



Trustees' Annual Report for the period

	Period start date				Period end date		
	01	09	2023		31	08	2024
From				To			

Section A Reference and administration details

Charity name

Stanion Pre School

Other names charity is known by

Registered charity number (if any)

1193769

Charity's principal address

Cardigan Road

Stanion

Kettering

Postcode

NN14 1BY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Haggarty	Treasurer		
2	Emma-Jayne Sharman	Chair		
3	Wendy Fitzsimons			
4	Amber Jarosz			
5	Samantha Walsh			
6	Balbinder Sidhu			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Emma-Jayne Sharman

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees

How the charity is constituted
(eg. trust, association, company)

Pre School Learning Alliance

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or re-appointed at the AGM held in September if necessary

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a child protection policy and various protective policies in place. DBS checks are carried out prior to commencement of employment or trusteeship. These checks are carried out in line with statutory requirements.

Stanion Pre School is a member of the Pre School Learning Alliance. All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the pre-school are to enhance the development and education of children, primarily under statutory school ages by encouraging and offering appropriate, play, education and care facilities. Pre school offers places for children between the ages of 2.5 and 4. Offering 10 sessions per week in the morning Monday to Friday 9am to 12pm and the afternoon Monday to Friday 12.45 to 3.15pm, school term time only. We also offer a lunch club session between 12pm and 12.45pm fess payable.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aims of the pre school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities. Family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means of abilities. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas. Instigating and adhering to the statutory framework for the early years foundation stage and furthering the aims and objects of the Early Years Alliance.

We focus our activities lead by the children. We put strong emphasis on learning through play and ensure all staff are trained to the fullest.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Fundraising for the setting is carried out by volunteers comprising of parents and family members. Any surplus funds are placed in a fundraising account and used to purchase equipment, improve the setting as and when needed.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

OCTOBER

Our annual Halloween Party for all the children, family and friends of the pre school and surrounding areas. Involving the whole community.

EASTER

Our annual Easter Egg Hunt providing fun and refreshments for all the community.

SUMMER/CHRISTMAS RAFFLE

Very popular raffles with excellent prizes donated to us from local companies.

FUNDRAISING

Throughout the year we hold several events for the children to enjoy and also to raise valuable and much needed funds for the setting eg. Sponsored activities, cake sales

OUTINGS

We regularly take the children on outings throughout the year. Either visiting the local theatre to see age appropriate plays (The Gruffalos child), we have an annual summer day trip to local farm parks, which the children really enjoy.

In the past a local farm came to the preschool for the day with a selection of animals – Goats, Donkey, Dog, Guinea pigs, tortoise, hedgehogs, chickens – the children and staff really enjoyed the day learning about the animals and feeding and brushing them. We did several activities with the children leading up to the visit and afterwards using animals and the habitats to promote learning.

This year we organised a Teddy Bears Picnic, this was held in the primary school grounds, which was exciting for the children to explore new areas. There were several activities and games organised, including a teddy bear hunt and egg and spoon race. We arranged several activities with the children using their favourite teddy bears in story time and imaginative play.

REGULAR INTERACTION WITH PRIMARY SCHOOL

We are situated next door to the primary school and regularly open our gates in order that the pre school children and the children from reception can play together. This gets the younger children ready for their transition to 'big school'. Most of the pupils at the pre school move onto the local primary school and this gets them used to a new environment. All sides feel this is really beneficial to them.

OFSTED

In July 2023 we had our Ofsted visit, and we were really really pleased with the GOOD outcome which is a credit to the staff and trustees of the pre school.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold a reserve to cover the Pre School as a contingency to meet any unforeseen events. The amount would cover rent, wages and outgoings for three months. Any excess funds are put back into the preschool setting.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is provided from the County Council 3 times a year. This covers staff wages, rent and general running costs. We also receive fees from parents whose children are below 3 years of age (not eligible for free place) or attend pre school in excess of 15/30 hours per week (eligible free period).

From September 2023 we are open unfortunately we are not at full capacity but hopefully we are expecting a lot of new starters.

From September 2022 our fees were increased in line with the cost-of-living price rises and the energy bill rises. Our prices will be looked at by the trustees on an annual basis and will be adjusted if the running of the pre-school is at risk.

During this year we have not been at capacity and we have had fewer children attending with the same amount of staff. Unfortunately this has culminated in the pre school making a substantial loss financially. Going forward we had 2 members of staff leave/retire in the summer and we replaced one with a new apprentice. This will help with our outgoings for the coming year. We do not have many children registered for September, we have decided to concentrate on advertising the setting and hopefully getting a website up and running. We are contacting the school to renegotiate our rent and utilities and will be applying for grants from local and national companies to help with repairs and maintenance.

Section F

Other optional information

We offer funding options of 15 hours or 30 hours to our children (whichever they are eligible for)

We ask that new starters are enrolled for at least 2 session per week over 2 days as this helps the children with the settling in period and making new friends at the setting.

We completed our change to a Charitable Incorporated Organisation (CIO) on the 1st September 2021

We have had a change of management in March 2023. Our deputy manager has stepped up to the managers position and another member of staff has stepped up to deputy manager. At this time we do not need to employ any more staff to stay within the ratios, but this will be monitored regularly.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A Haggarty	
Full name(s)	Alison Haggarty	
Position (eg Secretary, Chair, etc)	Treasurer	Trustee
Date	13/10/2024	

STANION PRE - SCHOOL

PROFIT AND LOSS ACCOUNT

YEAR ENDING 31 AUGUST 2024

	2024	2023
Income	£	£
Fees and registration	13,641	15,131
Funding and grants	65,547	96,834
Fundraising	38	38
Refund	337	1,401
	79,525	113,404
Other Income		
Bank Interest	510	204
Total	80,035	113,608
Expenditure		
Purchahses and equipment	3,525	6,573
Utilities	3,121	2,078
Rent	2,050	2,050
Repairs/Maintenance	1,156	1,749
Wages	64,500	78,121
Telephone	405	356
Insurance	820	783
Staff Training	870	870
Sundry Exepenses	2,842	487
Refreshments and milk	743	1,668
PAYE	8,028	7,873
Pension Contributions	2,824	2,032
Registrations/Admin Charges	1,197	433
Refunds/Late Charges	138	138
	91,349	105,073
NET PROFIT / (LOSS)	- 11,314	8,535

STANION PRE - SCHOOL

BALANCE SHEET
31ST AUGUST 2024

	2024	2023
	£	£
CURRENT ASSETS		
Bank Account	35,534	47,357
Fundraising Account	40,718	40,209
	<u>76,252</u>	<u>87,566</u>
NET ASSETS	<u>76,252</u>	<u>87,566</u>
FINANCED BY		
CAPITAL ACCOUNT		
Brought forward	87,566	79,031
Add Net Profit		8,535
	<u>87,566</u>	<u>87,566</u>
Less Net Loss	<u>-11314</u>	
	<u>76,252</u>	<u>87,566</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

STANION PRE-SCHOOL

On accounts for the year
ended

31/03/24

Charity no
(if any)

Set out on pages

1 - 2

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A de Choisy

Date:

3-6-25

Name:

A de Choisy

Relevant professional
qualification(s) or body

ASSOCIATION OF CHARTERED ACCOUNTANTS (ACA)

(if any):

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Address:

12 LETTERING ROAD
STATION
LETTERING NORTHANTS NN14 1DH

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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