



Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 2nd	Month February	Year 2020	To	Day 31 st	Month March

March

Section A

Reference and administration details

Charity name

SEND Monitoring Group CIO

Other names charity is known by

SEND MG

Registered charity number (if any)

1193547

Charity's principal address

The Grainger Suite

Dobson House

Newcastle - upon - Tyne

Postcode

NE3 3PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Saphire Took	Chair		
2	Christine Meleady			
3	Susan Straw			
4				
5				
6				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Saphire Took - CEO

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation.
Trustee selection methods (eg. appointed by, elected by)	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to relieve the needs of persons aged up to 25 years who have or may have special educational needs (SEN) or additional support needs (ASN) and the primary carers of these persons by the following means: 3.1 by providing support and guidance to such persons; 3.2 by tackling discrimination affecting such persons; 3.3 by gathering evidence and undertaking research regarding the needs of such persons 3.4 by signposting other sources of help; and 3.5 by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our first period has consisted of developing links with other charities, and law firms who are willing to support us with pro bono services, developing our training offer for parents/carers to empower them to understand more about the Education and Health Care Plan (EHCP) process and about the assessment of different types of Special Educational Needs (SEN), and developing our areas of research interest, with our current project researching on misdiagnosis of needs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our training has assisted families who did not know anything about the support their children are entitled to, to understand their rights and needs. Understand what they need to do to obtain this, and sign post to other charities that can offer support as they progress with appeals to the SENDIST tribunal. This has resulted in several children obtaining a range of specialist provision who are now thriving.

Our misdiagnosis project is not yet complete but we have so far assisted with identification of several children's real SEN needs. This has enabled appropriate support to be put in place at school.

Section E Financial review

Brief statement of the charity's policy on reserves

It is our aim to build up 6 months reserves from unrestricted funds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Saphire Took

Christine Meleady

Position (eg Secretary, Chair, etc)

Chair

Date

27/01/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

SEND Monitoring Group CIO

1193547

Receipts and payments accounts

CC16a

For the period
from

Period start date
2nd February 2020

To

Period end date
31st March 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Awards for All Grant		9,995	-	9,995	-
			-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	9,995	-	9,995	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	9,995	-	9,995	-
A3 Payments					
Freelance Professionals		7,056	-	7,056	-
Training/Development		4,378	-	4,378	-
Admin/Stationery/Misc.	-	3,020	-	3,020	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	14,454	-	14,454	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	14,454	-	14,454	-
Net of receipts/(payments)	-	4,459	-	4,459	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end		12,050		12,050	
Cash funds this year end	-	7,591	-	7,591	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	7,591	-
		-	-	-
		-	-	-
	Total cash funds	-	7,591	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHRISTINE MELEADY	27/01/2023
	SAPHIRE TOOK	27/01/2023