

THE VINE CENTRE

England & Wales · Charity number 1193666

Details

Status Registered

Legal form CIO

Registered 2021-02-25

Register [View on the Charity Commission register](#)

Contact

Address The Vine Centre
33 Station Road
Aldershot
GU11 1BA

Phone 01252400196

Email info@thevinecentre.org.uk

Website www.thevinecentre.org.uk

Activities

Objects: TO PROVIDE A CENTRE AND SERVICES, WHICH OFFER INFORMATION, ADVICE, ADVOCACY, TRAINING, COUNSELLING AND HEALTH CARE SERVICES AND WELFARE AND RECREATIONAL FACILITIES TO ITS CLIENTS, PARTICULARLY THOSE WHO ARE VULNERABLE BY HOMELESSNESS, UNEMPLOYMENT, MENTAL HEALTH, LEARNING DIFFICULTIES, ADDICTION, POVERTY OR OTHER SOCIAL DEPRIVATION, TO REDUCE SOCIAL ISOLATION, ENABLE CHANGE AND IMPROVE QUALITY OF LIFE.

Activities: The Vine Centre offers personalised support to its beneficiaries which include specialist mental health, anger management and addiction as well as support for general well being, budgeting, housing and benefits. We offer training opportunities, help to find employment and online IT courses. Our offer includes numeracy and literacy support, groups to stop social isolation and art therapy.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- Hampshire
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£299,876	£327,000	-	-
2024-03-31	£363,102	£351,162	-	-
2023-03-31	£377,900	£330,342	-	-
2022-03-31	£384,000	£313,595	-	-

Trustees

Name	Role	Appointed
Cathy Berry		2022-12-02
Daniel Tilley		2024-11-29
Joyce Bellwood		2021-02-25
Malcolm Bellwood		2021-02-25
Mark Rosling		2022-09-02
Nicholas Harris		2024-01-11

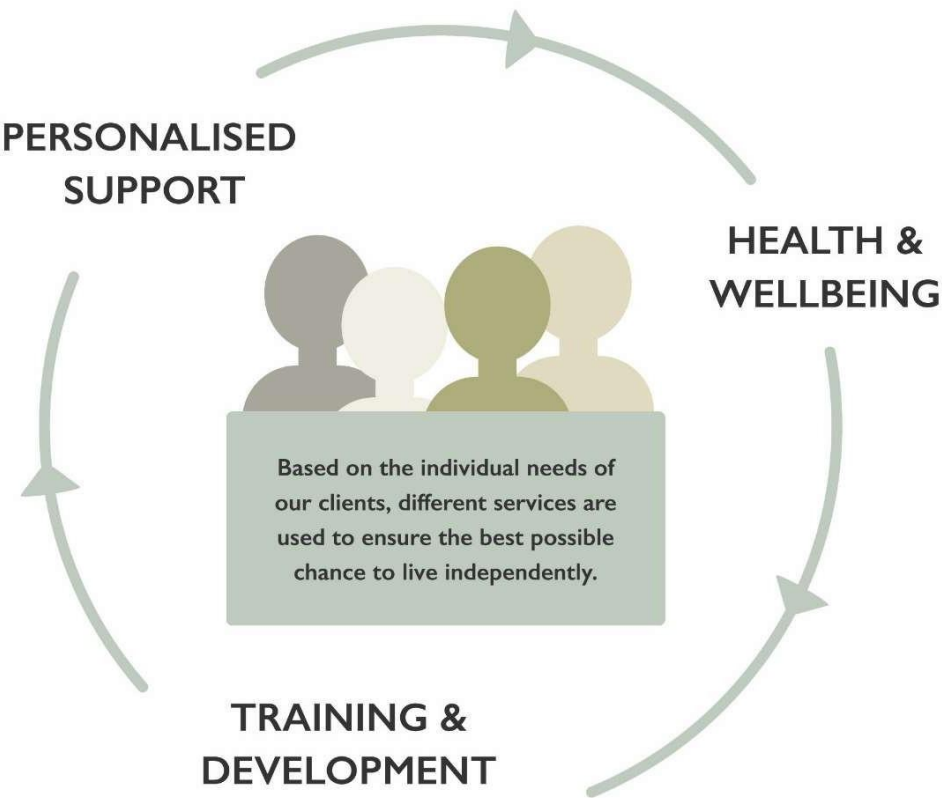
THE VINE CENTRE

England & Wales - Charity number 1193666

Accounts



THE VINE CENTRE
Annual Report of the
Trustees & Financial
Statements
Year ended 31 March 2025
Registered Charity Number **1193666**



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The Trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 March 2025. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities'(FRS102) in preparing the annual report and financial statements of the Charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1193666

Principal address:

33 Station Road, Aldershot, Hampshire, GU11 1BA

Trustees

Joyce Bellwood (Chair)

Mark Rosling (Treasurer)

Malcolm Bellwood

Hilary Steventon

Cathy Berry

Nicholas Harris

New Trustees

Daniel Tilley – 29/11/2024

Secretary

Lynda Thatcher

CEO

Lesley Herniman

Independent Examiner

Janice Matthews, 'Menzies LLP', Magna House,18-32, London Road, Staines-Upon-Thames. TW18. 4BP.

Bankers

CAF Bank Ltd, 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19. 4JQ

Hampshire Trust Bank, 55, Bishops Gate, London. EC2N. 3AS

OakNorth Bank, 57, Broadwick Street, Carnaby, London. W1F. 9QS

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Vine Centre is controlled by its governing document, the Constitution, and operates as a CIO. The CIO was registered on 25 February 2021 as The Vine Centre (Charity number 1193666).

Trustees and Method of Appointment

As of 31st March 2025, the CIO had 7 Trustees, responsible for its governance. The CIO welcomed a new Trustee Daniel Tilley, who joined the board in November 2024.

The CIO actively recruits new Trustees, ensuring that The Vine Centre is led by people with skills that will support the CEO to deliver the CIO's many support services, ensuring that the individual needs of the people who access The Vine Centre continue to be met.

The Trustees of the CIO may be appointed during the year at a quarterly Trustees Meeting, subject to interview. The candidature of people with skills, experience and/or interests relevant to the CIO's activities are encouraged through advertising publicly and soliciting local organisations. Trustees may serve for up to four years before re-election. Trustees are governed by the CIO's Constitution.

Induction and Training of Trustees

Following appointment, new Trustees are introduced to their new role and given copies of the Constitution and a guide to the policies and procedures adopted by the CIO. All Trustees are expected to attend training that is relevant to their roles and read a number of publications from the Charity Commission, ensuring that new Trustees are aware of the scope of their responsibilities under the Charities Act 2011. It is a mandatory requirement for all new Trustees to complete an online Safeguarding Training course. All Trustees attend quarterly meetings and participate in an annual 'Away Day', where the business plan is discussed, updated and implemented.

Risk Management

The CIO operates a Risk Management process that meets the requirements of the Charity Commission. The significant risks to which the CIO could be exposed are a) income is insufficient to cover expenditure b) Trustees lack relevant skills or commitment c) activities potentially outside of objects, powers or terms of gift (unrestricted reserves) d) loss of key staff. Priority is given to managing and mitigating these risks effectively. The CIO's financial position is monitored and reported on monthly to the Trustees by the CEO. A number of lower priority potential risks have been identified and policies that are reviewed annually are in place to minimise the consequences of all identified risks. The Trustees discuss all aspects of the CIO's operations at quarterly Trustees Meeting to understand, identify and manage risks, any changes or updates are then added to the CIO's Risk Register.

Wider Network

The CIO works with many organisations including local authorities, voluntary organisations, corporate partners, the military, churches, the local community, adult services, older people's services, children's services, police and probation. We have strong links with the NHS and local GP surgeries in and around Hampshire. Staff and Volunteers attend multi-agency meetings, local training, presentations and events regularly.

Funding

The CIO's thanks go to all those that contribute to the support services offered by The Vine Centre, allowing for its continued success in supporting those most in need.

The CIO's funders 2024/2025:

Funders

ABF Soldiers Charity
Aldershot & District Allotment Society
Alton Christian Church
Artist Serve.Com Ltd
Boomerang Media
Broadhurst Ltd
Farnborough Airport
Farnborough Lions
Fluor Ltd
Garfield Weston
Girdlers Charitable Trust
Hampshire County Council – (Household Support Fund, Councillor Funding)
Hampshire Leaders Grant
Hartford Care - Harlow Hall
Holy Trinity Church
Howdens
Hubbub Foundation
Mumford Milestone Wealth
National Lottery – Awards for All
Navigator Trust
NEO Energy
Rotary Club of Farnborough
Rotary Club of Rushmoor
Rushmoor Borough Council
Rushmoor Lottery
SEMMCO LTD
SGN Energy-Centre for Sustainability
Shanley Foundation
Sir Jules Thorne
St. Mary's Church – Frensham
Sun Flower Stitches
Surrey Street Rodders
The Aldershot Institute
The Grace Trust
The Inman Charity
The Neighbourly Foundation
The Tudor Trust
Western Automation
WO Street Charity

The list of Funders is not exhaustive, the CIO receives support from local churches, community groups, regular givers who donate monthly by direct debit and one - off monetary donations. We are extremely grateful for the support we receive from the community of Rushmoor and surrounding areas.

The CIO was also supported with non-monetary donations equating to £41,000 per annum these

include vouchers, food, toiletries, Christmas gifts, toys, maintenance work and prizes for events. The CIO is supported regularly by the following organisations:

Aviator Hotel
Baby Sensory (Farnborough)
Belvoir Estate Agents (Aldershot)
Birdworld
Bocketts Farm
BT Open reach (South East Division)
B&Q (Farnborough)
Bush Hotel Farnham
Catherine Taylor
Ebb & Flo Yoga
Fair share (Guildford)
Farnborough International
Farnham & Aldershot Hygiene Bank
Fleet Mortgages
G-Live
Jakes Mini-Barn
Lidl
Nando's (Aldershot)
Relaxation Centre
Sainsburys (Farnborough & Aldershot)
Salesian College Farnborough
Strand Europe
St. Mary's Church - Frensham
The Thatched Cottage
The Hygiene Bank
Waitrose (Fleet & Farnham)
Wellington Country Park
West End Centre
Zurich Insurance (Farnborough)

The CIO holds an up-to-date Stakeholders Register which includes names of individuals and small businesses who also provide The Vine Centre with non-monetary donations and we would like to thank them all.

The CIO continues to seek grant and trust funds and has worked incredibly hard on the marketing and networking of the CIO, to attract funding. During 2024 to 2025 there has been a good community response and we continue to have successful outcomes when applying for grants, however due to local authority funding cuts there are more charities applying for grant income, which means that more funding research and applications will have to be made in 2025/2026.

The CIO aims to have its own income pathways, and during the year we have raised funds from room hire, quiz nights, an afternoon tea, selling our cookbook, a comedy night, community lunches and tea and coffee sales.

Interest in the CIO is created through social media outlets, press releases, word of mouth, radio interviews, talks and a presence at community events and networking with external agencies.

The CIO has a robust fundraising strategy in place which is managed by the CEO, working closely with our fundraiser

Volunteers

Volunteers are an important group of individuals that work with the staff team to support clients to independence. The Vine Centre accepts applications for these posts from clients and from the wider community, in total we received voluntary support from **43** individuals which includes the CIO's Board of Trustees. The CIO's staff team add value to our service provision by volunteering at events and attending meetings.

Volunteers have supported the CIO by working with the staff team to help run the Community Cupboard, Silvers, Culture Café, My Helping Hand, Family Cooking, Barista Training, Community Café, My Space, supermarket pickups and cleaning.

All Volunteers working directly with vulnerable adults and families are required to undergo a DBS check funded by the CIO.

The volunteers have a member of staff known as the volunteer lead who oversees the work of the volunteers and regularly meets with them to discuss any imminent changes, successes or developmental needs. This takes place at a quarterly volunteers meeting. Volunteers are supported and listened too daily and encouraged to seek support from a staff member whilst they are carrying out their duties. The Vine Centre also held a karaoke and buffet event for the volunteers which was well received and gave everyone a chance to meet as a group, this rarely happens because volunteers work on different days throughout the week and part-time. In March 2025 the volunteers have set up a whatsapp group to further improve communication between themselves ensuring smooth handovers.

All volunteers are offered training opportunities which have included:

- Barista Training
- Learn My Way (IT course)
- Food Hygiene certificate (Level's 1 & 2)
- Allergy Awareness
- Safeguarding Adults
- GDPR Training
- Professional Boundaries Training

The CIO appreciates the hard work and commitment of all of its volunteers, as without them we would not be able to offer such a comprehensive package of support too our clients.

Staffing

The CIO had a staff restructure in 2024/2025 after the Operation's Manager left after eight years of service, taking with them a wealth of knowledge and experience. Working with the board of Trustees the CEO put together a succession plan which was implemented in July 2024, the outcome was that the Operations Manager role was split creating two new roles, a Client Services Manager and a Senior Administrator, both roles were filled by October 2024.

During 2024/2025 the staff team was as follows;

CEO – full time

Senior Mental Health Worker – full-time

Client Services Manager – part-time

Fundraiser – part-time

Senior Administrator – part-time

Mental Health Worker – part-time

Support Worker – part-time

Digital Skills/Employment Worker – part-time

Numeracy & Literacy Support Worker – part-time

Project Worker – part-time

Barista – part-time

In the year's 2024/2025 there were 11 salaried staff members.

Staff Training

- Autism Ambassador Training
- Autism Awareness
- Awareness of Mental Health & Well-Being
- CO Awareness
- Drugs, Solvents & Alcohol Abuse Training
- Essential Health & Safety in the Workplace
- Emergency First Aid at Work
- Energy Essentials (SGN)
- Fire Marshall Training
- Food Allergen Course
- Fundraising Masterclass
- Level 3 Food & Hygiene Certificate
- Mental Health Awareness (Level 2)
- Mental Health & Wellbeing
- We Are Digital (new system approach)

The CIO had contracts with five self-employed individuals who provided their services as a book keeper, financial controller, therapeutic artist, healthy living coach (yoga/walking) and a cookery teacher.

Day to day operational responsibility for all the CIO rests with the CEO.

Client Participation

The CIO encourages clients to be involved in the shaping of our services and to participate in conversations around new initiatives and the implementation of new services. Clients act as peer mentors, particularly in social groups and are offered volunteering opportunities. Many of our trips, activities and training sessions have been developed with our attendees, making them true co-created projects. Clients have delivered creative art activities, cookery classes and holiday talks as well as participated in an energy project. The more clients engaged with the creation and improvement of our services, the more likely it is that we will see better attendance, leading to improved mental health, confidence and self-esteem and ultimately more individuals achieving their personal goals. The CIO believes that a clients' assistance in the management of our services is integral to its continued success; in particular with helping to secure funding. Without client engagement, stories, achievements and feedback, the CIO would not be in operation.

During 2024/2025 clients took part in a People and Planets consultation funded by Rushmoor Voluntary Services. The client group who participated in the conversations around climate change and the environment were the over 65's and those with addiction and mental health issues. Their contribution to the overall report was positive and the whole experience was enjoyed by all.

Objectives & Activities,

Objectives

The object of the CIO is: "to provide a centre and services", which offer information, advice, advocacy, training, counselling, health care services and recreational facilities to its clients, (particularly those who are vulnerable by homelessness, unemployment, poor mental health, learning difficulties,

addiction, poverty, or social deprivation) to reduce social isolation, enable change and improve quality of life.”

Aim

The CIO’s aim is to offer an inclusive support service, which places clients at the centre, helping them to accept and to deal with their problems in a safe environment and assisting with the growth of self-esteem and confidence that facilitates change. This in turn empowers individuals to reach their full potential and progresses their chances of employment, training, education, freedom from addiction, improves mental health, assists with social interaction and prevents social isolation.

Vision

‘To unlock the potential of every client through personalised support’

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit.

The Trustees believe that the information outlined gives evidence of the public benefit The Vine Centre offers the community.

In 2024 to 2025 the CIO supported **991** individuals and **365** families, which includes those in food and fuel poverty. In 2023 to 2024 the CIO worked with **1088** individuals and **352** families. The number of individuals and families remains high, which indicates that our services are still in demand. There were **725** new clients in 2024/2025, which evidences that our services are in high demand and that we are successfully supporting our clients into independence. There was a slight decrease in the numbers of individuals accessing services, this can be explained as in 2023/2024 clients were receiving on average **6**, 1:1 support session’s increasing to **8** in 2024/2025, clients are presenting with more complex needs and needing support for longer.

Over the past three years there has been steady increase in females accessing support, however in 2024/2025 the trend changed and we saw slightly more males in particular those being supported with mental health. In 2024/2025 The CIO supported, **50.2** males and **45.4%** females and **4.4%** identified as a third gender. In 2023/2024 the client split was, **45% male** and **53.6** female and **0.6%** identified as a third gender. There has been a noticeable increase in third gender referrals and engagement in support which further evidences that the CIO offers an inclusive support service.

The CIO’s general staff team supported **464** individuals during 2024/2025, compared with **444** individuals, in 2023/2024. The support offered included help with benefits, budgeting, housing, filling in forms, school applications, utility support, appeals and those needing support with low level - mental health issues. We also assisted clients to fill in PIP (Personal Independence Payments) applications and Work Capability Forms as well as insuring that they are in receipt of the correct personal and housing benefits. All clients accessing 1:1 support completed a full risk and needs assessment and physical health questionnaire, ensuring that they are referred to specialist support if necessary.

The CIO’s mental health, anger and addiction provision was funded by Broadhurst Ltd, Fluor and the ABF Soldiers Charity, funding allows us to employ a Senior Mental Health Worker and a Mental Health Worker who are supported by the CEO. In addition to management support, both roles receive external clinical supervision. Clients supported are those with a mental health diagnosis, those awaiting diagnosis, those with a dual diagnosis (mental health and addiction) and clients that require anger management support.

During 2024/2025 **152** individuals were supported with their mental health an increase from 2023/2024 where **145** individuals were supported. On average, clients attended **10** sessions, (The NHS offers 6

sessions) the total amount of appointments was **1,527**. Of those receiving support, **29** presented with dual diagnosis.

