



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month April	Year 2024		Day 31 st	Month March	Year 2025

Section A Reference and administration details

Charity name	SEND Monitoring Group CIO
Other names charity is known by	SEND MG
Registered charity number (if any)	1193547
Charity's principal address	The Grainger Suite
	Dobson House
	Newcastle - upon - Tyne
	Postcode NE3 3PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Saphire Took			
2	Christine Meleady			
3	Susan Straw			
4				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Saphire Took - CEO

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation.
Trustee selection methods (eg. appointed by, elected by)	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to relieve the needs of persons aged up to 25 years who have or may have special educational needs (SEN) or additional support needs (ASN) and the primary carers of these persons by the following means:
3.1 by providing support and guidance to such persons; 3.2 by tackling discrimination affecting such persons; 3.3 by gathering evidence and undertaking research regarding the needs of such persons 3.4 by signposting other sources of help; and 3.5 by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

No project activities have taken place due to commitments of our main volunteers. Planning for next years focus and recruitment of new volunteers is underway.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Section E Financial review

Brief statement of the charity's policy on reserves

It is our aim to build up 6 months reserves from unrestricted funds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

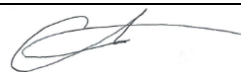
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Saphire Took

Christine Meleady

Position (eg Secretary, Chair, etc)

Chair

Date

10/12/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

SEND Monitoring Group CIO

1193547

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2024

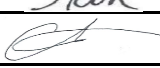
To

Period end date
31st March 2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	100	-	-	100	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	100	-	-	100	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	100	-	-	100	-
A3 Payments					
Admin/Stationery/Misc.	89	-	-	89	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	89	-	-	89	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	89	-	-	89	-
Net of receipts/(payments)	11	-	-	11	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	78	-	-	78	-
Cash funds this year end	89	-	-	89	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		89		-
		-	-	-
		-	-	-
	Total cash funds	89	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	SAPHIRE TOOK CHRISTINE MELEADY	10/12/2025 10/12/2025	