



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2023		31	03	2024

Section A

Reference and administration details

Charity name	SEND Monitoring Group CIO
Other names charity is known by	SEND MG
Registered charity number (if any)	1193547
Charity's principal address	9 Lime Street Amble Northumberland Postcode NE65 0AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Saphire Took			
2	Christine Meleady			
3	Susan Straw			
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Saphire Took - CEO

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation.
Trustee selection methods (eg. appointed by, elected by)	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to relieve the needs of persons aged up to 25 years who have or may have special educational needs (SEN) or additional support needs (ASN) and the primary carers of these persons by the following means:
3.1 by providing support and guidance to such persons; 3.2 by tackling discrimination affecting such persons; 3.3 by gathering evidence and undertaking research regarding the needs of such persons 3.4 by signposting other sources of help; and 3.5 by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Carrying out of training workshops such as “Know your Rights” which empowers parents to know more about the rights of children with SEN, and “What assessment?” to demystify the assessment process for SEN. Research in a range of topics, this year we have continued our focus on children categorised as having Social, Emotional, and Mental Health (SEMH) needs who have undiagnosed Cognitive and Communication needs, and are seeing lots of looked after children with this categorisation, and so will be focussing on that next year. Mentoring families where appropriate.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Delivery of workshops which have empowered families to know and enforce the rights of their children. This has led to families submitting and winning appeals at tribunal for their children in order to secure appropriate education. Several children categorised as SEMH have been reassessed and have had their real SEN discovered and supported.

Section E Financial review

Brief statement of the charity's policy on reserves

It is our aim to build up 6 months reserves from unrestricted funds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S Took

S. Straw

Full name(s)

SAPHIRE TOOK

SUSAN STRAW

Position (eg Secretary, Chair, etc)

CHAIR

Date

10/09/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

SEND Monitoring Group

1193547

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2023

To

Period end date
31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Traded	300	-	-	300	-
Grants	-	-	-	-	-
Donations	1,000	-	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,300	-	-	1,300	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,300	-	-	1,300	-
A3 Payments					
Freelance professionals	-	1,875	-	1,875	-
Admin/Misc.	1,222	1,025	-	2,247	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,222	2,900	-	4,122	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,222	2,900	-	4,122	-
Net of receipts/(payments)	78	- 2,900	-	- 2,822	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	2,900	-	2,900	-
Cash funds this year end	78	-	-	78	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	78		-
		-	-	-
		-	-	-
	Total cash funds	78	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		SAPHIRE TOOK	10/09/2024	
	S. Straw	SAPHIRE TOOK	10/09/2024	