Referrals for mental health support were received from the Community Mental Health Recovery Service (CMHRS), Probation, NHS, GP's, Adult and Children's Services, social prescribers, Andover Mind, OPS Courage, Stop Domestic Abuse, Talk plus, Mind Matters, No Limits, Voyager Health. Step by Step, Refuge Project workers, Catalyst, Two Saints, Army Welfare, other charitable organisations, community groups, the CIO's own support services and self-referrals.

The Senior Mental Health Worker facilitated the GASP group (Gambling, Alcohol & Substance Misuse Project). GASP works towards a harm minimisation approach to addiction, to help clients function and cope with everyday life with an aim to becoming productive members of society. The project links in with other 'Vine' support services such as social groups, therapeutic art, volunteering, support with budgeting, healthy eating and being encouraged to take up training opportunities or employment opportunities. For clients most at risk of relapse additional 1:1 support is offered.

GASP supported **39** clients in 2024/2025. On average, clients access addiction and gambling support for 4 months, with **8** clients attending weekly throughout the year. The main attendees of GASP in 2025/2026 were those seeking to reduce their alcohol levels mainly due to health issues, job losses, no family contact and risk of homelessness if changes are not made.

The CIO's mental health and addiction provision is further supported by offering a weekly therapeutic art group. On average, attendees work with the therapist for around 6 months. In all, **22** clients have been supported.

Support/ Social Groups

Culture Café

The Culture Café has been running successfully for the past 4 years, originally funded by the National Lottery, the funding came to an end in March 2024. During the financial year 2024/2025 the project has been funded by The Good Things Foundation and a Hampshire Leadership Grant. The group changed direction and the focus for the Café for the year was digital skills, training and learning new skills. The group creates an environment for learning, teamwork and develops social skills in a Café style environment. It also acts as a gateway to other services offered at 'The Vine'.

The Culture Café continued to run as a drop-in for the local community and a place of safety for locally placed asylum seekers. During 2024/2025 **104** clients attended the project, with on average **20** individuals attending on a weekly basis.

The 'Learn My Way' IT course saw **102** clients sign up and complete 3 or more on-line courses. They learnt how to contact friends and family online, order food shopping, book GP appointments digitally, how to stay safe online, learnt basic computer skills, leading them to feel more digitally included. Laptops were provided for client use and clients bring in their own devices so that staff could help with set-up, clients then learn how to support each other and the group facilitates peer support.

There was an activity each week such as on-line quizzes, sharing skills and hobbies, researching arts and crafts online for inspiration, watching you tube tutorials for crafting and even karaoke sessions a definite confidence builder.

The Culture Café also offered Barista Training, giving clients the opportunity to learn how to use the barista machine and gain real work experience in our Café. Clients had the opportunity to practice customer service, making drinks and using the till in a supportive environment. Virtual College offer an online accredited course which **58** clients completed during the course of the year. A further **10** clients completed a Level 1, 2 or 3 Food Hygiene Certificate.

Silvers

The Silvers group was funded by The Shanley Foundation and WO Street Charitable Trust and took place every Thursday afternoon for those aged over 55. On average there were **21** individuals attending weekly and a total of **86** active members. The majority of attendees are of retirement age and access Silvers to widen their friendship group, engage in activities and reduce their social isolation. Many have been affected by the cost-of-living crisis and enjoy a free barista coffee or tea, snacks, trips and activities and also have access to food via our Community Cupboard. Silvers have been on a trip to Wisley Gardens, attended the local pantomime and taken part in a sports day. Weekly activities included bingo, board games, wii keep fit, planting sunflowers, clay pottery, card making and arts and crafts. Silvers has received a talk from the Rushmoor History Society, Rushmoor Healthy Living and blood pressure checks from Salus Medical.

Cookery Classes

Funded by The HUBBUB Foundation & Neighbourly the aim of the cookery sessions, is to improve cookery skills, using basic healthy recipes that can be easily made at home using basic stock cupboard ingredients.

Those participating were encouraged to use leftovers, to batch cook and freeze food leading to healthier and cheaper menu choices. The CIO published a cook book in 2023 which is still actively used for recipe ideas and planning for the cookery sessions.

During the year **31** individuals took part in Cooking with Confidence each attending on average **3** times there was an improvement in confidence and self-esteem, as well as a willingness to try vegetarian and vegan options and cook with an air fryer to reduce energy costs.

Family Cooking

For ease of access the classes took place after school hours and during school holidays. The groups are facilitated by a trained staff member and volunteer. The aim was that parents have quality time with their children, preparing a meal to eat on site as well as taking leftover home to freeze for another meal. It has been lovely to work with some Asylum Seekers (living in hotels) who really enjoy making a home-cooked meal with their children, coming up with different recipe ideas that other families have enjoyed cooking. Families with children who have learning difficulties have received additional support and recipes have been adapted for those who have dietary requirements. Family cooking sessions started in September 2023 ended in August 2024, **42** families benefited and enjoyed cooking and Eating together.

Community Lunches

Once a month The Vine Centre invited the community to join us for lunch, the food is prepared by staff, volunteers and clients. These meals range from afternoon tea and a Christmas roast to curry and filled jacket potatoes, making use of excess food in our Community Cupboard. Everyone that attends also receives a drink with their meal all for a donation of £1.00. The lunches are popular and really bring people together, there has been **9** sessions which have been attended by **154** individuals.

Community Cupboard

The Community Cupboard has been in operation since May 2021 and is mainly funded by the Household Support Fund, awarded by Hampshire County Council. The cupboard was subsidised by supermarket food waste and donations from community groups, churches, schools, individuals and Neighbourly.

During 2024/2025 there were **2377** visits by **382** members. The Cupboard supported **40** to **65** households weekly who would otherwise be in food poverty, alongside food support sits energy and budgeting support, cookery classes and employment & training support.

To ensure that food support could continue to be offered all those accessing the Community Cupboard were charged a weekly membership fee to help cover costs. This will help to sustain the project longer term.

A membership fee is only charged after a budgeting session has been completed ensuring that those seeking food support are in receipt of the correct benefits and allowances and are not in debt. The Community Cupboard also provided 'kids lunches' during school holidays this meant that **552** children were supported to access additional food support over the course of the summer holidays, this helped supplement their diets with fruit, vegetables and healthy snacks whilst helping families on low incomes to provide healthy choices for their children.

The week running up to the Christmas break the Community Cupboard provided Christmas hampers, toys and treats to **175** households supporting both adults and families, this was a particularly busy time at the Vine Centre and we saw an increase in community support during the festive period.

Training & Employment Services:

My Space

My Space runs every Monday and is funded by The National Lottery Awards for All Fund and The Worshipful Company of Girdlers it offers training and employment opportunities. This includes CV writing, interview techniques, job searches, digital skills, support and training. The project has been running for 10 years and offers one to one support with no time limit, so that those accessing 'My Space' can do things at their own pace. The project aims to help those who do not have access to the internet or a computer, or those who have low level IT skills, lack confidence and self-esteem and who need additional support, to allow them to access employment, training or volunteering opportunities. A total of **67** clients were supported and achieved the following outcomes: **38** were helped to create a CV, **11** were helped to gain paid employment, **15** completed training courses and **22** took up voluntary positions both externally and at The Vine Centre.

The Project is aimed at those who have difficulty in gaining employment or have never been in paid work, due to lack of skills and low confidence and self-esteem, most are referred to My Space by Job Centre Plus.

My Helping Hand

The My Helping Hand project was started 7 years ago in response to an increase in those attending 'My Space' presenting as being unable to read or write, struggling with numeracy or had no digital skills and those with English as a second language. Clients were expected to find work but didn't have the basic skills required to gain employment, volunteering or training opportunities. The project runs alongside My Space, in 2024/2025 **12** clients were helped to learn basic skills.

Switched On (SGN Safe and Warm)

'Switched On' is funded by SGN Energy and has been running for 2 years and has proved to be one of our most successful projects. Due to a recent grant application, the project will run for a third year until February 2026. During 2024/2025 there were **584** households who accessed face to face support with energy related issues. All **584** were supported with CO (Carbon Monoxide) Awareness, energy saving tips, added to the Priority Services Register (PSR) and a check was made to ensure they were receiving the correct benefits. Households were supported with fuel vouchers, warm packs, air fryers and energy saving tips. Of the **584**, **162** households received budgeting support. Referrals were also made to Step Change and the CAB for those who required debt advice.

The project was delivered every morning as a drop-in, for face to face or telephone appointments. Clients that are eligible are added to the PSR to ensure that if there is a power outage they are contacted and a welfare check takes place. The PSR is for those with children under 5, of pensionable age, those with a physical disability, vulnerable adults particularly those with mental health or learning difficulties and those with English as a second language.

'Switched On' staff worked with energy companies to set up more affordable repayment plans, reduce debts and open a line of communication ensuring that those most in need didn't have their utilities disconnected or incur debt. The project links in CO (Carbon Monoxide) Awareness to ensure that vulnerable adults have a better understanding of this serious issue. All staff have received energy

training provided by SGN which is a one-day course with follow up training, with new modules completed throughout the length of the project.

Once a week there was a 'Switched On' energy related group session with a raffle, the prize being energy saving products, air fryer cookery sessions, an energy quiz and group discussions.

Cosy Hub

The Cosy Hub (Warm Space) was first set up in November 2022 and it has run successfully for two years, in response to high energy prices and the cost-of-living crisis. The Cosy Hub offered a warm space as well as access to our many support services particularly social groups. The Cosy Hub offered a warm space for people to come in use a computer, charge their phones, talk to a support worker, take part in activities, have a hot drink and something to eat. Those attending were struggling to heat their homes and were having to make choices between eating or heating. The Cosy Hub supported **82** individuals who were struggling with heating costs, of those **78** received a warm pack. The packs included blankets, flasks, soup, hats, slippers, and scarfs and gloves.

Healthy Living -Yoga Sessions/Walk & Talk Group

The CIO received funding from WSA Obesity Fund (Hampshire County Council), Rushmoor Borough Council and the W.G Edwards Charitable Foundation to run activities to support healthy living.

Starting in January 2024 the funding allowed us to offer Chair, Mat and Seated Yoga to our clients, the Yoga sessions were funded until December 2024 and were well attended. On average **8** individuals attended each session.

Chair Yoga and Mat Yoga are for all ages and abilities and Seated Yoga is for those of pensionable age all sessions run weekly from The Vine Centre. The sessions offer gentle yoga, breathwork, physical postures and guided meditation and are facilitated by a trained professional.

The funding included a grant for a Walk & Talk group which ran bi-monthly starting at The Vine Centre on a 1.5 to 2 miles circular route around Aldershot in a friendly group setting. Post walk there was a stretching session and well-being talk which is enjoyed by clients of all ages and activity levels. The CIO will continue to look at new groups to improve the health and well-being of our clients, encouraging preventative measures to long term health conditions. A total of **18** individuals accessed these health and wellbeing sessions across the year, most of whom attended on a weekly basis.

Funding has been secured to run these projects until September 2025.

FUTURE PLANS (3 Years): Start date – April 2024 to April 2027

The Vine Centre will continue to adapt and change its services to meet the needs of the community.

Future plans include;

- The Trustees and CEO have developed a Business Plan (3 years). A planned Away Day will look further in how The Vine Centre plans to develop its services over a 5, year period. The Business Plan will be relooked at bi-annually to ensure it is still a relevant document
- A Succession Plan was put in place and approved in the January 2024 quarterly Trustees Meeting, this will be updated annually in October of each year. The next update will be October 2025. The Succession Plan was expedited due to changes in the staff Management Team and board of Trustees. The Succession Plan will be reviewed again in October. Part of the actions have been completed as a new staff structure was implemented in April 2025.
- To implement a new skills/training matrix for the staff team due to the change in staff structure.
- Working with key partners to identify and to implement viable, sustainable projects that meet the needs of the community including floating support, health and wellbeing and climate projects. Progress was made during 2024 as the CIO now runs weekly yoga and walking groups and have clients have taken part in a climate change project. Working towards this over the next few years (in progress).
- Identifying Opportunities that will allow the CIO to become more sustainable including room hire, fundraising events, giving talks and sales (including refreshments and cookbook). Looking at the possibility of working with partner organisations to achieve this aim.

THIS IS WHAT WE DO:



Support is based on the individual needs of the client. We work with a client to determine the best support plan for their needs and circumstances. Support is not linear and some people may access multiple services, some may only access or have a need for one service. Different services are accessed to ensure the best possible chance to make sustainable changes to achieve independent living.

FINANCIAL REVIEW - by Treasurer – Mark Rosling

Review of the Year

During 2024-25, The Vine Centre generated an income of £299,987 (£363,102 in 2023-24). The CIO's total expenditure was £327,097 (£351,162 in 2023/2024) The overall net loss is £27,110 (£11,940 surplus in 2023-24)

Mark Rosling (Treasurer) comments

The CIO is carrying forward unrestricted reserves of £181,276 (£195,483 in 2023-24) of which £70,000 represents the agreed running costs reserve. The remaining £111,276 allows flexibility in case of future emergencies, provides the ability to react quickly to changing environments and potential client needs, and gives an indication of ongoing permanence. The CIO has once again demonstrated the ability to adapt and respond to evolving client needs.

Reserves policy

The Trustees aim to hold sufficient funds to cover 6 months running costs and £70,000, free Reserves. The CIO is currently operating in line with the reserves policy, this is through a combination of unrestricted funds and appropriate restricted funds.

Reserves are split into general and fixed asset reserves. This is to ensure that fixed assets are separately accounted for.

Joyce Bellwood (Chairs) comments

Despite an increase in expenditure across both direct and support costs this financial year, the CEO and the charity's fundraiser successfully secured funding to provide a wealth of support services. The staff and volunteers deserve special recognition for continuing to provide a safe and encouraging space to provide personalised support for every client. The fact that agencies, both locally and further afield, regularly approach the charity for professional client support is a powerful testament to the quality and effectiveness of the team's hard work.

As this Annual Report demonstrates, the CEO and her team run a highly effective and professional charity that makes a crucial difference to individuals across North Hampshire.

ON BEHALF OF THE BOARD:

Signed by:

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Joyce Bellwood - Chair of Trustees

Date: 03-Dec-2025

THE VINE CENTRE

MENZIES
BRIGHTER THINKING

INDEPENDENT EXAMINERS' REPORT

Independent examiner's report to the Trustees of The Vine Centre ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute for Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Janice Matthews FCA

DocuSigned by:
Janice Matthews
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Dated: 03-Dec-2025

Menzies LLP

Chartered Accountants
Magna House
18-32 London Road
Staines-Upon-Thames
TW18 4BP

THE VINE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Note	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Voluntary income		163,112	120,154	283,266	343,998
Activities for generating funds	2	-	14,627	14,627	17,021
Investments	3	-	2,094	2,094	2,083
Total income		163,112	136,875	299,987	363,102
Expenditure on:					
Raising funds	4	-	14,259	14,259	15,458
Charitable activities		176,015	136,823	312,838	335,704
Total expenditure		176,015	151,082	327,097	351,162
Net movement in funds		(12,903)	(14,207)	(27,110)	11,940
Reconciliation of funds:					
Total funds brought forward		108,897	195,483	304,380	292,440
Net movement in funds		(12,903)	(14,207)	(27,110)	11,940
Total funds carried forward		95,994	181,276	277,270	304,380

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 18 to 26 form part of these financial statements.

THE VINE CENTRE

BALANCE SHEET AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	9	2,600	3,466
		<u>2,600</u>	<u>3,466</u>
Current assets			
Debtors	10	1,220	-
Cash at bank and in hand		277,740	301,972
		<u>278,960</u>	<u>301,972</u>
Current liabilities			
Creditors: amounts falling due within one year	11	(4,290)	(1,058)
		<u>274,670</u>	<u>300,914</u>
Net current assets			
		<u>277,270</u>	<u>304,380</u>
Total assets less current liabilities			
		<u>277,270</u>	<u>304,380</u>
Total net assets		<u>277,270</u>	<u>304,380</u>
Charity funds			
Restricted funds	12	95,994	108,897
Unrestricted funds	12	181,276	195,483
		<u>277,270</u>	<u>304,380</u>
Total funds		<u>277,270</u>	<u>304,380</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Signed by:

.....
94511E9192FE4B0...
J Bellwood
Chair of Trustees

Date: 03-Dec-2025

The notes on pages 6 to 14 form part of these financial statements.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Vine Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

1.3 Income

All income resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.4 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Taxation

The charity is exempt from tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1.7 Tangible fixed assets and depreciation

Fixtures and fittings - 5 years reducing balance

1.9 Fund accounting

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from charitable activities

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Sales	4,134	4,134	2,670
Room hire	7,517	7,517	12,341
Cafe contributions	2,976	2,976	2,010
	14,627	14,627	17,021
	17,021	17,021	
Total 2024			

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

3. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Investment income - bank interest	2,094	2,094	2,083
Total 2024	2,083	2,083	

4. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Costs of raising voluntary income	14,259	14,259	15,458
Total 2024	15,458	15,458	

5. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	Total funds 2024 £
Cost of charitable activities	268,542	44,296	312,838	335,704
Total 2024	288,879	46,825	335,704	

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

5. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities 2025 £	Total funds 2025 £	Total funds 2024 £
Salaries (Inc Nest Pension)	175,562	175,562	214,449
Project costs	68,156	68,156	57,550
Utilities (Heating & Light)	9,663	9,663	4,890
Rent & Rates	15,161	15,161	11,990
	268,542	268,542	288,879
Total 2024	288,879	288,879	

Analysis of support costs

	Activities 2025 £	Total funds 2025 £	Total funds 2024 £
Telephone & Computer costs	1,659	1,659	3,361
Postage, Printing & Stationary	3,930	3,930	2,809
Bank Charges	120	120	(120)
Travel	1,654	1,654	4,450
Professional Fees	17,940	17,940	13,814
Insurance	1,735	1,735	1,585
Depreciation	866	866	4,926
Maintenance	16,392	16,392	16,000
	44,296	44,296	46,825
Total 2024	46,825	46,825	

6. Independent examiner’s remuneration

The independent examiner’s remuneration amounts to an independent examiner fee of £3,000 (2024 - £2,725).

