Liddell

Chairman
Woodbridge Excelsior Band

Date: 19th December 2023

6 Statement of Financial Activity

6.1 Income & Expense Account for the year ended 28th February 2023

	28th Feb 2023	28th Feb 2022
INCOME		
Carols	2217.69	1338.67
Concerts	335.82	166.43
Customer Contracts	1850.00	150.00
Instrument Sale	230.00	0.00
Raffle/Sweep Stake	187.00	0.00
Regular Donations	2470.00	2420.00
Donations	501.00	31.98
Gift Aid HMRC Refund	501.17	0.00
Savings a/c Interest	0.00	0.34
Total Income	8292.68	4107.42
EXPENSES		
Audit Fees	30.00	30.00
Musical Director Fees	2215.00	1240.00
Card Reader Charges	0.39	17.43
Contest Expenses	210.00	335.00
Concert Expenses	16.23	0.00
Guest Player Expenses	20.00	0.00
Hall Rental	1707.50	677.00
Instrument Insurance	699.15	909.31
Instrument Repairs	88.95	
Music/music bags/mutes/bell covers	201.54	164.55
Performing Rights		98.65
SAFE Child Protection	50.00	103.98
Storage Fees	225.00	225.00
Subscriptions BBE/Safe/Zoom	283.73	196.25
Stationery & Miscellaneous	95.11	62.85
Web Hosting	108.00	74.25
Total Expenses	5950.60	4134.27
Application of Funds		
Donation to St Elizabeth Hospice	353.54	199.00
Total Surplus/Deficit	£1,988.54	-£225.85
Bank & Cash Balances		
Current Account	5957.58	3929.55
Deposit Account	0.00	0.00
Cash in hand	65.46	104.95
Instrument Deposits Held	885.00	885.00
Surplus for 2022/2023		1988.54
	£6,908.04	£6,908.04

6.2 Notes to the Accounts

- a) Accounting Policies
The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Simple Accounts Spreadsheet.
- b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.
No Trustees received any reimbursement of out-of-pocket expenses in the financial year.
- c) Salaries & Professional Fees
No trustee receives any payments for the services they provide to the charity.
In the current financial year the charity employed no staff or external contractors;
- d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year
- e) Creditors & Debtors
Cheques for goods or services purchased, or invoices for goods or services delivered, which are issued prior to the end of the financial year but not appearing in the end of financial year bank statement are reported as outstanding creditors or debtors respectively.
- f) Rounding Discrepancies
All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

6.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Louise Liddell

Chairman

Woodbridge Excelsior Band

Date: 19th December 2023

WOODBIDGE EXCELSIOR BAND

England & Wales - Charity number 1193770

Accounts

WOODBIDGE EXCELSIOR BAND

Registered Charity No: 1193770

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 28th February 2022

Trustees

Louise Liddell

Jennifer Lynch

Sarah Skilton

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 28th February 2022

Contents

1	Reference and Administration Details.....	3
1.1	Charity Name & Registration.....	3
1.2	Charity's Address.....	3
1.3	Names of the Trustees Who Manage the Charity.....	3
2	Structure, Governance & Management	3
2.1	Type of Governing Document.....	3
2.2	Trustee Selection Methods.....	3
3	Activities	4
3.1	Statutory Declaration	4
4	Achievements & Performance	4
4.1	Trustee Development	5
5	Financial Review.....	5
5.1	Details of Any Funds Materially in Deficit.....	5
5.2	Policy on Reserves	5
5.3	Principal Sources of Funding and Outgoings	5
5.4	Financial Status.....	6
5.5	Statutory Statements on Liabilities	6
6	Statement of Financial Activity.....	7
6.1	Income & Expense Account for the year ended 28 th February 2022	7
6.2	Notes to the Accounts	8
6.3	Approval of Trustees	

Trustees Annual Report & Statement of Financial Activity for the Year Ended 28th February 2022

1 Reference and Administration Details

1.1 Charity Name & Registration

The charity is a Charitable Incorporated Organisation, registration no:1193770, registered with the Charity Commission on 10th March 2021

The charity is registered with HM Revenue & Customs

1.2 Charity's Address

C/O Woodbridge Rugby Club
2 ORFORD ROAD
BROMESWELL
WOODBIDGE
IP12 2PP

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Louise Liddell	Chair	16 th June 2020	
Jennifer Lynch	Treasurer	16 th June 2020	
Sarah Skilton		16 th June 2020	

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution –Member Organisation - Charitable Incorporated Organisation

Objects

(1) to promote, improve, develop and maintain public education in, and appreciation of the art of music, particularly brass band music, in and around Woodbridge and the UK more generally, through:

- a) the operation of an amateur brass band;
- b) facilitating the musical education of band members;
- c) the presentation of public performances;
- d) entering into affiliation, association or membership with organisations for the promotion of brass band music as the trustees shall determine.

