



Trustees' Annual Report for the period

From

To

Period start date

Period end date

Day
1
Month
9
Year
2021

Day
31
Month
8
Year
2022

Section A

Reference and administration details

Charity name

HANHAM TODDLERS PRE-SCHOOL CIO

Other names charity is known by

Registered charity number (if any)

1193539

Charity's principal address

HANHAM METHODIST CHURCH

CHAPEL ROAD, HANHAM

BRISTOL

Postcode

BS15 8SD

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year

TAR

Name of person (or body) entitled to appoint trustee (if any)

LOUISE HANSOM
CHAIR

1

KIRSTY RICKETTS
SECRETARY

2

KATIE SWEET
TREASURER

3

NICOLA THOMAS

4

DAWN THORTON

LORRAINE BUNTING

SALLY ROUCH

10

11

12

13

14

15

16

17

18

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

	Type of governing document (eg. trust deed, constitution)
CONSTITUTION (2021)	
	How the charity is constituted (eg. trust, association, company)
CIO Trust	
	Trustee selection methods (eg. appointed by, elected by)

Trustees were appointed by the members at our AGM on 23RD June 2021

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide and care for pre-school children from the age of 2 to 4 years old and offer Stay and Play sessions for younger children with their parents/carers.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We look after 140 pre-school children over the course of a week for 38 weeks per year. The children are aged from 2 to 4 years old and we follow the Early Years Foundation Stage Curriculum.

The families we support are mainly from the local area but we do also take children from further afield.

We also support several families with additional needs and draw support from agencies and specialists such as Paediatricians, Speech and Language Therapists, etc, as required.

We liaise with our local schools and child minders and hold regular meetings to ensure a cooperative approach to provision and smooth transition for our children to school.

Home learning resources are provided for families to support them in increasing their knowledge of their child's learning and development and to enable them to further support their child in the home environment.

We take part in local events to support the community such as our local Common Fayre. We have celebrated with the children various events such as Diwali, Christmas, Easter, Japanese Children's Day and Chinese New Year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year we held various fundraising events such as a Christmas raffle, clothing collections and a sponsored obstacle course to raise money for resources for the children. Fundraising has also enabled us to continue to make further improvements to the outdoor area, to include a new mud-kitchen and securing the perimeter with new gating and fencing.

Section E

Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Position (eg Secretary, Chair, etc)

Date

**Hanham Toddlers Pre School
Charity No. 1193539
Trustees' Report and Unaudited Accounts
31 August 2022**

Hanham Toddlers Pre

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Hanham Toddlers Pre Trustees Annual Report

The trustees present their report with the unaudited financial statements of the charity for the year ended 31 August 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 287553

Trustees

The following trustees served during the year:

Louise Hansom
Kirsty Ricketts
Katie Sweet
Sally Roach
Dawn Thornton
Lorraine Bunting

Accountants

Chris White
1 Copley Court
Hanham
Bristol
BS15 3SH

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

Katie Sweet
Trustee
9 March 2023

**Hanham Toddlers Pre
Independent Examiners Report
Independent Examiner's Report to the trustees of Hanham Toddlers Pre School**

I report to the trustees on my examination of the financial statements of Hanham Toddlers Pre School for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of the ICAEW.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statement set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.
- The accounts to 31 August 2021 combined a period of pre and post CIO formation for charity 287553 and charity 1193539 - the comparative figures that have not been examined by myself are therefore for a 12 month period for charity 287553 from 1 September 2020 to 9 November 2020 for charity 287553 and from 10 November to 31 August 2021 for charity 1193539.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Christopher White
ACA
1 Copley Court
Hanham
Bristol
BS15 3SH
9 March 2023