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

7. Staff costs

	2025 £	2024 £
Wages and salaries	161,080	202,965
Social security costs	5,782	6,983
Contributions to defined pension schemes	8,700	4,501
	<u>175,562</u>	<u>214,449</u>

The average number of persons employed by the Charity during the year was as follows:

	2025 No.	2024 No.
Employees	11	11
	<u>11</u>	<u>11</u>

No employee received remuneration amounting to more than £60,000 in either year.

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, no Trustee expenses have been incurred (2024 - £NIL).

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

9. **Tangible fixed assets**

	Fixtures and fittings £
Cost or valuation	
At 1 April 2024	33,994
At 31 March 2025	33,994
Depreciation	
At 1 April 2024	30,528
Charge for the year	866
At 31 March 2025	31,394
Net book value	
At 31 March 2025	2,600
At 31 March 2024	3,466

10. **Debtors**

	2025 £	2024 £
Due within one year		
Prepayments and accrued income	1,220	-
	1,220	-

11. **Creditors: Amounts falling due within one year**

	2025 £	2024 £
Accruals and deferred income	4,290	1,058

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

12. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Balance at 31 March 2025 £
Unrestricted funds				
General Funds	195,483	136,875	(151,082)	181,276
Restricted funds				
Community Pantry	10,015	14,496	(9,071)	15,440
First Wessex Job Club	12,536	5,000	(8,713)	8,823
Employment/Training Community Fund	19,960	-	(8,156)	11,804
Girdlers	1,593	1,120	(2,000)	713
Connecting for Community	7,702	1,200	(4,146)	4,756
HCC Obesity	4,999	-	(3,733)	1,266
ABF the soldiers charity	5,442	6,300	(3,411)	8,331
Asylum Seeker Support	4,800	-	(995)	3,805
Hubbub	5,124	9,656	(9,228)	5,552
Bathroom Installation	-	22,130	(22,130)	-
Culture Café	7,004	16,000	(8,408)	14,596
Broadhurst	2,891	43,230	(43,628)	2,493
SGN Energy	15,558	37,978	(37,095)	16,441
The Arts Council	2,792	947	(2,340)	1,399
Other restricted funds	8,481	5,055	(12,961)	575
	108,897	163,112	(176,015)	95,994
Total of funds	304,380	299,987	(327,097)	277,270

The main restricted funds are explained in detail in the trustees' report.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

12. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2024 £</i>
General Funds	172,788	153,556	(130,861)	195,483
Restricted funds				
Community Pantry	15,746	32,999	(38,730)	10,015
First Wessex Job Club	8,006	10,000	(5,470)	12,536
Employment/Training Community Fund	-	19,960	-	19,960
Girdlers	16,471	500	(15,378)	1,593
Connecting for Community	10,184	5,600	(8,082)	7,702
CFS	3,517	-	(3,214)	303
Evening vine	1,413	-	(1,304)	109
Veterans Fund	1,236	-	(823)	413
HCC Obesity	-	4,999	-	4,999
ABF the soldiers charity	442	5,000	-	5,442
Asylum Seeker Support	-	4,800	-	4,800
Hubbub	-	7,000	(1,876)	5,124
Culture Café	4,354	32,495	(29,845)	7,004
Operations Manager Salary	23,000	-	(20,185)	2,815
Broadhurst	9,672	41,722	(48,503)	2,891
SGN Energy	11,785	26,868	(23,095)	15,558
Stepping Out	12,062	14,103	(21,580)	4,585
The Arts Council	-	3,500	(708)	2,792
Other restricted funds	1,764	-	(1,508)	256
	119,652	209,546	(220,301)	108,897
Total of funds	292,440	363,102	(351,162)	304,380

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	-	2,600	2,600
Current assets	95,994	182,966	278,960
Creditors due within one year	-	(4,290)	(4,290)
Total	95,994	181,276	277,270

Analysis of net assets between funds - prior year

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	3,466	3,466
Current assets	108,897	193,075	301,972
Creditors due within one year	-	(1,058)	(1,058)
Total	108,897	195,483	304,380

14. Operating lease commitments

At 31 March 2025 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2025 £
Not later than 1 year	15,000
Later than 1 year and not later than 5 years	26,000
	41,000

15. Related party transactions

There were no related party transactions in the year ended 31 March 2025, nor the year ended 31 March 2024.

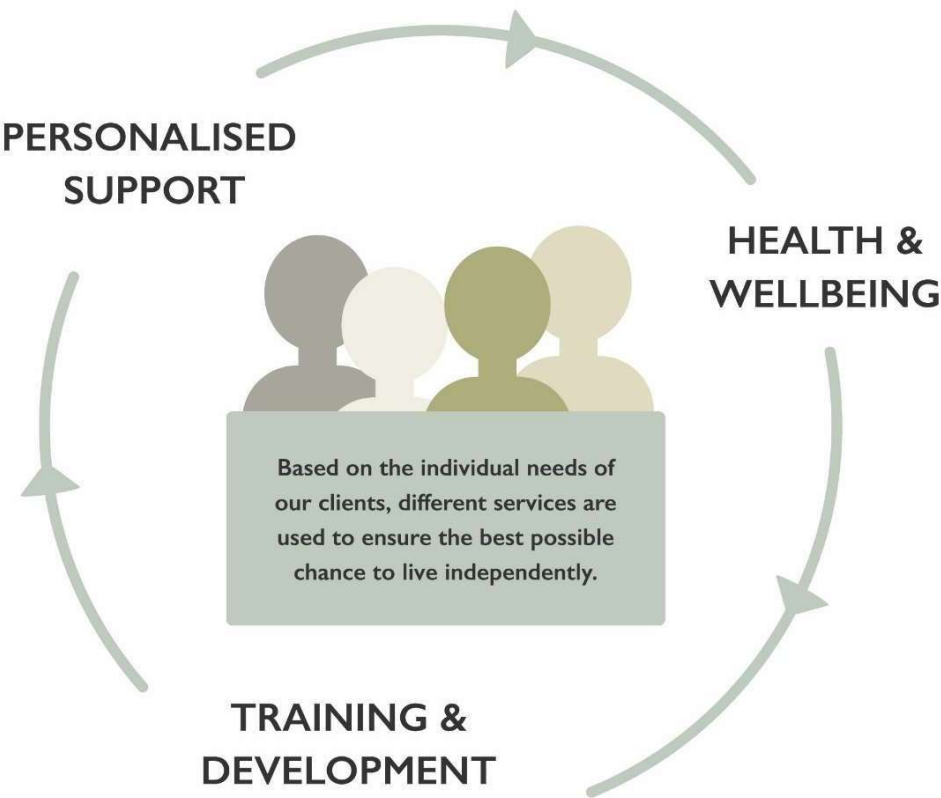
THE VINE CENTRE

England & Wales - Charity number 1193666

Accounts



THE VINE CENTRE
Annual Report of the
Trustees & Financial
Statements
Year ended 31 March 2024
Registered Charity Number **1193666**



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The Trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities'(FRS102) in preparing the annual report and financial statements of the Charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1193666

Principal address:

33 Station Road, Aldershot, Hampshire, GU11 1BA

Trustees

Joyce Bellwood (Chair)

Katherine Loxton (Treasurer) resigned 11/01/2024

Mark Rosling (Treasurer) from 11/01/2024 – Trustee since 02/09/2022

Malcolm Bellwood

Hilary Steventon

Cathy Berry

Dave Haley – resigned 11/10/2023

New Trustees

Nicholas Harris – 11/01/2024

Secretary

Lynda Thatcher

CEO

Lesley Herniman

Independent Examiner

Janice Matthews, 'Menzies LLP', Magna House, 18-32 London Road, Staines-Upon-Thames, TW18 4BP

Bankers

CAF Bank Ltd, 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

HSBC UK Bank PLC, 1 Centenary Square, Birmingham. B1 1HQ

Hampshire Trust Bank, 55, Bishops Gate, London. EC2N. 3AS

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Vine Centre is controlled by its governing document, the Constitution, and operates as a CIO. The CIO was registered on 25 February 2021 as The Vine Centre (Charity number 1193666).

Trustees and Method of Appointment

As of 31st March 2024, the CIO had 6 Trustees, responsible for its governance. The CIO welcomed a new Treasurer, Mark Rosling, who succeeded Katherine Loxton in January 2024. Nicholas Harris was voted onto the board of Trustees in January 2024 and we said goodbye to Dave Haley at the end of 2023 after he came the end of his tenure.

The CIO actively recruits new Trustees, ensuring that The Vine Centre is led by people with skills that will support the CEO to deliver the CIO's many support services, ensuring that the individual needs of the people who access The Vine Centre continue to be met.

The Trustees of the CIO may be appointed during the year at a quarterly Trustees Meeting, subject to interview. The candidature of people with skills, experience and/or interests relevant to the CIO's activities are encouraged through advertising publicly and soliciting local organisations. Trustees may serve for up to four years before re-election. Trustees are governed by the CIO's Constitution.

Induction and Training of Trustees

Following appointment, new Trustees are introduced to their new role and given copies of the Constitution and a guide to the policies and procedures adopted by the CIO. All Trustees are expected to attend training that is relevant to their roles and read a number of publications from the Charity Commission, ensuring that new Trustees are aware of the scope of their responsibilities under the Charities Act 2011. It is a mandatory requirement for all new Trustees to complete an online Safeguarding Training course.

Risk Management

The CIO operates a Risk Management process that meets the requirements of the Charity Commission. The significant risks to which the CIO could be exposed are a) income is insufficient to cover expenditure b) Trustees lack relevant skills or commitment c) activities potentially outside of objects, powers or terms of gift (unrestricted reserves) d) loss of key staff. Priority is given to managing and mitigating these risks effectively. The CIO's financial position is monitored and reported on monthly to the Trustees by the CEO. A number of lower priority potential risks have been identified and policies that are reviewed annually are in place to minimise the consequences of all identified risks. The Trustees discuss all aspects of the CIO's operations at quarterly Trustees Meeting to understand, identify and manage risks, any changes or updates are then added to the CIO's Risk Register.

Wider Network

The CIO works with many organisations including local authorities, voluntary organisations, corporate partners, the military, churches, the local community, adult services, older people's services, children's services, police and probation. We have strong links with the NHS and local GP surgeries in and around Hampshire. Staff and Volunteers attend multi-agency meetings, local training, presentations and events regularly.

Funding

The CIO's thanks go to all those that contribute to the support services offered by The Vine Centre, allowing for its continued success in supporting those most in need.

A list of Funders 2023/2024:

Funders

ABF Soldiers Charity
Alton Christian Church
Boomerang Media
Broadhurst Ltd
Edward Gosling Foundation
Farnborough Airport
Farnborough Lions
Farnborough Rotary
Fluor Ltd
Garfield Weston
Girdlers Charitable Trust
Hampshire County Council – (Household Support Fund, Councillor Funding)
Hampshire & Isle of Wight Community Foundation
Hartford Care - Harlow Hall
Holy Trinity Church
Howdens
Hubbub Foundation
MuchLoved – The Memorial Tribute Platform
Mumford Milestone Wealth
National Lottery – Awards for All & Community Fund
Navigator Trust
Rotary Club of Farnborough
Rotary Club of Rushmoor
Rushmoor Borough Council
Rushmoor Lottery
SEMMCO LTD
SGN Energy-Centre for Sustainability
Shanley Foundation
Sir Jules Thorne
Skipton Building Society
St. Mary's Church - Frensham
The Big Give Trust
The Hedley Foundation
The Neighbourly Foundation
The Shaw Trust
The Tudor Trust
VIVID Housing Ltd
We Are Digital Trading
Western Automation
WG Edwards Charitable Foundation
Yateley Industries

The list of Funders is not exhaustive, the CIO receives support from local churches, community groups, regular givers and one - off monetary donations. We are extremely grateful for the support we receive from the community of Rushmoor and surrounding areas.

The CIO is also supported with non-monetary donations equating to £38,000 per annum these include vouchers, food, toiletries, maintenance work and prizes for events. The CIO is supported regularly by the following organisations:

Aldershot Institute
Household Support Fund
Lidl
St. Mary's Church – Frensham
Sainsburys
Tesco
The Hygiene Bank
The Rotary Club
Waitrose
Zurich Insurance

The CIO holds an up-to-date Stakeholders Register which includes names of individuals and small businesses who also provide The Vine Centre with non-monetary donations and we would like to thank them all.

The CIO continues to seek grant and trust funds and has worked incredibly hard on the marketing and networking of the CIO, to attract funding. During 2023 to 2024 there has been a good community response and we continue to have successful outcomes when applying for grants.

The CIO aims to have its own income pathways, and during the year we have raised funds from room hire, quiz nights, an afternoon tea, selling our cookbook and tea and coffee sales.

Interest in the CIO is created through social media outlets, press releases, word of mouth, radio interviews, talks and a presence at community events.

The CIO has a robust fundraising strategy in place which is managed by the CEO, working closely with our fundraiser.

Volunteers

Volunteers are an important group of individuals that work with the staff team to support clients to independence. The Vine Centre accepts applications for these posts from clients and from the wider community, in total we received voluntary support from **42** individuals which includes the CIO's Board of Trustees.

Volunteers have supported the CIO by working with the staff team to help run the Community Cupboard, Silvers, Culture Café, My Helping Hand, Family Cooking, Barista Training, Community Café, My Space, driving and cleaning.

All Volunteers working directly with vulnerable adults and families are required to undergo a DBS check funded by the CIO.

At the end of 2023 one of our staff members received additional hours to become the CIO's volunteer lead ensuring that the CIO is supporting its volunteers with bi-monthly team meetings, offering training and development and keeping them up to date with any operational developments. The meetings are in place to encourage open conversations, brain storming and team building. All meetings will be facilitated by the volunteer and a member of the senior management team. The Vine Centre also held a volunteer thank you afternoon tea for the volunteers which was well received and gave everyone a chance to meet as a group, which because of workload there is often not enough time to do.

All volunteers are offered training opportunities which have include:

- Barista Training
- Learn My Way (IT course)
- Food Hygiene certificate (Level's 1 & 2)
- Allergy Awareness
- Safeguarding Adults

The CIO appreciates the hard work and commitment of all of its volunteers, as without them we would not be able to offer such a comprehensive package of support.

Staffing

The CIO employs a CEO, who is supported by an Operation's Manager, both posts are offered on a full-time basis.

Staffing for 2023/2024 included a full-time lead mental health worker, a full-time senior support worker, a part-time mental health worker and a part-time support worker.

The CIO employed a teacher to run the training and employment services, My Space and My Helping Hand, a driver (food collections), a barista and a project worker who is responsible for the smooth running of the Community Cupboard.

The CIO employed a support worker for a fixed term of one year to offer floating support to those aged 65 and over, this project named 'Stepping Out' ended on 31st March 2024.

The CIO employs a part-time Fundraiser who works closely with the CEO.

There were 11 staff members employed in total during 2023/2024.

During the year the staff team has attended the following training:

- Autism Ambassador Training
- Autism Awareness
- Awareness of Mental Health & Well-Being
- CO Awareness
- Drugs, Solvents & Alcohol Abuse Training
- Essential Health & Safety in the Workplace

- Emergency First Aid at Work
- Energy Essentials (SGN)
- Fire Marshall Training
- Food Allergen Course
- Fundraising Masterclass
- Level 3 Food & Hygiene Certificate
- Mental Health Awareness (Level 2)
- Mental Health & Wellbeing
- We Are Digital (new system approach)

The CIO has contracts with four self-employed individuals who provide their services as a book keeper, financial controller, therapeutic artist and healthy living coach.

Day to day operational responsibility for the CIO rests with the CEO, who is responsible for all and for oversight of the volunteers who provide valuable support to both staff and clients alike.

Client Participation

The CIO encourages clients to be involved in the shaping of our services and to participate in conversations around new initiatives and the implementation of new ideas. Clients act as peer mentors, particularly in social groups and are offered volunteering opportunities. Many of our trips, activities and training sessions have been developed with our attendees, making them true co-created projects. Clients have delivered creative art sessions, a clothing sale, Spanish and history talks and participated in an energy project. The more clients engage with the creation and improvement of our services, the more likely it is that we will see better attendance, leading to improved mental health, confidence and self-esteem and ultimately more individuals achieving their personal goals. The CIO believes that clients' assistance in the management of our services are integral to its continued success; in particular with helping to secure funding. Without client engagement, stories, achievements and feedback, the CIO would cease to exist.

Objectives & Activities

Objectives

The object of the CIO is: "to provide a centre and services", which offer information, advice, advocacy, training, counselling, health care services and recreational facilities to its clients, (particularly those who are vulnerable by homelessness, unemployment, poor mental health, learning difficulties, addiction, poverty, or social deprivation) to reduce social isolation, enable change and improve quality of life."

Aim

The CIO's aim is to offer an inclusive support service, which places clients at the centre, helping them to accept and to deal with their problems in a safe environment and assisting with the growth of self-esteem and confidence that facilitates change. This in turn empowers individuals to reach their full potential and progresses their chances of employment, training, education, freedom from addiction, improves mental health, assists with social interaction and prevents social isolation.

Vision

'To unlock the potential of every client through personalised support'

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit.

The Trustees believe that the information outlined gives evidence of the public benefit The Vine Centre offers the community.

In 2023 to 2024 the CIO supported **1088** individuals and **352** families, which includes those in food and fuel poverty. In 2022 to 2023 the CIO worked with **1053** individuals and **459** families. The number of individuals continues to increase and remains high, which indicates that our services are still in demand. Of the 1088, there were **831** new clients, this shows that we are successfully supporting our clients into independence and that the community and other agencies are sign-posting people to The Vine Centre's many support services. The Vine Centre has seen a reduction in families coming for support and this is due to the staff and volunteers delivering quality support in particular with budgeting, energy, cookery classes and offering access to the Community Cupboard as an interim support measure.

Year on year there is an increase in females accessing the CIO's many services. In 2023/2024 The Vine supported, **53.6%** females and **45%** a further **0.6%** identified as a third gender. During 2022/2023 the client split was, **48.7 male** and **50.8%** female and **0.5%** identified as a third gender.