(2) to further such exclusively charitable purposes for the public benefit as the trustees in their absolute discretion shall think fit from time to time, in particular through the making of grants and donations.

2.2 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The Trustees confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

This year has been another year of consolidation following all the difficulties of the previous couple of years due to Covid-19. Little by little the Covid-restrictions were lifted, and in May 2021 full outdoor rehearsals were able to recommence. It soon became clear that rehearsing outdoors was not ideal, particularly due the shape of the area available, and need for social distancing. By September, the Band felt confident enough to return to indoor banding. This was a major step, and it felt like everything was beginning to get back to normal, after all the upheaval.

Although we had several bookings over the summer in 2021, these were all cancelled due to a surge of Covid cases in the local area. The Annual Waldringfield Yachtsman's Service was the only non-cancelled event. A small group of players attended this, and as usual were complimented on the playing.

Unfortunately, the annual London and South East Counties Band Contest at Stevenage in March 2021 was once again cancelled. However, the Band received a letter from the Contest Organisers asking if we would wish to attend the National Finals, due to be held in Cheltenham in September. This was due to our current placing in the grading table. This was a difficult decision, as it was an exciting prospect, however, after much consideration we felt that this would be very expensive, there were still extensive restrictions due to the pandemic, and at the time we were asked, we hadn't returned to indoor rehearsing hence everyone agreed that the general uncertainty, logistics and expense precluding going.

As usual, the Band led the Remembrance Day Parade in Framlingham, and on the way back to Woodbridge, performed a short service of Remembrance outside a local care home. Given all the restrictions of the previous year, and the ensuing lack of any formal acts of Remembrance in 2020, the residents and carers were delighted to see members of the Band in their bright scarlet jackets, and join in with the hymns and prayers.

In December, we normally play carols outside supermarkets to raise vital funds for the Band and other local charities; none of the supermarkets were prepared to have carolling this year. We did perform carols outside a couple of care homes in Woodbridge, and came together to play carols in the Throughfare in Woodbridge, as well as entertaining a small but appreciative audience at our Christmas Concert.

So another difficult year, with considerable challenges, but we have managed to continue, and there are signs of a return to normality. The end of the Band Year saw us back indoors, in normal formation, earnestly rehearsing for the Contest due in the middle of March 2022.

Since the Charity registration in March 2021, we have also registered for Gift Aid. Already we are seeing the benefits of being a Charity. Despite the lack of opportunity for Carolling at Christmas, the Gift Aid scheme helped boost our finances, ensuring that we maintained our financial security despite all the challenges of the year. Many of our 'regular' bookings have already asked the Band to play at the 2022 event, and this is also very encouraging. In early 2022, the Band were also looking forward to joining in with several local events to celebrate the Platinum Jubilee of Queen Elizabeth.

At the time of writing this report, the Band has already played at various local events over the past few months. It is good to see the Band out and playing again after the last couple of years. It is also thrilling to hear very positive feedback from the organisers and attendees at these events. We have some bookings already for 2023, and we look forward to another year making music.

Once again we thank Woodbridge Rugby Club for their hospitality and help.

Contributing to Activities Run by Other Organisations

The Band attend local events, many of these are annual events. The main feature of the year was planning and subsequently playing at several events to celebrate the Platinum Jubilee of the late Queen Elizabeth 2nd. Members of the Band liaised with the organisers of the various local events to provide fitting music for such an important occasion. The Band opened the town celebrations at Kingston Field, and performed the following day at Woodbridge Market Hill. Many hundreds of people enjoyed the celebrations throughout the town over the long Jubilee Weekend.

In addition to the Yachtsman's Service at Waldringfield, we also played at the Remembrance Day Parade held in Framlingham. The Band head the parade through the town centre, play hymns in the church, and perform the 'Last Post' at the War Memorial. The band has performed at the Framlingham Remembrance Day Parade for many years.

Unfortunately many other scheduled events run by other organisations were cancelled due to Covid.

