The Gillian Stevenson Charitable Trust CIO

England & Wales · Charity number 1193750

Details

Other names	THE STEVENSON CHARITABLE TRUST CIO, Gilly's
Status	Registered
Legal form	CIO
Registered	2021-03-09
Register	View on the Charity Commission register

Contact

Address	The Gillian Stevenson Charitable Trust CIO C/o Simon Glazebrook Springfield House 76 Wellington Street Leeds LS1 2AY
Phone	07929336660
Email	info@gillianstevensontrustuk.org
Website	www.gillianstevensontrustuk.org

Activities

Objects: TO ADVANCE SUCH CHARITABLE PURPOSES (ACCORDING TO THE LAW OF ENGLAND AND WALES) AS THE TRUSTEES SEE FIT FROM TIME TO TIME.

Activities: To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time

Classification

- **How:** Makes Grants To Organisations
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£26,666	£24,542	-	-
2023-12-31	£75,260	£55,795	-	-
2022-12-31	£0	£0	-	-
2021-12-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Dr Alexander James Stevenson	Chair	2021-02-24
Joy Chapman		2022-09-30
Judith Stevenson		2021-02-24
Simon Paul William Glazebrook		2021-02-24

Accounts

Registered Charity Number

1193750

The Gillian Stevenson Charitable Trust CIO

Trustees Report and Annual Accounts

For The Year Ending

31 December 2024

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Reference and Administrative details

Registered name of charity

The Gillian Stevenson Charitable Trust CIO

Also known by working name of charity

Gilly's

Registered number

1193750

Principal address

Springfield House

76 Wellington Street

Leeds

LS21 2AY

Trustees during the year ending 31st December 2024

Alex Stevenson

Judith Stevenson

Simon Glazebrook

Joy Chapman

Independent examiner

Bankers

C. Hoare & Co.

37 Fleet Street

London

EC4P 4DQ

Trustees' report for the year ended 31 December 2024

Introduction

The trustees present their annual report and accounts for the year ended 31st December 2024.

The board of trustees are satisfied with the performance of the CIO during its second active year and the position as of 31st December 2024. Trustees consider the CIO to be in a good position to continue its activities during the coming year and that the CIO's assets are adequate to fulfil its obligations.

The board confirms that the trustees have had regard to the guidance issued by the Charity Commission on public benefit in deciding on the activities of the CIO.

Objectives, Activities, Achievements and Performance of the Charity

Purpose

The object of the CIO, as set out in the constitution, is to advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time.

As in the previous year, the main activity in relation to this purpose throughout the reporting period was the provision of grants to charities working to improve the lives of children, young people, families and adults who are disadvantaged due to disability, ill-health or circumstance. The trustees consider this the most effective use of the CIO's resources and believe this has a positive impact by supporting charities already working with these individuals to continue providing and developing their services.

Reflection on 2023 grant making activities

Following the completion of the trust's first grant cycle, a reflection was published internally by the trustees to explore what worked well and what changes would be implemented for the 2024 grant cycle. In summary:

What worked well

- Grant application form format and submission process
- Application review procedures for trustees
- Offering and providing added value support in various forms depending on the need of individual charities (for example idea generation, information sharing, introduction to useful contacts)

Changes implemented for 2024

- Change to eligibility criteria to target charities with an annual income of around £100k or less
- Additional question added to the application form asking what the biggest challenge the charity has – with the intention of getting a sense of which charities would be likely to benefit from any added value support we could offer

- Identifying a 'focus charity' from the current portfolio (2023) of grantee organisations where the trustees felt that providing a further period of added value support and additional funding would be of significant benefit to their development (Windmills Charity – acute bereavement support for children and young people)

Adopting a working name

In April 2024 the trustees made the decision to adopt 'Gilly's' as the working name of The Gillian Stevenson Charitable Trust with the intention of reflecting the friendly and approachable nature of the trust by using the name our mum was known by within the family as well as it being a 'snappier' name for communications and fundraising events. Following acceptance of the addition of this working name by the Charity Commission, the website was also updated and refreshed to include the new branding prior to running the 2024 grant cycle.