The CIO's staff team supported **444** clients during 2023/2024, on average accessing 1:1 support **4** times with **1,703** sessions taking place. The support offered included help with benefits, budgeting, housing, filling in forms, school applications, utility support, appeals and those needing support with low level - mental health issues. We also assisted clients to fill in PIP (Personal Independence Payments) applications and Work Capability Forms as well as insuring that they are in receipt of the correct personal and housing benefits. All clients accessing 1:1 support completed a full risk and needs assessment and physical health questionnaire, ensuring that they are referred to specialist support if necessary.

The CIO's mental health provision is funded by Broadhurst Ltd, Fluor and the ABF Soldiers Charity, funding allows us to employ a Lead Mental Health Worker and a Mental Health Worker who have been supported by the Operations Manager. In addition to management support, both roles receive clinical supervision which is outsourced. Clients supported are those with a mental health diagnosis, those awaiting diagnosis, those with a dual diagnosis (mental health and addiction) and clients that require anger management support.

During 2023/2024 **145** clients were supported with their mental health. On average, clients attended 9 sessions, (The NHS offers 6 sessions) the total amount of appointments was **1,305**. Of those receiving support, **27** presented with dual diagnosis.

Referrals for mental health support are received from the Community Mental Health Recovery Service (CMHRS), Probation, NHS, GP's, Adult and Children's Services, other charitable organisations, community groups, the CIO's other support services and self-referrals.

The Lead Mental Health Worker facilitates the GASP group (Gambling, Alcohol & Substance Misuse Project). GASP works towards a harm minimisation approach to addiction, to help clients function and cope with everyday life with an aim to becoming productive members of society. The project links in with other 'Vine' support services such as social groups, therapeutic art, volunteering and support with budgeting and eventually being encouraged to take up training opportunities or employment.

During 2023/2024, **4** clients had been advised that if they continue consuming alcohol, they will face certain death, these clients receive additional support and are working towards total abstinence support model and attend GASP as well as additional 1:1 support sessions.

GASP supported **37** clients in 2023/2024. On average, clients access addiction and gambling support for 5 months, with **6** clients attending weekly throughout the year.

The CIO's mental health and addiction provision is further supported by offering a weekly therapeutic art group. On average, attendees work with the therapist for around 2 months. In all, **28** clients have been supported through this invaluable project.

Support/ Social Groups

Culture Café

The Culture Café has been running successfully for the past 3 years. The group, which is funded by The National Lottery Reaching Communities Fund has transformed the lives of its attendees and has often been a lifeline. Providing diverse sessions, volunteering, employment and training opportunities, it offers attendees a chance to meet others and develop positive relationships as well as giving them access to the other support services on offer at The Vine Centre.

The Culture Café has continued to run as a drop-in for the local community and a place of safety for locally placed asylum seekers who are aged under 55. During 2023/2024 there have been **132** clients have participated in the project, with on average **24** attending each week.

Clients have attended workshops such as floristry, willow weaving, photography, arts and crafts, a painting tutorial, Spanish lessons, team building, air dry clay making and cookery classes.

The Culture Café also offers Barista Training, giving clients the opportunity to learn how to use the barista machine and gain real work experience in our Café. Clients have the opportunity to practice customer service, making drinks and using the till in a supportive environment. Virtual College offer an online accredited course which **46** clients completed during the course of the year. A further **9** clients completed a Level 1, 2 or 3 Food Hygiene Certificate and have attended one of the cookery courses.

Silvers

The Silvers group is funded by HIWCF (Hampshire & Isle of Wight Community Fund), Shanly Foundation & The Skipton Building Society and takes place every Thursday afternoon for those aged over 55. On average there are **19** attendees weekly who are mainly of retirement age and access Silvers to widen their friendship group, engage in activities and reduce their social isolation. Many have been affected by the cost-of-living crisis and enjoy a free barista coffee or tea, snacks, trips and activities. We have worked with Silvers to improve their digital skills, spoken to them about on-line safety and have had a session on CO awareness and energy saving tips. Silvers have been on a seaside trip, attended the local Pantomime and visited the Watercress Line. During the national Mental Health Awareness week they had a Mindfulness class and took part in a Random Acts of Kindness session which also included a team building activity. Silvers have taken part in many activities including karaoke, line dancing, yoga, rock painting, plant potting, pyrography, games and arts and crafts.

Cooking/Community Lunches Sessions

Funded by The HUBBUB Foundation, Neighbourly and The Household Support Fund the aim of the cookery sessions, is to improve cookery skills, using basic healthy recipes that can be easily made at home using basic stock cupboard ingredients.

Those participating are encouraged to use leftovers, batch cook and freeze food leading to healthier and cheaper menu choices. In 2023 The Vine Centre cook book was launched and those attending cookery sessions received a free copy and store cupboard ingredients alongside kitchen utensils.

Cooking with Confidence

A weekly cookery class for adults, food is cooked during the session, once the meal is prepared everyone attending sits down to eat with each other. Reducing social isolation and giving participants an opportunity to share further money saving tips and recipe ideas.

During the year **26** individuals took part in Cooking with Confidence each attending **4** times there was

an improvement in confidence and self-esteem, as well as a willingness to try vegetarian and vegan options.

Family Cooking

For ease of access the classes take place after school hours and the groups are facilitated by a trained staff member and volunteer. The aim is that parents have quality time with their children, preparing a meal to eat on site as well as taking leftover home to freeze for another meal. It has been lovely to work with some Asylum Seekers (living in hotels) who really enjoy making a home-cooked meal with their children and they have come up with some different recipe ideas that other families have enjoyed cooking. Families with children who have learning difficulties have received additional support and recipes have been adapted for those who have dietary requirements. Family cooking sessions started in September 2023 and will run until August 2024, to date **39** families have enjoyed cooking together.

Community Lunches

Once a month The Vine Centre invites the community to join us for lunch, the food is prepared by staff,

volunteers and clients. These meals range from afternoon tea to curry and filled jacket potatoes, making use of excess food in our Community Cupboard. Everyone that attends also receives a drink with their meal all for a donation of £1.00. The lunches are popular and really bring people together, there has been **5** sessions which have been attended by **110** people. If funding allows this could move to a weekly support offer. To link in with our cookery session The Vine Centre produced it's no-waste cook book and up to 31st March 2024 has sold 143 copies, raising £1,430, which will help towards the future costs of our cookery project.

Community Cupboard

The Community Cupboard has been in operation since May 2021 and is mainly funded by the Household Support Fund, awarded by Hampshire County Council and subsidised by supermarket food waste and donations from community groups, churches, schools, individuals, Neighbourly, HUBBUB and VIVID.

During 2023/2024 there were **2466** visits to the Community Cupboard, on average this equates to **48** households receiving food support weekly. Alongside food support sits energy and budgeting support, cookery classes and employment & training sessions.

To ensure that food support can continue to be offered all those accessing the Community Cupboard are offered the first visit free and then are charged a weekly membership fee to help cover costs. This will help with the sustainability of the project.

A membership fee is only charged after a budgeting session has been completed ensuring that those seeking food support are in receipt of the correct benefits and allowances and are not in debt. The Community Cupboard also provides 'kids lunches' during school holidays this has meant that we have supported **623** children to access additional food support over the course of the year this helps supplement their diets with fruit, vegetables and healthy snacks whilst helping families on low incomes to provide healthy choices to their children.

The week running up to the Christmas break the Community Cupboard provided Christmas hampers, toys and treats to **182** households supporting both adults and families, this is a particularly busy time at the Vine Centre and we see an increase in community support during the festive period.

Training & Employment Services:

My Space

My Space runs every Monday for 6.5 hours and is funded by The National Lottery Awards for All Fund and The Worshipful Company of Girdlers offering training and employment support opportunities. This includes CV writing, interview skills, job searches, digital skills, support and training. The project has been running for 9 years and offers one to one support with no time limit, so that those accessing 'My Space' can do things at their own pace. The project aims to help those who do not have access to the

internet or a computer, or those who have low level IT skills, lack confidence and self-esteem and who need additional support, to allow them to access employment, training or volunteering opportunities. A total of **85** clients were supported and achieved the following outcomes: **83** were helped to create a CV, **28** clients were helped to gain paid employment, **42** clients completed training courses and **13** took up voluntary positions both externally and at The Vine Centre. Through the 'Learn My Way' beginners IT course **62** clients completed 3 or more courses. All those attending 'My Space' are encouraged to complete our in-house Barista course and the on-the-job training which is offered at the Culture Café'.

The Project is aimed at those who have difficulty in gaining employment or have never been in paid work, due to lack of skills and low confidence and self-esteem, most are referred to My Space by Job Centre Plus.

My Helping Hand

My Helping Hand project was started six years ago in response to an increase in those attending 'My Space' presenting as being unable to read or write, struggling with numeracy or had no digital skills and English as a second language. Clients are expected to find work but don't have the basic skills required to gain employment, volunteering or training opportunities. The project runs with My Space on a Monday and works with clients on a long-term basis and is facilitated by a qualified teacher and a volunteer. As well as helping clients to access employment it helps them to be able to read signs, recipes, a book to a grandchild, order prescriptions and shop on-line. The project improves a client's quality of life and supported **16** individuals in 2023/2024. The outcomes were: learning to read to read and write, attaining basic numeracy and IT skills. This leads to improved knowledge, the confidence to socially interact, complete training courses, use the internet and improved mental health and wellbeing.

Stepping Out

Stepping Out delivered a floating support service funded by a Hampshire County Council (Local Solutions Grant) for those over 65 who were not digitally aware and spent much of their time isolated at home. The pilot project ran from the beginning of January 2023 until the end of December 2024. During that time there were **61** beneficiaries who were visited and offered support in their own homes, on average clients received **7** sessions, each lasting over an hour which equates to **411** home visits. The support offer helped older people become digitally aware, allowing them to order groceries and repeat prescriptions online, contact others via social media platforms and face time family and friends. All those supported completed the on-line safety module on the 'Learn My Way' platform as well as attending an online SCAMS workshop.

The project helped those that were socially isolated to engage with the wider community which included joining groups in their locality including walking, yoga, coffee mornings and the CIO's own social group Silvers.

The staff member working on the project was a trained IT tutor who could additionally offer support for mental health, energy support including CO awareness, checking if clients were receiving the correct benefits and helping with cost saving hints and tips.

The CIO continues to look at funding opportunities so that 'Stepping Out' can become a permanent service offer.

Switched On (SGN Safe and Warm)

Switched On is funded by SGN Energy and was originally a pilot running from February 2023 to August 2023. Due to its on-going success and having another grant application accepted, the project will continue to run until February 2025, with a strong possibility of continuation funding. During 2023/2024 there were **399** households who accessed face to face support either at The Vine Centre or in their own homes or as part of the 'Stepping Out' project. All **399** were supported with CO (Carbon Monoxide) Awareness, energy saving tips, were added to the Priority Services Register (PSR) or asked if they had already been added and a check was made to ensure they were receiving the correct

benefits.

The project is delivered every morning as a drop-in, for face to face or telephone appointments. Clients that are eligible are added to the PSR to ensure that if there is a power outage they are contacted and a welfare check takes place. The PSR is for those with children under 5, of pensionable age, those with a physical disability and vulnerable adults particularly those with mental health or learning difficulties.

'Switched On' staff work with energy companies to set up more affordable repayment plans, reduce debts and open a line of communication ensuring that those most in need don't have utilities disconnected. The project links in CO (Carbon Monoxide) Awareness to ensure that vulnerable adults have a better understanding of this serious issue as well as having conversations around safety in their homes. All staff have received energy training provided by SGN which is a one-day course followed up with three short training sessions.

The Vine Centre has worked closely with Step Change and the Citizens Advice Bureau if someone needs debt advice rather than budgeting, ensuring that we are getting clients the best all round support available. We have also accessed food and energy vouchers as well as small grants to help those struggling to higher prices which has caused a cost-of-living crisis.

Cosy Hub

The CIO set up its Cosy Hub (Warm Space) in November 2022 and it has run successfully for two years, in response to high energy prices and the cost-of-living crisis. The Cosy Hub offered a warm space as well as access to our many support services particularly social groups. The Cosy Hub offered a warm space for people to come in use a computer, charge their phones, talk to a support worker, take part in activities, have a hot drink and something to eat. Those attending were struggling to heat their homes and were having to make choices between eating or heating. The Cosy Hub supported **46** individuals who accessed the service on average **5** times equating to **230** visits. All **46** clients accessed further support.

The Vine Centre handed out a total of **74** warm packs which included blankets, flasks, soup, hats, slippers and scarfs and gloves. **46** were handed out to the Cosy Hub attendees, with the remaining given to those presenting at the Community Cupboard.

New Project

Healthy Living -Yoga Sessions/Walk & Talk Group

The CIO received funding from WSA Obesity Fund (Hampshire County Council), Rushmoor Borough Council and the W.G Edwards Charitable Foundation to run activities to support healthy living.

Starting in January 2024 the funding has allowed us to offer Chair, Mat and Seated Yoga to our clients, the Yoga sessions are currently funded until December 2024 and are well attended.

Chair Yoga and Mat Yoga are for all ages and abilities and Seated Yoga is for those of pensionable age all sessions run weekly from The Vine Centre. The sessions offer gentle yoga, breathwork, physical postures and guided meditation and are facilitated by a trained professional.

The funding included a grant for a Walk & Talk group which runs bi-monthly starting at The Vine Centre on a 1.5 to 2 miles circular route around Aldershot in a friendly group setting. Post walk there is a stretching session and well-being talk which is enjoyed by clients of all ages and activity levels. The CIO will continue to look at new groups to improve the health and well-being of our clients, encouraging preventative measures to long term health conditions.

FUTURE PLANS (3 Years):

The Vine Centre will continue to adapt and change its services to meet the needs of the community.

Future plans include;

- The Trustees and CEO have developed a Business Plan (3 years). A planned Away Day will look further in how The Vine Centre plans to develop its services over a 5 year period. The Business Plan will be relooked at bi-annually to ensure it is still a relevant document
- A Succession Plan was put in place and approved in the January 2024 quarterly Trustees Meeting, this will be updated annually in October of each year. The Succession Plan was expediated due to changes in the staff Management Team and board of Trustees. As a result of the Succession Plan, a new staffing structure will be implemented in April 2024
- To implement a new skills/training matrix for the staff team due to the change in staff structure.
- Working with key partners to identify and to implement viable, sustainable projects that meet the needs of the community including floating support, health and wellbeing and climate projects (this has progressed during 2023/2024 the CIO now runs weekly yoga and walking groups)
- Identifying Opportunities that will allow the CIO to become more sustainable including room hire, fundraising events, giving talks and sales (including refreshments and cookbook). To look at a viable option/idea for a social enterprise. The CIO has previously run a catering business (Vine Dining) which had to cease operation due to the pandemic and subsequent lockdown, demand for a buffet delivery service has been low in recent years, but recent research shows that there is more of an appetite for buffets/afternoon teas as part of a delivery service. The CEO and fundraiser will seek funding/partnership opportunities to ascertain if a social enterprise is a viable option for the future plans of the CIO.

THIS IS WHAT WE DO:



Support is based on the individual needs of the client. We work with a client to determine the best support plan for their needs and circumstances. Support is not linear and some people may access multiple services, some may only access or have a need for one service. Different services are accessed to ensure the best possible chance to make sustainable changes to achieve independent living.

FINANCIAL REVIEW - by Treasurer – Mark Rosling**Review of the Year**

During 2023-24, The Vine Centre generated an income of £363,102 (£377,900 in 2022-23). The CIO's total expenditure was £351,162 (£330,342 in 2022-23) The overall net surplus resource is £11,940 (£47,558 surplus in 2022-23)

Mark Rosling (Treasurer) comments

The CIO is carrying forward unrestricted reserves of £195,483 (£172,788 in 2022-23) of which £70,000 represents the CIO's free reserves. The remaining £125,483 alongside some restricted funding allows the CIO 6 months running costs and flexibility in case of future emergencies, provides the ability to react quickly to changing environments and potential client needs, and gives an indication of ongoing permanence. The CIO has once again demonstrated the ability to adapt and respond to evolving client needs.

Reserves policy

The Trustees aim to hold reserves sufficient to cover 6 months' running costs which amounts to £70,000, we are currently running in line with policy requirements. This is through a combination of unrestricted funds and appropriate restricted funds.

Reserves are split into general and fixed asset reserves. This is to ensure that fixed assets are separately accounted for.

Joyce Bellwood (Chairs) comments

In the last 12 months the CEO and the staff and volunteers of The Vine Centre have been proactive in identifying areas of need in the community. Support from the CIO's previous and new funders and donors, have allowed the charity to quickly implement appropriate help and training to individuals and families in the area. Without this money, the CIO would be unable to function. The CEO and staff are to be congratulated on their grant and fund raising work and the management of the funds received.

ON BEHALF OF THE BOARD:

Signed by:

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Joyce Bellwood - Chair of Trustees

Date: 05-Nov-2024

THE VINE CENTRE

MENZIES
BRIGHTER THINKING

INDEPENDENT EXAMINERS' REPORT

Independent examiner's report to the Trustees of The Vine Centre ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute for Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

DocuSigned by:

Janice Matthews FCA

Dated: 05-Nov-2024

Menzies LLP
Chartered Accountants
Magna House
18-32 London Road
Staines-Upon-Thames
TW18 4BP

THE VINE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Voluntary income		209,546	134,452	343,998	359,237
Activities for generating funds	2	-	17,021	17,021	17,410
Investments	3	-	2,083	2,083	1,253
Total income		209,546	153,556	363,102	377,900
Expenditure on:					
Raising funds	4	-	15,458	15,458	2,577
Charitable activities		220,301	115,403	335,704	327,765
Total expenditure		220,301	130,861	351,162	330,342
Net movement in funds		(10,755)	22,695	11,940	47,558
Reconciliation of funds:					
Total funds brought forward		119,652	172,788	292,440	244,882
Net movement in funds		(10,755)	22,695	11,940	47,558
Total funds carried forward		108,897	195,483	304,380	292,440

The Statement of financial activities includes all gains and losses recognised in the year.

