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# 3RD WILTSHIRE WARMINSTER SCOUT GROUP

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## Charitable Incorporated Organisation (CIO)

AUGUST 7, 2022

|                     |                                                       |
|---------------------|-------------------------------------------------------|
| Registered Name:    | 3 <sup>rd</sup> Wiltshire Warminster Scout Group      |
| Registered Number:  | 1193453                                               |
| Registered Address: | 9 Canons Close<br>Warminster<br>Wiltshire<br>BA12 9LA |



## **3<sup>rd</sup> Wiltshire Warminster Scout Group**

### **Charity Report of the trustees for the year ending 1<sup>st</sup> April 2022.**

Registered Number: 1193453

This report covers the main aspects relating to the Administration, Management and running of the Group.

#### **1. Governing Trustees**

The Trustees of the above-named Charity present their annual report and audited accounts for the year ended 31<sup>st</sup> and March 22<sup>nd</sup> and confirm they comply with the requirements of the Charities Act 2011, and the Charities SORP (FRS 102).

3<sup>rd</sup> Wiltshire Warminster Scout Group is a registered CIO charity formed in February 2021.

The Group is governed by a board of Trustees. The names of the Trustees are:

| <b>Trustee name</b>   | <b>Office (if any)</b>    | <b>Name of person (or body) entitled to appoint trustee (if any)</b>     |
|-----------------------|---------------------------|--------------------------------------------------------------------------|
| Beverley Elliott      | Trustee Chair             | Trustees and Leaders of 3 <sup>rd</sup> Wiltshire Warminster Scout Group |
| Gemma Elizabeth Pavey | Trustee & Group Secretary | Trustees and Leaders of 3 <sup>rd</sup> Wiltshire Warminster Scout Group |
| Sarah Zebedee         | Trustee                   | Trustees and Leaders of 3 <sup>rd</sup> Wiltshire Warminster Scout Group |
| Lucy Bailey           | Trustee                   | Trustees and Leaders of 3 <sup>rd</sup> Wiltshire Warminster Scout Group |

#### **2. Governance, Management and Structure**

##### **2.1. Governance and Management**

3<sup>rd</sup> Wiltshire Warminster Scout Group operates as a registered Charitable Incorporated Organisation (CIO) since 9<sup>th</sup> February 2021. The group is governed by a board of Trustees who apply the principles of the groups Constitution.

The board consists of 4 Trustee members who are responsible for the governing of the group with one member who acts as the Chair and another as Group Secretary.

The board of Trustees is a newly formed board in February 2021. The constitutional rules set out in paragraph 13 for elected members and appointment of new Trustees will be followed every third term.

Trustees are appointed by the board following an elected voting process that includes uniformed Leaders and other Trustees on the board. As mentioned in Paragraph 14 of the Constitution.

*14. Charity trustees will make available to each new charity trustee, on or before his or her first appointment:*

*14.1 A copy of this constitution and any amendments made to it.*

*14.2 A copy of the CIO's latest trustees' annual report and statement of accounts.*

## **2.2. Structure**

The charities' structure consists of a Linea approach that depicts the governing board of Trustees, the main qualified uniform roles and supporting non uniform leaders.

## **2.3. Other Associated Links**

The charity has no official links to any other related associations at this time.

## **2.4. Risk Assessments**

The charity follows its governance policy and procedures that includes the undertaking of Risk Assessments when necessary. Risk Assessments are produced for any activity, outing or camp where a duty of care is required of its members ranging from 5-18. The Groups Scout Master prepares the Risk Assessments for each event or activity. These are then signed off by the board of Trustees. The Group Scout Master is also the Chair of the Trustees, voted in when the group was newly formed as a registered CIO in 2021. It is the intention of the Group to change the role of Chairperson at the appropriate AGM.

## **3. Administrative Group Policies**

The Trustees and Uniform Leaders adhere to the groups various written policies laid out to protect the children and Leaders of the group. These policies have been written to ensure guidance is available for Trustees and Leaders to follow.