Grant making process 2024

Following the reflection process and ensuring funding was in place, the 2024 grant cycle began in August. Between the end of August 2024 and the beginning of October 2024, 134 eligible grant applications were received and considered by the trustees in advance of the final grants panel meeting at the end of October 2024. This was significantly less than the number of applications received during the 2023 grant cycle (261) but an intentional outcome of the trustees refining the eligibility criteria. Although there were fewer applications, these more accurately reflected the type of charity that the trust aims to support – small charities in the earlier stages of their journey with an annual income in the region of £100k or less that stand out as being different in some way in terms of who they support, what they offer or how they delivered it.

With a total of £45,584 held in the account at the time of awarding grants, the trustees were able to select 10 successful applications ranging from £1,962 to £4,000 with a total award amount of £34,378. A further £10,000 was allocated to our focus charity with the intention that this would be transferred either towards the end of 2024 or the beginning of 2025 depending on their development timetable and therefore included in our calculations of funds available to be allocated during the grant cycle.

A summary of grants awarded during the 2025 grant cycle:

Organisation	Amount	Purpose of Funding
Downright Excellent	£4,500	Tailored communication sessions for children and young people with Down Syndrome
Leith Sea Cadets	£2,500	Annual running costs for service providing activities for young people
Quiet Down There	£4,000	Community provision of free laundry facilities to tackle hygiene poverty
Roots For Change UK	£1,962	English functional skills classes for migrant people

Shine A Light Childhood Cancer Support	£2,416	Equipment to kit out teenage room and play therapy area in new premises
The Island	£4,000	Annual cost of providing weekly mentoring sessions for vulnerable children and young people
The Mitchell Foundation	£3,000	Supplying more hospital bereavement delivery suites with emergency hygiene kits for parents
Tummies Not Trash	£4,000	Kitting out the new food distribution centre with fridges and freezers
We Are Family	£4,000	Running costs of peer support groups for adoptive families of care- and trauma-experienced children
Whitby Hidden Impairments Support and Help	£4,000	Cost of running weekly teen and tween groups for young people with hidden disorders

Exploring the provision of added value support

The offer of added value support is an integral part of how the trust aims to support the work of small charities by providing more than just a grant. Contact was made with each of the charities awarded a grant to informally introduce the trust, discuss the challenges they face and how we might be able to offer support to tackle these. As with the previous round of grants in 2023, this was of more use to some charities than others depending on their stage of development, the effectiveness of support already given by their own board of trustees and willingness to engage.

As 2024 was only our second year of active operation, no pattern has yet emerged that could help identify characteristics of charities that are more likely to benefit from added value support. However, as the trustees consider this an important part of what we do, we will continue to work on identifying predictive characteristics during subsequent grant cycles.

Exploring the potential of engaging external donors

Diversification of income is important for the long-term success of any charity, regardless of their activities or function. The trustees therefore decided to explore using fundraising events to raise additional funds for the 2024 grant cycle and raising the profile of the trust as a route for others to support small charities through donating to our 2024.

Through participating in the Leeds Half Marathon in 2024, an additional £1,408.14 (including Gift Aid) was raised in May and added to the funds available for the 2024 grant cycle.

A new section was also added to our website providing information on different ways to support small charities through the trust.

Evaluating our impact as a small grant maker

As set out in the annual report last year, evaluating impact as a small grant maker is extremely difficult. This continues to be an area of exploration for both the trust and the funding sector more generally. Although no quantitative evaluation is possible, the trustees did collate information from individual charities at the end of the 2023 grant period (Mar 2023 -Mar 2024). In line with the trust's approach of supporting small charities and listening to feedback about what frustrates them about grant processes in general, charities were given the freedom to 'report' in whatever format worked best for them. This resulted in a good selection of qualitative information showing the impact that the individual charities had at an individual level on their users, beneficiaries or clients. The trustees regard our support (provision of grant funding and any other added value support) as a contribution towards enabling each individual charity to be successful in providing impactful services to their beneficiaries, thereby fulfilling the trust's own charitable purpose.

Looking ahead

The next round of funding is expected to be awarded during Autumn 2025. The process is expected to be similar to that of 2024 but, possibly, with minor changes in response to feedback that will be gathered from current grantees towards the end of the current grant period (Summer 2025) and reflection on the overall experience by trustees.