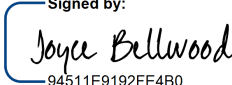
The notes on pages 18 to 26 form part of these financial statements.

THE VINE CENTRE

BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	9	3,466	8,392
		<u>3,466</u>	<u>8,392</u>
Current assets			
Debtors	10	-	80
Cash at bank and in hand		301,972	293,162
		<u>301,972</u>	<u>293,242</u>
Creditors: amounts falling due within one year	11	(1,058)	(9,194)
Net current assets		<u>300,914</u>	<u>284,048</u>
Total assets less current liabilities		<u>304,380</u>	<u>292,440</u>
Total net assets		<u><u>304,380</u></u>	<u><u>292,440</u></u>
Charity funds			
Restricted funds	12	108,897	119,652
Unrestricted funds	12	195,483	172,788
Total funds		<u><u>304,380</u></u>	<u><u>292,440</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Signed by:

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J Bellwood
Chair of Trustees

Date: 05-Nov-2024

The notes on pages 18 to 26 form part of these financial statements.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Vine Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

1.3 Income

All income resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.4 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Taxation

The charity is exempt from tax on its charitable activities.

1. Accounting policies (continued)

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

3. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Investment income - bank interest	2,083	2,083	1,253
Total 2023	1,253	1,253	

4. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Costs of raising voluntary income	15,458	15,458	2,577
Total 2023	2,577	2,577	

5. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	Total funds 2023 £
Cost of charitable activities	288,879	46,825	335,704	327,765
Total 2023	294,157	33,608	327,765	

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

5. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities 2024 £	Total funds 2024 £	Total funds 2023 £
Salaries (Inc Nest Pension)	214,449	214,449	199,730
Project costs	57,550	57,550	80,839
Vine Dining Project costs (set up and staffing)	-	-	(3,079)
Utilities (Heating & Light)	4,890	4,890	5,722
Rent & Rates	11,990	11,990	10,945
	<u>288,879</u>	<u>288,879</u>	<u>294,157</u>
<i>Total 2023</i>	<u>294,157</u>	<u>294,157</u>	

Analysis of support costs

	Activities 2024 £	Total funds 2024 £	Total funds 2023 £
Telephone & Computer costs	3,361	3,361	2,481
Postage, Printing & Stationary	2,809	2,809	4,316
Bank Charges	(120)	(120)	70
Equipment	-	-	502
Travel	4,450	4,450	2,305
Professional Fees	13,814	13,814	11,175
Insurance	1,585	1,585	1,199
Depreciation	4,926	4,926	2,463
Maintenance	16,000	16,000	9,097
	<u>46,825</u>	<u>46,825</u>	<u>33,608</u>
<i>Total 2023</i>	<u>33,608</u>	<u>33,608</u>	

6. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,725 (2023 - £2,475).

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

7. Staff costs

	2024 £	2023 £
Wages and salaries	202,965	208,848
Social security costs	6,983	9,121
Contributions to defined pension schemes	4,501	7,504
	<u>214,449</u>	<u>225,473</u>

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	2023 No.
Employees	11	11
	<u>11</u>	<u>11</u>

No employee received remuneration amounting to more than £60,000 in either year.

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Trustee expenses have been incurred (2023 - £NIL).

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

9. Tangible fixed assets

	Fixtures and fittings £
Cost or valuation	
At 1 April 2023	32,944
Additions	1,050
At 31 March 2024	33,994
Depreciation	
At 1 April 2023	24,552
Charge for the year	5,976
At 31 March 2024	30,528
Net book value	
At 31 March 2024	3,466
At 31 March 2023	8,392

10. Debtors

	2024 £	2023 £
Due within one year		
Prepayments and accrued income	-	80
	-	80

11. Creditors: Amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	1,058	9,194

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

12. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Balance at 31 March 2024 £
Unrestricted funds				
General Funds	172,788	153,556	(130,861)	195,483
Restricted funds				
Community Pantry	15,746	32,999	(38,730)	10,015
First Wessex Job Club	8,006	10,000	(5,470)	12,536
Employment/Training Community Fund	-	19,960	-	19,960
Girdlers	16,471	500	(15,378)	1,593
Connecting for Community	10,184	5,600	(8,082)	7,702
CFS	3,517	-	(3,214)	303
Evening vine	1,413	-	(1,304)	109
Veterans Fund	1,236	-	(823)	413
HCC Obesity	-	4,999	-	4,999
ABF the soldiers charity	442	5,000	-	5,442
Asylum Seeker Support	-	4,800	-	4,800
Hubbub	-	7,000	(1,876)	5,124
Culture Café	4,354	32,495	(29,845)	7,004
Operations Manager Salary	23,000	-	(20,185)	2,815
Broadhurst	9,672	41,722	(48,503)	2,891
SGN Energy	11,785	26,868	(23,095)	15,558
Stepping Out	12,062	14,103	(21,580)	4,585
The Arts Council	-	3,500	(708)	2,792
Other restricted funds	1,764	-	(1,508)	256
	119,652	209,546	(220,301)	108,897
Total of funds	292,440	363,102	(351,162)	304,380

The main restricted funds are explained in detail in the trustees' report.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

12. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2023 £</i>
General Funds	143,129	166,581	(136,922)	172,788
Restricted funds				
Community Pantry	24,000	20,602	(28,856)	15,746
First Wessex Job Club	7,855	5,298	(5,147)	8,006
Girdlers	7,906	15,000	(6,435)	16,471
Connecting for Community	17,262	10,734	(17,812)	10,184
CFS	7,000	-	(3,483)	3,517
Evening vine	10,000	47	(8,634)	1,413
Veterans Fund	10,000	348	(9,112)	1,236
HCC Obesity	2,500	-	(2,389)	111
Culture Café	2,355	32,284	(30,285)	4,354
Operations Manager Salary	-	23,000	-	23,000
Broadhurst	-	63,690	(54,018)	9,672
SGN Energy	-	11,785	-	11,785
Stepping Out	-	14,104	(2,042)	12,062
Other restricted funds	12,875	14,427	(25,207)	2,095
	101,753	211,319	(193,420)	119,652
Total of funds	244,882	377,900	(330,342)	292,440

13. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	3,466	3,466
Current assets	108,897	193,075	301,972
Creditors due within one year	-	(1,058)	(1,058)
Total	108,897	195,483	304,380

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

13. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	-	8,392	8,392
Current assets	119,652	173,590	293,242
Creditors due within one year	-	(9,194)	(9,194)
Total	119,652	172,788	292,440

14. Operating lease commitments

At 31 March 2024 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £
Not later than 1 year	11,000
Later than 1 year and not later than 5 years	43,000
	54,000

15. Related party transactions

There were no related party transactions in the year ended 31 March 2024, nor the year ended 31 March 2023.

THE VINE CENTRE

England & Wales - Charity number 1193666

Accounts



THE VINE CENTRE
Annual Report of the
Trustees & Financial
Statements
Year ended 31 March 2023
Registered Charity Number **1193666**



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The Trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (FRS102) in preparing the annual report and financial statements of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1193666

Principal address:

33, Station Road, Aldershot, Hampshire GU11 1BA

Trustees

Alex Crawford (Chair) - resignation received 24/01/2023

Joyce Bellwood (Chair) – appointed 24/01/2023 (Formerly Trustee)

Katherine Loxton (Treasurer)

Malcolm Bellwood

David Haley - resigned 11/10/2023

Hilary Steventon

Major Mani Rai

New Trustees

Mark Rosling - 02/09/2022

Amiee Eaves - 02/09/2022 - resigned 20/09/2023

Kathryn Charles – 02/09/2022 - resigned 24/07/2023

Cathy Berry – 02/12/2022

Secretary

Tracey Ashton

CEO (Chief Executive Officer)

Lesley Herniman

Independent Examiner

Janice Matthews, 'Menzie's LLP', Magna House, 18-32 London Road, Staines-Upon-Thames. TW18 4BP

Bankers

CAF Bank Ltd, 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Aldermore Bank, 4th Floor, Block D, Apex Plaza, Forbury Road, Reading. RG1.1AX

Hampshire Trust Bank, 55, Bishops Gate, London. EC2N. 3AS.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Vine Centre is controlled by its governing document, the Constitution, and operates as a CIO. The CIO was registered on 25 February 2021 as The Vine Centre (Charity number) 1193666.

Trustees and Method of Appointment

The CIO has 11 Trustees, responsible for its governance. The CIO welcomed a new Chair of Trustees, Joyce Bellwood who succeeded Alex Crawford in January 2023. The CIO actively recruited four new Trustees, ensuring that the Charity is led by people with skills that will support the senior management team to deliver the CIO's many support services, ensuring that the individual needs of the people who access the CIO continue to be met.

The Trustees of the CIO may be appointed during the year at a quarterly Trustees Meeting, subject to interview. The candidature of people with skills, experience and/or interests relevant to the CIO's activities are encouraged through advertising publicly and soliciting local organisations. Trustees may serve for up to four years before re-election. Trustees are governed by the CIO's Constitution.

Induction and Training of Trustees

Following appointment, new Trustees are introduced to their role, issued copies of the Constitution and a guide to the policies and procedures adopted by the CIO. All Trustees are expected to attend training that is relevant to their roles and read a number of publications from the Charity Commission, ensuring that Trustees are aware of the scope of their responsibilities under the Charities Act 2011. It is a mandatory requirement for all new Trustees to complete an online Safeguarding Training course.

Risk Management

The CIO operates a Risk Management process that meets the requirements of the Charity Commission. The significant risks to which the CIO could be exposed are a) income is insufficient to cover expenditure b) Trustees lack relevant skills or commitment c) activities potentially outside of objects, powers or terms of gift (unrestricted reserves) d) loss of key staff. Priority is given to managing and mitigating these risks effectively. The CIO's financial position is monitored and reported on quarterly to the Trustees by the CEO. A number of lower priority potential risks have been identified and up to date policies that are reviewed annually are in place to minimise the consequences of all identified risks. The Trustees discuss all aspects of the CIO's operations at every Trustees Meeting to understand, identify and manage risks.

Wider Network

The CIO works with many organisations including local authorities, voluntary organisations, corporate partners, the military, churches, the local community, adult services, older people's services, children's services, police and probation. We have strong links with the CCG, NHS and local GP surgeries in and around Hampshire. Staff and Volunteers attend multi-agency meetings, local training, presentations and events regularly.

Funding

The CIO's thanks go to all those that contribute to the support services offered by The Vine Centre allowing for its continued success in supporting those most in need.

Funders

ABF Soldiers Charity
Aldershot Charitable Trust
Alder Tree Lodge

Amazon Smile
Boomerang Media
Broadhurst Ltd
Charlotte Bonham Carter
Easy Fundraising
Edward Gosling
Ecclesiastical
Farnborough Lions
Farnborough Rotary
Fluor Ltd
Future Point
Garfield Western
Girdlers Charitable Trust
Hampshire County Council – (Household Support Fund, Councillor Funding & Local Solutions)
HIWCF
Hogs Back Brewery
Inner Wheel
Lloyds Bank Foundation
Mumford Milestone Wealth
National Lottery – Awards for All & Community Fund
Neighbourly
Rushmoor Borough Council
Rushmoor Lottery
Rushmoor Rotary
SGN Energy
Shanley Foundation
Sir Jules Thorne
Skipton Building Society
The Hedley Foundation
The Tudor Trust
VIVID Housing Ltd
We are Digital Trading
Zurich Insurance Ltd

The list of Funders is not exhaustive, the CIO receives support from local churches, community groups, regular givers and one - off monetary donations. We are extremely grateful for the support we receive from the community of Rushmoor and surrounding areas.

The CIO is also supported with non-monetary donations from St Mary's Church, Frensham, Waitrose, Sainsburys, Tesco's, Lidl, Hill (builders), Rotary, Hygiene Bank, Strand Europe Ltd, The Aldershot Institute, individuals and the community.

The CIO continues to seek grant and trust funds and have worked incredibly hard on the marketing and networking of the CIO, to attract government and community funding. During 2022 to 2023 there has been a good community response and a substantial increase in successful grant applications particularly for core funding and projects. Interest in the CIO is created through social media outlets, press releases, radio interviews, talks and a presence at community events.

The CIO has a robust fundraising strategy in place which is managed by the CEO.

Volunteers

Volunteers are an important resource in all aspects of The Vine Centre's work and we accept applications for these posts from our clients and from the wider community, in total we received voluntary support from 48 individuals including the Board of Trustees.

Volunteers have supported the CIO by working with the staff team to help run the Community Cupboard, Silvers, Culture Café, My Helping Hand, Cooking with Confidence, Barista Training, Community Café, My Space and cleaning.

In addition, one volunteer counsellor has worked in conjunction with the mental health workers adding value to the support offer of the CIO.

All Volunteers working directly with vulnerable adults and families are required to undergo a DBS check funded by the CIO.

At the end of 2022 one of our staff members received additional hours to become the CIO's volunteer lead, ensuring that the CIO is supporting its volunteers with bi-monthly team meetings, offering training and development and keeping them up to date with any operational developments. The meetings are in place to encourage open conversations, brain storming and team building. All meetings will be facilitated by the volunteer and a member of the senior management team.

All volunteers are offered training opportunities which have include:

- Barista Training
- Learn My Way (IT course)
- Food Hygiene certificate (Level's 1 & 2)
- Allergy Awareness
- Safeguarding Adults

The CIO appreciates the hard work and commitment of all of its volunteers as without them we would not be able to offer such a comprehensive package of support.

Staffing

The CIO employs a CEO, who is supported by an operations manager, both posts are offered on a full-time basis. There is a full-time lead mental health worker, a full-time senior support/project worker, one trainee mental health worker who works on a part- time basis. Also employed are a project worker who delivers IT, training and employment services, a driver, barista and a support worker who works in the CIO's Community Cupboard.

The CIO employs a part-time Fundraiser who works closely with the CEO.

In January 2023 the Vine Centre secured funding from Hampshire County Council for a further support worker a 28 hours post to support those aged 65 and over in their own homes with digital, mental health, energy and budgeting support.

There are 11 staff members employed by the CIO.

During 2022 to 2023 the staff team has attended the following training:

- Fundraising Strategy
- CO Awareness
- In-Form Report Writing
- Suicide Prevention
- Essential Health & Safety in the Workplace
- Emergency First Aid at Work Level 3
- Autism Awareness
- Safeguarding Adults
- Budgeting Basics
- Mental Health Awareness (Level 1)
- Introduction to Welfare Benefits

- Mental Health Level 2 (in progress)
- Drugs Awareness (Diploma level 2)
- Universal Credit Overview
- Awareness of Mental Health & Wellbeing
- Minute Taking Certification
- Barista Training

The CIO has contracts with three self-employed individuals who provide their services as a book keeper, financial controller and therapeutic artist.

Day to day operational responsibility for the CIO rests with the CEO, who is responsible for the oversight of the volunteers who provide valuable support to both staff and clients alike.

Client Participation

The CIO encourages clients to be involved in the shaping of services and to participate in conversations around new initiatives and the implementation of new service offers. Clients act as peer mentors and are offered volunteering opportunities.

Clients have been invited to attend working groups with the staff team which include improving the CIO's website and putting together the no-waste cookery book included graphics, recipe ideas, attending cookery classes and helping staff to proof read and edit the book.

When employing new staff members, the CIO has consulted with clients and sought their opinions, involving them in the interview process, introducing them to candidates and showing them around the premises.

The CIO believes that a clients participation in the management of our services is integral to its continued success; in particular with helping to secure funding. Without client engagement, their stories, achievements and feedback the CIO would cease to exist.

Objectives & Activities

Objectives

The object of the CIO is: "to provide a centre and services", which offer information, advice, advocacy, training, counselling and health care services and recreational facilities to its clients, particularly those who are vulnerable by homelessness, unemployment, mental health, learning difficulties, addiction, poverty, or social deprivation, to reduce social isolation, enable change and improve quality of life."

Aim

The CIO's aim is to offer an inclusive support service, which places clients at the centre, helping them to accept and to deal with their problems in a safe environment and assisting with the growth of self-esteem and confidence that facilitates change. This in turn empowers individuals to reach their true potential and progresses their chances of employment, training, education, freedom from addiction, improves mental health, assists with social interaction and prevents social isolation.

Vision

'To unlock the potential of every client through personalised support'

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit. The Trustees believe that the information outlined gives evidence of the public benefit the CIO offers to the community.

The CIO supported **1053** individuals in 2022 to 2023 and **459** families which include those in food poverty. In 2021 to 2022 the CIO had worked with **1049** individuals and **238** families. There has been a substantial increase in those needing support due to the mental health, food and fuel poverty and those that are socially isolated. The age range for using services has also changed as The Vine Centre are now supporting more family units, the youngest beneficiary was **newborn** and the oldest was aged **92**. Of the total number of clients supported **724** are new to the CIO.

The CIO has continued to see an increase in females accessing its services. Of those accessing the CIO's many services, **50.8%** were females and **48.7%** were males, **0.5%** identified as other genders during 2021 to 2022 the client split was, **49% male** and **50.7% female** and other **0.3%**.

The CIO's support and project worker team worked with **412** clients during April to March 2022 to 2023 with each client accessing 1:1 support an average of 5 times, **2,060** sessions have taken place. The support offered included help with benefits, budgeting, housing, filling in forms, school applications, utility support, appeals and those needing support with low level - mental health issues. All clients accessing 1:1 support completed a full risk and needs assessment and physical health questionnaire, ensuring that they are referred to specialist support if necessary.

The CIO employs a specialist mental health worker who is supported by the Operations Manager and a trainee mental health worker who support those that have a mental health diagnosis, are in the process of being diagnosed or who have anger management issues. The CIO's mental health workers support clients for 6 to 8 weeks, however there is not a time limit on support so some clients have been accessing support for more than 6 months. The team worked with **173** clients of these **81** also received anger management support. Referrals for this service come via the Community Mental Health Recovery Service (CMHRS), Probation, NHS, GP's, Adult and Children's services other charitable organisations and community groups and the CIO's other support services.

