



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/4/21 To 31/3/22

Charity name: CYLCH MEITHRIN A GRWP TI A FI WAUNFAWR

Charity registration number: 1193715

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pre-school children in Waunfawr through the medium of the Welsh language.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Cylch Meithrin The Cylch follows the 'foundation phase' which is to provide a rounded approach to the education of young children indoors and outdoors. The leader plans and arranges the sessions to give the children opportunities to explore the world around them and understand how things work by taking part in practical activities such as stories, games, songs and imaginative play. Our sessions are open from the age of 2 to pre-school age. Meithrin Mwy We offer a care service for the children who attend the school's nursery class. The children are picked up from school and are cared for until 1 or 3pm where they get the chance to socialise and learn. Our ethos is centered on the 'foundation phase' where language development is nurtured by playing games, reading stories, rhymes and songs. We hold fundraising events in the local community and have held a coffee morning as well as worked with the school to hold a Christmas fair this year. The constitution is available on our Google Drive and is reviewed at our AGM.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The committee ensures that all trustees have read and understood the charity's policies and procedures. Public benefit is taken into account when making a decision to which the guidance is relevant and there has been no decision to depart from the guidance.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Committee of trustees are volunteers who receive no remuneration. The charity has two members of staff who also contribute voluntary hours with organising activities. They are present at fundraising activities targeted towards children as they are familiar to the children who attend.
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Staffing The committee has employed a new leader and our assistant has completed her training meaning we have 2 fully-qualified, dedicated members of staff who ensure the continued success of the Cylch. Expanding the provision of care The committee decided to expand the provision available for parents from September 2022 onwards and offer spaces for 'wraparound' care sessions thus filling a gap in the local community for full day care. Children attending the nursery class at the primary school are now able to attend the Cylch from 11am - 3pm (Monday - Wednesday) and until 1pm (Thursday and Friday). We are registered as full day care providers with CIW. This fulfils a number of objectives such as responding to parents' feedback on the need for wraparound care. This should increase the number of children attending Cylch Meithrin sessions and will also bring in additional funding that will assist the charity in being more financially viable long-term. Welsh Language We have achieved our aims to promote the Welsh language by providing a valuable Welsh medium service to users. Some of the children attending our sessions come from non-Welsh speaking families. They are introduced and encouraged to speak the language which helps with the transition to a Welsh speaking school.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We are currently working on agreeing a drafted (19/1/23) Business plan that will set out our objectives, including fundraising and investment objectives, The copy of the drafted Business Plan is available on our google drive account, and is to be reviewed as required.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See below (attached income and expenditure document) this was presented in our AGM.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	Childrens fees outstanding. At the end of the financial period we had a deficit, this was due to unpaid childrens fees and the cylch paying for one of the staff members hours to attend to complete her level 2 qualification, this was partly subsidised by funding. £824 was recovered from the childrens fees outstanding 6th of June 2022. With the remaining deficit outstanding, however, we are following our debt collecting procedure to collect the outstanding childrens fees.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The above debts were identified, the committee decided to change the way the we collect childrens fees. Invoices are presented at the beginning of the month and reminder sent out to parents.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of funds. The charities main source of funds include; - Fundraising - Fees for children attending cylch meithrin - Meithrin Mwy and wrap around care sessions - Local Authority Grant - Other Grant Sources - The charity is very reliant on fundraising. The charities main expenditure is spent on staff salaries.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	As with many charities there are many risks that may be beyond our control. However we have identified the following potential risks in our business plan and are identified as the following: Not enough children leading to low income. Parents choosing another provider.

		Grants coming to an end Change in minimum wages / pension. Changes to CIW requirements - staffing ratio, space required etc. However we have outlined how we will manage these risks to lessen their threat.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (constitution, trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post	Para 1.25	Trustees are elected at the AGM for a period of a year and may be re-elected.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cylch Meithrin a Grwp Ti a Fi Waunfawr
Other name the charity uses	
Registered charity number	119375
Charity's principal address	Y Ganolfan, Waunfawr, Gwynedd LL55 4YY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Delyth Pyrs	Responsible individual	Acted for whole accounting period	Cylch Meithrin Waunfawr committee
2	Catrin Leadbitter	Treasurer	Acted for whole accounting period	Cylch Meithrin Waunfawr committee
3	Helen Fretwell		Acted for whole accounting period	Cylch Meithrin Waunfawr committee
4	Ffion Griffiths		Acted for whole accounting period	Cylch Meithrin Waunfawr committee
5	Iolo Davies		Acted for whole accounting period	Cylch Meithrin Waunfawr committee
6				
7				
8				
9				
10				
11				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N.A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N.A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N.A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	C.Leadbitter	
	Full name(s)	Catrin Leadbitter	
	Position (eg Secretary, Chair, etc)	Treasurer	
	Date	01/02/23	