4.1 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Trustees have a set policy to ensure that £2,500 reserve is kept in the current account. This is to ensure that the annual insurance renewal can be met, together with other major outgoings such as Musical Director fees and hall hire for at least 6 months.

5.3 Principal Sources of Funding and Outgoings

Woodbridge Excelsior Band usually relies on donations from the public, and from members, as well as fee income from private hirers of the Band. This year has been somewhat different due the lockdown. Outdoor rehearsals recommenced in May, but no fee was charged for use of the outdoor space at Woodbridge Rugby Club. Hall hire charges recommenced in September 2021 when indoor rehearsals started. The donations received from members, and the two fee-paid engagements at Waldringfield and Framlingham, together with the income from the Christmas Concert and carolling in the town centre, was sufficient to keep the Band solvent. Hall hire, fees for the Musical Director, insurance and upkeep for our instruments and equipment, storage, and purchase of music comprise our main outgoings. The Band enters the London & South East Counties Regional contest each year; the entry fee and cost of the purchasing the music was £335. Performing Rights are

also repeat annual payments. The Band pays for courses to ensure we maintain up to date Safeguarding practices.

Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.4 Financial Status

The accounts show a small loss of £225-85 for the year ending 28th February 2022. The accounts were examined and certified by a qualified auditor. Several paid engagements were cancelled by the hirers due to an upsurge of Covid in the local area over the summer. This affected our earnings. We normally perform carols at local supermarkets, collecting money for ourselves and the local Hospice. Unfortunately in 2021 supermarkets were not permitting carolling due to Covid.

The Band has already completed, and been paid for engagements booked for the 2022-2023 financial year, and further engagements are pending. Gift Aid payments have also been made.

There are currently no uncertainties about the Charity continuing as a going concern.

All the indications are that this will remain the case for the foreseeable future.

5.5 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO

Approved by the Trustees and signed on their behalf,

Louise Liddell

Chairman

Woodbridge Excelsior Band

Date: 20.11.2022

6 Statement of Financial Activity

6.1 Income & Expense Account for the year ended 28th February 2022

Woodbridge Excelsior Brass Band CIO 1193770			
Income & Expense Account for the Year ending 28th February 2022			
		28th Feb 2022	28th Feb 2021
INCOME			
Carols		1338.67	
Concerts		166.43	
Customer Contracts		150.00	
Regular Donations		2420.00	2580.00
Donations		31.98	
Savings a/c Interest		0.34	0.74
Instrument Deposits received		0.00	0.00
Total Income		4107.42	2580.74
EXPENSES			
Audit Fees		30.00	30.00
Band Master Fees		1240.00	270.00
Card Reader Charges		17.43	
Contest Expenses		335.00	-185.00
Guest Player Expenses			
Hall Rental		677.00	25.00
Instrument Insurance		909.31	917.17
Instrument Repairs			
Music/music bags/mutes/bell cover:		164.55	24.90
Performing Rights		98.65	
SAFE Child Protection		103.98	50.00
Storage Fees		225.00	300.00
Subscriptions BBE/Safe/Zoom		196.25	460.11
Stationery & Miscellaneous		62.85	94.89
Web Hosting		74.25	74.25
Total Expenses		4134.27	2061.32
Application of Funds			
Donation to St Elizabeth Hospice		199.00	
Total Surplus/Deficit		-£225.85	£519.42
Bank & Cash Balances			
Current Account		3929.55	3281.97
Deposit Account		0	863.43
Cash in hand		104.95	114.95
Instrument Deposits Held		885.00	885.00
Surplus for 2021/2022			-225.85
		£4,919.50	£4,919.50

6.2 Notes to the Accounts

a) Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Simple Accounts Spreadsheet.

b) Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

No Trustees received any reimbursement of out-of-pocket expenses in the financial year.

c) Salaries & Professional Fees

No trustee receives any payments for the services they provide to the charity.

In the current financial year the charity employed no staff or external contractors;

d) Fixed Assets

The charity has not purchased or disposed of any fixed assets in the current financial year

e) Creditors & Debtors

Cheques for goods or services purchased, or invoices for goods or services delivered, which are issued prior to the end of the financial year but not appearing in the end of financial year bank statement are reported as outstanding creditors or debtors respectively.

f) Rounding Discrepancies

All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

6.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Louise Liddell

Chairman

Woodbridge Excelsior Band

Date: 20.11.2022