



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 September 2024 Period start date To 31st August 2025
Period end date

Charity name: Haslemere Food Bank Trust

Charity registration number: 1193577

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the Food Bank is to support families and individuals in need in and around the Haslemere area by providing emergency food and household supplies. Other means of support are also provided, by means of advice given by signposting families and individuals to other relevant and advisory services.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	There are two distribution days each week throughout the year, where clients can come and collect food. On these days, there is also the opportunity for clients to choose fresh fruit and vegetables, eggs and cheese plus additional products such as hygiene products, cleaning essentials and more. A complimentary breakfast is also provided on these days. At certain times of year, additional items are placed in the food packs. For example, we provide Easter Eggs at Easter and Advent Calendars in the run up to Christmas. In the Summer months, we work with a local youth group to provide activity packs for children of families attending the food bank. On occasion, Tesco vouchers are given as an additional support and we have recently started to also provide vouchers from a local butcher so that people can access good quality fresh meat and other items. At Christmas a special distribution takes place and a dedicated Christmas food pack is given to each family and individual, in addition to the normal food bag. There is also the opportunity during this special distribution for families and individuals to pick up gifts and toys which have been donated by the local business community. Each client is referred to the Food Bank by one of our referral agencies.

		Volunteers deliver food packs to those families and individuals who are unable to get to the Food Bank in person. Volunteers are on hand on both distribution days to sit and talk to those who wish further support. The Food Bank continues to offer specific monetary support grants entrusted to us by Surrey County Council. These are provided to those families and individuals in need, having been referred to the Food Bank by different agencies which have identified a specific need. The referrals come from schools, local health centres, mental health services, churches, CAB and a local voluntary financial organisation – 3CMA / Frontline. These grants are provided for urgent specific needs arising for families and individuals who have no other forms of support. For example, energy bills, issues arising from poor health, unexpected family situations and such basic needs as bedding and transport issues.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Encourage positive mental health and wellbeing. Signposting and raising awareness of our organisation. Provide food vouchers, therefore giving certain autonomy and dignity to the client. Opportunity for the public/local community to donate to the Food Bank through financial support and provision of food. Refer back to the referral agencies if concerned about any physical or mental issues.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants are given to families and individuals as a distribution of grants received from Surrey County Council. These grants are for specific purposes as required by SCC. The parameters for these grants are given for Food, Energy, Wider essentials relating to energy and housing costs. The balance of these funds is treated as separate restricted funds within the accounts. Other grants are given out of funds received from other sources i.e. Donations from within the local community and Just Giving. These grants will be given, for example, to help a family with moving costs, money for transport costs to help a family get a sick child to hospital and to help with a debt problem, provided the client gets advice from a local money advice centre.

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All practical and administrative work is undertaken by volunteers. Tasks include sorting and labelling items, distribution of food bags twice a week, delivery of food bags to the most vulnerable and engaging with clients on distribution days.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Food Bank has continued and expanded the service throughout the past year. We continue to provide the twice weekly supply of fresh fruit and vegetables. Store cupboard items are bought on a regular basis. This is in addition to the food donations that are received each week. The Christmas distribution is very successful. In addition to the food packs, toys and gifts were again donated by the local community, thus alleviating the stress on individuals and families. This has enabled us to provide a range of opportunities to reach out and give to those clients who are in need. It has also given the volunteers a sense of community spirit and a sense of purpose. We do have former and current food bank users who also volunteer with the food bank – enabling them to make a contribution and 'give back' has a really positive impact. In addition to those referred to us as in urgent need of food support, we invite our various referring agencies (mainly the local schools) to nominate other families who are struggling to receive some extra help over Christmas. This increases the footfall considerably but is much appreciated. The event is generously supported by the local community. (It is always a remarkable experience.)

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		Haslemere Food Bank will have been open for 12 years on 1 st July 25. We are proud of the good that has been done, the support we have been able to offer, and the good relations that have been engendered with those sent for support, our referral agencies and donors within the local community. We are, however, dismayed that this should remain a necessity for a growing number of people, with little sign of a let up any time soon.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There was a surplus of £62,222 for year ending 31st August 2025.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Donations funds during the year have continued to be very generous. Whilst every effort is made to ensure that the funds are allocated in such a way that clients that are referred to the Food Bank by other agencies, are helped. Certain restrictions on how the funds are to be spent from Surrey County Council, have to be put into place.
Amount of reserves held	Para 1.22	Net current assets are £142,890 of which £44,933 are restricted funds attributed to Surrey County Council for distribution.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None at present

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from individuals and families either by cash or cheque. Monthly donations paid directly into Haslemere Food Bank's Bank Account. Donations from local organisations Local schools Local Churches Just Giving
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	None at present, as long as donations of food and financial support continues.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Current trustees will be up for re-election at the Annual Meeting in June.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Haslemere Food Bank Trust
Other name the charity uses	
Registered charity number	1193577
Charity's principal address	Haslemere Methodist Church 5-7 Lion Green Haslemere Surrey GU27 1LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Mackay	Chairperson		
2	Aileen Assender	Treasurer		
3	Nigel Mee	Trustee		
4	Gillian Boreham	Trustee		
5	Jennifer Sugden	Trustee		
6	David Rice	Trustee		
7	Alison Rice	Trustee		
8	Fiona Bowring	Trustee		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

the charity's
trustees

<i>Joanne Macaray</i>	<i>amaasender</i>
JOANNE MACARAY	AILEEN ASSENDER
CHAIR	TREASURER