The CIO's mental health provision is funded and supported by Broadhurst Ltd and Rushmoor Borough Council.

The CIO's specialist mental health worker is also trained to work with those in addiction by facilitating GASP (Gambling, Alcohol & Substance Misuse Project) working towards a harm-minimisation approach enabling clients to better function in everyday life; including returning to social activities, training and employment and re-engaging with family and friends. The total number of clients supported during 2021 to 2022 through GASP was **22** most of who were veterans, serving military or their families. A further 16 individuals received GASP 1:1 support and mental health support as they presented with a dual diagnosis; the CIO received funding from the ABF Soldiers Charity and Fluor Ltd to support the work with GASP this year.

The CIO's mental health provision is further supported by offering a weekly therapeutic art group, most the attendees work with the therapist for around 4 months in all **33** clients have been supported through this invaluable project.

Support/ Social Groups

Culture Café

The CIO's Culture Café has now been running successfully since July 2021. The project, which is funded by the Community Lottery Fund, continues to grow. The Culture Café was set up for those under 55 offering training, learning new skills, activities and social interaction. The project reduces social isolation facilitates change and improves mental health and well-being in a safe space. The project runs on a

weekly basis and sees an average of **20** participants. During the reporting period, April 2022 to March 2023, **82** individuals have accessed the Culture Café attending workshops such as; floristry, willow weaving, First Aid training, website planning, arts/crafts, animal therapy, team building, air dry clay making and cookery classes.

The Culture Café has a personal development fund to give clients a chance to do something they have never done before this has improved confidence and self-esteem and are as follows: Gordon Ramsey cookery course, Theatre Friends membership, beginners craft workshop, crochet workshop, Paediatric First Aid, gym membership, drawing class and dance class. The Culture Café also offers barista training, giving clients the opportunity to learn how to use the barista machine and gain real work experience in our Café giving clients the opportunity to practice customer service, making drinks and using the till in a supportive environment. Virtual College offer an online accredited course which **56** clients completed during the course of the year.

Silvers

The CIO's Silvers group is run weekly and is focused on those aged 55 and over. On average there are **22** attendees who are mainly of retirement age and include those who are socially isolated and lonely and want to meet people of a similar age. There is a different activity or focus each week such as flower arranging, origami, craft sessions, chair pilates, yoga, music, bingo and games. Silvers clients have taken part in talks on falls, CO awareness and scam awareness and visited Milestones Museum, saw a Pantomime and went on a beach trip.

Cooking with Confidence (No waste cookery classes)

The aim of cooking with confidence is for clients to improve their cookery skills, learning basic healthy recipes to replicate at home, using basic stock ingredients which could already be available or are cheap to purchase. In addition, clients are encouraged to use up leftovers, batch cook and freeze food, leading to healthier and less costly menu choices. After the food has been cooked, clients eat the food they have prepared, which helps with socialising in a group setting, sharing tips on reducing costs and recipe ideas.

During 2022/2023; 33 clients attended the cookery classes of those 11 clients completed level 1 or level 2 food hygiene course and a further 3 clients completed Allergy Awareness. The CIO has secured funding to create a No-waste cookery book and are looking to have this on sale by late 2023, all recipes will have been produced and cooked by staff, volunteers and clients who work as part of the Cooking with Confidence (No waste cookery classes).

Community Cupboard

The CIO has been running its food pantry operation since May 2021 with a grant from the Government's Household Support Fund, awarded through Hampshire County Council. The project is also supported by VIVID, community, local businesses and supermarket donations both with produce and funding. The CIO has seen **3644** visits to the community cupboard during 2022/2023 an increase from **1664** in 2021/2022, this is due to the cost of living crisis affecting food and energy costs and leaving households less to spend on essential items. To ensure that the CIO can continue to offer food provision, on the fourth visit to the community cupboard those needing to access food support are asked to attend a budgeting session with a member of staff. This ensures that they are in receipt of all the correct allowances and benefits that they are entitled to enabling the CIO to assess the need for food support, those that can are then asked to make a small monetary donation.

The Community Cupboard provided additional support to those in food poverty during Christmas with our annual 'Vinemas' where over **200** households were supported with Christmas hampers, goodie bags and presents for both children and adults. Those clients that were unable to collect, in particular the disabled, elderly and larger families were offered a home delivery service.

The CIO offered children's healthy lunches during the school holiday periods to help supplement a families weekly shop ensuring that children did not go hungry whilst at home and taking the financial

pressure from families struggling due to high food and fuel costs, **543** children were fed as part of the 'Kids Lunch' initiative.

Community Café

The CIO runs a Community Café every Wednesday to help those in financial crisis many of those seeking food support from the Community Cupboard access the Café which is run as a drop-in service with all attending receiving refreshments and support.

The support on offer includes budgeting, referrals to Step Change or the CAB, advocacy and help to navigate the benefits system. During 2022/2023 the Café supported **240** households in 2021/2022 it was **136**, the need for the Café continues to grow and the CIO is looking to expand the opening hours of the Café to meet demand.

Training & Employment Services:

My Space

My Space runs every Monday for 5 hours and offers training and employment opportunities which includes CV writing, interview skills, job searches, digital assistance, help and training. The project offers one to one support and does not have a time limit so that those accessing this service can do so at their own pace. The project aims to help those who do not have access to the internet or a computer, or those who have low level IT skills, lack confidence and self-esteem and who need additional support to allow them to access employment, training or volunteering opportunities. A total of **112** clients were supported and achieved the following outcomes: **85** were helped to create a CV, **39** clients back into paid employment, **39** completed training courses, **18** took up voluntary positions both externally and at The Vine Centre and **84** completed 3 or more courses offered as part of Learn My Way a beginners digital skills database. All attendees are encouraged to complete our in-house Barista course and training which is offered at the Culture Café

My Helping Hand

The CIO's 'My Helping Hand' project was started four years ago in response to an increase in those attending 'My Space' presenting as being unable to read or write, struggled with numeracy and had no digital skills. Clients were expected to find work but did not have the basic skills required to gain employment or training. The project works with clients on a long-term basis and is facilitated by a qualified teacher. As well as helping clients to access employment it helps them to be able to read signs, recipes, a book to a grandchild, order prescriptions and shopping on-line. The project improves a client's quality of life and supported **21** individuals improving confidence and self-esteem and reduced social isolation.

New Services

We are Digital

'We are digital' is a provider funded by the Government. The CIO has previously worked with them on projects such as the EUSS Visas. The CIO successfully applied for a HMCTS (Her Majesty's Court and Tribunal Service) contract to help clients digitally appeal against benefit Decisions in particular PIP (Personal Independence Payment) as a registered digital centre the CIO was successful and won the contract the CIO also completed a cyber security assessment and are now certified as cyber secure.

The CIO identified this as need, as those accessing our services did not have the skills or technology to complete on-line appeals digitally which is now a requirement. Referrals are received via an on-line booking service and can be delivered face to face or by phone contacts making the project accessible to all.

The Project is open for appointments over three days (15 hours) and commenced on 5th September 2022, from the start date until the end of March 2023 this service has helped **29** people appeal benefit decisions successfully. The contract for this project runs until October 2024.

Stepping Out

'Stepping Out' is a floating support project designed for those over 65 who need support in their own homes this can be due to anxiety, depression, disability or as simple as not wanting to be a burden and ask for help, often they are feeling lonely and socially isolated. The project aims to support this client group to become digitally aware allowing them to order groceries online, prescriptions, talk to others via social media platforms and face-time family members and friends and set up their phones correctly. The project also seeks to help clients engage with the wider community by attending age specific groups within their locality including the CIO's own services allowing them to talk to like-minded people 'improving their mental health and well-being'. The staff member working on the project is a trained IT tutor who has also received safeguarding, mental health awareness, CO awareness, budgeting, suicide prevention and benefits training ensuring that a client is supported with any additional needs in including help with food and fuel poverty.

'Stepping out' is a pilot project and will run for a year from January 2022 to December 2023 in the first 6 weeks from the project start date **17** clients have been supported. The CIO will start seeking continuation funding in June 2023.

'Switched On' (SGN Safe and Warm)

The CIO was seeing more clients in crisis because they could not fund their energy costs. A grant application was made to SGN which was successful enabling the CIO to offer an energy support group named 'Switched On'. The Project is run every morning as a drop-in and for booked face to face or telephone appointments. Clients that are eligible are added to the Priority Register to ensure that if there is a power outage they are contacted and assured that they will be re-connected before other households. The Register is for those with children under 5, of pensionable age, disabilities and vulnerable adults. 'Switched On' staff give advice on energy saving tips, budgeting and work with energy companies to set up more affordable repayment plans, reduce debts and open a line of communication ensuring that those most in need don't have utilities disconnected.

The project also links in CO Awareness to ensure that vulnerable adults have a better understanding of this serious issue as well as having conversations around safety in their homes all staff have received CO Awareness training funded by SGN.

'Switched On' is a pilot project that started in February 2023 and ends in August 2023 with continuation funding available if engagement is high and outcomes positive. To date the project has supported **127** households.

Cosy Hub

The CIO set up its Cosy Hub in November 2022 and it ran until March 2023, in response to high energy prices and the Cost- of- Living crisis. The Cosy Hub offered a warm space for people to come in use a computer, charge their phones, talk to a support worker, take part in activities, have a hot drink and something to eat. Those attending were struggling to heat their homes and were having to make choices between eating or heating. The Cosy Hub supported 214 individuals and handed out 62 warm packs which included, blankets, flasks, food items hats, slippers and scarfs.

FUTURE PLANS:

The Vine Centre will continue to adapt and change its services to meet the needs of the community. Future plans include;

- > The Trustees and CEO working together to develop a three-year strategic plan for the CIO – a working group has been put together with the first meeting taking place at the end of 2022 the plan will be implemented by the end of 2023.
- > To develop and implement a succession plan for Trustees, CEO and the Management Team.
- > To continue to develop the skills of our staff, volunteers and Trustees.
- > Consolidating current services after a period of continuous change.
- > Working with key partners to identify and to implement viable, sustainable projects that meet the needs of the community including floating support projects.
- > Identifying Opportunities that will allow the CIO to become more sustainable including room hire, fundraising events, giving talks and no-waste cookbook sales.

THIS IS WHAT WE DO:



Working with individuals on their personalised support plans, The Vine Centre provides a 'one stop shop' of support and training to help people gain self-belief and become an active part of the community. A client's journey is not linear, and will not always use all elements of our support.

FINANCIAL REVIEW - by Treasurer – Katherine Loxton

Review of the Year

During 2022-23, The Vine Centre generated an income of £377,900 (£384,054 in 2021-22). The CIO's total expenditure was £330,342 (£313,595 in 2021-2022) The overall net surplus resource is £47,558 (£70,459 surplus in 2021-22)

Katherine Loxton (Treasurer) comments

The CIO is carrying forward unrestricted reserves of £172,788 of which £70,000 represents the agreed running costs reserve. The CIO has undergone much growth and changes over recent years, much of its success is its ability to adapt and change quickly to the circumstances (covid, fuel and food poverty, family support, refugees etc). as the client base grows with each crisis our reserves, above 6 months running costs, enable the CIO to respond to urgency or needs whilst also providing a level of ongoing permanence.

Reserves policy

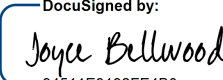
The Trustees aim to hold reserves sufficient to cover 6 months' running costs which amounts to £70,000, we are currently running in line with policy requirements. This is through a combination of unrestricted funds and appropriate restricted funds.

Reserves are split into general and fixed asset reserves. This is to ensure that fixed assets are separately accounted for.

Joyce Bellwood (Chairs) comments

The CEO and staff of The Vine Centre have shown innovation and flexibility in identifying areas of need within the local community by providing appropriate support when required. The CEO and staff of the CIO, backed by a supportive Board of Trustees, are to be congratulated on their work which provides much needed assistance to so many individuals and families.

ON BEHALF OF THE BOARD:

DocuSigned by:

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Joyce Bellwood - Chair of Trustees

Date: 20-Nov-2023

THE VINE CENTRE

MENZIES
BRIGHTER THINKING

INDEPENDENT EXAMINERS' REPORT

Independent examiner's report to the Trustees of The Vine Centre ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute for Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Janice Matthews FCA

Menzies LLP
Chartered Accountants
Magna House
18-32 London Road
Staines-Upon-Thames
TW18 4BP

DocuSigned by:


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Dated: 21-Nov-2023

THE VINE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Voluntary income		211,319	147,918	359,237	359,520
Activities for generating funds	2	-	17,410	17,410	24,534
Investments	3	-	1,253	1,253	-
Total income		211,319	166,581	377,900	384,054
Expenditure on:					
Raising funds	4	-	2,577	2,577	16,476
Charitable activities		193,420	134,345	327,765	297,119
Total expenditure		193,420	136,922	330,342	313,595
Net movement in funds		17,899	29,659	47,558	70,459
Reconciliation of funds:					
Total funds brought forward		101,753	143,129	244,882	174,423
Net movement in funds		17,899	29,659	47,558	70,459
Total funds carried forward		119,652	172,788	292,440	244,882

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 24 form part of these financial statements.

THE VINE CENTRE

BALANCE SHEET AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	9	8,392	10,855
		<u>8,392</u>	<u>10,855</u>
Current assets			
Debtors	10	80	-
Cash at bank and in hand		293,162	250,447
		<u>293,242</u>	<u>250,447</u>
Creditors: amounts falling due within one year	11	(9,194)	(16,420)
Net current assets		<u>284,048</u>	<u>234,027</u>
Total assets less current liabilities		<u>292,440</u>	<u>244,882</u>
Total net assets		<u>292,440</u>	<u>244,882</u>
Charity funds			
Restricted funds	12	119,652	101,753
Unrestricted funds	12	172,788	143,129
Total funds		<u>292,440</u>	<u>244,882</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

DocuSigned by:

 94511E9192FE4B0...
J Bellwood
 Chair of Trustees

Date: 20-Nov-2023

The notes on pages 16 to 24 form part of these financial statements.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Vine Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

1.3 Income

All income resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.4 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Taxation

The charity is exempt from tax on its charitable activities.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies (continued)

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Fixtures and fittings	- 5 years reducing balance
-----------------------	----------------------------

1.8 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate, and receivable or payable within one year, are recorded at transaction price.

1.9 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further analysis of funds is included in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Gift aid	-	-	595
Sales	21	21	-
Room hire	17,389	17,389	23,107
Vine dining	-	-	832
	17,410	17,410	24,534
<i>Total 2022</i>	24,534	24,534	

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

3. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment income - bank interest	1,253	1,253	-

4. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Costs of raising voluntary income	2,577	2,577	16,476
<i>Total 2022</i>	16,476	16,476	

5. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Cost of charitable activities	294,157	33,608	327,765	297,119
<i>Total 2022</i>	253,981	43,138	297,119	

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

5. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities 2023 £	Total funds 2023 £	Total funds 2022 £
Salaries (Inc Nest Pension)	199,730	199,730	155,716
Project costs (Excl. Vine Dining)	80,839	80,839	47,418
Vine Dining Project costs (set up and staffing)	(3,079)	(3,079)	34,105
Utilities (Heating & Light)	5,722	5,722	5,978
Rent & Rates	10,945	10,945	10,764
	<u>294,157</u>	<u>294,157</u>	<u>253,981</u>
<i>Total 2022</i>	<u>253,981</u>	<u>253,981</u>	

Analysis of support costs

	Activities 2023 £	Total funds 2023 £	Total funds 2022 £
Telephone & Computer costs	2,481	2,481	3,392
Postage, Printing & Stationary	4,316	4,316	6,054
Bank Charges	70	70	217
Equipment	502	502	593
Travel	2,305	2,305	4,072
Professional Fees	11,175	11,175	8,563
Insurance	1,199	1,199	1,615
Depreciation	2,463	2,463	3,079
Maintenance	9,097	9,097	15,553
	<u>33,608</u>	<u>33,608</u>	<u>43,138</u>
<i>Total 2022</i>	<u>43,138</u>	<u>43,138</u>	

6. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,475 (2022 - £2,200).

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

7. Staff costs

	2023 £	2022 £
Wages and salaries	208,848	162,902
Social security costs	9,121	7,114
Contribution to defined contribution pension schemes	7,504	5,853
	<u>225,473</u>	<u>175,869</u>

The average number of persons employed by the Charity during the year was as follows:

	2023 No.	2022 No.
Employees	<u>11</u>	<u>9</u>

No employee received remuneration amounting to more than £60,000 in either year.