Development of the trust's activities in 2025 will focus on:

- further refining of the characteristics of the type of charities we are looking to support to ensure a greater proportion of applications are relevant
- exploring opportunities for other income streams including building relationships with individuals looking to support small charities
- continuing to explore current thinking and developments on how best to evaluate and communicate impact as a small grant maker
- continuing to develop and refine our offer of added value support and identifying any predictive characteristics of the charities who would find this most beneficial

Whatever way the trustees choose to develop the charitable activities of the CIO, one aspect that will not change is the personal approach to both grant-making and support that has been developed so successfully during the reporting period. For this reason, the trustees anticipate that any future growth in the offering of the CIO is likely to be in terms of the value of the support offered rather than a significant increase in the number of individual charities supported.

Structure, governance and management

Nature of the governing document and constitution of the charity

The Gillian Stevenson Charitable Trust CIO (also known by the working name Gilly's) is constituted as a Charitable Incorporated Organisation (CIO) and governed by its own constitution.

The trustees have overall control and responsibility for policy and major decision making.

Methods adopted for the recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustee, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees will make available a copy of the current version of the constitution and a copy of the CIO's latest Trustees' Annual Report and statement of accounts to each new charity trustee, on or before his or her first appointment.

No other person or external body is entitled to appoint one or more of the charity trustees.

Financial Review

Financial position as of 31st December 2024

Total funds in current account as of 31st December 2024 was £21,589.

Total funds (net of liabilities) as of 31st December 2024 was £1,173:

As of 31st December 2024, three of the 10 successful charities awarded grants during the 2024 grant cycle had not yet had funds transferred to their accounts. In one case, this was at their request to delay transfer until January 2025 and the start of their new financial year. In the other two instances, there was a delay in the charities returning their signed grant agreement to the trust (due to staff/volunteer sickness or lack of availability at their end) which must be in place before funds are transferred as stated in our grant offer and acceptance documentation distributed to successful applicants. The total of these three grants (£10,416) was recorded in the accounts as a 'liability' since there was an expectation on their part and therefore a constructive obligation on our part that the funds would be transferred in the near future.

Similarly, the £10,000 made available by the trust for our focus charity (Windmills) as an additional grant was subject to prior discussions with the charity that this would be transferred once the next development project was due to start in early 2025 and therefore recorded as a 'liability' in the accounts.

The CIO is in a position to continue operating. Grants are only offered when the funds are available to do so; additionally, sources of income (donations) have already been identified for 2025 therefore the trustees have no reason to believe that there will be insufficient funds to run a grant cycle in 2025.

Policies on reserves

The trustees have agreed to maintain general reserves in the region of £5,000 to mitigate against any unforeseen expenses relating to the following risks:

1. Income risk: the CIO's annual income is likely to vary from year to year. However, the CIO has no ongoing maintenance or running costs so any variation in income will only impact on the total amount of grants awarded in future grants panel meetings.

2. Expenditure risk: the only planned expenditure by the CIO is in respect to grant-making. An approximate budget for each of the quarterly grants panel meetings will be set in advance of the start of the CIO's financial year based on existing and predicted income. However, these budgets will be flexible in response to actual funds available at the time of each grants panel meeting. The CIO will not award grants for which it has insufficient current funds at any given grants panel meeting, nor will the CIO depend on anticipated but unconfirmed income to fund awarded grants. Any unplanned expenditure is likely to be in the form of fines issued for not following legislative requirements. This risk is mitigated by having relevant policies in place that are implemented and reviewed regularly by the board of trustees and by trustees fulfilling their duty to maintain a current knowledge of all legislative requirements.

3. General operating environment: the potential external risks/developments/changes that could impact the CIO's operating position, such as changes in legislation relating to the running of charitable organisations or local/national/international environmental or financial events resulting in extraordinary circumstances and need by charitable organisations. Some risks, such as legislative changes, are likely to be announced in advance and can therefore be planned for by maintaining an awareness of public communications made by the relevant bodies. Unexpected events, by their very nature, cannot be planned for therefore the CIO would wish to maintain some level of reserve funds which could be used to respond to situations of unprecedented need over and above the normal grant-making process.