FFURFLEN INCWM A GWARIANT / INCOME AND EXPENDITURE SHEET

	UNION / EXACT	UNION / EXACT	AMCANGYFRIF / ESTIMATE
INCWM / INCOME	BLWYDDYN / YEAR 01.04.2021-01.04.202 2	BLWYDDYN / YEAR 01.04.20XX-31.03.20X X	BLWYDDYN / YEAR 01.04.20XX-31.03.20X X
Grant Mudiad Meithrin <i>Grant</i>	7384.77		
Grant Arian Plant 3 oed / <i>3yr old</i> <i>Education Funding Grant</i>	7505.23		
Grant Cynladwyedd / <i>Sustainability Grant</i>			
Grant Dechrau'n Deg / <i>Flying Start</i> <i>Grant</i>			
Grantiau Eraill / <i>Other Grants</i>	2567.98		
Incwm Hyfforddi ac Incwm Cynllun /feirio / <i>Training In- come & Referral</i> <i>Scheme Income</i>	500		
Ffioedd Plant / <i>Children's Fees</i>	8013.60		
Codi Arian / <i>Fundraising</i>	605.29		
Rhoddion ag Eraill/ <i>Donations & Sundries</i>			
Cyfanswm Incwm / <i>Income Total</i> A	26576.87		

Gwariant / Expenditure			
Cyflogau a Costau TWE/ <i>Salaries and PAYE costs</i>	25,269.61		
Costau Rhent, Gwres ayyb / <i>Rent & Heating Costs etc</i>	1400		
ioedd Cofrestru / <i>Registration Fees</i>			
Offer, Nwyddau ag Adnoddau / <i>Equipment Materials & Resources</i>	122.10		
ostau Bwyd a Diod / <i>Food & Drink Costs</i>			
Codi Arian/Marchnata / <i>Fund-raising/Marketing</i>			
raill (e.e. hyfforddiant) / <i>Other (e.g. training)</i>	675.30		
Cyfanswm Gwariant / <i>Expenditure Total</i> B	27,467.01		
weddill (diffyg) am y flwyddyn = A B <i>Surplus (deficit) for the year</i> C	-890.41		
rian a'r ddechrau'r flwyddyn (dylid nnwys cyfanswm pob Cyfrif banc) <i>Cash at year start (this should include e totals of all bank accounts</i> CH	4330.35		
rian ar ddiwedd y flwyddyn = C + H <i>Cash at Year End</i> D	3440.21		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Cylch Meithrin Waunfawr

On accounts for the year
ended

31st March 2022

Charity no
(if any)

1193715

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

I. Parry

Date:

20/03/2023

Name:

IWAN PARRY

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT ICAGW

Address:

A HUGHES-JONES, DYSON & Co, CAPEL MORGIA,
SOUTH PENRALT, CARMARON, GWYNEDD, LL55 1NS

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FFURFLEN INCWM A GWARIANT / INCOME AND EXPENDITURE FORM

	UNION / EXACT	UNION / EXACT	UNION / EXACT
INCWM / INCOME	BLWYDDYN / YEAR 01.04.2021—31.03.2022	BLWYDDYN / YEAR 01.04.20XX—31.03.20XX	BLWYDDYN / YEAR 01.04.20XX—31.03.20XX
Grant Mudiad Meithrin Grant	7384.77		
Grant Arian Plant 3 oed / 3yr old Education Funding Grant	7505.23		
Grant Cynladwyedd / Sustainability Grant			
Grant Dechrau'n Deg / Flying Start Grant			
Grantiau Eraill / Other Grants	2567.98		
Incwm Hyfforddi ac Incwm Cynllun Cyfeirio / Training In- come & Referral Scheme Income	500		
Ffioedd Plant / Children's Fees	8013.6		
Codi Arian / Fundraising	605.29		
Rhoddion ac Eraill/ Donations & Sundries			
Cyfanswm Incwm / Income Total A	26576.87		
Gwariant / Expenditure			
Cyflogau a Costau TWE/ Sala- ries and PAYE costs	25269.61		
Costau Rhent, Gwres ayyb. / Rent & Heating Costs etc.	1400		
Ffioedd Cofrestru / Registration Fees			
Offer, Nwyddau ac Adnoddau / Equipment, Materials & Resources	122.10		
Costau Bwyd a Diod / Food & Drink Costs			
Codi Arian/Marchnata / Fund- raising/Marketing			
Eraill (e.e. hyfforddiant) / Other (e.g. training)	675.30		
Cyfanswm Gwariant / Expenditure Total B	27467.01		
Gweddill (diffyg) am y flwyddyn = A - B Surplus (deficit) for the year C	-890.14		
Arian ar ddechrau'r flwyddyn (dylid cynnwys cyfanswm pob cyfrif banc) / Cash at year start (this should include the totals of all bank accounts CH	4330.35		
Arian ar ddiwedd y flwyddyn = C + CH Cash at year end D	3440.21		



Section A

Independent Examiner's Report

Report to the trustees/
members of

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On accounts for the year
ended

31st March 2022

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(if any)

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I. Parry

Date:

20/03/2023

Name:

IWAN PARRY

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT ICAGW

Address:

A HUGHES-JONES, DYSON & Co, CAPEL MORGIA,
SOUTH PENRALT, CARMARTON, GWYNEDD, LL55 1NS

Section B**Disclosure**

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FFURFLEN INCWM A GWARIANT / INCOME AND EXPENDITURE FORM

	UNION / EXACT	UNION / EXACT	UNION / EXACT
INCWM / INCOME	BLWYDDYN / YEAR 01.04.2021—31.03.2022	BLWYDDYN / YEAR 01.04.20XX—31.03.20XX	BLWYDDYN / YEAR 01.04.20XX—31.03.20XX
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Arian ar ddechrau'r flwyddyn (dylid cynnwys cyfanswm pob cyfrif banc) / Cash at year start (this should include the totals of all bank accounts CH	4330.35		
Arian ar ddiwedd y flwyddyn = C + CH Cash at year end D	3440.21		