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

9. Tangible fixed assets

	Fixtures and fittings £
Cost or valuation	
At 1 April 2022	<u>32,944</u>
At 31 March 2023	<u>32,944</u>
Depreciation	
At 1 April 2022	22,089
Charge for the year	2,463
At 31 March 2023	<u>24,552</u>
Net book value	
At 31 March 2023	<u>8,392</u>
At 31 March 2022	<u>10,855</u>

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

10. Debtors

	2023 £	2022 £
Due within one year		
Prepayments and accrued income	80	-
	<u>80</u>	<u>-</u>
	<u><u>80</u></u>	<u><u>-</u></u>

11. Creditors: Amounts falling due within one year

	2023 £	2022 £
Other creditors	-	4,677
Accruals and deferred income	9,194	11,743
	<u>9,194</u>	<u>11,743</u>
	<u><u>9,194</u></u>	<u><u>16,420</u></u>

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

12. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Designated Funds	-	-	-	-	-
General funds					
General Funds	143,129	166,581	(136,922)	-	172,788
Total Unrestricted funds	143,129	166,581	(136,922)	-	172,788
Restricted funds					
Community Pantry	24,000	20,602	(28,856)	-	15,746
Kitchen Funds	7,855	5,298	(5,147)	-	8,006
Gasp fund – Fluor 2015	5,048	-	(4,951)	-	97
Girdlers	7,906	15,000	(6,435)	-	16,471
Connecting for Community	17,262	10,734	(17,812)	-	10,184
CFS	7,000	-	(3,483)	-	3,517
Evening vine	10,000	47	(8,634)	-	1,413
Veterans Fund	10,000	348	(9,112)	-	1,236
Joanies	2,500	-	(2,389)	-	111
ABF the soldiers charity	3,385	-	(2,943)	-	442
Household Support fund	912	2,000	(2,928)	-	(16)
Access	885	-	(850)	-	35
HCC Family Worker	1,858	399	(2,399)	-	(142)
Culture Café	2,355	32,284	(30,285)	-	4,354
Operations Manager Salary	-	23,000	-	-	23,000
Broadhurst	-	63,690	(54,018)	-	9,672
SNG Energy	-	11,785	-	-	11,785
Stepping Out	-	14,104	(2,042)	-	12,062
Other restricted funds	787	12,028	(11,136)	-	1,679
	101,753	211,319	(193,420)	-	119,652
Total of funds	244,882	377,900	(330,342)	-	292,440

The main restricted funds are explained in detail in the trustees' report.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

12. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds					
Designated Funds	9,578	-	-	(9,578)	-
Unrestricted funds					
General Funds	123,528	127,105	(124,541)	17,037	143,129
Total Unrestricted funds	133,106	127,105	(124,541)	7,459	143,129
Restricted funds					
Community Pantry	-	24,000	-	-	24,000
Kitchen Funds	-	15,089	(8,862)	1,628	7,855
Gasp fund – Fluor 2015	873	7,485	(3,310)	-	5,048
Girdlers	5,920	10,000	(8,014)	-	7,906
Connecting for Community	-	28,482	(11,220)	-	17,262
CFS	-	7,000	-	-	7,000
Evening vine	-	10,000	-	-	10,000
Veterans Fund	-	10,000	-	-	10,000
Joanies	-	2,500	-	-	2,500
ABF the soldiers charity	-	5,000	(1,615)	-	3,385
Household Support fund	-	16,734	(15,822)	-	912
Access	-	950	(65)	-	885
HCC Family Worker	-	13,185	(11,327)	-	1,858
Culture Café	-	42,373	(40,018)	-	2,355
Silvers	1,724	5,000	(1,940)	(4,784)	-
My helping hand	2,205	10,000	(7,513)	(4,692)	-
Other restricted funds	30,595	49,151	(79,348)	389	787
	41,317	256,949	(189,054)	(7,459)	101,753
Total of funds	174,423	384,054	(313,595)	-	244,882

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	8,392	8,392
Current assets	119,652	173,590	293,242
Creditors due within one year	-	(9,194)	(9,194)
Total	119,652	172,788	292,440

Analysis of net assets between funds - prior year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	10,855	10,855
Current assets	101,753	148,694	250,447
Creditors due within one year	-	(16,420)	(16,420)
Total	101,753	143,129	244,882

14. Operating lease commitments

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £
Not later than 1 year	11,000
Later than 1 year and not later than 5 years	54,000
	65,000

15. Related party transactions

There were no related party transactions in the year ended 31 March 2023, nor the year ended 31 March 2022.

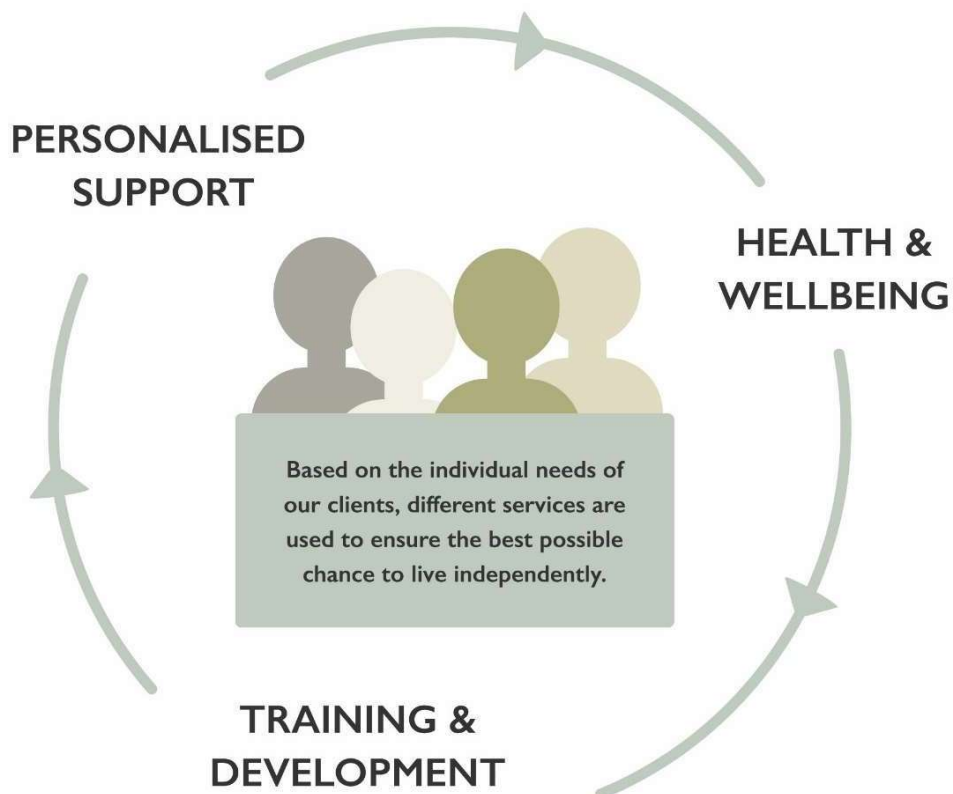
THE VINE CENTRE

England & Wales - Charity number 1193666

Accounts



THE VINE CENTRE
Annual Report of the
Trustees & Financial
Statements
Year ended 31 March 2022
Registered Charity Number **1193666**



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The Trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities'(FRS102) in preparing the annual report and financial statements of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1193666

Principal address

33 Station Road, Aldershot, Hampshire, GU11 1BA

Trustees

Alex Crawford (Chair)
Katherine Loxton (Treasurer)
Malcolm Bellwood
David Haley
David Sanger
Joyce Bellwood
Hilary Steventon
Mani Rai

Secretary

Tracey Ashton

CEO

Lesley Herniman

Independent Examiner

Janice Matthews, 'Menzies LLP', Centrum House, 36, Station Road, Egham, Surrey. TW20 9LF

Bankers

Barclays Bank plc, 101 Victoria Road, Aldershot, Hampshire. GU11. 1JE
CAF Bank Ltd, 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Vine Centre is controlled by its governing document, the Constitution, and operates as a CIO. The CIO was registered on 25 February 2021 as The Vine Centre 1193666. The Vine Centre formerly operated as a Charity also known as the Vine Centre 1095915 which was an unincorporated Charity that was in operation for 38 years.

Trustees and Method of Appointment

The CIO has 7 Trustees, responsible for the governance of the CIO. This year they have undergone Trustee Training sessions run by a facilitator provided by Lloyds Bank Foundation. This has ensured that the Trustees have been able to create a Trustee Recruitment Pack, a Trustee's Skills Matrix and a Development Plan. The Trustees of the CIO may be appointed during the year at a quarterly Trustees Meeting, subject to interview. The candidature of people with skills, experience and/or Interests relevant to the CIO's activities are encouraged through advertising publicly and soliciting local organisations. They may serve for up to four years before re-election. Trustees are governed by the CIO's Constitution.

Induction and Training of Trustees

Following appointment, new Trustees are introduced to their new role and given copies of the Constitution and a guide to the policies and procedures adopted by the CIO. All Trustees are expected to attend training that is relevant to their roles and read a number of publications from the Charity Commission, ensuring that new Trustees are aware of the scope of their responsibilities under the Charities Act.

Risk Management

The CIO operates a Risk Management process that meets the requirements of the Charity Commission. The significant risks to which the CIO could be exposed are a) income is insufficient to cover expenditure b) Trustees lack relevant skills of commitment c) activities potentially outside of objects, powers or terms of gift (unrestricted reserves) d) loss of key staff. Priority is given to managing and mitigating these risks effectively. The CIO's financial position is monitored and reported on quarterly to the Trustees by the CEO. A number of lower priority potential risks have been identified and up to date policies that are reviewed annually are in place to minimise the consequences of all identified risks. The Trustees discuss all aspects of the CIO's operations at every Trustees Meeting to understand, identify and manage risks.

Wider Network

The CIO works with many organisations including local authorities, voluntary organisations, corporate partners, the military, churches, the local community, adult services, older people's services, children's services, police and probation. We have strong links with the CCG, NHS and local GP surgeries in and around Hampshire. Staff and Volunteers attend multi-agency meetings, local training, presentations and events regularly.

Funders also have a continuing interest in the CIO's performance and its use of resources. A full breakdown of funders can be found in our Financial Statement (pages 12 to 21) the major funders are Broadhurst, Fluor, Hampshire County Council, Rushmoor Borough Council, The Worshipful Company of Girdlers, Truemark Trust, Hilden Charitable Trust, Albert Hunt Trust, Robert Gavron Trust, Veterans Fund, Tudor Trust, Lloyds Bank Foundation, Garfield Weston, Shanley Foundation, Surrey Community Foundation, Edward Gostling, Charles Hayward, ABF Soldiers Charity, The Community Lottery Fund and the Hampshire Isle of Wight Community Fund. The Vine Centre is also supported by individuals, churches, corporate sponsors, schools and organisations such as the Inner Wheel, Rotary and the Masons. During this financial year, the CIO was chosen as one of the Mayor of Rushmoor's charities. The Vine Centre receives food donations and support from Waitrose, Tesco, Lidl, Morrisons, Co-op and Sainsburys as well as donations from the public. As so many of our beneficiaries are experiencing food poverty this is invaluable.

The CIO leases its premises from The Aldershot Institute which charges rent below market value. for the use of the building. In addition, they donated the funding to redecorate the hall way which has improved the general look and feel of the CIO, The Vine Centre thank The Aldershot Institute for their continued support.

Our thanks go to all those that support The Vine Centre and contribute to its continued success.

Volunteers

Volunteers are an important resource in all aspects of The Vine Centre's work and we accept applications for these posts from our clients and from the wider community, in total we received voluntary support from 31 individuals. Volunteers have supported the CIO by working with the support team to help with the Community Cupboard, Silvers, Culture Café, My Helping Hand, Cooking with Confidence, barista training, Community Café, My Space and cleaning. In addition, two volunteer counsellors work in conjunction with the mental health workers adding value to the support offer.

All volunteers are offered training opportunities including food hygiene, barista training and safeguarding and those working with vulnerable adults are DBS checked and introduced to mental health training opportunities. The CIO appreciates the hard work and commitment of all of its volunteers as without them we would not be able to offer such a comprehensive package of support.

Staffing

The Vine Centre employs a CEO, who is supported by an Operations Manager and both posts are offered on a full-time basis. There is a full-time senior support/project worker, two specialist mental health workers and one support worker employed on a part-time basis. Also employed are two part-time project workers who help deliver IT, training and employment services.

The CIO secured funding from Hampshire County Council to employ a driver to support the Community Cupboard operation. This post was offered on a part-time basis and the postholder took up employment in January 2022.

The CIO offers barista training to clients and through this programme have employed a former client to work as a barista at the Culture Café, Silvers and the Community Café this post is on a part-time basis.

During 2021 to 2022 the staff team has attended the following training:

- > Assist Suicide Intervention
- > DARE (Domestic Abuse Routine Enquiry)
- > First Aid at Work Course
- > Autism Training,
- > Mental Health Awareness Level 1
- > Post -Traumatic Stress Dis-order Level 3,
- > Level 2 Awareness of Mental Health problems
- > Drugs Awareness
- > Safeguarding

The Vine Centre has contracts with six self-employed individuals who occupy the positions of a fundraiser, book keeper, financial controller, therapeutic artist and a tutor to help with IT, numeracy & literacy and one advisor for the employment and skills projects.

Day to day operational responsibility for the CIO rests with the CEO, who is responsible for all staff and for oversight of the volunteers who provide valuable support to staff and clients.

Objectives and Activities

Objectives

The object of the CIO is: “to provide a centre and services”, which offer information, advice, advocacy, training, counselling and health care services and recreational facilities to it’s clients, particularly those who are vulnerable by homelessness, unemployment, mental health, learning difficulties, addiction, poverty, or social deprivation, to reduce social isolation, enable change and improve quality of life.”

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit.

The CIO supported **1049** individuals in 2021 to 2022 and **238** families which include those in food poverty. In 2000 to 2021 the predecessor had worked with **770** individuals and **62** families. There has been a substantial increase in those needing support due to the pandemic, food and fuel poverty and feeling socially isolated. The age range for using services has also changed as The Vine Centre are now supporting more family units, the youngest beneficiary was aged **6 months** and the oldest was aged **83**. Of the total number of clients supported **567** are new to the CIO.

The CIO have also seen an even larger increase in females accessing services. Of the clients and families supported **50.7%** were females and **49%** were males, **0.3%** identified as other genders during 2020 to 2021 the client split was, **54% male** and **46% female**.

The team carried out **1341** Zoom and telephone support sessions from April to October 2021 as people were still under COVID-19 restrictions during this period. In November to March 2021, all The Vine Centre services became face to face and a further **1292** support sessions took place, which included help with benefits, budgeting, housing, filling in forms, school applications, utility support and those needing support with low level - mental health issues. All clients accessing 1:1 support completed a full risk and needs assessment and physical health questionnaire, ensuring that they are referred to specialist support if necessary.

The CIO’s specialist mental health workers continued to offer face to face 1:1 support throughout the pandemic to those who had a mental health diagnosis and held **1192** sessions with **122** clients, **54** of these also received anger management support. Referrals for this service have come via the Community Mental Health Recovery Service (CMHRS), Probation, NHS, GP’s, Adult and Children’s services other charitable organisations and community groups and the CIO’s other support services.

The CIO’s specialist mental health workers worked with those in addiction and supported these clients throughout the pandemic on a 1:1 basis until November 2021 where they returned to face to face support. In January 2022 the CIO restarted the weekly GASP (Gambling, Alcohol, Substance Misuse Project) which works towards a harm - minimisation approach enabling clients to better function in everyday life including returning to social activities, training and employment. The total number of clients supported during 2021 to 2022 through GASP was **74** and of those **48** were veterans, serving military or their families; the CIO received funding from the ABF Soldiers Charity and the Veterans Foundation to support the work with the military this year.

To further support those with mental health issues the volunteer counsellors carried out **100** sessions with **17** clients which were all via the telephone until January 2022.

During the pandemic therapeutic art sessions were held monthly online, in June 2021 the CIO started face to face sessions every Wednesday, the group could facilitate up to **8** clients a week and reached

capacity in November 2021. Therapeutic art compliments the mental health and counselling support the CIO offers its clients.

Throughout the pandemic the Silvers and Shoulder to Shoulder projects offered home visits and telephone befriending support to those aged 55 and over. From April to October 2021 staff completed **180** home visits and **1,341** befriending calls. At the beginning of December 2021, the Silvers group re-opened for support and activities, after a slow start due to participants being nervous about re-engaging after feeling socially isolated throughout the pandemic, attendances are increasing every week.

Training & Employment Services:

'My Space' runs every Monday for 5 hours and offers training and employment opportunities which includes CV writing, interview skills, job searches, digital assistance, help and training. During the pandemic the project offered one to one support via Zoom or telephone. The CIO re-opened the service for booked face to face appointments in April 2021, following Government guidance and adhering to the CIO's COVID-19 risk assessment at all times. A total of **104** clients were supported and achieved the following outcomes: **49** clients back into paid employment, **57** completed training courses and **24** took up voluntary positions both externally and at The Vine Centre.

The CIO also facilitates the Skills Café which runs every Wednesday for 2.5 hours located on the Prospect Estate and run as part of the Prospect Estate Big Local (PEBL) project, funded by The Big Lottery, this ran virtually from the Vine Centre until August 2021, when the staff team returned to the Skills Café to provide face to face support. A total of **61** clients were supported and achieved the following outcomes: **49** completed training courses and **29** entered paid or voluntary work.

Many of those attending the 'My Space' and Skills Café projects present with low- level numeracy and literacy skills so the CIO offers the 'My Helping Hand' project to improve, reading, writing and maths skills as well as offering the online basic IT course 'Learn My Way'. There has been a noticeable increase in client's presenting with English as a second language, for example Nepali and refugees and asylum seeker from over twelve different countries, so the CIO now offers 'English My Way' and (a conversational group as part of the project). Staff and volunteers worked with **78** clients throughout the year of which **42%** had English as a second language.

The CIO's aim is to offer an inclusive support service, which places clients at the centre, helping them to accept and to deal with their problems in a safe environment and assisting with the growth of self-esteem and confidence that facilitates change. This in turn empowers individuals to reach their true potential and progresses their chances of employment, training, education, freedom from addiction, improves mental health, assists with social interaction and prevents social isolation.

The CIO provides a diverse support network for its clients which is accessible under one roof, offering a wraparound service located at the Centre in Aldershot.

The Trustees believe that the information outlined above gives evidence of the public benefit the CIO offers to the community.

ACHIEVEMENTS AND PERFORMANCE

COVID-19 Pandemic

Throughout the pandemic following Government guidelines, The Vine Centre made the decision to see clients in crisis for face to face support sessions, in particular those with mental health issues, addiction, anger, or fleeing domestic violence. The Vine Centre completed a COVID-19 risk assessment to ensure the health and safety needs of clients, volunteers and staff were met. Groups were re-introduced and clients were allowed more access to The Vine Centre building, moving away from appointments only and by the end of November 2021, the CIO was fully operational and saw an increase in those accessing the support services grow by a third.

The CIO continued to offer a food delivery service to those who were unable to access food because they were self-isolating or in food poverty until the end of April 2021, from the 21 March 2020 to 30th April 2021 the CIO provided those in need with **10,053** home-cooked meals and **4,011** food packages.

