



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2022		31	03	2023

Section A Reference and administration details

Charity name SEND Monitoring Group

Other names charity is known by SEND MG

Registered charity number (if any) 1193547

Charity's principal address The Grainger Suite

Dobson House

Newcastle - upon - Tyne

Postcode

NE3 3PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Saphire Took			
2	Christine Meleady			
3	Susan Straw			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Saphire Took - CEO

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation.
Trustee selection methods (eg. appointed by, elected by)	New trustees are voted in by trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to relieve the needs of persons aged up to 25 years who have or may have special educational needs (SEN) or additional support needs (ASN) and the primary carers of these persons by the following means:
3.1 by providing support and guidance to such persons; 3.2 by tackling discrimination affecting such persons; 3.3 by gathering evidence and undertaking research regarding the needs of such persons 3.4 by signposting other sources of help; and 3.5 by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Carrying out of training workshops such as “Know your Rights” which empowers parents to know more about the rights of children with SEN, and “What assessment?” to demystify the assessment process for SEN. Research in a range of topics, this year we have had a focus on children categorised as having Social, Emotional, and Mental Health (SEMH) needs who have undiagnosed Cognitive and Communication needs. Mentoring families where appropriate.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This year we have delivered several workshops which have empowered families to know and enforce the rights of their children. This has led to families submitting and winning appeals at tribunal for their children in order to secure appropriate education provision. Several children categorised as SEMH have been reassessed and have had their real SEN discovered and supported.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is our aim to build up and/or maintain 6 months of reserves from unrestricted funds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Saphire Hannah Alice Took

Christine Meleady

Position (eg Secretary, Chair, etc)

Chair of Trustees

Trustee

Date

19/10/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

SEND Monitoring Group

1193547

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2022

To

Period end date
31st March 2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
			-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
Freelance Professional		625	-	625	-
Admin/Stationery/Misc.		1,725	-	1,725	-
Training	-	2,340	-	2,340	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	4,690	-	4,690	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	4,690	-	4,690	-
Net of receipts/(payments)	-	4,690	-	4,690	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	7,591	-	7,591	-
Cash funds this year end	-	2,900	-	2,900	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Bank	-	2,900	-
		-	-	-
		-	-	-
	Total cash funds	-	2,900	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Saphire Took	19/10/2023	
		Christine Meleady	19/10/2023	