



# St Albans & District Beekeepers Association

Registered Charity Number 1193448

## Report and Accounts for the period of January 1<sup>st</sup> 2022 to December 31<sup>st</sup> 2022

### Trustees report for the period of January 1<sup>st</sup> 2022 to December 31<sup>st</sup> 2022

#### Management

Those involved in managing St Albans & District Beekeepers Association during the period specific to this report.

|                   | Trustee | Executive Committee | Role                           |
|-------------------|---------|---------------------|--------------------------------|
| Julian Griffiths  |         | X                   | Chair                          |
| Stuart white      |         | X                   | Secretary                      |
| Les Riley         | X       | X                   | Treasurer, Membership, Trustee |
| Alison Fraser     | X       |                     | Trustee                        |
| Andrew Price      | X       |                     | Trustee                        |
| Alison Ashworth   | X       |                     | Trustee (Chair)                |
| David Allen       | X       |                     | Trustee                        |
| Andrew Crossley   |         | X                   | Training & Education           |
| Alison Holloway   |         | X                   | Events Co-Coordinator          |
| Kyle Riley        | X       | X                   | Social Media, Website, Trustee |
| Richard Peterson  |         | X                   | Apiary Manager (Prae Wood)     |
| Adrian Small      |         | X                   | Apiary Manager (Oaklands)      |
| Richard Grimwade  |         | X                   | Out Apiaries Support           |
| Patrick Maxwell   |         | X                   | Committee Member               |
| Richard Tavener   |         | X                   | Committee Member               |
| Caroline Williams |         | X                   | Co-Opted                       |

Independent Examiner: Thomas Meadows

Bankers: Lloyds Bank

#### Objectives

The objectives of the St Albans & District Beekeepers Association (cio) as set out in its constitution, are:

To

- (i) To promote & further the craft of beekeeping
- (ii) To advance the education of the public in the importance of bees in the environment

#### Activities

Activities in 2022 returned after a much-reduced calendar of events due to the recent Covid-19 pandemic.

We were able to provide education to members of the public to enhance their knowledge of the importance of bees in the environment at the following events:

27<sup>th</sup> March 2022 - Oaklands Lambing

28<sup>th</sup>/29<sup>th</sup> May 2022 - Herts County Show  
18<sup>th</sup> June 2022 - Harpenden Carnival  
12<sup>th</sup> June 2022 - Oaklands Summer Festival  
25<sup>th</sup> June 2022 - Redbourn Primary School  
28<sup>th</sup> June 2022 - Herts Primary School Day  
2<sup>nd</sup> July 2022 - Wildfest  
3<sup>rd</sup> July 2022 - Shenley Fete  
10<sup>th</sup> July 2022 - Larks in the Park  
28<sup>th</sup> September 2022 - John Bunyan Charity Event  
1<sup>st</sup> October 2022 - Oaklands Apple Day

We held a beginner's course on 4 evenings in March 2022 & apiary visits in April/May (weather dependant) attended by approximately 50 delegates.

We provided a bee awareness evening in October 2022 which gives a brief overview to the craft of Apiculture.

We also attended a number of schools & other organisations in the area to give talks of the importance of bees in our environment Mount Pleasant School, Arnett Hills School & Arsenal Football Club along with others.

2 social events for members were organised along with support to enable members to enhance their knowledge of beekeeping.

### **Membership**

The membership for 2022 was 158 paid members & 4 honorary members.

St Albans & District Beekeepers Association (cio) is an Affiliated Local Association (ALA) of Hertfordshire Beekeepers Association (HBKA). (Registered charity No 1184776) which provides automatic membership to & in turn membership to the British Beekeeping association (BBKA)

St Albans & District Beekeepers Association covers the membership fees to HBKA, BBKA & Bee Disease Insurance (up to 3 hives) for honorary members

### **Governance**

*Subject to a small number of reserved matters, the Trustees have delegated management of St Albans & District Beekeepers Association to an Executive Committee which comprises of members listed above. The committee met five times during 2022; in addition, the trustees usually meet once a year on their own to cover certain narrowly governance focussed matters.*

### **2<sup>nd</sup> Annual General Meeting**

The 2<sup>nd</sup> annual general meeting of St Albans & District Beekeepers Association (cio) will be held on 18<sup>th</sup> February 2023.