Statement of Financial Activities for the year ended

31 August 2022

		Unrestricted funds	Total funds	Total funds
	Notes	2022	2022	2021
		£	£	£
Income and endowments from:				
Donations and legacies	3	245,599	245,599	250,621
Charitable activities	4	72,508	72,508	46,006
Investments	5	6	6	8
Total		318,113	318,113	296,635
Expenditure on:				
Charitable activities	6	2,275	2,275	2,528
Other	7	321,737	321,737	294,275
Total		324,012	324,012	296,803
Net gains on investments		-	-	-
Net (expenditure)/income		(5,899)	(5,899)	(168)
Transfers between funds		-	-	-
Net (expenditure)/income before other gains/(losses)		(5,899)	(5,899)	(168)
Other gains and losses				
Net movement in funds		(5,899)	(5,899)	(168)
Reconciliation of funds:				
Total funds brought forward		74,728	74,728	74,896
Total funds carried forward		68,829	68,829	74,728

**Balance Sheet
at 31 August 2022**

Charity No. 287553

	2022	2021
	£	£
Current assets		
Cash at bank and in hand	68,829	74,728
	<u>68,829</u>	<u>74,728</u>
Net current assets	68,829	74,728
Total assets less current liabilities	<u>68,829</u>	<u>74,728</u>
Net assets excluding pension asset or liability	68,829	74,728
Total net assets	<u>68,829</u>	<u>74,728</u>
The funds of the charity		
Restricted funds	9 -	-
Unrestricted funds	9	
General funds	68,829	74,728
	<u>68,829</u>	<u>74,728</u>
Reserves	9	
Total funds	<u>68,829</u>	<u>74,728</u>

Approved by the trustees on xx February
2023

And signed on their behalf by:

Katie Sweet
Trustee
9 March 2023

for the year ended 31 August 2022

1 Accounting

policies Basis of

preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Taxation

Recognition of expenditure	These comprise the costs associated with attracting voluntary income fundraising trading costs and investment management costs.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Governance costs	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Other expenditure	These are support costs not allocated to a particular activity

The charity is exempt from tax on its charitable activities.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Comparative accounts to 31 August 2021

The accounts to 31 August 2021 combined a period of pre and post CIO formation for charity 287553 and charity 1193539 – the comparative figures that have not been examined by myself are therefore for a 12 month period for charity 287553 from 1 September 2020 to 9 November 2020 for charity 287553 and from 10 November to 31 August 2021 for charity 1193539.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2021 £	Total funds 2021 £
Income and endowments from:		
Donations and legacies	250,621	250,621
Charitable activities	46,006	46,006
Investments	8	8
Total	296,635	296,635
Expenditure on:		
Other	296,803	296,803
Total	296,803	296,803
Net income	(168)	(168)
Net income before other gains/(losses)	(168)	(168)
Other gains and losses:		
Net movement in funds	(168)	(168)
Reconciliation of funds:		
Total funds brought forward	74,896	74,896
Total funds carried forward	74,728	74,728

3 Income from donations and legacies

Unrestricted	Total	Total
2022	2022	2021
£	£	£
245,599	245,599	250,621
245,599	245,599	250,621

4 Income from charitable activities

Unrestricted	Total	Total
2022	2022	2021
£	£	£
Fees	56,854	37,155
Fundraising	15,654	8,851
72,508	72,508	46,006

5 Income from investments

Unrestrict ed	Total	Total
	2022	2021
£	£	£
6	6	8
6	6	8

6 Expenditure on charitable activities

	Unrestrict ed	Total	Total
		2022	2021
	£	£	£
<i>Expenditure on charitable activities</i>			
Fundraising	2,275	2,275	2,528
	<u>2,275</u>	<u>2,275</u>	<u>2,528</u>

7 Other expenditure

	Unrestrict ed	Total	Total
		2022	2021
	£	£	£
Employee costs	263,645	263,645	239,050
Premises costs	28,830	28,830	24,748
General administrative costs	29,262	29,262	30,477
	<u>321,737</u>	<u>321,737</u>	<u>294,275</u>

8 Staff costs

	2022	2021
Salaries and wages	263,645	236,051
	<u>263,645</u>	<u>236,050</u>

No employee received emoluments in excess of £60,000.

