

**TISBURY PRE-SCHOOL
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025**



Key Accounting Services (Salisbury) Ltd
ICPA
Penbryn House, 5 Hilltop Business Park
Devizes Road
Salisbury
Wiltshire
SP3 4UF

Tisbury Pre-school Contents

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Tisbury Pre-school

Trustees' Report For The Year Ended 31 August 2025

The trustees present their report and the financial statements for the year ended 31 August 2025.

Objectives and Activities

Aims and Objectives

The aim and objective of the charity is to provide services that help children and young people.

Public Benefit

The charity provides pre-school education and training to children aged 2 to 5 years old in the local community.

The trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

Reference and Administrative Details

Trustees

Ms Jessica Carter
Ms Amy Sutcliffe
Ms Carol Wootton
Ms Rebecca Murray
Ms Amanda Burford

Charity Number

1193632

Principal Address

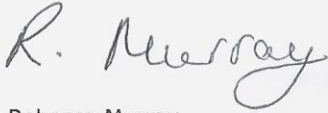
Nadder Centre, Weaveland Rd
Tisbury
Salisbury
SP3 6HJ

Independent Examiner

Key Accounting Services (Salisbury) Ltd ICPA
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Penbryn House, 5 Hilltop Business Park
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Tisbury Pre-school
Trustees' Report (continued)
For The Year Ended 31 August 2025

The trustees' report was approved by the board of trustees and signed on its behalf by:



Ms Rebecca Murray

Trustee

09/02/2026

Minutes

TISBURY PRE SCHOOL ANNUAL GENERAL MEETING

The Pre-school, Nadder Centre

Tuesday 11th November @ 7 pm

	Decision and Discussions	Action
<u>Item 1</u> Welcome to the meeting and introductions	Attendees: Amanda Burford, Amy Sutcliffe, Carol Wootton, Rebecca Murray, Jess Carter, Ellie Whiteland Apologies: None	
<u>Item 2</u> Chairman's report	Current chairman Carol Wootton Thank you all for joining us for the preschool AGM. And a big thank you to you all for contributing to making the preschool what it is today, a nurturing environment for the children that attend. I would also like to extend my thanks and appreciation to the staff team. Your dedication, professionalism, and diligent efforts are highly valued. The care and support you provide each day make a significant impact on the children, and I thank you for your ongoing commitment to ensuring a safe and enriching learning environment. I would also like to thank the Trustees. Your guidance and unwavering support are instrumental to the success of the preschool, showed through your commitment of time and dedication to your roles. As a team your support contributes to many different areas to ensure we provide the highest quality experience for the children. Since the last AGM, we have appointed Jess as our new treasurer. I would like to extend my sincere gratitude to Becs for her invaluable help during this transition, for supporting Jess as she assumed her responsibilities, and for serving as treasurer beyond the originally intended period while we sought a suitable successor. I appreciate the contributions of everyone who participated, organised, or donated to our fundraising efforts over the past year. Your support is invaluable and significantly helps the preschool. Finally, I would like to recognise the ongoing support provided by parents, guardians, and community members. Your participation in our preschool contributes to a stronger community and establishes a positive framework for our children. Working together helps build a supportive	

	environment for all involved. Over the coming year, I encourage us to maintain our commitment to effective teamwork, so we can ensure the preschool continues to be a supportive environment where children are able to learn, develop, and flourish.	
Item 3 Accounts for Financial year 2023/ 2024 Overview of 2024/ 2025	Report from Rebecca Murray, Treasurer 2023/ 2024 This is my last AGM as Treasurer as I hand over to Jess Carter who has very kindly agreed to take over as Treasurer of Tisbury Pre-School. I know Jess will be a great Treasurer having had a successful career as a dental nurse and practice manager. She is already paying the wages and keeping an eye on the management accounts. I'm sure Jess is much better than me at reading spreadsheets. For the year 2023/ 2024 our income was £76,486.41 and our outgoings were £74,196.74. This means that we made a surplus of £2,289.67! This is great news as we had a difficult financial year in 2022/ 2023 when we were significantly down in income. This was a COVID hangover. The amount required in reserves was £29,671.52 and we had £31,157.89 in the reserves account as of 1st September 2024. Wages and staff pensions remained our biggest cost, but other costs remained largely stable. We raised £892.25 in fundraising activities so thank you to all the trustees and parents and carers that contributed. I would like to thank the staff, the Trustees, the parents and particularly Amanda for her dedication to turning our fortunes around. Measures such as the consumable charges, breakfast clubs and raising our fees meant that parents contributed £12,488.70 over the financial year. Vote to accept the 2023/ 2024 accounts A quick overview of 2024/ 2025 accounts I'm going to keep this brief. We don't yet have the audited accounts back from the new accountants. They were only appointed in November and since our year end was this past August, Emma and the accountants will be working on those in January/ February/ March of 2026. However, the bottom line is very good news. We made a surplus of £9,339.43. Which is great and Jess will report on the 2024/ 2025 accounts at the next AGM. Income was £99,913.16 and costs were £90,573.73 respectively.	Accepted