Community Cupboard

Post COVID-19 the CIO was still seeing a need for food support, so took the decision to open a community cupboard which was fully operational from May 2021 after successfully receiving a grant from the Government's Household Support Fund, awarded through Hampshire County Council. The CIO have seen **1664** visits to the community cupboard and the beneficiaries have been families, those of pensionable age, veterans, the Nepali community, refugees, asylum seekers and vulnerable adults. In March 2022 there was an increase in visits and by the end of March 2022, services were being accessed by at least **100** households a week and this trend looks set to continue. The Community Cupboard is accessible to all and linked into our support services. On visit four, members of the Community Cupboard are encouraged to attend budgeting sessions, link in with specialist support, attend groups and have access to training and employment services. The CIO has promoted the Cooking with Confidence course to those accessing the Community Cupboard and getting them to cook healthy meals on a budget.

Vinemas

The CIO offered a food and gift delivery service over the Christmas period, which was free of charge thanks to support from the local community. The CIO delivered **26** food hampers to the elderly, **70** Christmas meals, **64** children's gift bags and **120** adult gifts. The CIO would like to thank in particular the Arnold Clarke Foundation, Sodexo and St. Mary's Church, Frensham, for their contributions both in monetary terms and wrapped presents.

Training services

The CIO offers a training plan which enables clients to enhance key life skills, supporting them into volunteering and employment. The building contains an IT suite offering training opportunities such as level 2 Food Hygiene Course, Barista training and 'Learn My Way' a basic IT course with several modules including online safety. During the course of 2021 to 2022: **105** completed Learn My Way, **30** completed barista training both on-line and by volunteering in the Culture Café' and **17** completed level 2 food hygiene certificates.

The CIO re-opened the Cooking with Confidence training programme in August 2021 and have seen **42** clients complete the 5 weeks course, which helps with meal planning, eating healthily, cooking on a budget and learning basic skills which helps get participants back into employment.

Our clients have been able to access training courses and workshops such as the Civil Service Workshop, Site Operation Management, Fork Lift Driver course, Enterprise Course, Positive Thinking Course, Farnborough College of Technology (ESOL), IT basics, Employment Skills (Community First), National Careers Service Courses, CSCS, Adult Learning Course, Online Hampshire Library Courses, Employability and Wellbeing Course and Excel and Word training.

Client's participation

The CIO encourages clients to be involved in the shaping of services and to participate in conversations around new initiatives and the implementation of new service offers. Clients act as peer mentors and offered volunteering opportunities. Clients have been invited to attend working groups with the staff team with regards to improving the CIO's training and marketing strategy. When employing new staff members, the CIO has consulted with clients and sought their opinions, involving them in the interview process. Clients are consulted about new project ideas and have been heavily involved with the development of the new Culture Café project, coming up with activities and training opportunities for their peers. The Vine Centre has undergone improvement over the past year with new IT resources, new furniture and a redecoration of the building; clients have been fully engaged with the upgrade.

New Services

Culture Café

The CIO successfully applied for a grant from the Community Lottery Fund; the total grant was £100,000 to be paid over three years. Funding included set up costs, a barista coffee machine and serving area, new furniture and a re-decoration of the group room. The Culture Café opened in July 2021 and was an instant success, offering training opportunities, the opportunity to learn new skills and attend activities for those 55 and under in a café' style environment. Clients attending the Culture Café are able to take up volunteering opportunities and are encouraged to complete

barista training. The project reduces social isolation, facilitates change and improves health and well-being in a safe, non-judgemental space. The Culture Café was opened by Major (Retd) Mani Rai the Deputy Lord Lieutenant of Hampshire and Bruce Thomas, Mayor of Rushmoor on 17 August 2021. During the renovation period of the Culture Café the project received a Royal visitor, Prince Edward Earl of Wessex, who helped chose the colour scheme and enjoyed meeting the Culture Café staff team, volunteers and Trustees. The Earl was impressed by all The Vine Centre's many services. The sessions run at the Culture Café have included floristry, painting, arts and crafts, crocheting, First Aid training, photography, pizza making, media training, website planning, scams awareness, barista training, English My Way and cake making. The group saw **50** clients a week on average and has now extended its hours to meet increased demand.

SHINE

The CIO saw an increase in those presenting between the ages of 16 and 24 who were not in education, training or employment (NEET). This client group are difficult to engage, so a new project was started called SHINE, which provides training, IT courses, English My Way and mental health support in a relaxed environment, with music, food and coffees. The group is run every Thursday Thursday between 4pm and 7pm and attendance and engagement has been **6 to 15** clients weekly.

Community Café

The CIO applied for funding from the Household Support Fund (Hampshire County Council) to run a Community Café every Wednesday; this was in response to demand from clients facing financial crisis. There were people accessing the Community Cupboard who needed help with budgeting, access to training and development opportunities, mental health support, appointments with the Family Worker and help to navigate the benefits system. The Community Café opened at the beginning of February 2022 and has proved popular. Those attending access the Community Cupboard and receive financial support to help pay for utilities such as gas, electric and water bills. Since opening, there have been **136** budgeting appointments and the CIO has financially supported **52** people with funding to reduce their utility bills. The Community Café offers a safe environment to promote change and reduce social exclusion, offering clients the skills to improve their quality of life.

Evening Vine

The CIO saw a rise in client numbers over the past year and applied for funding to increase staff hours to open services two evenings a week from 4.00pm to 7.30pm. The CIO received additional funding from Broadhurst, Joanies Fund and the Community Lottery. The evening sessions began at the beginning of January 2021. The new evening sessions have allowed services to be more accessible to those who are unable to attend during normal opening hours such as those in education, working or who are unable to attend due to childcare issues. There is a waiting list for specialist mental health, addiction and anger management support; the additional hours have allowed support for a further 12 clients each week ensuring that waiting times are reduced and more manageable.

Refugees/Asylum Seekers

The CIO has seen increased numbers of refugees and asylum seekers accessing its services, in particular the Community Cupboard, Community Café, Culture Café, Cooking with Confidence, SHINE, Therapeutic Art, Digital Skills and Mental Health Support. The refugees and asylum seekers have been welcomed into the community and some have taken up volunteering opportunities both internally and externally. The CIO has worked with **120** individuals over the course of the year helping with school and college admissions, bus passes, travel costs, training and conversational English. These clients speak 12 different languages and to help there are volunteers and staff who are bilingual, this has greatly improved communication.

Fundraising

The CIO continues to seek grant and trust funds and have worked incredibly hard on the marketing and networking, to attract government and community funding. During 2021 to 2022 there has been a good community response and a substantial increase in donations in particular Government funding. We have attracted interest in the CIO through social media outlets, press releases and radio interviews.

potential funders could see The Vine Centre adapt and change to meet the needs of the community and that there is a pro-active approach to change and develop services. The CIO has a robust fundraising strategy in place which is managed by the CEO.

FUTURE PLANS:

The Vine Centre will continue to adapt and change its services to meet the needs of the community. Future plans include;

- > The Trustees and CEO working together to develop a three-year strategic plan for the CIO
- > Developing a new and improved website, which will be more accessible to client's, funders and referring agencies.
- > To continue to develop the skills of our staff, volunteers and Trustees
- > Consolidating current services after a period of continuous change
- > Working with key partners to identify and to implement viable, sustainable projects that meet the needs of the community
- > Identifying Opportunities that will allow the CIO to become more sustainable
- > Completing a Cyber Security Assessment to ensure that the CIO is digitally secure

THIS IS WHAT WE DO:



Working with individuals on their personalised support plans, The Vine Centre provides a 'one stop shop' of support and training to help people gain self-belief and become an active part of the community. A client's journey is not linear, and will not always use all elements of our support.

FINANCIAL REVIEW - by Treasurer – Katherine Loxton

Review of the Year

During 2021-22, The Vine Centre generated an income of £384,054 (£296,299 in 2020-21). The CIO's total expenditure was £313,595 (£224,097 in 2020-2021) The overall net surplus resource is £70,459 (£72,201 surplus in 2020-21)

Katherine Loxton (Treasurer) comments

The CIO is carrying forward an unrestricted reserve of £143,129 of which £70,000 is to cover 6 months running costs; the remaining £73,129 allows flexibility in case of future emergencies, provides the ability to act quickly to changing environments and client's needs and gives an indication of permanence. The general reserves policy is commensurate with the growth of the CIO over the past few years.

Reserves policy

The Trustees aim to hold reserves sufficient to cover 6 months' running costs which amounts to £70,000, we are currently running in line with policy requirements. This amount is being met, with unrestricted funds held as cash.

Alex Crawford (Chair) comments

'I would like to thank the CEO, staff team and volunteers for all their brilliant work, which has served clients and community so well in difficult times'.

ON BEHALF OF THE BOARD:

DocuSigned by:

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Alex Crawford - Chair of Trustees

Date: 15-Oct-2022

THE VINE CENTRE

INDEPENDENT EXAMINERS' REPORT

Independent examiner's report to the Trustees of The Vine Centre ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2022.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: 
Janice Matthews FCA

Dated: 17-Oct-2022

Menzies LLP
Centrum House
36 Station Road
Egham
Surrey
TW20 9LF

THE VINE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Voluntary income		256,949	102,571	359,520	288,042
Activities for generating funds	2	-	24,534	24,534	8,257
Total income		256,949	127,105	384,054	296,299
Expenditure on:					
Raising funds	3	-	16,476	16,476	21,555
Charitable activities		189,054	108,065	297,119	202,542
Total expenditure		189,054	124,541	313,595	224,097
Net income		67,895	2,564	70,459	72,202
Transfers between funds	10	(7,459)	7,459	-	-
Net movement in funds		60,436	10,023	70,459	72,202
Reconciliation of funds:					
Total funds brought forward		41,317	133,106	174,423	102,221
Net movement in funds		60,436	10,023	70,459	72,202
Total funds carried forward		101,753	143,129	244,882	174,423

The Statement of financial activities includes all gains and losses recognised in the year.

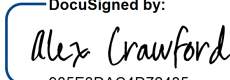
The notes on pages 14 to 21 form part of these financial statements.

THE VINE CENTRE

BALANCE SHEET AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	8	10,855	13,934
		<u>10,855</u>	<u>13,934</u>
Current assets			
Cash at bank and in hand		250,447	162,441
		<u>250,447</u>	<u>162,441</u>
Creditors: amounts falling due within one year	9	(16,420)	(1,952)
		<u>(16,420)</u>	<u>(1,952)</u>
Net current assets		<u>234,027</u>	<u>160,489</u>
Total assets less current liabilities		<u>244,882</u>	<u>174,423</u>
Total net assets		<u>244,882</u>	<u>174,423</u>
Charity funds			
Restricted funds	10	101,753	41,317
Unrestricted funds	10	143,129	133,106
		<u>101,753</u>	<u>41,317</u>
		<u>143,129</u>	<u>133,106</u>
Total funds		<u>244,882</u>	<u>174,423</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

DocuSigned by:

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A Crawford
 Chair of Trustees

Date: 15-Oct-2022

The notes on pages 14 to 21 form part of these financial statements.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Vine Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Vine Centre CIO was registered on 25 February 2021 under charity number 1193666, and took over the existing operations of the Vine Centre charity number 1095915 from April 2021.

As operations had effectively continued unchanged, and to aid transparency these accounts have been drawn up with the comparatives showing the last figures for the old charity.

1.2 Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

1.3 Income

All income resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.4 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.5 Taxation

The charity is exempt from tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1.6 Tangible fixed assets and depreciation

Fixtures and fittings - 5 years reducing balance

1.8 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further analysis of funds is included in the notes to the financial statements.

2. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Gift aid	595	595	2,353
Sales	-	-	1,916
Room hire	23,107	23,107	7,288
Vine dining	832	832	(3,300)
	<u>24,534</u>	<u>24,534</u>	<u>8,257</u>
<i>Total 2021</i>	<u>8,257</u>	<u>8,257</u>	

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

3. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Costs of raising voluntary income	16,476	16,476	21,555
<i>Total 2021</i>	<i>21,555</i>	<i>21,555</i>	

4. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Cost of charitable activities	253,981	43,138	297,119	202,542
<i>Total 2021</i>	<i>177,119</i>	<i>25,423</i>	<i>202,542</i>	

Analysis of direct costs

	Activities 2022 £	Total funds 2022 £	Total funds 2021 £
Salaries (Inc Nest Pension)	155,716	155,716	120,461
Project costs (Excl. Vine Dining)	47,418	47,418	25,431
Vine Dining Project costs (set up and staffing)	34,105	34,105	14,232
Utilities (Heating & Light)	5,978	5,978	4,433
Rent & Rates	10,764	10,764	12,562
	253,981	253,981	177,119
<i>Total 2021</i>	<i>177,119</i>	<i>177,119</i>	

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

4. Analysis of expenditure by activities (continued)

Analysis of support costs

	Activities 2022 £	Total funds 2022 £	Total funds 2021 £
Telephone & Computer costs	3,392	3,392	3,424
Postage, Printing & Stationary	6,054	6,054	3,435
Bank Charges	217	217	216
Equipment	593	593	4,290
Travel	4,072	4,072	1,673
Professional Fees	8,563	8,563	6,081
Insurance	1,615	1,615	1,559
Depreciation	3,079	3,079	3,328
Loss on Disposal	-	-	(1,311)
Maintenance	15,553	15,553	2,728
	43,138	43,138	25,423
<i>Total 2021</i>	25,423	25,423	

5. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,200 (2021 - £1,620).

6. Staff costs

	2022 £	2021 £
Wages and salaries	148,063	114,646
Social security costs	1,313	942
Pension costs	6,340	4,873
	155,716	120,461

The average number of persons employed by the Charity during the year was as follows:

	2022 No.	2021 No.
Employees	9	9

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

6. Staff costs (continued)

No employee received remuneration amounting to more than £60,000 in either year.

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

8. Tangible fixed assets

	Fixtures and fittings £
Cost or valuation	
At 1 April 2021	32,944
At 31 March 2022	32,944
Depreciation	
At 1 April 2021	19,010
Charge for the year	3,079
At 31 March 2022	22,089
Net book value	
At 31 March 2022	10,855
At 31 March 2021	13,934

9. Creditors: Amounts falling due within one year

	2022 £	2021 £
Other creditors	4,677	-
Accruals and deferred income	11,743	1,952
	16,420	1,952

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

10. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated Funds	9,578	-	-	(9,578)	-
General funds					
General Funds	123,528	127,105	(124,541)	17,037	143,129
Total Unrestricted funds	133,106	127,105	(124,541)	7,459	143,129
Restricted funds					
Community Pantry	-	24,000	-	-	24,000
Kitchen funds	-	15,089	(8,862)	1,628	7,855
Gasp fund – Fluor 2015	873	7,485	(3,310)	-	5,048
Girdlers	5,920	10,000	(8,014)	-	7,906
Connecting for Community	-	28,482	(11,220)	-	17,262
CFS	-	7,000	-	-	7,000
Evening vine	-	10,000	-	-	10,000
Veterans Fund	-	10,000	-	-	10,000
Joanies	-	2,500	-	-	2,500
ABF the soldiers charity	-	5,000	(1,615)	-	3,385
Household Support fund	-	16,734	(15,822)	-	912
Access	-	950	(65)	-	885
HCC Family Worker	-	13,185	(11,327)	-	1,858
Culture Café	-	42,373	(40,018)	-	2,355
Silvers	1,724	5,000	(1,940)	(4,784)	-
My helping hand	2,205	10,000	(7,513)	(4,692)	-
Other restricted funds	30,595	49,151	(79,348)	389	787
	41,317	256,949	(189,054)	(7,459)	101,753
Total of funds	174,423	384,054	(313,595)	-	244,882

The main restricted funds are explained in detail in the trustees' report.

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

10. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2020</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers in/out</i> £	<i>Balance at 31 March 2021</i> £
Designated funds					
Designated Funds	11,036	-	-	(1,458)	9,578
Unrestricted funds					
Unrestricted funds	60,447	140,439	(82,242)	4,884	123,528
Total Unrestricted funds	71,483	140,439	(82,242)	3,426	133,106
Restricted funds					
The Arts Council	-	621	(235)	-	386
Gasp fund – Fluor 2015	-	9,858	(8,985)	-	873
Vine Dining Restricted	(277)	400	(1,227)	1,116	12
Silvers	-	2,508	(4,233)	3,449	1,724
Girdles	-	10,000	(4,080)	-	5,920
Good Things Foundation	227	8,500	(8,251)	-	476
My Helping Hand	4,009	2,500	(4,304)	-	2,205
Reaching Out	4,754	-	(2,070)	-	2,684
Shoulder to Shoulder	7,245	-	(2,738)	-	4,507
Covid-19	604	24,761	(25,297)	-	68
Greggs Foundation	-	500	(496)	-	4
Lottery Covid Community Fund	-	9,986	(9,732)	-	254
Military Gasp	-	19,000	(2,661)	-	16,339
Census GTF	-	5,314	(4,470)	-	844
Tudor Trust	-	2,000	(36)	-	1,964
HIWCF/DWP	-	4,710	(1,653)	-	3,057
First Wessex - Job Club	4,001	5,819	(10,617)	797	-
Broadhurst (Training & Dev)	5,620	13,691	(22,570)	3,259	-
SY Community Foundation	1,603	-	(1,603)	-	-
Skills Café Project (PEBL)	2,955	25,811	(24,044)	(4,722)	-
Clothworkers	-	7,700	-	(7,700)	-
HIWCF Co-Op Covid 19	-	2,180	(2,555)	375	-

THE VINE CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

10. Statement of funds (continued)

Statement of funds - prior year (continued)

	<i>Balance at 1 April 2020</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers in/out</i> £	<i>Balance at 31 March 2021</i> £
	30,741	155,859	(141,857)	(3,426)	41,317
Total of funds	102,224	296,298	(224,099)	-	174,423

11. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	10,855	10,855
Current assets	101,753	148,694	250,447
Creditors due within one year	-	(16,420)	(16,420)
Total	101,753	143,129	244,882

Analysis of net assets between funds - prior year

	<i>Restricted funds 2021</i> £	<i>Unrestricted funds 2021</i> £	<i>Total funds 2021</i> £
Tangible fixed assets	-	13,934	13,934
Current assets	41,317	121,124	162,441
Creditors due within one year	-	(1,952)	(1,952)
Total	41,317	133,106	174,423

12. Related party transactions

There were no related party transactions in the year ended 31 March 2022, nor the year ended 31 March 2021.