9 Movement in funds

	At 1 Septemb er 2021	Incomin g resourc es (includi ng other gains/losse s)	Resource s expende d	At 31 August 202 2
	£	£	£	£
Restricted funds:				
Unrestricted funds:				
General funds	74,728	318,113	(324,012)	68,829
Total funds	<u>74,728</u>	<u>318,113</u>	<u>(324,012)</u>	<u>68,829</u>

10 Analysis of net assets between

funds

	Unrestricted funds	Total
	£	£
Net current assets	68,829	68,829
	<u>68,829</u>	<u>68,829</u>

11 Reconciliation of net debt

	At 1 September 2021 £	Cash flows £	At 31 August 2022 £
Cash and cash equivalents	74,728	(5,899)	68,829
	74,728	(5,899)	68,829
Net debt	74,728	(5,899)	68,829

Hanham Toddlers Pre School
Detailed Statement of Financial
for the year ended 31 August 2022

	Unrestrict ed funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income and endowments from:			
Donations and legacies	245,599	245,599	250,621
	<u>245,599</u>	<u>245,599</u>	<u>250,621</u>
Charitable activities			
Fees	56,854	56,854	37,155
Fundraising	15,654	15,654	8,851
	<u>72,508</u>	<u>72,508</u>	<u>46,006</u>
Investments			
	6	6	8
	<u>6</u>	<u>6</u>	<u>8</u>
Total income and endowments	<u>318,113</u>	<u>318,113</u>	<u>296,635</u>
Expenditure on:			
Charitable activities			
Fundraising	2,275	2,275	
2,528			
	<u>2,275</u>	<u>2,275</u>	<u>2,528</u>
Total of expenditure on charitable activities	<u>2,275</u>	<u>2,275</u>	<u>2,528</u>
Employee costs			
Salaries/wages	263,645	263,645	236,051
Staff training	-	-	2,999
	<u>263,645</u>	<u>263,645</u>	<u>236,050</u>
Premises costs			
Rent	28,830	28,830	24,748
	<u>28,830</u>	<u>28,830</u>	<u>24,748</u>
General administrative costs, including depreciation and amortisation			
Bank charges	-	-	188
Equipment expensed	13,390	13,390	24,320
General insurances	1,726	1,726	1,323
Sundry expenses	14,146	14,146	4,646
	<u>29,262</u>	<u>29,262</u>	<u>30,477</u>
Total of expenditure of other costs	<u>321,737</u>	<u>321,737</u>	<u>294,275</u>
Total expenditure	<u>324,012</u>	<u>324,012</u>	<u>296,803</u>
Net gains on investments	-	-	-

Hanham Toddlers Pre School
Detailed Statement of Financial

Net (expenditure)/income	(5,899)	(5,899)	(168)

Net (expenditure)/income before other gains/(losses)	<u>(5,899)</u>	<u>(5,899)</u>	<u>(168)</u>
Other Gains	-	-	-
Net movement in funds	<u>(5,899)</u>	<u>(5,899)</u>	<u>(168)</u>
Reconciliation of funds:			
Total funds brought forward	74,728	74,728	74,896
Total funds carried forward	<u>68,929</u>	<u>68,929</u>	<u>74,728</u>

**Hanham Toddlers Pre School
Trustees Annual Report**

The trustees present their report with the unaudited financial statements of the charity for the year ended 31 August 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 287553

Trustees

The following trustees served during the year:

Louise Hansom
Kirsty Ricketts
Katie Sweet
Sally Roach
Dawn Thornton
Lorraine Bunting

Accountants

Chris White
1 Copley Court
Hanham
Bristol
BS15 3SH

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



Katie Sweet
Trustee
9 March 2023

Hanham Toddlers Pre School
Independent Examiners Report

Independent Examiner's Report to the trustees of Hanham Toddlers Pre School

I report to the trustees on my examination of the financial statements of Hanham Toddlers Pre School for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

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I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statement set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Christopher White
ACA
1 Copley Court
Hanham
Bristol
BS15 3SH
9 March 2023