

Trustees' Annual Report for the period ending 05/04/21

Charity name: Seaford Environmental Alliance
Registered charity number: 1193511
Charity registration date: 12/02/2021

Charity's principal address: 24 Bishopstone Road
Seaford
BN25 2UB

Type of governing document: Constitution ([available here](#))
How the charity is constituted: Charitable Incorporated Organisation (CIO)

Trustee selection method:

Apart from the first charity trustees, every trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Trustees: Becky Francomb
Graham Lally
Gemma Mcfarlane (Chair)
Simon Mcfarlane
James Meek
Dinah Pryor

Summary of the objects of the charity:

For the public benefit and in particular, the inhabitants of Seaford, East Sussex and its surrounding areas:

- 1) To advance the education of the public in the conservation, protection and improvement of the physical and natural environment, in particular but not exclusively by:
 - a) Promoting good environment practice and awareness of related issues to local residents, businesses and organisations.
 - b) Organising events, workshops, talks and activities on related issues including biodiversity loss, climate change, sustainable living and the environmental emergency.
- 2) To protect and safeguard the environment through:
 - a) The promotion of waste reduction, re-use, reclamation, recycling, use of recycled and biodegradable products, in particular to repair and re-use products as a means of minimizing waste and reducing consumption.
 - b) Raising awareness and educating the public about all aspects of waste generation, waste management and waste recycling.

Additional details of objectives and activities

We aim to inspire people through actions and education, showing that the change that is needed is possible in our lives without unnecessary cost.

We will not pursue funding for everything we do. We prefer to work within our means to make projects achievable. We work practically and are not seeking for perfection.

We rely on the goodwill of our volunteers to support our objectives where possible.

Main achievements of the charity during the period:

- Registration as a Charity (CIO) in February 2021
- Design & building our website to provide people with practical sustainability, climate change and environmental information.
- Setting up regular monthly SEA meetings on Zoom.
- Creating a regular monthly newsletter (currently 170 subscribers)
- Running a Christmas stall to show people how to have a more sustainable Christmas. We gave away free homemade gifts.
- Supporting the setting up of "On the verge" group to look at rewilding in the town. Creating a website for the project.
- Setting up a "Community Food Growing" group and starting conversation with the council about growing spaces.
- Running a series of rewilding webinars in association with Lewes Climate Hub.
- Organising a community climate event - "A Greener Seaford" - in partnership with Seaford Town Council, which will be on 1st August 2021.
- Working with the UNA Climate & Oceans to run 2 webinars.
- Putting a business case together to use an empty commercial building as a sustainability centre and getting permission to use the building.
- Supporting "Friends of Sutton Downs" group with their renaturing of a town green space.
- Our "Metre Square for Wildlife" campaign saw residents pledge nearly 3000 square metres of their gardens for wildlife.
- Working with Annecy Primary School on rewilding and vegetable growing projects.
- Registering as Repair Cafe Seaford and making necessary preparations for an autumn '21 launch.
- Working with Seaford Community Partnership on local projects including cycling and rewilding.

Further financial review details

Due to the relatively small turnover of the CIO, trustees have decided to prepare accounts on a receipts and payments basis. This avoids unnecessary costs and the additional burden on our volunteer treasurer.

We received a single £499 grant from Southeast Community Development Association (SCDA) to cover our set up costs. All other professional work has been carried out for free by volunteers. We aim to apply for grants to set up specific projects and then sustain these with donations.

Accounts for year ended 05/04/21

	Balance Brought Forward	0
Income		
Date	Description	Amount (£)
10/09/2020	SCDA Small Sparks Grant	499.00
12/12/2020	Donations on SEA stall, Seaford town	17.88
	Total income	516.88
Expenditure		
Date	Description	Amount
21/09/2020	Repair Cafe - Starter kit	46.48
21/09/2020	InkJungle - Printer ink	34.99
02/10/2020	Clearbytes - Website domain name and hosting	50
02/10/2020	Second hand - Gazebo	50
02/10/2020	Gemma Mcfarlane - Soap moulds for Christmas Magic	16.1
02/10/2020	Possible - Zero Carbon City game	19
02/10/2020	Remarkable - Recycled colouring pens	21.7
10/10/2020	Fresh Skin Beauty Ltd - Coconut oil and cocoa butter	20.84
20/10/2020	Gemma Mcfarlane - Macrame cotton for Christmas Magic	23.98
20/10/2020	Full Circle Design - SEA logo design	50
08/10/2020	Badger Inks - Printer paper	12
20/10/2020	Dinah Pryor - Grit for tree seed planting	17.99
30/10/2020	Tansleys Printers - Flyers and posters	£66
17/11/2020	Tansleys Printers - Stickers	52.8
	Total expenditure	481.88
	Total income	516.88
	Total Expenditure	481.88
	Balance carried forward	35.00

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature -----

Full name -----

Position -----

Date -----

Date	Name
25/06/2021	PayPal
05/07/2021	Chalk Cliff Trust
05/08/2021	SOUTH DOWNS NATION SD036935
10/08/2021	Via Post Office
01/11/2021	Square App Payment
15/12/2021	PayPal
26/01/2022	Via Post Office
26/01/2022	Via Post Office
10/02/2022	Becky
24/02/2022	Via Post Office
28/02/2022	Square App Payment
09/03/2022	Via Post Office
21/03/2022	SNHS
30/03/2022	Via Post Office
30/03/2022	Via Post Office
31/03/2022	Seaford Town Council

Description	Grants
Test payment from PayPal	
Grant for setting up hub	5000
Greener Seaford costs contribution	400
FAIR DONATIONS	
Test donation	
Donations into Paypal	
Donations	
Donations	
Donation	
Donations	
Donation	
Donations	
Meeting Donation	
Donations	
Donations	
Contribution to Morrisons beds	100
TOTALS	5500