4. Cost of closure: should an event or events occur which cause the trustees to decide to close the CIO, how closure would be managed and funded. As the CIO has no employees or assets to maintain, the impact of closure would be minimal. Grants are paid in full at the time of award.

Level of reserves

The actual level of reserves held as of 31st December 2024 was £1,173. This is slightly below the agreed level of £5,000 although sufficient to support the minimal ongoing administration costs and poses no risk for the future operation of the trust due to income already identified for 2025.

Statutory Statement on Liabilities

The Trustees declare that:

The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement.

The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO.

Statement on remuneration

No remuneration was paid to any trustee or any person connected with a trustee.

Funds held as custodian trustees on behalf of others

The trustees confirm that no funds are held by the CIO as custodian trustees on behalf of others.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Full name **Joy Chapman**

Date **18/08/2025**

CHARITY COMMISSION FOR ENGLAND AND WALES	The Gillian Stevenson Charitable Trust CIO	1193750

Receipts and payments accounts

CC16a

For the period from	1/1/2024	To	12/31/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations and Gift Aid	26,408	-	-	26,408	75,000
Interest on Bank Account	258	-	-	258	260
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total*(Gross income for AR)*	26,666	-	-	26,666	75,260
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,666	-	-	26,666	75,260
A3 Payments					
Cost of fundraising events and processing fees	216	-	-	216	-
Grants paid (See listing in annual report)	23,962	-	-	23,962	55,428
Bank charges	364	-	-	364	367
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	24,542	-	-	24,542	55,795
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	24,542	-	-	24,542	55,795
Net of receipts/(payments)	2,124	-	-	2,124	19,465
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,465	-	-	19,465	-
Cash funds this year end	21,589	-	-	21,589	19,465

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories / Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
General Fund	21,589	-	-
		-	-
	-	-	-
Total cash funds	**21,589**	**-**	**-**
(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Grants assigned but not yet transferred (See annual report for details)	General Fund	20,416	Early 2025
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Joy Chapman	18/08/2025

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of The Gillian Stevenson Charitable Trust CIO (the 'CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2024.

Responsibilities and basis of the report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('**the Act**').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: John Charles Feaster
Address: C/O Church Bank House, Church Bank, Bradford, BD1 4DY
Date: 22/09/2025

Accounts

Registered Charity Number

1193750

The Gillian Stevenson Charitable Trust CIO

The Gillian Stevenson Charitable Trust CIO

Trustees Report and Annual Accounts

For The Year Ending

31 December 2023

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Registered name of charity

The Gillian Stevenson Charitable Trust CIO

Registered number

1193750

Principal address

Springfield House

76 Wellington Street

Leeds

LS21 2AY

Trustees during the year ending 31st December 2023

Alex Stevenson

Judith Stevenson

Simon Glazebrook

Joy Chapman

Independent examiner

Bankers

C. Hoare & Co.

37 Fleet Street

London

EC4P 4DQ

Trustees' report for the year ended 31 December 2023

Introduction

The trustees present their annual report and accounts for the year ended 31st December 2023.

The board of trustees are satisfied with the performance of the CIO during its first active year and the position as of 31st December 2023. Trustees consider the CIO to be in a strong position to continue its activities during the coming year and that the CIO's assets are adequate to fulfil its obligations.

The board confirms that the trustees have had regard to the guidance issued by the Charity Commission on public benefit in deciding on the activities of the CIO.

Objectives and Activities of the Charity

Purpose

The object of the CIO, as set out in the constitution, is to advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time.

Activities

The main activity in relation to this purpose throughout the reporting period was the provision of grants to charities working to improve the lives of children, young people, families and adults who are disadvantaged due to disability, ill-health or circumstance. The trustees consider this the most effective use of the CIO's resources and have a positive impact, supporting charities already working with these individuals to continue providing and developing their services.

The CIO's website was launched at the start of January 2023 and invited grant applications (up to £5,000) from eligible organisations to support their work. Eligibility criteria were clearly laid out on the website along with methods of contacting the CIO for further information. Between the start of January 2023 and the closing date at the end of February 2023, 261 applications were received. Following a first sift, where any ineligible organisations and those with a poor record of submissions to the Charity Commission were excluded, 235 applications were considered by the trustees in advance of the final grants panel meeting in March 2023.

