



# Trustees' Annual Report for the period

| From | Period start date |       |      | To | Period end date |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | 01                | April | 2022 |    | 31              | March | 2023 |

## Section A Reference and administration details

Charity name Steps for Change

Other names charity is known by

Registered charity number (if any) 1193542

Charity's principal address 19 Talbot Avenue

High Wycombe

Postcode HP13 5HZ

### Names of the charity trustees who manage the charity

|    | Trustee name            | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | George Arayes           |                 |                                   | George Arayes                                                 |
| 2  | Dr Rita Berkachy        |                 |                                   | George Arayes                                                 |
| 3  | George El Lamah         |                 |                                   | George Arayes                                                 |
| 4  | Antonio Gabriel Mansour |                 |                                   | George Arayes                                                 |
| 5  |                         |                 |                                   |                                                               |
| 6  |                         |                 |                                   |                                                               |
| 7  |                         |                 |                                   |                                                               |
| 8  |                         |                 |                                   |                                                               |
| 9  |                         |                 |                                   |                                                               |
| 10 |                         |                 |                                   |                                                               |
| 11 |                         |                 |                                   |                                                               |
| 12 |                         |                 |                                   |                                                               |
| 13 |                         |                 |                                   |                                                               |
| 14 |                         |                 |                                   |                                                               |
| 15 |                         |                 |                                   |                                                               |
| 16 |                         |                 |                                   |                                                               |
| 17 |                         |                 |                                   |                                                               |
| 18 |                         |                 |                                   |                                                               |
| 19 |                         |                 |                                   |                                                               |
| 20 |                         |                 |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

|                                                                     |              |
|---------------------------------------------------------------------|--------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Trust deed   |
| How the charity is constituted<br>(eg. trust, association, company) | Trust        |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

FOR THE PUBLIC BENEFIT, THE RELIEF AND ASSISTANCE OF PEOPLE IN LEBANON WHO HAVE BEEN AFFECTED BY WAR, TERRORISM OR NATURAL DISASTERS, IN PARTICULAR BUT NOT LIMITED TO, THE PROVISION OF FINANCE, EDUCATION, FOOD AND MEDICAL SUPPLIES FOR THOSE IN NEED AS THE TRUSTEES MAY

DETERMINE.

The charity has been inactive in the financial period covered by this return. No donations have been received and no fundraising events have taken place. There has been no activity in the period for this charity.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

No activity during the year. The charity aims to organise fundraisers and donation rallies to gather funds for the company's objective of helping communities that require help.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserves will be held when required. No reserves currently held as no activity has taken place in the year.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

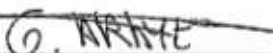
N/A

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

George Arayes

**Position (eg Secretary, Chair, etc)**

Chair

**Date**

16<sup>th</sup> January 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Steps for Change

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2022

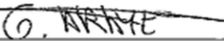
To

31/03/2023

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds | Restricted<br>funds | Endowment<br>funds | Total funds      | Last year        |
|-------------------------------------------------------|-----------------------|---------------------|--------------------|------------------|------------------|
|                                                       | to the nearest £      | to the nearest £    | to the nearest £   | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                       |                     |                    |                  |                  |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
| <b>Sub total (Gross income for AR)</b>                | -                     | -                   | -                  | -                | -                |
| <b>A2 Asset and investment sales, (see table).</b>    |                       |                     |                    |                  |                  |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
| <b>Sub total</b>                                      | -                     | -                   | -                  | -                | -                |
| <b>Total receipts</b>                                 | -                     | -                   | -                  | -                | -                |
| <b>A3 Payments</b>                                    |                       |                     |                    |                  |                  |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
| <b>Sub total</b>                                      | -                     | -                   | -                  | -                | -                |
| <b>A4 Asset and investment purchases, (see table)</b> |                       |                     |                    |                  |                  |
|                                                       | -                     | -                   | -                  | -                | -                |
|                                                       | -                     | -                   | -                  | -                | -                |
| <b>Sub total</b>                                      | -                     | -                   | -                  | -                | -                |
| <b>Total payments</b>                                 | -                     | -                   | -                  | -                | -                |
| <b>Net of receipts/(payments)</b>                     | -                     | -                   | -                  | -                | -                |
| <b>A5 Transfers between funds</b>                     | -                     | -                   | -                  | -                | -                |
| <b>A6 Cash funds last year end</b>                    | -                     | -                   | -                  | -                | -                |
| <b>Cash funds this year end</b>                       | -                     | -                   | -                  | -                | -                |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds<br>to nearest £                                                  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                        |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                | -                                                                                   | -                                | -                               |
|                                                             | (agree balances with receipts and payments account(s)) | OK                                                                                  | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
|                                                             |                                                        | -                                                                                   | -                                | -                               |
| <b>B3 Investment assets</b>                                 |                                                        | Fund to which asset belongs                                                         | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         |                                                        | Fund to which asset belongs                                                         | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
|                                                             |                                                        |                                                                                     | -                                | -                               |
| <b>B5 Liabilities</b>                                       |                                                        | Fund to which liability relates                                                     | Amount due (optional)            | When due (optional)             |
|                                                             |                                                        |                                                                                     | -                                |                                 |
|                                                             |                                                        |                                                                                     | -                                |                                 |
|                                                             |                                                        |                                                                                     | -                                |                                 |
|                                                             |                                                        |                                                                                     | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees |                                                        | Signature                                                                           | Print Name                       | Date of approval                |
|                                                             |                                                        |  | George Arayes                    | 16/01/2023                      |