



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 6 April 2022 to 5 April 2023

Charity name: Elliot Dallen Trust

Charity registration number: 1193563

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to make grants to other UK registered charities, and in particular those which: - Provide items, facilities or services to vulnerable people with a life limiting or terminable illness - Carry out cancer research especially for Adrenal Cancer, and other endocrine cancers. - Work to advance environmental protection or improvement by the conservation of flora/fauna, habitat or species.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities of the charity, as identified in the accounts, are detailed in the section on "Achievements and Performance" below.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees can confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. In April 2022 the charity made a donation of £10,000 to the Association for Multiple Endocrine Disorders (AMEND) This was the first of three annual grants, each of £10,000, which will be made to AMEND specifically to fund research into Adrenocortical Cancer. Elliot Dallen was diagnosed with stage 4 ACC in May 2018, and despite surgery and chemotherapy died in September 2020, aged 31. 2. In July 2022 the charity also donated £33,330 to Maggie's, which provides free support to people with cancer, including their family and friends. The grant was specifically for their centre in Cardiff, to help fund their psychological support team. Elliot found this service invaluable when given his incurable diagnosis in 2018, aged just 29 years old. The charity is making a difference because it is raising money and making grants to other UK charities, over and above what those charities are raising themselves.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has just completed its second year of activity and is in a healthy financial position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no written policy for holding reserves, but the trustees want the charity to continue for many years. Expenditure will therefore be managed to ensure that sufficient funds are available for future years.
Amount of reserves held	Para 1.22	No fixed sum has been agreed but will be reviewed on a yearly basis. In January 2023 the trustees moved £30,000 from the bank

		account to a 1 year fixed term savings bond, and £30,000 to a 2 year fixed savings bond.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	The charity is not in deficit and is in a healthy financial position.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	This is the trustee's second annual report, and there are no uncertainties about the charity continuing as a going concern.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	Trust, with a minimum of 3 trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Section 9 of the Elliot Dallen Trust deed states that: 1. There must be at least 3 trustees. Apart from the first trustees, every trustee must be appointed for a term of 2 years by a resolution of the trustees passed at a special meeting. 2. In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Reference and Administrative details

Charity name	Elliot Dallen Trust
Other name the charity uses	None

Registered charity number	1193563
Charity's principal address	Heath View Chamberlaynes Bere Regis Wareham Dorset BH20 7LS

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Rona Jennifer Thom Lenczner	Chair	Whole year	Not applicable
Annabel Lusia Dallen	Secretary	Whole year	Not applicable
Peter Dallen	Treasurer	Whole year	Not applicable

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Annabel Lusia Dallen	Peter Dallen
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Position (Secretary, Chair etc)	Secretary	Treasurer
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Date	21st January 2024
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**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

**Report to the trustees/
members of**

Charity Name
Elliot Dallen Trust

**On accounts for the year
ended**

5 April 2023

**Charity no
(if any)**

1193563

Set out on pages

3-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 5/04/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21/01/2024

Name:

Matthew Lewis

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountant (ICAEW)

