



Bastille Day Fest

(CIO - FOUNDATION Registered 24 Feb 2021)

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 March 2024

Charity Registration No. 1193646



Bastille Day Fest

FAMILY ENTERTAINMENT WITH A FRENCH TOUCH



The trustees present their report and accounts for the year ended 31 March 2024.

As a charity with incomes below £25000, the accounts have been prepared as Receipts and payments accounts.

Structure, governance and management

Three French nationals living in Reading, Boubacar Dembélé, Frédéric Kayrouz, and Vincent Valère, started the Bastille Day Fest to give back to the town. They organized this French-themed event to celebrate community spirit. Despite limited marketing due to self-funding, the event attracts about 2000 visitors each year.

The festival became a registered charity on February 24, 2021, replacing the limited company that had organized it since 2012. The trustees for the year were:

- Celine Jouan (Chair)
- Anubha Bandhari (Treasurer)
- Alan Bunce (Secretary)

The executive team managing the charity and organizing the event as volunteers were:

- Boubacar Dembele (Chief Executive)
- Vincent Valere (Director of Arts/Culture/Heritage Provision and Promotion)

Objectives and activities

We recognize that the arts, including culinary arts, sports, music, crafts, and other forms of cultural entertainment, are integral components of everyday life and essential for community engagement and participation. They bring together people from different cultures and, in our case, provide an opportunity to introduce elements of France, Europe, and beyond to the UK. These activities contribute to economic growth and skill development. They also offer a constructive way for individuals to get involved and accessible tools for people to develop their own ideas to explore and address local interests and issues.

Every year since 2012, the Bastille Day Festival has been organized in Reading on a weekend around July 14th to:

- Provide and promote arts, culture, and heritage through the organization of at least one yearly festival showcasing British and European, particularly French, cultures for the enjoyment of residents of Reading and Berkshire.
- Offer local and international artists, especially those from France, an opportunity to display their talents, thus promoting various forms of art on international, national, professional, and local amateur levels, by providing arts facilities and venues and encouraging high standards in art. This includes abstract, conceptual, performance, representational, and figurative art.
- Benefit the wider population, as well as French expatriates and groups of friends and families from diverse backgrounds who may be interested in the event's entertainment, cultural, and culinary offerings.
- Support local communities, including Black, Asian, and other minority groups in the UK who are French and British nationals, as well as individuals from other parts of the world.



Risk review

The management committee regularly addresses and mitigates risks facing the charity.

Key Risks:

- **Financial** – The Festival operates with limited reserves and relies heavily on grants and donations from the Executive Team to facilitate its events programme. Relationships with key stakeholders are actively maintained, and grant applications are submitted promptly to ascertain early the potential level of event expenditure. No financial commitments are made without secured funding. Events are designed to be scalable.
- **Personnel** – The Festival is supported by a dedicated but small core team comprising 3 trustees and 2 Executives. The skills and voluntary time commitment of these individuals are crucial for delivering the annual events programme. Succession planning is continuously considered, and new volunteers are engaged in Festival activities to foster local support. Recruiting new committee members remains a priority and the 4 volunteers currently working with the committee is testament to our continuing efforts.
- **Reputational** – The Festival has a reputation for delivering high-quality and well-organized events. Regular event planning meetings are conducted throughout the year to ensure opportunities for discussion and quality checks. A robust health and safety process is in place. Ongoing government recommendations on Covid safety may continue to influence future event plans.

Public Benefit

The Charity's trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

Recruitment and appointment of Executive team

Executive have been chosen due to their experience in organising the festival for over 10 years and the trustees do not feel the need to make any changes.

Responsibilities of the Executive Team

The responsibilities of the Executive Team is in line with the Scheme of Delegation - Bastille Day Fest provided to the Charity Commission at inception.

This report has been prepared in accordance with the special provisions relating to charities with income below £25000.

Approved by the Trustees and Executive team on 20 January 2024

Signed on their behalf by:

Mr Anubha Bandhari (Treasurer)



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bastille Day Fest

1193646

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2023

To

Period end date
31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
paying stall holders (£50 per stall)	750	-	-	750	-
sponsors	2,000	-	-	2,000	-
sponsors-inkind (inc. volunteer staff hours)	1,800	-	-	1,800	-
grants	-	-	-	-	-
volunteers)	2,800	-	-	2,800	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,350	-	-	7,350	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,350	-	-	7,350	-
A3 Payments					
insurance & storage	1,818	-	-	1,818	-
Stage, PA equipment, Artists, hotel	1,982	-	-	1,982	-
Security, Medical & First Aid provision	700	-	-	700	-
Loo hire	504	-	-	504	-
Social Media ads+ week ad campaign	220	-	-	220	-
Park Hire	300	-	-	300	-
sponsors-inkind (inc. volunteer staff hours)	1,800	-	-	1,800	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	7,324	-	-	7,324	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,324	-	-	7,324	-
Net of receipts/(payments)	26	-	-	26	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	26	-	-	26	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	at Bank	7	-	-
		-	-	-
		-	-	-
	Total cash funds	7	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	