## **4. Objectives and Activities**

The Groups objective is to provide an opportunity for young children and younger people to learn and develop skills that will lead them in good stead for their future and provide a basis from which they can progress and develop into good citizens. As set out in Paragraph 3 of the Constitution

The aim of the Group is to develop good citizenship and character among young people who are both self-reliant and useful to others. This is delivered through progressive training based on the principles and values of Scouting as laid down by Lord Baden-Powell and the Law and Promise given by him in "Scouting for Boys"

## **5. Main Group Activities and Aims**

Main activities undertaken consist of regular term time meeting night activities for each age group section of Beavers, Cubs and Scouts. Alongside this run further opportunities and events for children to attend. These include activities such as day outings, service visits to Fire, Police stations, Scout Hikes and weekend and week camps.

All children and young people work towards a series of badges which consist of 3 main group badges across all sections of Bronze, Silver and Gold as well as other linked proficiency badges that are worked towards and awarded. All badge work in relation to each section is for the benefit of the child/younger person helping them to develop and grow in confidence and ability.

The programme of activity and badge work across all sections is developed to the level age group of the children. The programme consists of a variety of learning skills and abilities and follows a set programme of badge criteria. Beavers encompass the elements of Learning a new skill, Personal Development, Create and Explore throughout the 3 main badges. These are linked into active Proficiency badges they can also work towards. Cubs are inclusive of Creative, Physical, Knowledge and Service towards their proficiency and service badges as well as learning new skills towards their three main badges. Scouts work towards the more traditional scouting skills for their main Bronze, Silver and Gold badges such as compass and map reading, hiking and camping skills, woodcraft, observation, health and safety and citizenship. There are also linked proficiency and service badges to be worked into the overall programme for Scouts. Senior Scouts move onto a more skilled level of learning focusing on a more detailed and skilled level of badge work according to their ability. Senior Scouts will also work towards gaining their Bushmans badge and the ultimate St Georges Award.

The Group believe that by complementing other structural learning we are helping children and young people to reach their full potential in life with all the opportunities offered to them along their Scouting way.

3rd Wiltshire Warminster has an intake from the local area of Warminster and surrounding towns and villages. The group provide youth Scouting opportunities to the children and young people of our community. As a group we attend community events where possible and have been asked to assist with helping to set up stalls at fetes, and litter picking duties. In turn this helps to teach the children and young people of our group how to respect and value different aspects of life and to help in the community you reside in.

We declare that all Trustees have read and understood the guidance issued by the Charity for England and Wales on 'Public Benefit' (PB1) the ethos of which is captured within our constitution.

## **6. Policy and Programme**

3rd Wiltshire Warminster Scout Group is run solely by a group of non-paid volunteers. The group consists of a board of Trustees, a financial Treasurer a structure of uniformed leaders ranking from the Group Scout Master, Scout Master, Cub Leader, Beaver Leader and parent helpers. All have DBS clearance and adhere to the groups DBS policy of renewal. Safeguarding policies are in place as well as Leader training requirements that are reviewed and renewed as and when required.

## **7. Achievements and Performance**

Since the registration of the Charity 3rd Wiltshire Warminster Scout Group in February 21, work has been productive in recruiting new members. During the Covid pandemic meetings across all youth organisations ceased. Later in 2020 the group resumed meeting outside for a summer programme where overall numbers had decreased. Since the group has been newly formed numbers are increasing across all sections especially the younger Beavers where a waiting list will need to be formed to keep the child to adult ratio in place.

Since the registration of this charitable Scout Group, administration is ongoing with the revision of badge syllabus requirements, badges, uniform requirements to meet the needs of the children and young people in our care.

Events during the year consist of: -

- Autumn Weekend Scout Camp.

- Attendance at local Remembrance Parade and Service.

- Scouts and Cubs taking part in a Christmas Concert with rehearsals taking place on meeting nights.

## **8. Future Plans**

The trustees will continue to review current policies in place and amend accordingly and as necessary. Sectional programmes for Beavers, Cubs and Scouts will be planned as is current practice. The group plan to hold a visit for Scouts and Cubs to a local Bird of Prey centre as part of conservation badge work in June 22. A summer camp split between Cubs and Scouts is planned for July 22. The group is keen to keep involvement from the local community where possible including approaching various public services such as a visit to the local Fire station and investigating the possibility of getting local dentist and veterinary nurses to attend meeting nights with educational learning materials as part of badge work. With the restriction in the pandemic Covid rulings it is anticipated that the group will now be able to assist in local village fetes.

