



## Annual General Meeting agenda

House Martin Conservation UK & Ireland

### Annual General Meeting agenda

|               |                |
|---------------|----------------|
| <b>Date:</b>  | 16th July 2023 |
| <b>Time:</b>  | 5pm            |
| <b>Place:</b> | Zoom           |

| Item | Description                                                                 |          | Responsible              |
|------|-----------------------------------------------------------------------------|----------|--------------------------|
| 1    | Welcome and introductions                                                   |          | Chairperson: Ian Donovan |
| 2    | Apologies                                                                   |          | Chairperson: Ian Donovan |
| 3    | Chairperson's Year in Review                                                |          | Chairperson: Ian Donovan |
| 4    | Treasurer's report                                                          |          | Treasurer: Ben MacDonald |
| 5    | Questions to directors                                                      |          | Chairperson: Ian Donovan |
| 6    | Proposed resolutions                                                        |          | Chairperson: Ian Donovan |
|      | Proposed resolution                                                         | Moved by |                          |
|      |                                                                             |          |                          |
| 7    | Acceptance of financial statements                                          |          | Treasurer: Ben MacDonald |
| 8    | Acceptance of trustees annual report                                        |          | Chairperson: Ian Donovan |
| 9    | Election of directors<br>Julia Hearley stepping down John Feltwell proposed |          | Chairperson: Ian Donovan |
| 10   | Meeting close                                                               |          | Chairperson: Ian Donovan |



# House Martin Conservation UK & Ireland

## Statement of financial activities year to March 31st 2023

|                                                  | This Year      | Last Year    |      |
|--------------------------------------------------|----------------|--------------|------|
|                                                  | £              | £            |      |
| <b>Income</b>                                    |                |              |      |
| <b>Donations Restricted</b>                      |                |              |      |
| UK Tax Restricted Bird Fair                      | 665.00         |              |      |
| <b>Spent in the year</b> UK Tax Restricted IONOS | 40.00          |              |      |
| UK Tax Restricted Membermojo                     | 80.00          |              |      |
|                                                  | <b>785.00</b>  | <b>0.00</b>  |      |
| <b>Donations Unrestricted</b>                    |                |              |      |
| UK Tax Unrestricted                              | 656.00         |              |      |
| UK Donation - no tax                             | 165.00         |              |      |
| UK Tax Bulk Donations                            | 11.00          |              |      |
|                                                  | <b>832.00</b>  | <b>0.00</b>  |      |
| <b>Total Donations</b>                           | <b>1617.00</b> | <b>0.00</b>  |      |
| <b>Other Income</b>                              |                |              |      |
| Talks & Presentations                            | 155.00         | 60.00        | 1617 |
| Fairs & Fetes                                    | 75.85          |              | 577  |
| Gift Aid                                         | 341.50         |              | 28   |
| Misc Income                                      | 4.21           |              | 2222 |
| <b>Total Other Income</b>                        | <b>576.56</b>  | <b>60.00</b> |      |
| <b>Total non-sales Income</b>                    | <b>2193.56</b> | <b>60.00</b> |      |
| <b>Sales</b>                                     |                |              |      |
| Card Sales                                       | 93.00          |              |      |
| <b>Total Sales Income</b>                        | <b>93.00</b>   | <b>0.00</b>  |      |
| <b>Cost of Sales</b>                             |                |              |      |
| Greetings Cards                                  | 64.34          |              |      |
| <b>Total Cost of Sales</b>                       | <b>64.34</b>   | <b>0.00</b>  |      |
| <b>Total Gross Sales Margin</b>                  | <b>28.66</b>   | <b>0.00</b>  |      |
| <b>Total Net Income</b>                          | <b>2222.22</b> | <b>60.00</b> |      |
| <b>Expenditure</b>                               |                |              |      |
| <b>Bird Fair - Event</b>                         |                |              |      |
| Logo Stickers                                    | 40.87          |              |      |
| Bookmarks - Gifts                                | 73.57          |              |      |
| Lanyards                                         | 88.34          |              |      |
| Card Stickers                                    | 32.06          |              |      |
| Bird Fair Stall Hire                             | 408.00         |              |      |
| Card Reader                                      | 25.20          |              |      |
| <b>Total Bird Fair Expenditure</b>               | <b>668.04</b>  | <b>0.00</b>  |      |
| <b>Overheads</b>                                 |                |              |      |
| IONOS Email                                      | 60.00          |              |      |
| Transaction Admin Fees                           | 32.32          |              |      |
| Membermojo Database Annual                       | 75.00          |              |      |
| Google Meet                                      | 15.98          |              |      |
| Insurance                                        | 222.06         |              |      |
| <b>Total Overheads</b>                           | <b>405.36</b>  | <b>0.00</b>  |      |
| <b>Total Expenditure</b>                         | <b>1073.40</b> | <b>0.00</b>  |      |
| <b>Net movement in funds</b>                     | <b>1148.82</b> | <b>60.00</b> |      |



# House Martin Conservation UK &

## Balance Sheet @ 31st March 2023

£                      £

### Current Assets

### This Year

|                               |                |
|-------------------------------|----------------|
| Co-operative Bank Current A/C | 1103.45        |
| Paypal Account                | 105.37         |
| Gift Aid Accrual              | -              |
| <b>Total Current Assets</b>   | <b>1208.82</b> |

### Current Liabilities      Creditors

-

**Total Liabilities**                      0.00

**TOTAL NET ASSETS (LIABILITIES)**                      **1208.82**

### Funds of the Charity

|                          |         |
|--------------------------|---------|
| Unrestricted funds B/Fwd | 60.00   |
| Restricted funds B/Fwd   | -       |
| Net movement in funds    | 1148.82 |

**TOTAL CAPITAL & RESERVES**                      **1208.82**

Ireland



£                      £

Last Year

|       |              |
|-------|--------------|
| 60.00 |              |
| -     |              |
| -     |              |
| <hr/> |              |
| 60.00 |              |
|       |              |
| -     |              |
|       |              |
| <hr/> |              |
| 0.00  |              |
| <hr/> |              |
|       | <b>60.00</b> |

|       |              |
|-------|--------------|
| -     |              |
| -     |              |
| 60.00 |              |
| <hr/> |              |
|       | <b>60.00</b> |

## Donations Via Source

|                    |                      |                |
|--------------------|----------------------|----------------|
| Bulk donations     | Bird Fair            | 11             |
| John Peatfield     | Ex Member            | 25             |
| Julia Hearley      | Management Committee | 446            |
| Paul Stevens       | Management Committee | 200            |
| Amelia Frankpitt   | Management Committee | 170            |
| Helen Santilly     | Member               | 10             |
| Peter Tiffin       | Member               | 20             |
| Leisa Milne        | Member               | 10             |
| Martin Tickler     | Member               | 50             |
| Aimee Ambrose      | Member               | 160            |
| Trevor Beebee      | Member               | 50             |
| Graham Ray         | Member               | 20             |
| Ian Gatford        | Member               | 140            |
| Lynne Tolan        | Member               | 40             |
| Kenneth Steven     | Member               | 38             |
| Paul Hughes        | Member               | 14             |
| John Feltwell      | Member               | 30             |
| Chris Hadfield     | Member               | 10             |
| Mystery CAF Cheque |                      | 100            |
| Marc Thompson      |                      | 40             |
| Brian Thomas       |                      | 10             |
| Sophie Hall        |                      | 13             |
| Paul Wilkinson     |                      | 10             |
|                    |                      | 1617           |
|                    | Per Accounts         | <u>1617.00</u> |

816

592