At the time of this round of grants, a total of £75,000 (combined donations and associated gift aid) was held in the account and the trustees approached the process with an expectation of awarding somewhere between 10 and 15 individual grants. This would leave a remaining balance in line with the reserves policy and afford flexibility to accommodate any further unanticipated costs during the remainder of the financial year. The trustees deemed this a prudent approach given that 2023 was the first year of active operation for the CIO.

At the grants panel meeting in March 2023, the trustees selected 13 successful grant applications totalling £52,815.06 with individual awards ranging from £1,335.06 to £5,000. The trustees' focus was to identify proposals from smaller charities (annual income under approximately £500,000) where the grant would be likely to have a significant and long-term benefit on the lives of the individuals involved and the service or support offered stood out as being different in some way in terms of who they supported, what they offered or how they delivered it.

In addition to providing financial support in the form of grants, the trustees were keen to learn more about each individual charity in receipt of a grant and the challenges they face in delivering and developing their service. Where skills and knowledge allowed, the trustees were pleased to offer additional 'added value support' to individual charities. This is described in more detail in the next section but was able to be provided at no additional cost to the CIO since the trustees all offer their time free of charge.

Achievements and Performance of the Charity

The trustees consider the first year of active operation of the CIO to be a success, providing a solid foundation on which to continue learning and developing the grant-making process for public benefit.

With this being a new venture, there were no targets or goals in place to measure success against. However, the trustees judge the following achievements to demonstrate that the CIO has made significant progress towards the overall aim of supporting smaller charities in their work to improve the lives of children, young people, their families and adults who are disadvantaged due to disability, ill-health or circumstance.

Creating a straightforward grant application process.

Based on research into what features of a grant application process were viewed as useful and which were considered a barrier to charities, the trustees created an application process that:

- Sets out eligibility criteria clearly on the website with instructions of how to get in touch if further information is needed
- Has the application questions available on the website so that they can be considered in advance
- Uses an electronic submission process with the ability to save and return to partially completed applications rather than having to complete the form in one sitting
- Doesn't impose word limits on the application form
- Requires only relevant information to be submitted
- Keeps applicants up to date with progress and timelines
- Provides every applicant with feedback, even if unsuccessful

Feedback from applicants confirmed to the trustees that this approach was appreciated by smaller charities and didn't place an unnecessary demand on their already limited time. Many smaller charities are run by volunteers or by only a few members of staff who take on a wide variety of roles, as opposed to larger charities that are more likely to have dedicated fundraising staff. As part of the reflection on the first grant cycle application process, feedback from applicants was gathered using an anonymous questionnaire and published in an internal document in April 2023. Trustees will use learnings from this when setting up the next grant cycle.

Sample of feedback from applicants:

"Often the experience of applying for funding can feel very alienating. I not only had a great experience but I felt that in all the communications, I experienced the ethos of the trust and it created a feeling of connection even though we were not successful with our application. I wish every experience of applying for funding was similar. Thank you."

"I had a positive experience of the Trust. I especially like how quickly I was informed of the application stages. Although we were unsuccessful in securing funding in the final round, the feedback letter was very constructive. In the 25 years of fundraising, this is only the 3rd letter I have received offering constructive feedback. Thank you."

Offering added-value support

It was important to the trustees that the support offered to grantee charities was more than simply financial. By taking time to meet virtually (and in some cases in person) with key individuals at each charity, the trustees were able to get a more complete picture of exactly what each organisation does, the difference it makes to its beneficiaries and the challenges encountered by the charity in terms of day-to-day delivery or development.

