

Manea Pre-School Annual report – 2024.

Manea Pre-School continues to serve the growing village community of Manea, in the Cambridgeshire Fens. The Pre-School is physically located within Manea Community Primary School and is managed by the Governors of the school.

The staff liaise closely with the Primary School staff to ensure a smooth transition can take place, although as a PVI setting, having a place at Pre-School does not guarantee a school place at Manea Community Primary School.

The experienced and qualified staff team continue to provide rich, varied, stimulating, imaginative and cross curricular experiences for all the children while taking in to account every child's individual needs.

The new Pre-School building has largely been built over the summer holiday and is nearly watertight. It is expected that handover will take place at the end of the Autumn term at which point staff, equipment and children will move from the temporary accommodation in the school grounds into the new building. We expect to return to our more usual numbers at the start of 2025 ensuring that our income returns to 2023 levels.

Manea Pre-School employs up to four part-time staff. Manea Primary School is responsible for all aspects of the Pre-School finances and adheres to all of the policies and procedures specified by the Local Authority. Regular financial checks and audits are undertaken by Governors and the Local Authorities finance team.

Peter Townrow
On behalf of the Trustees.

Name Manea Community Pre-School
Period to: 31st March 2024

Revenue Income

Ledger Codes Description	Actual To Date (£)
Other Grants or Funding	£73,452.73
Contributions - Miscellaneous	0
Parental Contributions	£2,513.80

Revenue Expenditure

Teaching Assistant - pay	£55,161.76
APTC Staff - pay	£29,698.14
Recruitment Costs	£290.00
CRB Checks	£48.00
Staff Training & Development	£384.00
Ins. Premium Supp Stf Absence	£1,187.62
Rents/Leases	£18,000.00
General Curriculum	£5,515.76
Curriculum consumeables	£2,857.13
Photocopying	£231.01
Telephone Calls	£866.93

Revenue Balance

Description	Actual To Date (£)
TOTAL REVENUE INCOME	£75,966.53
LESS:TOTAL REVENUE EXPENDITURE	£114,240.35
REVENUE BALANCE C/F	-£38,273.82

Manea Pre-school

Audit arrangements

Manea Pre-school accounts form part of the wider Manea Community Primary school accounts. The Pre-school has a separately identifiable set of accounts within the whole school accounts. As a Local Authority school all accounts and procedures are routinely inspected and audited each year. There were no items or areas of concern raised during the year.

Peter Townrow
School Governor