Address: 42d Ferme Park Road

London

N4 4ED

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The Directions and documentation	Step done?	Working paper reference
Direction 1: Check whether the charity is eligible to have an independent examination		
Checked the charity audit threshold applying to the accounts to be reviewed	Yes	
Checked an audit is not required for any other reason	Yes	
Confirmed the charity is eligible for independent examination	Yes	
Confirmed the amount of the charity's income to figure shown the accounts (including any branches) and confirmed that income and assets are below the audit threshold or, if applicable, obtained a copy of the letter from the Commission approving an audit dispensation	Yes	
If the charity has one or more subsidiaries confirmed that group accounts are not required by law	N/A	
If a charitable company checked that the audit exemption statement has been made	N/A	
If applicable, rechecked the threshold calculation during the examination	N/A	
If the charity's income is more than £250,000 confirmed that the examiner is a member of one of the listed bodies	N/A	
If applicable, informed the trustees that the charity is not eligible for an independent examination	N/A	
If receipts and payments accounts have been prepared, checked that the charity's gross income is less than £250,000 and that it is not a company	Yes	
If receipts and payments accounts have been prepared, check that there is no requirement to prepare accruals accounts in the charity's governing document or for any other reason	Yes	
If applicable, informed the trustees that the charity is not eligible to prepare receipts and payments accounts	N/A	
Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination		
Confirmed that there are no close personal relationships with the trustees that compromise independence	Yes	
Confirmed as having no the day to day involvement in the administration of the charity	Yes	
If providing other services to the charity then confirmed that all the criteria in Direction 2 necessary for independence are met	N/A	
Identified that there are no circumstances in the examiner's judgement that would reasonably lead to the perception that the examiner is not independent	Yes	

The Directions and documentation	Step done?	Working paper reference
Considered whether sufficiently skilled to carry out the examination and, where required, confirmed membership of a listed body	Yes	
If applicable, informed the trustees that you are not eligible to carry out the independent examination	N/A	
Direction 3: Record your independent examination		
File of working papers prepared to document the work undertaken (see the Direction for guidance on key working papers)	Yes	
Evidence of appointment on file	Yes	
If issued, letter of engagement signed by the trustees on file	N/A	
Documentation of steps required by Direction 1 are all done	Yes	
Documentation that steps required by Direction 2 are all done	Yes	
Analytical review documented	Yes	
Areas of concern identified and noted whether these were resolved or if unresolved and significant have included them in the examiner's report	N/A	
Verification and vouching procedures undertaken and any checks made are on file	Yes	
Copy of approved accounts on file	Yes	
Copy of trustees' annual report on file	Yes	
Copies of information relied upon as part of the examination are on file	Yes	
If applicable, copies of written assurances given	N/A	
Recorded the conclusions drawn as an outcome of the independent examination that support the examiner's report are on file	Yes	
Recorded any matters of material significance about which a report must be made direct to the Commission	N/A	
Recorded whether to exercise discretion and report on relevant matters direct to the Commission	N/A	
Direction 4: Plan your independent examination		
Obtained an understanding of the charity's constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems	Yes	
Planned specific examination procedures appropriate to the circumstances of the charity	Yes	
Reviewed whether any areas for improvement were advised to the trustees in the previous year's independent examiner's report (or audit report and management letter) and looked to see if any action taken	N/A	
Considered the financial risks identified and, where accruals accounts prepared, considered whether the trustees have evidence that shows that the charity is a going concern	Yes	
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	

The Directions and documentation	Step done?	Working paper reference
Direction 5: Check that accounting records are kept to the required standard		
Checked that accounting records have been kept are complete and considered if they have been kept to the required standard	Yes	
Asked the trustees about how they ensure the accounting records are complete	Yes	
If corrections made or records created during the examination, the trustee approval for these has been sought and obtained	N/A	
Asked the trustees if they carried out a review of the charity's internal financial controls in the year reported	Yes	
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	
Direction 6: Check that the accounts are consistent with the accounting records		
Compared the accounts with the underlying accounting records	Yes	
Checked some entries from the listing of transactions of income and expenditure to vouchers such as invoices, bank statements, and receipts.	Yes	
If applicable, confirmed that the trustees have taken the necessary steps to ensure that restricted or endowed funds are correctly reported in the accounts	N/A	
If additional checks were necessary, the evidence was found that showed the accounting record was complete, voucher present, and both supported the entry in the accounts	N/A	
Direction 7: If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts		
Checked that the disclosures required by the SORP have been made and are complete	N/A	
Considered whether there are any implications for the examiner's report and reporting to the Commission	N/A	
If receipts and payments accounts prepared and a related party transaction note was provided, then checked the note for any implications for the examiner's report	N/A	
Direction 8: Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held and in the preparation of the accounts		
Checked with the trustees that the separate funds of the charity have been correctly accounted for and reported correctly in the accounts	N/A	
Checked the reasonableness of any significant estimates or judgments that have been made in preparing the accounts	N/A	