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

APRIL 2026

Haslemere Foodbank Trust
Accounts
for the year ended 31 August 2025

Page 1

Code	Description	Aug 25 Current £	Aug 24 Comp. £
Income			
001	Donations - individuals direct to bank	12,161	13,804
002	Collections and grants from other organisations	18,564	11,896
003	Donations - Justgiving	18,182	19,304
004A	Grants received - SCC restricted	54,264	24,701
004B	Grants recd - Haslemere Town Council restricted	7,500	7,500
005	Donations - individuals cash	647	1,782
006	Donations - individuals CAF	94	200
007	Gift aid received	6,331	3,240
		<u>117,743</u>	<u>82,427</u>
Direct charitable expenses			
112	Food purchases - unrestricted	-	(10,605)
112A	Food purchases - restricted SCC	(11,639)	(2,345)
112B	Food purchases - restricted HTC	(9,722)	(2,344)
113	Voucher purchases	-	(20,200)
113A	Voucher purchases - restricted SCC	(12,800)	(6,000)
115	Grants paid - unrestricted	(1,506)	(2,045)
115A	Grants paid restricted - SCC	(14,136)	(10,150)
116	Bags and packaging	(788)	(1,043)
		<u>(50,591)</u>	<u>(54,732)</u>
Administration Expenses			
309	Training	(675)	-
322	Use of premises	(2,500)	(1,000)
326	Insurance	(351)	(252)
341	Printing, postage and stationery	(631)	-
342	Advertising and website	(48)	(115)
368	Accountancy	(200)	(155)
371	Justgiving charges	(1,074)	(1,134)
381	Sundry expenses	(204)	(353)
		<u>(5,683)</u>	<u>(3,009)</u>
Interest Receivable/Paid and Similar Income			
411	Bank interest received	710	565
415	Other interest received	43	-
		<u>753</u>	<u>565</u>
Surplus / (deficit) for the year		<u>62,222</u>	<u>25,251</u>

Haslemere Foodbank Trust
Accounts
for the year ended 31 August 2025

Page 2

Balance Sheet

Current Assets

771	Lloyds current account	22,025	17,513
773	Lloyds deposit account	120,865	63,155

Net assets		142,890	80,668
-------------------	--	----------------	---------------

Funds

Unrestricted funds bfwd	46,269	32,380
Surplus / (deficit) for the year	48,755	13,889

Unrestricted funds cfwd	95,024	46,269
--------------------------------	---------------	---------------

Restricted fund bfwd - SCC	29,244	23,037
Movement - SCC	15,689	6,206

Restricted fund cfwd - SCC	44,933	29,243
-----------------------------------	---------------	---------------

Restricted fund bfwd - Haslemere Town Council	5,155	-
Movement - Haslemere Town Council	2,222	5,156

Restricted fund cfwd - Haslemere Town Council	2,933	5,156
--	--------------	--------------

Total funds	142,890	80,668
--------------------	----------------	---------------

Independent examiner's report to the trustees of Haslemere Food Bank Trust (Charity 1193577)

I report to the trustees on my examination of the Receipts and Payments Accounts of the Haslemere Food Bank Trust (the Trust) for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



George Cooke FCCA
58 Sheepdown Drive
Petworth
GU28 0BX

Date: 21 March 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Haslemere Food Bank Trust

1193577

Receipts and payments accounts

CC16a

**For the
period from**

01/09/2024

to

31/08/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	49,648			49,648	46,986
Grants received		61,764		61,764	32,201
Gift aid	6,331			6,331	3,240
Interest received	753			753	565
Sub total (Gross income for AR)	56,732	61,764	0	118,496	82,992
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	56,732	61,764	0	118,496	82,992
A3 Payments					
Food purchases		21,361		21,361	10,605
Voucher purchases		12,800		12,800	20,200
Bags and packaging	788			788	1,043
Grants paid	1,506	14,136		15,642	22,884
Training	675			675	0
Use of premises	2,500			2,500	1,000
Insurance	351			351	252
Printing and stationery	631			631	
Advertising and website	48			48	115
Accountancy	200			200	155
Bank charges	1,074			1,074	1,134
Sundry expenses	204			204	353
Sub total	7,977	48,297	0	56,274	57,741
A4 Asset and investment purchases, (see table)					
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	7,977	48,297	0	56,274	57,741
Net of receipts/(payments)	48,755	13,467	0	62,222	25,251
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	46,269	34,399	0	80,668	55,417
Cash funds this year end	95,024	47,866	0	142,890	80,668

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds	Restricted funds	Total
		to the nearest £	to the nearest £	to the nearest £
B1 Cash funds	Lloyds bank current account	22,025		22,025
	Lloyds bank savings account	72,999	47,866	120,865
	Total cash funds	95,024	47,866	142,890

		Unrestricted funds	Restricted funds	Total
		to the nearest £	to the nearest £	to the nearest £
B2 Other monetary assets	Details			
		0	0	0

		Fund to which asset belongs	Cost (optional)	Cost (optional)
B3 Investment assets	Details			
		0	0	0

		Fund to which asset belongs	Cost (optional)	Cost (optional)
B4 Assets retained for the charity's own use	Details			
		0	0	0
		0	0	0

		Fund to which liability relates	Amount due (optional)	Amount due (optional)
B5 Liabilities	Details			
		0	0	0

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval