



Annual report and accounts

for the year to 31 December 2024

St Peter's Shared Church - Annual Report 2024

Church details and correspondence address

St Peter's Shared Church
37 Hazel Avenue
Guildford, GU1 1NP

Shared Church Council members

Incumbent	The Rev'd Kirsten Rosslyn-Smith
Wardens	Peter Bedser Sara Smith
Licensed Lay Minister	Stephen Pugh
Representatives of Deanery Synod	Debbie Ewins Jo Merrit-Heaney (from Apr24)
Elected Members	Dotty Garrod (from Apr24) Jonny Snowball Julie Clarke Karen Collins Mark Fellows Virginia Emmings
Free Church Representatives	Sara Smith
Co-opted (not voting)	Rosie Clarke Administrator / Secretary (until May24) Jill Richards-Guerin Administrator / Secretary (from May24)

Bankers

CAF Bank
25 Kings Hill Avenue
West Malling, ME19 4JQ

Independent Examiner

William Gerard Devanney, BA, FCMA
Wisteria Cottage
91 Kennel Ride
Ascot, SL5 7NU

St Peter's Shared Church - Annual Report 2024 (cont.)

Objectives and activities

St Peter's Shared Church Council (SCC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish. The SCC is made up of the Parochial Church Council (PCC) and the Free Church Council. The SCC has the maintenance responsibility for the Church and hall complex in Hazel Avenue.

Achievements and performance

2024 began with heating being installed following a grant and a two year wait! This solution has made everything we do and host at St Peter's easier and more comfortable.

In 2024 we had some difficult and significant funerals in particular, the loss of a child. It was an occasion of huge sadness where the whole community pulled together for her and her family. We also lost some of the older members of our congregation and were able to have their funerals in church to honour them. We had a marriage blessing in church in June.

Messy church, which started Sept 2023, completed its first year with many new families joining in with us once a month. It has become a positive and sustainable part of our outreach and ministry to families. We had our first Messy Easter which saw over 80 people come which was amazing! This gave an opportunity to celebrate Easter Day together.

Summer 2024 saw 17 young people attend Way Camp and each of them were given a bible funded by a huge donation. It was a privilege to take part in this and we had 3-4 leaders joining for different days. The restructured Wednesday youth saw a lot of growth in this year and from that a new small youth cell group was planned which had its first session before Christmas. The Weds youth has a great team Peter, Piers, Debbie, Phyllis, Oli from Youth Catalyst and Cassie

For various reasons Holiday Club was made into a one day holiday club fun day – which was great and everyone pulled together to make it happen – special thanks to Jenny and Annie for getting the day together with content.

Our Toddler group, Funky Monkey's, has 70 families on the books – it has a committed group of volunteers whom Cassie supports. Schools work in 2024 continued with assemblies at Weyfield, Easter Encounter in March followed by Advent Adventure at Christmas, run jointly with St Johns Church. Weyfield also came to St Peter's for a Harvest service and a Christingle service. We hosted services for each year group from Christ's College during Lent and Cassie continued going into school once a fortnight to help out with the Christian Union and Alpha.

We've had a few Baptisms in the year at St Peter's, including three baptisms with confirmation at the Cathedral at Easter. As ever It has been a delight to see people growing in faith in 2024 and we held an Alpha course in the autumn, with a new house group emerging from that. In March we hosted our second Mental Health First Aid course of 4 sessions and one of two Saturdays in April for our community. We also had a children's and youth teams training day with a lovely meal led by Emma Coy in response to our Parish needs process.

Exercise and well-being group has continued to grow and new funding was sought for a second class in the week to appeal to those unable to do daytimes. The Oak Café continues to grow. It has a great team of volunteers with pastoral skills who welcome and care for everyone who comes. A community coat rail has been added and Pond meadow school have work experience at café as well as bringing 2 classes down for café. Oak café attracts all kinds of people including parents with children on a Tuesday morning – numbers vary and can be up to 40 people. This continues to have great potential for adding in other community activities and serves both people who come and new volunteers who help those who lead. Community Pantry has slowly gained momentum giving food to people who need it and this is open on Tuesdays and Saturdays.

St Peter's Shared Church - Annual Report 2024 (cont.)

A large amount of focus and time went into researching and designing better community use of our buildings as we followed the 'Your Fund Surrey' process to bid for money to invest and upgrade the church building. Jonny led the building team who met regularly to review and mold the project. There were teams – encouraging our community to engage and 'like' the project to consult our community and gain support from stakeholders who may like to use the building for different groups. 'The Welcome space' project has been intense in 2024 with a lot of investment to get the bid across the line – in September we presented to a panel and it looked like it would go to cabinet but then it was stopped. In November a disappointing meeting with Surrey County Council officers indicated that the goal posts had changed and we finally managed to get this funding across the line in 2025. Huge thanks to an amazing team who lead on this. People have been so generous towards the building project we want to honour this and God's will, timing and provision in all we do.

We have had a funded food event in June that had cook and eat families return and cook pizza from scratch and then in the afternoon more family cooking learning healthy recipes for families to get in enough vegetables for children. Both sessions ended in shared meals.

After a great Christmas fair and Messy Christingle we had a lovely carol service which was really well attended, also midnight and Christmas morning. St Peter's is a very special church family who love Jesus and everyone who comes through the door. We continue to aim to feed our community spiritually and physically.

We are so grateful to God for all his gifts to us and for the joy of seeing lives transformed and seeing God at work amongst us – we look forward to seeing what he will do with us in this next year – we continue to pray for provision for what He wants to achieve in our lives and in our community.

Thanks to the preaching and worship team we continued with our series on Acts which gave lots of inspiration from the early church. Everything we do needs undergirding with prayer privately individually and corporately. Special thanks go to Bob and Jenny leading our prayer on Thursdays and Saturdays. We have great teams for pastoral care, craft and catch up, Glow club, schools work, café, Pantry, Meeting Point, youth, toddlers, welcomers, musicians, intercessors and many more including SCC. Particular thanks must go to our Safeguarding Officer, Debbie, who works hard to ensure our culture is one that is aware of how to keep each other safe.

Governance

The members of the SCC are elected by those on the Free Church Roll, or by members of the Anglican Roll as members of the PCC. For the Anglican Roll they are either ex officio or elected by the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Details of those serving on the SCC are shown on page 1. Any member having served for three consecutive years must stand for re-election if they wish to continue serving. The Church employed Rosie Clarke as the Church Administrator. She attends SCC meetings but is unable to vote at the church council as she is an employee.

The SCC operates with Committees together with various ad hoc working groups targeted on specific tasks.

- Standing Committee: As the only committee required by law, it has power to transact the business of the SCC between its meetings, subject to any direction given by the SCC. They currently have discretion to agree "urgent" spending up to £500.
- Fabric Committee: This was set up to assist the SCC and wardens with responsibility for keeping the Church premises in good order.
- Finance Committee: This meets periodically on key financial issues to support the SCC; advising on budget setting, the financial statements and financial procedures.

St Peter's Shared Church - Annual Report 2024 (cont.)

Key Matters discussed

During the year we have continued to discuss and keep an eye on safeguarding (no major issues this year), the building project – a rollercoaster with Your Fund Surrey Funding – finally being agreed in 2025, finance is always a topic for discussion and God continues to be faithful as we agreed the annual tithe and looked at funding opportunities. We continued work on all the risk assessments for activities and looking at community events.

Risk assessment

It was with great excitement that we installed our Air Source Heat Pump in January 2024. During 2024 we have also spent a lot of time working on the application for funding for Your Fund Surrey (YFS), which was taken through to their cabinet but then rejected because we were asking for too much. Post year end, through a generous donation of £350,000 from an anonymous trust, we were granted a YFS grant of £850,000. The final details will be worked out in 2025 but this year has seen expenditure on the building of £30,000 for the ASHP and £28,000 on the YFS proposal with associated costs for architects and professionals.

Safeguarding

The Shared Church Council has complied with the duty to have “due regard” to the House of Bishops’ Safeguarding Policy and Practice Guidance. There have been no major issues and those issues that have been reported have been followed up and passed on as required.

Church Attendance

There were 70 (2023 – 78) people on the two church rolls in 2024, 58 (2023 - 67) on the Anglican roll and 12 (2023 - 11) on the Free Church roll.

Financial statements

The financial statements have been prepared under the accruals basis of accounting. The results for the year show a deficit of £21,870 (2023 – surplus of £13,428) which is a result of the expenditure in the year for our building project for which funds were received in prior years. The small deficit on general funds was expected by SCC and is managed by donations received in 2025.

Income

Income has seen a small increase to £165,789, (2023 – £161,489) as a result of additional grants received offsetting the lower planned giving in the year. Hall income was virtually the same in the year at £6,461 (2023 – £6,494).

Expenditure

The total cost of providing the Church’s ministry increased to £187,659 (2023 – £148,061) driven by increased costs relating to the building project. This year the Parish Share payable to the Diocese has seen a small increase to £64,356 (2023 – £62,122), explained further in note 4. The Church continues to put a strong focus on missionary giving, so that outward giving is summarized as follows:

	<u>2024</u>	<u>2023</u>
Tithe of Church’s Income	9,100	11,400
Gift Day	2,112	3,168
Care & Share Fund	617	309
Stoke Community Support	-	32
Other gifts	-	-
See note 3(b)	<u>£11,829</u>	<u>£14,909</u>

St Peter's Shared Church - Annual Report 2024 (cont.)

Reserves policy

The Church's policy is to, as far as possible, match income to expenditure during a year, with a small cash reserve to meet unexpected expenses. As expected, further repairs to the Church were carried out and will continue over the next few years, but we will need to raise funds to do so and will need to ensure the ongoing operations of the Church are funded without significant deficits.

Restricted funds

A breakdown of the summarised movement on the restricted funds is shown in note 9. The restricted funds carried forward at 31 December 2024 total £121,077, of which £109,417 relates to donations received to fund our building project

The Care & Share Fund continues to support those in need in the parish and relies on giving by individual members. During 2024 a number of families from our community were helped by donations from the Fund, as well as further opportunities to bless people at Christmas by giving small gifts. This demonstrates how important the Church is in supporting people in the community.

The annual report and accounts were approved by the Shared Church Council on 13 October 2025 and signed on its behalf by

The Revd Kirsten Rosslyn-Smith
13 October 2025

St Peter's Shared Church, Hazel Avenue, Guildford
Statement of Financial Activities

For the Period ending 31 December 2024

		Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	Note	£	£	£	£
INCOMING RESOURCES					
Voluntary income	2(a)	89,240	58,006	147,246	140,678
Activities for generating funds	2(b)	7,604	3,120	10,724	14,504
Income from investments	2(c)	6,426	-	6,426	3,636
Income from church activities	2(d)	1,393	-	1,393	2,671
TOTAL INCOMING RESOURCES		104,663	61,126	165,789	161,489
RESOURCES EXPENDED					
Fund-raising trading costs	3(a)	1,563	9,536	11,099	7,633
Church activities	3(b)	110,089	66,471	176,560	140,428
TOTAL RESOURCES EXPENDED		111,652	76,007	187,659	148,061
NET INCOMING RESOURCES BEFORE TRANSFERS		(6,989)	(14,881)	(21,870)	13,428
Fund Transfers		-	-	-	-
NET MOVEMENT IN FUNDS		(6,989)	(14,881)	(21,870)	13,428
BALANCES BROUGHT FORWARD 1 JANUARY 2024		22,817	135,958	158,775	145,347
BALANCES CARRIED FORWARD 31 DECEMBER 2024	10	15,828	121,077	136,905	158,775

The notes on pages 9 to 12 form part of these accounts -

St Peter's Shared Church, Hazel Avenue, Guildford
Balance Sheet

For the Period ending 31 December 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible	6	125	250
		<u>125</u>	<u>250</u>
CURRENT ASSETS			
Debtors	7	1,612	5,576
Short term deposits		125,632	119,299
Cash at bank and in hand		22,524	51,513
		<u>149,768</u>	<u>176,388</u>
CURRENT LIABILITIES			
Creditors	8	12,988	17,863
		<u>12,988</u>	<u>17,863</u>
NET CURRENT ASSETS		136,780	158,525
Total assets less current liabilities		<u>136,905</u>	<u>158,775</u>
Creditors - amounts falling due after one year		-	-
TOTAL NET ASSETS	10	<u>136,905</u>	<u>158,775</u>
PARISH FUNDS			
Unrestricted		15,828	22,817
Restricted	9	121,077	135,958
TOTAL PARISH FUNDS	10	<u>136,905</u>	<u>158,775</u>

Approved by the Shared Church Council on 11 May 2025 and signed on its behalf by

Revd Kirsten Rosslyn-Smith

The notes on pages 9 to 12 form part of these accounts

For the Period ending 31 December 2024

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP (March 2005).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the SCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Restricted funds represent donations or grants received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The SCC does not usually invest separately for each fund. Where there is no separate investment, interest earned on these balances is taken to general unrestricted funds.

Designated funds represent general funds which the SCC has put aside for a particular purpose. These are classed as unrestricted funds and do not have to be utilised for that particular purpose.

Unrestricted funds represent general funds which can be used for SCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and legacies are accounted for when the SCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the SCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with the Charities Act 2011.

Equipment used within the church premises is depreciated on a straight-line basis over five years. Fixtures and fittings are depreciated on a straight-line basis over ten years. Individual items of equipment and fixtures & fittings with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

2 INCOMING RESOURCES

2(a) Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Planned giving:				
Gift Aid donations	46,901	17,181	64,082	69,409
Tax recoverable	12,344	4,295	16,639	17,845
Other	8,759	1,230	9,989	9,880
Collections (open plate)	682	4	686	617
Gift Day (net of tax recovered)	-	1,690	1,690	2,630
Donations, appeals, etc.	20,554	1,123	21,677	20,537
Tax recovered on gifts & donations	-	423	423	1,310
Grants received	-	32,060	32,060	18,450
Legacies	-	-	-	-
	89,240	58,006	147,246	140,678

St Peter's Shared Church, Hazel Avenue, Guildford
Notes to the financial statements

For the Period ending 31 December 2024

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
2(b) Activities for generating funds				
Church hall income	6,221	240	6,461	6,494
Fun day	-	1,428	1,428	2,071
Other events and activities	1,383	1,452	2,835	5,939
	<u>7,604</u>	<u>3,120</u>	<u>10,724</u>	<u>14,504</u>
2(c) Income from investments				
Interest received	6,426	-	6,426	3,636
	<u>6,426</u>	<u>-</u>	<u>6,426</u>	<u>3,636</u>
2(d) Income from church activities				
Fees for funerals and weddings	1,393	-	1,393	2,671
	<u>1,393</u>	<u>-</u>	<u>1,393</u>	<u>2,671</u>
Total incoming resources	<u>104,663</u>	<u>61,126</u>	<u>165,789</u>	<u>161,489</u>
3 RESOURCES EXPENDED				
3(a) Fund-raising trading costs				
Other	1,563	9,536	11,099	7,633
	<u>1,563</u>	<u>9,536</u>	<u>11,099</u>	<u>7,633</u>
3(b) Church activities				
Missionary and charitable giving:				
Church overseas	-	-	-	-
Relief and development agencies	1,800	704	2,504	3,056
Home mission and other Church societies	4,300	1,408	5,708	7,762
Secular charities and individuals	3,000	617	3,617	4,091
	<u>9,100</u>	<u>2,729</u>	<u>11,829</u>	<u>14,909</u>
Ministry:				
Diocesan parish share	64,356	-	64,356	62,122
Clergy expenses	1,930	-	1,930	2,778
Church running expenses	4,726	-	4,726	4,940
Church maintenance	7,084	62,337	69,421	22,009
Cost of services	2,134	-	2,134	1,613
Printing, stationery and administration	2,023	1,404	3,427	1,746
Expenditure on parish newsletter	500	-	500	500
Training costs	-	-	-	223
Church hall running costs	5,316	-	5,316	5,683
Wages & salary costs	11,145	-	11,145	21,028
Pension costs	-	-	-	175
Depreciation	125	-	125	125
Children's and youth work costs	690	-	690	1,070
Bank charges	222	1	223	153
Project equipment and materials	-	-	-	-
Fees paid to diocese for funerals and weddings	738	-	738	1,354
	<u>110,089</u>	<u>66,471</u>	<u>176,560</u>	<u>140,428</u>
Total resources expended	<u>111,652</u>	<u>76,007</u>	<u>187,659</u>	<u>148,061</u>

4 PARISH SHARE

St Peters is a parish church of the Church of England and the Diocese of Guildford and by means of parish share, helps fund the costs of ministers throughout the Diocese, the work of various Diocesan bodies and the work of the Church of England as a whole. The Diocese is a community resourcing a common task between its parishes and not a charity trying to raise funds to meet a need.

For the Period ending 31 December 2024

	Total 2024 £	Total 2023 £
5 STAFF COSTS		
5(a) Staff Costs		
Wages and salaries	11,145	21,028
Employer's pension contribution	-	175
	<u>11,145</u>	<u>21,203</u>

The Vicar is employed and paid for by the Diocese and a major portion of the parish share payments are in respect of ministry costs. Throughout the year the SCC employed a part time Church Centre Manager, part time cleaner and part time children's & families worker.

