



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 September 2023 Period start date To 31st August 2024
Period end date

Charity name: Haslemere Food Bank Trust

Charity registration number: 1193577

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the Food Bank is to support families and individuals in need in and around the Haslemere area by providing emergency food and household supplies. Other means of support are also provided, by means of advice given by signposting families and individuals to other relevant and advisory services.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	There are two distribution days each week throughout the year, where clients come and collect food and Tesco vouchers. There is also the opportunity to choose fresh fruit and vegetables, plus additional products such as hygiene products, on each distribution day. A frozen meal is often offered to the client which has been donated by a local business. A breakfast is also provided on these days. During Easter, additional items are placed in the food packs (Easter Eggs), and Tesco vouchers are given as an additional support. At Christmas a special distribution takes place and a dedicated Christmas food pack is given to each family and individual, in addition to the normal food bag. There is also the opportunity during this special distribution for families and individuals to pick up gifts and toys which have been donated by the local business community. A Tesco food voucher of either £20 or £10 is also given to clients to purchase fresh food. Each client is referred to the Food Bank by one of our referral agencies.

		Volunteers deliver food packs to those families and individuals who are unable to get to the Food Bank in person. Volunteers are on hand on both distribution days to sit and talk to those who wish further support. The Food Bank continues to offer specific monetary support grants entrusted to us by Surrey County Council. These are provided to those families and individuals in need, having been referred to the Food Bank by different agencies which have identified a specific need. The referrals come from schools, local health centre, churches, and CAB. These grants are provided for urgent specific needs arising for families and individuals who have no other forms of support. For example, energy bills, issues arising from poor health, unexpected family situations and such basic needs as bedding and transport issues.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Encourage positive mental health and wellbeing. Signposting and raising awareness of our organisation. Provide food vouchers, therefore giving certain autonomy and dignity to the client. Opportunity for the public/local community to donate to the Food Bank through financial support and provision of food. Refer back to the referral agencies if concerned about any physical or mental issues.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants are given to families and individuals as a distribution of grants received from Surrey County Council. These grants are for specific purposes as required by SCC. The parameters for these grants are given for Food, Energy, Wider essentials relating to energy, housing costs. The balance of these funds is treated as separate restricted funds within the accounts. Other grants are given out of funds received from other sources i.e. Donations from within the local community and Just Giving. These grants will be given, for example, to help a family with moving costs, money for transport costs to help a family get a sick child to hospital and to help with a

		debt problem, provided the client gets advice from a local money advice centre.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All practical and administrative work is undertaken by volunteers. Tasks include sorting and labelling items, distribution of food bags twice a week, delivery of food bags to the most vulnerable and engaging with clients on distribution days.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Food Bank has continued and expanded the service throughout the past year. We continue to provide the twice weekly supply of fresh fruit and vegetables. Store cupboard items are bought on a regular basis. This is in addition to the food donations that are received each week. The Christmas distribution is very successful. In addition to the food packs, toys and gifts were again donated by the local community, thus alleviating the stress on individuals and families. This has enabled us to provide a range of opportunities to reach out and give to those clients who are in need. It has also given the volunteers, a sense of community spirit and a sense of purpose, especially for those clients who have become volunteers. In addition to those referred to us as in urgent need of food support, we invite our various referring agencies (mainly the local schools) to nominate other families who are struggling to receive some extra help over Christmas. This increases the footfall considerably but

		is much appreciated. The event is generously supported by the local community. (It is always a remarkable experience.) A new event now takes place on a monthly basis when a free meal is provided to our food bank clients and also to anyone in the wider community. This gives everyone who attends the meal the opportunity to enjoy an evening out amongst friends. The meal is provided by the owner of one of our local businesses and has proved to be very successful and brings the community together. Volunteers from the Food Bank come and help and serve those who come for the meal, thus enhancing the community spirit.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		Haslemere Food Bank is now in its 11th year. We are proud of the good that has been done, the support we have been able to offer, and the good relations that have been engendered with those sent for support, our referral agencies and donors within the local community. We are, however, dismayed that this should remain a necessity for a growing number of people, with little sign of a let up any time soon.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There was a surplus of £25251 for year ending 31st August 2024.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Donations funds during the year have continued to be very generous. Whilst every effort is made to ensure that the funds are allocated in such a way that clients that are referred to the Food Bank by other agencies are helped. Certain restrictions on how the funds are to be spent from Surrey County Council, have to be put into place.
Amount of reserves held	Para 1.22	Net current assets are £80668 of which £23,036 are restricted funds attributed to Surrey County Council for distribution.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None at present