Where the skills and knowledge of individual trustees were relevant, charities were offered the opportunity for additional support. This varied greatly from organisation to organisation, depending on need and circumstance, but can be categorised, with examples, as follows:

<u>Direct technical support</u> (e.g. sharing details of an application used by the CIO that the charity mentioned would be useful for their work)

<u>Introduction to another charity</u> (e.g. spreading awareness of what the other grantee charities work is where it may be useful and offer complementary support to their beneficiaries)

<u>Resource signposting and information sharing</u> (e.g researching free sources of IT support to address a charity's technical problem and sharing details of Government calls for evidence on issues relevant to charities)

<u>Spreading awareness</u> (e.g. identifying local organisations in new areas whose service users could benefit from the support that a particular charity offers and making introductions between relevant staff/volunteers)

<u>Trustee contacts</u> (e.g. organising and facilitating an event that brought together individuals running small charities with individuals involved in philanthropy, thereby breaking down barriers and addressing misconceptions).

One aspect of running a small charity that many of the grantees mentioned as a challenge was the feeling of being isolated. In response to this, an online networking facility was set up for individuals running the charities to join and get support from each other. This has not been utilised to the degree anticipated by the trustees so will be considered in advance of the next grant cycle to explore changes that may make it a more valuable resource.

Additional proactive discretionary funding

During the process of developing a supportive relationship with one of the grantees, Leicestershire, Leicester and Rutland Headway, the trustees became aware of the desire to redevelop the kitchen at the day centre to improve accessibility for users. The charity supports those with acquired head injuries, many of whom now have limited mobility or are wheelchair users and the day centre (the running costs of which the original grant partially funded) provides a range of activities designed to support both physical rehabilitation and mental health, including developing confidence to take part in everyday tasks such as making a cup of tea, cooking or washing up.

Following a visit to the day centre, as part of added-value support offered by the CIO, the trustees spent time researching the options for local kitchen companies to become involved in the project and donating time and/or fittings to reduce the overall cost of the project and make it achievable. The relevant information was passed on to Headway and, as a result, the kitchen project is underway. The trustees made the decision to offer to fund the remaining shortfall required to complete the project and provided an additional grant of £2,613 to the charity in December 2023. The majority of the work was completed during the Christmas break when the day centre was not being used, with the finishing touches to be completed in January 2024.

This approach of offering additional proactive discretionary funding to existing grantees was not an activity that was planned prior to the first grant cycle but rather one that evolved out of the knowledge and understanding gained by maintaining contact and growing supportive relationships with the grantee charities. The trustees remain open to identifying further opportunities where the offer of additional funding by the CIO would make a substantial impact on a charity during future grant cycles.

Looking ahead

The next round of funding is expected to be awarded during 2024. The process is expected to be similar to that of 2023 but, possibly, with minor changes in response to feedback that will be gathered from current grantees towards the end of the grant period (March 2024) and reflection on the overall experience by trustees.

As a grant-maker, quantifying the impact that charitable activities have had is complex, if not impossible. Trustees are aware of current thinking and approaches to 'best practice' in this area published and discussed by New Philanthropy Capital and other prominent organisations within the charity sector and will take this into consideration when writing the CIO's first impact report, due to be published in 2024.

The added-value aspect of the support given to small charities and encouraging further philanthropic involvement in the work of the CIO are both activities the trustees are keen to explore the potential of during 2024. Updates on progress in these areas will be reported on in the next trustees' annual report.

Whatever way the trustees choose to develop the charitable activities of the CIO, one aspect that will not change is the personal approach to both grant-making and support that has been developed so successfully during the reporting period. For this reason, the trustees anticipate that any future growth in the offering of the CIO is likely to be in terms of the value of the support offered rather than a significant increase in the number of individual charities supported.

Structure, governance and management

Nature of the governing document and constitution of the charity

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Methods adopted for the recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustee, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees will make available a copy of the current version of the constitution and a copy of the CIO's latest Trustees' Annual Report and statement of accounts to each new charity trustee, on or before his or her first appointment.

No other person or external body is entitled to appoint one or more of the charity trustees.

Financial Review

Financial position as of 31st December 2023

The CIO is in a position to continue operating. Grants are only offered when the funds are available to do so and sources of income (donations) have been identified for 2024 therefore the trustees have no reason to believe that there will be insufficient funds to run a grant cycle in 2024.

Policies on reserves

The trustees have agreed to maintain general reserves in the region of £5,000 to mitigate against any unforeseen expenses relating to the following risks:

1. Income risk: the CIO's annual income is likely to vary from year to year. However, the CIO has no ongoing maintenance or running costs so any variation in income will only impact on the total amount of grants awarded in future grants panel meetings.