	Moving forward we require £30,073.23 in reserves and as of August 2025 we had £31,126.42 in the reserves account. As a word of caution, our costs are rising due to increased staff wages, NI payments and the cost of living. We will still have to be careful with the decisions we make this coming year. £9,000 surplus sounds like a lot but doesn't go far if we need more staff or our costs continue to rise. (rent for e.g. Review due Jan 2026).	
Item 4 Pre-School Manager's report	Report from Amanda Burford on the last year. I'm pleased to present the managers' report for 2024/25. This has been another busy and rewarding year at Tisbury Pre-school full of learning, developing and growing. We continued to provide a warm, nurturing and stimulating environment for the children in the local area. Our numbers remained good throughout the year with 40% occupancy in September increasing to 91% by the end of the school year. We began to offer spaces for children from 18 months in October which increased our numbers significantly and we now also see a higher number of families attending Preschool from the surrounding villages. Our dedicated staff team continues to be the heart of Preschool - myself as Manager, Amy as deputy and Amy play assistant. We also recruited Charlotte who has settled in really well and is working towards her level three qualification. Anne continues to work as bank and at times is a lifesaver often coming in at the drop of a hat. We had Emma join as finance and admin officer. She's taken on the role and has knowledge of updating websites which has been a great help. We recruited a new cleaner who had previously been in this role so had an idea of what was needed within the daily and termly deep cleans. Thanks to fundraising and some donations. We have been able to purchase some new resources for the children to update and replace some of our tired and worn toys. As we are in a more secure situation financially, we will continue to invest in resources and experiences that are beneficial to the children. On behalf of the team, I would like to thank the trustees', parents and local community for all of the support that has been shown to Tisbury Preschool over the past year.	
Item 5 Election and co- option Trustee members and	CIO members to be elected, noting that at least 5 need to be always on the Board. Chair – unanimous CW	

officers	Treasurer -unanimous JC Secretary – unanimous RM Other Trustees happy to stay on AS and EW	
<u>Item 10</u> AOB	Any other urgent business for AGM We need to recruit more Trustees –Any applicants to be met and a discussion had about time/ skills required. Coffee morning in the NY. RM proposal to do 2 sets of accounts at the next AGM to rectify being a year behind. Vote result.	AS/ JC/ EW Passed
<u>Next Trustee meeting</u>	To follow immediately after AGM	

Dated: _____

Signed by: _____

AGM Minutes 2025

Tisbury Pre-school
Independent Examiner's Report to the Trustees of Tisbury Pre-school
For The Year Ended 31 August 2025

I report to the trustees on my examination of the accounts of Tisbury Pre-school (the Trust) for the year ended 31 August 2025.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Key Accounting Services (Salisbury) Ltd ICPA

09/02/2026

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Wiltshire

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Tisbury Pre-school
Statement of Financial Activities
For The Year Ended 31 August 2025

		2025	2024
		Unrestricted funds	Unrestricted funds
	Notes	£	£
INCOME AND ENDOWMENTS FROM:			
Other trading activities	3	99,507	-
Investments	4	389	-
		<u>99,896</u>	<u>-</u>
EXPENDITURE ON:			
Raising funds	5	(89,058)	-
NET INCOME		<u>10,838</u>	<u>-</u>
NET MOVEMENT IN FUNDS		<u>10,838</u>	<u>-</u>
RECONCILIATION OF FUNDS:			
Total funds brought forward		50,449	50,449
TOTAL FUNDS CARRIED FORWARD	11	<u>61,287</u>	<u>50,449</u>

The notes on pages 6 to 8 form part of these financial statements.

Tisbury Pre-school
Statement of Financial Position
As At 31 August 2025

	Notes	2025 Unrestricted funds £	2024 Total funds £
CURRENT ASSETS			
Cash at bank and in hand		61,286	51,979
		<u>61,286</u>	<u>51,979</u>
Creditors: Amounts Falling Due Within One Year	10	1	(1,530)
		<u>1</u>	<u>(1,530)</u>
NET CURRENT ASSETS (LIABILITIES)		<u>61,287</u>	<u>50,449</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>61,287</u>	<u>50,449</u>
NET ASSETS		<u>61,287</u>	<u>50,449</u>
FUNDS OF THE CHARITY			
Unrestricted Funds		61,287	50,449
TOTAL FUNDS	11	<u>61,287</u>	<u>50,449</u>

On behalf of the board

Ms Rebecca Murray

Trustee

09/02/2026

The notes on pages 6 to 8 form part of these financial statements.

Tisbury Pre-school

Notes to the Financial Statements

For The Year Ended 31 August 2025

1. General Information

Tisbury Pre-school is a charitable incorporated organisation registered with the Charity Commission, registered charity number 1193632. The principal address is Nadder Centre, Weaveland Rd, Tisbury, Salisbury, SP3 6HJ.

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Incoming Resources

Incoming resources during the year include:

WCC income £86,696.18
 Parents income £11,008.13
 Fundraising income £1,412.66
 Sundry income £390.20

2.3. Resources Expended

Resources expended during the year include:

Preschool equipment £1,333.57
 Consumables £1,123.78
 Staff training and welfare £2,388.61
 External classes £126.55
 Accountancy fees £1,020.00
 Travel £474.99
 Repairs, renewals and maintenance £146.16
 Rent and rates £5,274.05
 Insurance £572.39
 Staff wages and pension £74,423.55
 Staff wages and pension adjustment -£1,530.00
 Telephone and broadband £1,041.16
 Website and IT £862.01
 Advertising and marketing £154.40
 Printing, postage and stationery £321.92
 Membership fees and subscriptions £680.73
 Cleaning supplies £261.21
 Sundry £248.65
 Independent examiner's fees £540.00

2.4. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Other Trading Activities

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
WCC income	86,696	-
Parents income	11,008	-
Fundraising income	1,413	-
Sundry income	390	-
	<u>99,507</u>	<u>-</u>

Tisbury Pre-school
Notes to the Financial Statements (continued)
For The Year Ended 31 August 2025

4. Investment Income

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Bank interest receivable	389	-

5. Analysis of Expenditure

		2025
	Activities undertaken directly	Support costs (see note 6)
	£	£
Raising funds	2,458	86,600
		Total
		£
		89,058

6. Support Costs

	2025
	Raising funds
	£
Employee costs	75,479
Premises expenses	5,535
General administration	4,026
Governance costs	1,560
	86,600

7. Independent Examiner's Remuneration

	2025	2024
	£	£
Independent examination of the financial statements	540	-

8. Staff Costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	72,488	-

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

9. Average Number of Employees

Average number of employees during the year was: 6 (2024:)

10. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Trade creditors	(1)	1,530

Tisbury Pre-school
Notes to the Financial Statements (continued)
For The Year Ended 31 August 2025

11. Movement in Funds

	As at 1 September 2024	Income	Expenditure	As at 31 August 2025
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	50,449	99,896	(89,058)	61,287
Total funds	<u>50,449</u>	<u>99,896</u>	<u>(89,058)</u>	<u>61,287</u>

	As at 1 September 2023	As at 31 August 2024
	£	£
Unrestricted funds		
General:		
General unrestricted fund	50,449	50,449
Total funds	<u>50,449</u>	<u>50,449</u>

12. Transactions with Trustees

During the year the expenses reimbursed to the trustees or paid directly to third parties were as follows:

2025	2024
£	£
<u> </u>	<u> </u>

13. Related Party Disclosures

Tisbury Pre-school
Detailed Statement of Financial Activities
For The Year Ended 31 August 2025

	2025	2024
	Total funds	Total funds
	£	£
INCOME AND ENDOWMENTS FROM:		
Other trading activities		
WCC income	86,696	-
Parents income	11,008	-
Fundraising income	1,413	-
Sundry income	390	-
	<u>99,507</u>	<u>-</u>
Investments		
Bank interest receivable	389	-
	<u>389</u>	<u>-</u>
	<u>99,896</u>	<u>-</u>
EXPENDITURE ON:		
Raising funds		
Preschool equipment	(1,334)	-
Consumables	(1,124)	-
Wages and salaries	(72,488)	-
Staff training and welfare	(2,389)	-
External classes	(127)	-
Travel expenses	(475)	-
Rent and rates	(5,274)	-
Cleaning	(261)	-
Computer software, consumables and maintenance	(862)	-
Repairs, renewals and maintenance	(146)	-
Insurance	(572)	-
Printing, postage and stationery	(322)	-
Advertising and marketing costs	(154)	-
Telecommunications and data costs	(1,041)	-
Subscriptions	(681)	-
Sundry expenses	(248)	-
Independent examiner's fees	(540)	-
Accountancy fees	(1,020)	-
	<u>(89,058)</u>	<u>-</u>
	<u>(89,058)</u>	<u>-</u>
NET INCOME	<u>10,838</u>	<u>0</u>