5(b) Payments to SCC members

In the course of the year, expenses have been paid to the Incumbent, Licensed Lay Minister, the Church Centre Manager, the Childrens & Families Worker and some SCC members incurred in the course of their ministry. Members of the congregation and SCC gave and continue to give significant voluntary assistance to the work of the Church, but it is not possible to quantify the value of such work.

6 FIXED ASSETS

Tangible	Church equipment £	Fixtures & fittings £	Notice Board £	Kitchen Shutter £	Total £
Actual cost					
At 1 January 2024	15,247	12,739	1,152	1,248	30,386
Additions at cost	-	-	-	-	-
Disposal	-	-	-	-	-
At 31 December 2024	<u>15,247</u>	<u>12,739</u>	<u>1,152</u>	<u>1,248</u>	<u>30,386</u>
Depreciation					
At 1 January 2024	15,247	12,739	1,152	998	30,136
Charge for the year	-	-	-	125	125
Withdrawn on disposal	-	-	-	-	-
At 31 December 2024	<u>15,247</u>	<u>12,739</u>	<u>1,152</u>	<u>1,123</u>	<u>30,261</u>
Net book value					
At 31 December 2024	<u>-</u>	<u>-</u>	<u>-</u>	<u>125</u>	<u>125</u>
At 31 December 2023	<u>-</u>	<u>-</u>	<u>-</u>	<u>250</u>	<u>250</u>

Fixtures & fittings comprise the chairs in the church. Church equipment comprises a photocopier, projection equipment and a sound system. The notice board is located outside the front of the church near the road. The Church equipment and fixtures & fittings are restricted funds.

7 DEBTORS	2024 £	2023 £
Tax recoverable (unrestricted)	1,031	3,177
Tax recoverable (restricted)	348	1,980
Loan by Care & Share Fund (restricted)	-	-
Prepayments and accrued income (unrestricted)	130	419
Prepayments and accrued income (restricted)	103	-
	<u>1,612</u>	<u>5,576</u>

For the Period ending 31 December 2024

8 LIABILITIES

	2024 £	2023 £
Amounts falling due in one year:		
Other creditors (unrestricted)	6,500	14,766
Other creditors (restricted)	6,488	3,097
	<u>12,988</u>	<u>17,863</u>

Other creditors (unrestricted) is made up of; Tithe - £6,500 (2023: £14,766), Gifts to be passed on - £3,433 (2023: £3,097), Other - £0 (2023: £0)

9 FUNDS

The restricted funds comprise amounts received for a specific purpose determined by the donor. The main funds are described below as are the movement on the funds and the balance retained at the end of the year.

Details of Main Restricted Funds

Care and Share Fund:	Supporting those in need within the parish
Building	Funds given to support the new Oaks Building Project at St Peter's
Food Ministry	Funds received to allow St Peter's to run courses enabling and empowering families to cook and eat together on a budget.

Fund movements

	Balance at 1 January 2024 £	Incoming Resources £	Resources Expended £	Transfers to Unrestricted Funds £	Balance at 31 December 2024 £
Care and Share Fund	4,614	130	(617)	-	4,127
Missionary & Other Gifts Passed On	4,757	9,812	(11,419)	-	3,150
Building	120,458	50,134	(61,175)	-	109,417
Food Ministry	6,129	1,050	(2,796)	-	4,383
	<u>135,958</u>	<u>61,126</u>	<u>(76,007)</u>	<u>-</u>	<u>121,077</u>

Funds Designated by the PCC

10 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Tangible fixed assets	125	-	125	250
Current assets	22,203	127,565	149,768	176,388
Current liabilities	(6,500)	(6,488)	(12,988)	(17,863)
	<u>15,828</u>	<u>121,077</u>	<u>136,905</u>	<u>158,775</u>

**Independent Examiners Report to the Shared Church Council (SCC)
of St Peter's Shared Church, Stoke Hill, Guildford**

This report on the financial statements of the SCC for the year ended 31 December 2024 which are set out on pages 7 to 12 relates to an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and the Charities Act 2011 ("the Act").

Respective responsibilities of the SCC and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Act, and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a) to keep accounting records in accordance with section 41 of the Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulationshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

William Gerard Devanney, BA, FCMA
Wisteria Cottage
91 Kennel Ride
Ascot
Berks
SL5 7NU

Dated 13 October 2025