Donations (cash)	Donations (PayPal Giving)	TOTAL
0.01		
96.55		
0.98		
	428.2	
80		
240		
50		
175		
9.82		
165		
50		
61		
191		
1119.36	428.2	5928.2

Date	Name
05/07/2021	SCREWFIX DIRE
15/07/2021	eBay O*07-073
15/07/2021	eBay O*07-073
20/07/2021	ZOOM.US 888-7
21/07/2021	CARTRIDGESHOP
21/07/2021	Gina Neeson SEA - fair item
22/07/2021	Fotobox Ltd
22/07/2021	Fotobox Ltd
27/07/2021	G. Gladstone Fair costs
27/07/2021	Jo Rigby A Greener Seaford
29/07/2021	SAINSBURYS SM
02/08/2021	SURREY INDEPE
09/08/2021	Mr N P Goss
13/08/2021	SURREY INDEPE
11/10/2021	G Mcfarlane
22/10/2021	TIMBER REQUIR
22/10/2021	SCREWFIX DIRE
25/10/2021	SEAFORD HOME
25/10/2021	SEAFORD HOME
26/10/2021	AROUND A POUN
27/10/2021	SCREWFIX DIRE
27/10/2021	TOGETHER FILM
28/10/2021	SAINSBURYS S-
05/11/2021	Animal Fare S
05/11/2021	SEAFORD HOME
08/11/2021	Tansleys Printers
19/11/2021	Ebay
24/11/2021	Scottish Power
24/11/2021	Gemma Mcfarlane
26/11/2021	Guy Gladstone
29/11/2021	Screwfix
29/11/2021	Screwfix
01/12/2021	One Training Services
03/12/2021	Toolstation
06/12/2021	Graham Lally
20/12/2021	Seaford Home Hardware
20/12/2021	Screwfix
21/12/2021	Clearbusiness
07/01/2022	Co-op
10/01/2022	Richard Mayne
20/01/2022	Gemma Mcfarlane
26/01/2022	Clearbusiness
01/02/2022	Scottish Power

01/02/2022	Scottish Power
10/02/2022	Guy Gladstone
10/02/2022	Gemma Mcfarlane
10/02/2022	Tulleys Windows & Doors
10/02/2022	DFL Landscaping
22/02/2022	Simon Mcfarlane
23/02/2022	Clearbusiness
09/03/2022	Gemma Mcfarlane
09/03/2022	Dinah Pryor
21/03/2022	Garden Select
22/03/2022	Sainsburys
23/03/2022	cartridgeshop.co.uk
23/03/2022	Clearbusiness
23/03/2022	Tates Garden Centre
28/03/2022	Around A Pound
28/03/2022	Seaford Health Store
31/03/2022	Seaward

Description	Sundries	Equipment
Blackboard paint	23.98	
Hand sanitizer	15.99	
Chalk pens	21.99	
Zoom yearly membership		
Printer ink		
Soap making ingredients	35.36	
Photos for displays	7.20	
Photos for displays	7.20	
Ink + paper		
Paints for signs	124.84	
Cake ingredients	15.15	
Insurance		
Fair costs		
Glass + contents insurance		
Hub purchases	158.09	
Wood for hub sign	27.22	
Sign paint + RCD		60.64
Picture hooks	5.50	
Keys		7.00
Stationery		
Glue, paint, etc	52.03	
2020 film showing		
Opening cake ingredients	30.00	
Heat lamp bulb for experiments	11.39	
Keys		30.50
A3 printing		
G-Rack shelving		160.18
Electricity		
Hub costs - paint + shelves	34.99	
Hub costs - leaflets + printing	59.00	
RCD + plugs		0.45
RCD + plugs		39.12
Food Safety Training		
Battery for bike		27.54
Hub wifi costs		
Paint for electric bike	4.79	
Fire extinguisher for Repair Cafe		34.99
DD - Water		
Bounced electricity payment (Scottish Power at fault)		
Labour for light fittings (lights free)		
Fire safety equipment + PAT tester for Repair Cafe - Screwfix		389.87
DD - Water		
DD - Electricity		

DD - Electricity		
Printing		
Hub costs - food	61.72	
Replacement lock - inv1520		105.00
Compost - Morrisons beds	115.40	
Seaward - PAT test training - Simon		
DD - Water		
Square tables		60.00
SEA art materials	41.17	
Root control bags - Morrisons beds	41.85	
Cake ingredients	29.00	
Printer Ink		
DD - Water		
Plants - Morrisons beds	525.92	
Glue for Repair Cafe	5.26	
Cake ingredients	8.36	
PAT test training - Martin	30.00	
TOTALS	1,493.40	915.29

Utilities	Office	Professional	TOTAL
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107.90
36.98

13.00

279.00
50.00
115.18

6.65

150.00

6.00

13.27

12.00

42.00

9.02
10.50

215.00

3.52
49.91

115.39

35.00

42.00

556.81

37.39

3.52

803.94

242.92

863.18

4,318.73



Receipts and Payments Accounts for year end 05/04/22

Balance brought forward £ 35

Income	Amount (£)
Grants	5500
Donations (Cash)	1119.36
Donations (PayPal Giving)	428.2
Total income	7047.56

Sub Total 7082.56

Expenditure	Amount (£)
Sundries	1,493.40
Equipment	915.29
Utilities	803.94
Office	242.92
Professional	863.18
Total expenditure	4,318.73

Balance 2,763.83

Bank statement balance (05/04/22) 2,763.83

Bank rec 0.00