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from individuals and families either by cash or cheque. Monthly donations paid directly into Haslemere Food Bank's Bank Account. Donations from local organisations Local schools Local Churches Just Giving
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	None at present, as long as donations of food and financial support continues.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Current trustees will be up for re-election at the Annual Meeting in June.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Haslemere Food Bank Trust
Other name the charity uses	
Registered charity number	1193577
Charity's principal address	Haslemere Methodist Church 5-7 Lion Green Haslemere Surrey GU27 1LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Rice	Chairperson		
2	Alison Rice	Secretary		
3	Aileen Assender	Treasurer		
4	Gillian Boreham			
5	Jennifer Sugden			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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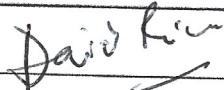
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID JOHN RICE	AILEEN MARGARET ASSENDER
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	22.01.25	

Independent examiner's report to the trustees of Haslemere Food Bank Trust (Charity 1193577)

I report to the trustees on my examination of the Receipts and Payments Accounts of the Haslemere Food Bank Trust (the Trust) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

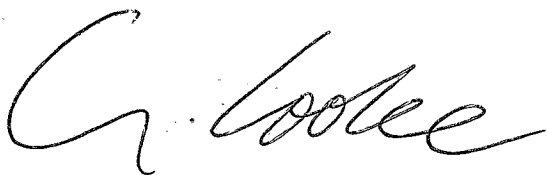
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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Date: 25 January 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Haslemere Food Bank Trust

1193577

Receipts and payments accounts

CC16a

**For the
period from**

01/09/2023

to

31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	46,986			46,986	48,392
Grants received		32,201		32,201	18,360
Gift aid	3,240			3,240	7,016
Interest received	565			565	109
Sub total (Gross income for AR)	50,791	32,201	0	82,992	73,877
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	50,791	32,201	0	82,992	73,877
A3 Payments					
Food purchases	10,605			10,605	10,294
Voucher purchases	20,200			20,200	21,901
Bags and packaging	1,043			1,043	1,099
Grants paid	2,045	20,839		22,884	24,154
Use of premises	1,000			1,000	1,018
Insurance	252			252	252
Advertising and website	115			115	163
Accountancy	155			155	100
Bank charges	1,134			1,134	1,020
Sundry expenses	353			353	211
Sub total	36,902	20,839	0	57,741	60,212
A4 Asset and investment purchases, (see table)					
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	36,902	20,839	0	57,741	60,212
Net of receipts/(payments)	13,889	11,362	0	25,251	13,665
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	32,380	23,037	0	55,417	41,752
Cash funds this year end	46,269	34,399	0	80,668	55,417

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds	Restricted funds	Total
		to the nearest £	to the nearest £	to the nearest £
B1 Cash funds	Lloyds bank current account	17,513		17,513
	Lloyds bank savings account	28,756	34,399	63,155
	Total cash funds	46,269	34,399	80,668

		Unrestricted funds	Restricted funds	Total
		to the nearest £	to the nearest £	to the nearest £
B2 Other monetary assets	Details			
		0	0	0

		Fund to which asset belongs	Cost (optional)	Cost (optional)
B3 Investment assets	Details			
		0	0	0

		Fund to which asset belongs	Cost (optional)	Cost (optional)
B4 Assets retained for the charity's own use	Details			
		0	0	0
		0	0	0

		Fund to which liability relates	Amount due (optional)	Amount due (optional)
B5 Liabilities	Details			
		0	0	0

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
amassender	AILEEN MARGARET ASSENDER	25/01/25