The Directions and documentation	Step done?	Working paper reference
Where accruals accounts are prepared, checked that the accounting policies adopted are consistent with the SORP and are appropriate to the activities of the charity	N/A	
Where accruals accounts are prepared, checked that the accounts were prepared on a going concern basis	N/A	
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	
Direction 9: The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts		
Asked the trustees whether they expect the charity to be able to settle outstanding invoices, bills and commitments as and when they fall due	Yes	
Asked the trustees about the reserves policy and the adequacy of the level of reserves held	Yes	
Where accruals accounts are prepared, checked that the trustees' have made an assessment of going concern and that their assessment is reasonable given the information available	N/A	
Where accruals accounts are prepared, checked that the SORP's disclosures about going concern have been made	N/A	
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	
Direction 10: Check the form and content of the accounts		
Where receipts and payments accounts have been prepared, checked that the charity can lawfully prepare such accounts, that all the accounting statements are present and that the funds of the charity are correctly identified	Yes	
Where accruals accounts are prepared, checked that they comply with the SORP and applicable accounting standard	N/A	
If the charity is a company, checked that the accounts also comply with the applicable company law requirements	N/A	
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	
Direction 11: Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence		
Carried out an analytical review	Yes	

The Directions and documentation	Step done?	Working paper reference
Following the analytical review, selected material items in the accounts for further explanation or supporting evidence	Yes	
If the accounts could be materially misstated, additional checks were undertaken and the examiner is satisfied that the item(s) identified were satisfactorily explained and correctly included in the accounts	N/A	
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	
Direction 12: Compare the trustees' annual report with the accounts		
Checked that any figure for reserves quoted in the trustees' annual report is not materially inconsistent with the accounts	N/A	
Compared the trustees' annual report with the accounts for any material inconsistency	Yes	
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	
Direction 13: Write and sign the independent examination report		
Reviewed the conclusions from the independent examination	Yes	
Considered whether the examination has identified a matter of concern that should be reported in the examiner's report	Yes	
Checked that the examiner's report covers all of the matters required	Yes	
If relying on the work of others in undertaking the independent examination, the examiner is fully satisfied with their work and that work has been fully documented	N/A	
Signed and dated the examiner's report	Yes	
Reported matters of material significance direct to the Commission	N/A	
Exercised discretion and reported relevant matters direct to the Commission	N/A	

ELLIOT DALLEN TRUST

RECEIPTS & PAYMENTS ACCOUNT FOR PERIOD 6 APRIL 2022 - 5 APRIL 2023

RECEIPTS

	£	£
Corporate donations (restricted funds - Raffle Prize)	250.00	
Personal donations (including Gift Aid)	27,269.71	
Bank interest	219.96	
Total receipts		<u>27,739.67</u>

PAYMENTS

Grants to registered charities	43,330.00	
Publicity/Fundraising	247.90	
Raffle Prize (from restricted funds)	250.00	
Bank fees	73.50	
Total payments		<u>43,901.40</u>
Receipts less payments		-16,161.73
Cash funds brought forward from last year end (05/04/22)		201,362.34
Cash funds this year end (05/04/23)		<u>185,200.61</u>

STATEMENT OF ASSETS AND LIABILITIES AT 5 APRIL 2023

ASSETS

Cash in bank	125,188.99
Savings Accounts	60,000.00
Cash in hand (petty cash)	<u>11.62</u>
Total Assets	<u>185,200.61</u>

LIABILITIES

0.00

SIGNED BY TWO TRUSTEES ON BEHALF OF ALL TRUSTEES

<u>POSITION</u>	<u>NAME</u>	<u>SIGNATURE</u>	<u>DATE</u>
Treasurer	Peter Dallen		20/01/24
Secretary	Annabel Dallen		20/01/24