2. Expenditure risk: the only planned expenditure by the CIO is in respect to grant-making. An approximate budget for each of the quarterly grants panel meetings will be set in advance of the start of the CIO's financial year based on existing and predicted income. However, these budgets will be flexible in response to actual funds available at the time of each grants panel meeting. The CIO will not award grants for which it has insufficient current funds at any given grants panel meeting, nor will the CIO depend on anticipated but unconfirmed income to fund awarded grants. Any unplanned expenditure is likely to be in the form of fines issued for not following legislative requirements. This risk is mitigated by having relevant policies in place that are implemented and reviewed regularly by the board of trustees and by trustees fulfilling their duty to maintain a current knowledge of all legislative requirements.

3. General operating environment: the potential external risks/developments/changes that could impact the CIO's operating position, such as changes in legislation relating to the running of charitable organisations or local/national/international environmental or financial events resulting in extraordinary circumstances and need by charitable organisations. Some risks, such as legislative changes, are likely to be announced in advance and can therefore be planned for by maintaining an awareness of public communications made by the relevant bodies. Unexpected events, by their very nature, cannot be planned for therefore the CIO would wish to maintain some level of reserve funds which could be used to respond to situations of unprecedented need over and above the normal grant-making process.

4. Cost of closure: should an event or events occur which cause the trustees to decide to close the CIO, how closure would be managed and funded. As the CIO has no employees or assets to maintain, the impact of closure would be minimal. Grants are paid in full at the time of award.

Level of reserves

The actual level of reserves held as of 31st December 2023 was £19,465. This is reflective of a slightly cautious approach by the trustees given that the reporting period was the first year of active operations for the charity.

Statement on remuneration

No remuneration was paid to any trustee or any person connected with a trustee.

<u>Funds held as custodian trustees on behalf of others</u>

The trustees confirm that no funds are held by the CIO as custodian trustees on behalf of others.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Full name **Joy Chapman**

Date **15/03/2024**

CHARITY COMMISSION FOR ENGLAND AND WALES

The Gillian Stevenson Charitable Trust CIO	1193750

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Gift Aid	75,000	-	-	75,000	-
Interest on bank account	260	-	-	260	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
***Sub total** (Gross income for AR)*	75,260	-	-	75,260	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	75,260	-	-	75,260	-
A3 Payments					
Grants	55,428	-	-	55,428	-
Bank account charges	367	-	-	367	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	55,795	-	-	55,795	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	55,795	-	-	55,795	-
Net of receipts/(payments)	19,465	-	-	19,465	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	19,465	-	-	19,465	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	General Fund	19,465	-	-
		-	-	-
		-	-	-
	Total cash funds	**19,465**	**-**	**-**
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Joy Chapman	15/03/24

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of The Gillian Stevenson Charitable Trust CIO (the 'Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of the report

As the charity's trustees of the Company (and also its directors for the purposes of company law), you are responsible for preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('**CA06**').

Having satisfied myself that the accounts for the Company are not required to be audited under Part 16 of the CA06 and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('**CHA11**'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the CHA11.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the CA06; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the CA06 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: John Charles Feaster

Address: C/O Church Bank House, Church Bank, Bradford, BD1 4DY

Date: 20/08/2024

The Gillian Stevenson Charitable Trust CIO

England & Wales - Charity number 1193750

Accounts

CHARITY COMMISSION FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2022 To 31/12/2022

Charity name: The Gillian Stevenson Charitable Trust CIO

Charity registration number: 1193750

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	As set out in the constitution, the object of the CIO is to advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time. This remains a broad aim at this early stage of planning.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Charity was not yet active during the financial year ending 31st December 2022
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Our grant making policy was adopted by the trustees on 15/12/2022 in preparation for the charity becoming active during January of 2023. Current funding priorities set out in the policy are: • The advancement of education. • The relief of those in need, by reason of youth, age, ill health, disability, financial hardship, or other disadvantage. • The advancement of citizenship or community development. • The advancement of environmental protection or improvement