## 9. Financial Review

### 9.1. Financial Statement

After the previous years of Covid the Group is expected to make a small profit in 2022-23 of around £500.

## 10. Source of Funding

The main source of income is from subscriptions from parents for their child. This pays for running costs such as equipment storage, hall hire, insurance and materials.

## 11. Treasurers Statement of Accounts Report

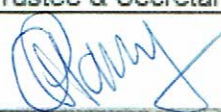
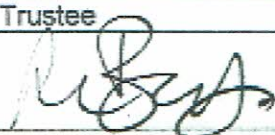
A copy of the groups Statement of Accounts has been submitted separately to this report.

## 12. Declaration

The Trustees declare that they have approved the Trustees report above.

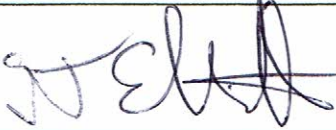
Signed on behalf of the Charity's Trustees.

Signatures of Trustees.

| Signature | Full Name                                                                           | Date    |
|-----------|-------------------------------------------------------------------------------------|---------|
|           |                                                                                     |         |
| Full Name | Beverley Elliott                                                                    | 20/8/22 |
| Position  | Trustee & Chair                                                                     |         |
| Signature |  | 20/8/22 |
| Full Name | Gemma Elizabeth Pavey                                                               | 20/8/22 |
| Position  | Trustee & Secretary                                                                 |         |
| Signature |  |         |
| Full Name | Sarah Zebedee                                                                       | 20/8/22 |
| Position  | Trustee                                                                             |         |
| Signature |  |         |
| Full Name | Lucy Bailey                                                                         | 20/8/22 |
| Position  | Trustee                                                                             |         |
| Signature |  |         |

### 13. Declaration of Financial Treasurer

The Treasurer declares that the above report has been approved by the Trustees and that the financial information provided is correct at the time of this report.

| Signature | Full Name                                                                         | Date    |
|-----------|-----------------------------------------------------------------------------------|---------|
|           |                                                                                   |         |
| Full Name | Steven J Elliott                                                                  | 20/8/22 |
| Position  | Treasurer                                                                         |         |
| Signature |  |         |

# 3rd Wiltshire Warminster Scouts 2021-2022

Income/Expenditure for the Period 1st April 2021 to 31st March 2022

| <u>INCOME</u> | 2021-2022       | 2020-2021      |
|---------------|-----------------|----------------|
| Subs          | £1651.04        | £447.42        |
| Donations     | £170.00         | £200.00        |
| Fund Raising  | £15.03          | £0.00          |
| Uniform       | £807.19         | £137.20        |
| Camp Costs    | £405.00         | -£40.00        |
| Other         | £2000.00        | £0.00          |
| <b>TOTAL</b>  | <b>£5048.26</b> | <b>£744.62</b> |

| <u>EXPENDITURE</u>  |                                     |                  |
|---------------------|-------------------------------------|------------------|
| Insurance           | £500.83                             | £231.95          |
| Equipment           | £883.32                             | £0.00            |
| Food                |                                     | £0.00            |
| Rent                | £1650.00                            | £1,200.00        |
| Expenses            | Change to Independent Costs £647.46 | £0.00            |
| Stationary Supplies | £89.37                              | £81.50           |
| Uniform             | £1071.87                            | £10.70           |
| Camp Costs          | £460.86                             | £0.00            |
| Other               | £168.00                             | £30.00           |
| <b>TOTAL</b>        | <b>£5471.71</b>                     | <b>£1,554.15</b> |

Excess of Income over Expenditure 2021-2022 : **-£423.45**

Balance of Current Account at 1st April 2021 : **£1701.20**

Balance of Savings Account at 1st April 2021 : **£5330.09**

Balance of Old Account held at LloydsTSB :

Balance of New Account held at LloydsTSB : **£6458.82**

Balance of Savings Account held at LloydsTSB :

Cash Held : **£197.40**

Total funds as at 31st March 2022 : **£6,656.22**

It is confirmed the accounts are in accordance with the records presented

Name ..... Signed .....