

Independent examiner's report to the trustees of Haslemere Food Bank Trust (Charity 1193577)

I report to the trustees on my examination of the accounts of the Haslemere Food Bank Trust (the Trust) for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



George Cooke FCCA
58 Sheepdown Drive
Petworth
GU28 0BX

Date: 22 June 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Haslemere Food Bank Trust	1193577

CC16a

Receipts and payments accounts

For the period from	01/09/2020	To	Period end date
			31/08/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	45,517	25,500	-	71,017	24,452
Sub total (Gross income for AR)	45,517	25,500	-	71,017	24,452
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,517	25,500	-	71,017	24,452
A3 Payments					
Food purchases	5,225	-	-	5,225	9,698
Voucher purchases	32,475	-	-	32,475	-
Grants paid	-	13,670	-	13,670	750
Insurance	252	-	-	252	-
Advertising and website	72	-	-	72	-
Bank charges	741	-	-	741	101
Sundry expenses	1,076	-	-	1,076	344
Sub total	39,841	13,670	-	53,511	10,893
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,841	13,670	-	53,511	10,893
Net of receipts/(payments)	5,676	11,830	-	17,506	13,559
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,062	-	-	17,062	3,503
Cash funds this year end	22,738	11,830	-	34,568	17,062

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Total to nearest £
B1 Cash funds	Lloyds bank current account	22,738	11,830	34,568
	Justgiving	-	-	-
		-	-	-
	Total cash funds	22,738	11,830	34,568
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Total to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Cost (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Cost (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	Amount due (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	amassender	AILEEN M. ASSENDER	22/6/22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01st September 2020 Period start date To 31st August 2021
Period end date

Charity name: Haslemere Food Bank Trust

Charity registration number: 1193577

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the Food Bank is to support families and individuals in need in and around the Haslemere area by providing emergency food and household supplies. Other means of support are also provided and advice given by signposting families and individuals to other relevant information and advisory services.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	There are two weekly distribution days which have taken place during the year where clients come and collect food and vouchers. There is also the opportunity to choose fresh fruit and vegetables on each distribution day. During Easter additional items are placed in the food packs (Easter eggs) and Tesco vouchers are given as additional support in some cases. There is a special distribution at Christmas. A Christmas food pack is given to each family and individual who have been referred by the referral agencies. A Tesco food voucher of either £20 or £10 is also given to enable clients to purchase fresh food. Volunteers deliver food packs to those families and individuals who are unable to get to the Food Bank in person. Volunteers are on hand to sit and talk to those who wish further support. Specific monetary support grants entrusted to us by Surrey County Council are provided to families and individuals in need, having been referred for a grant by different agencies which have identified need i.e schools, local health centre, churches. These grants are for urgent specific needs arising for families

		and individuals who have no other forms of support: For example, energy bills, issues arising from poor health, unexpected family situations and such basic needs as bedding.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	• Encourage positive mental health and well-being. • Signposting and raising awareness of our organisation. • Provide food vouchers, therefore giving certain autonomy and dignity to the client. • Opportunity for the public/local community to donate to the Food Bank through financial support and provision of food. • Refer back to referral agencies if concerned about any physical or mental issues.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants are given to families and individuals as a distribution of grants received from Surrey County Council. The balance of these funds is treated as a separate restricted fund within the accounts.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All practical and administrative work is carried out by trustees and volunteers.
Other		

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We continued and expanded the service through the pandemic and were able to offer additional products, i.e. fresh food and vegetables and deliveries for those in isolation. The Christmas distribution continued. Toys and gifts were donated by the local community, thus alleviating the stress on individuals and families. This has enabled us to provide a range of opportunities to reach out and give to those clients in need. It has also given the volunteers a sense of community spirit and a sense of purpose, especially for clients who have become volunteers.
---	-----------	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There was a surplus of £17,506 for year ending 31st August 2021.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Donated funds during this period were extremely generous especially during the pandemic. Whilst every effort is made to ensure that the funds are allocated in

		such a way that clients that referred to the Food Bank by other agencies are helped, certain restrictions on how the funds are to be spent, especially from Surrey County Council, have to be put into place.
Amount of reserves held	Para 1.22	Net current assets are £34,568 of which £11,830 is attributed to Surrey County Council as restricted funds for distribution.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None at present.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of funds include: • Donations from individuals and families either by cheque/cash donations and monthly donations paid directly into Haslemere Food Bank's Bank Account. • Donations from local organisations – churches', local charities i.e. Haslemere Care, Rotary Club. • Just Giving
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	None at present as long as donation of food and financial support continues.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In our first year as a registered charity, members from the Haslemere Food Bank management committee, who were the initial members to set up the Food Bank, volunteered to become the first trustees of the newly established charity.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Haslemere Food Bank Trust
Other name the charity uses	
Registered charity number	1193577
Charity's principal address	Haslemere Methodist Church Lion Green HASLEMERE Surrey GU27 1LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Rice	Chairperson		
2	Alison Rice	Secretary		
3	Aileen Assender	Treasurer		
4	Gillian Boreham			
5	Jennifer Sugden			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>anassender</i>	
Full name(s)	Aileen Margaret Assender	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	22 nd June 2022	