		Grants of £100 to £5,000 are to be awarded to registered charities based and operating in the UK.
Policy on social investment including program related investment	Para 1.38	This does not form a material part of our planned charitable and investment activities therefore no policy is in place.
Contribution made by volunteers	Para 1.38	Volunteers are not involved in the operation of the charity.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity was not yet active during the financial year ending 31/12/2022.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A

Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is not yet active and, as such, is entering nil accounts for the financial year ending 31/12/2022
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In preparation for the charity becoming active at the start of the next financial year, a reserves policy was adopted by the trustees on 15/12/2022 which states that a reserve fund of around £5,000 will be held. This is deemed an appropriated level as the charity has no ongoing running costs and only awards grants based on the amount of current total funds so reserves would only be required to cover costs relating to unplanned events relating to changes in legislation or unprecedented environmental or financial events.
Amount of reserves held	Para 1.22	Charity bank account was not active during the financial year ending 31/12/2022 and no funds had yet been deposited therefore no reserves were held.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity was not active during the financial year ending 31/12/2022 and, at the time of reporting, there are no concerns about the charity's ability to continue as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity was not yet active during the financial year ending 31/12/2022 therefore no funding was received.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No material financial investments are held.
A description of the principal risks facing the charity	Para 1.46	No risks identified.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are appointed by the current trustees collectively by means of a resolution passed at a properly convened meeting of the charity trustees.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees have the current version of the constitution and the most recent Trustees' Annual Report and statement of accounts in addition to guidance documentation for new trustees published by the Charity Commission made available to them.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	All decisions are made collectively by the board of trustees. The charity does not employ any staff and is operated solely by the trustees.
Relationship with any related parties	Para 1.51	The charity has no relationships with any related parties.
Other		

Reference and Administrative details

Charity name	The Gillian Stevenson Charitable Trust CIO
Other name the charity uses	N/A
Registered charity number	1193750
Charity's principal address	Springfield House 76 Wellington Street Leeds LS1 2AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alexander James Stevenson	Chair		
2	Judith Stevenson			
3	Simon Paul William Glazebrook			
4	Joy Chapman		Appointed 30/09/2022	Trustees collectively
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank account	C. Hoare & Co	37 Fleet Street, London, EC4P 4DQ

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

The charity is to become operational in January 2023.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joy Chapman	
Position (eg Secretary, Chair, etc)	Trustee	
Date	31/05/2023	

CHARITY COMMISSION FOR ENGLAND AND WALES

The Gillian Stevenson Charitable Trust CIO	1193750	CC16a

Receipts and payments accounts

For the period from	01/01/2022	To	31/12/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
0	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
***Sub total** (Gross income for AR)*	-	-	-	-	-
A2 Asset and investment sales, (see table).					
0	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
0	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
0	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	-	-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	-		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	-		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	-		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Joy Chapman	31/05/2023

The Gillian Stevenson Charitable Trust CIO

England & Wales - Charity number 1193750

Accounts

Trustees' Annual Report for the period

	Period start date			Period end date		
From	21	02	2021	To 31	12	2021

Section A Reference and administration details

Charity name	The Stevenson Charitable Trust CIO
Other names charity is known by	
Registered charity number (if any)	1193750
Charity's principal address	76 Wellington Street Leeds
Postcode	LS1 2AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alex James Stevenson	Trustee		Trustees collectively
2	Judith Stevenson	Trustee		
3	Simon Paul William Glazebrook	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
As above	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by the trustees by resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year	N/a – charity was dormant through this period

Section E Financial review

Brief statement of the charity's policy on reserves	No reserves at present
Details of any funds materially in deficit	None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	

Section F Other optional information

Charity was dormant throughout this period

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S Glazebrook	
Full name(s)	Simon Paul William Glazebrook	
Position (eg Secretary, Chair, etc)	Trustee	

Date	24/10/2022

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
The Stevenson Charitable Trust CIO	1193750

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	24/02/2021		31/12/22021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
0	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
***Sub total** (Gross income for AR)*	-	-	-	-	-
A2 Asset and investment sales, (see table).					
0	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
0	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
0	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	-	-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	[signature]	SIMON GLAZEBROOK	24/10/2022