Under our current constitution, section 13 (1)(2) states:

*At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire;*

We currently have 6 trustees, 2 will be stepping down

# St Albans & District Beekeepers Association (cio)

I report on the accounts of St Albans & District Beekeepers Association for the year end 31st December 2022 (Accounts).

## Respective responsibilities of trustees and examiner

As trustees you are responsible for the preparation of the accounts. It is my responsibility to state whether particular matters have come to my attention.

## Basis of independent examiner's report

My examination includes a review of the accounting records kept by St Albans & District Beekeepers Association and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, & seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently i do not express an audit opinion on the view given by the accounts.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in any material respect the requirements to (a) keep accounting records and (b) prepare accounts which accord with the accounting records have not been met; or

2) to which in my opinion attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

*T Meadows*

**Thomas Meadows**

**Independent Examiner**

10 Monks Horton Way, St Albans, Herts. AL1 4HA

**Date:** 14 February 2023

| St Albans & District Beekeepers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                | Cash flow                                                                                 |  | for the Year ended 31st December 2022 |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------|--|---------------------------------------|--|--------|------|-------------------------------------------------------------------------------------------|--------------------|-----------|------------------------|--|--------|------|--|------------------|-----------|--|---------------------------|--|--|
| At Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 31 December 2022                                               |                                                                                           |  | Last Year                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| Income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                | £                                                                                         |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Balance from 2021                                              | £11,167.86                                                                                |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Membership fees 2022                                           | £5,467.00                                                                                 |  | £5,148.50                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Other Income                                                   | £18,956.76                                                                                |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Education/Training & Events                                    | £4,482.00                                                                                 |  | £2,290.00                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | BDI additional payments                                        | £164.10                                                                                   |  | £153.20                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Apiary Rent                                                    | £220.00                                                                                   |  | £234.50                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Gift Aid                                                       | £0.00                                                                                     |  | £0.00                                 |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | HFA & Equipment sales                                          | £2,133.25                                                                                 |  | £742.59                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Extractor hire                                                 | £330.00                                                                                   |  | £250.00                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Bee Health (Food + Treatments)                                 | £5,130.91                                                                                 |  | £3,803.90                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Honey Jars                                                     | £6,213.50                                                                                 |  | £2,943.00                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Donations                                                      | £33.00                                                                                    |  | £187.50                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Other Income                                                   | £250.00                                                                                   |  | £180.00                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Income Total before Stripe Commission                          | £35,591.62                                                                                |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Income Total after Stripe Commission                           | £35,281.17                                                                                |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                | Cash @ Bank                                                                               |  | £35,281.17                            |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| Expenditure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| Code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Expenses                                                       | £137.68                                                                                   |  | £633.79                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Hives For All                                                  | £2,861.40                                                                                 |  | £2,060.57                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Equipment (Replacement & Repairs etc)                          | £12.30                                                                                    |  | £0.00                                 |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Website/Social Media Etc                                       | £799.00                                                                                   |  | £220.00                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | BDI                                                            | £443.10                                                                                   |  | £423.20                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Association Apiary Costs (Rent, Upkeep, Replacement Items etc) | £2,399.73                                                                                 |  | £1,208.90                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Bee Health (Food + Treatments)                                 | £4,657.20                                                                                 |  | £4,225.89                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Capitation                                                     | £3,493.00                                                                                 |  | £3,044.00                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 9                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Refunds                                                        | £185.00                                                                                   |  | £30.00                                |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Insurance                                                      | £0.00                                                                                     |  | £0.00                                 |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 11                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Education/Training & Events                                    | £3,151.51                                                                                 |  | £1,072.71                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Honey Jars                                                     | £6,455.55                                                                                 |  | £3,125.68                             |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 13                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Hall Hire Meetings                                             | £292.50                                                                                   |  | £52.50                                |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Projects                                                       | £18.50                                                                                    |  | £856.97                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| 15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Stripe Commission On Web Site Transactions                     | £310.45                                                                                   |  | £177.51                               |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Expenditure Total                                              | £24,906.47                                                                                |  | £24,906.47                            |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| Bank Account                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Balance in Bank                                                | £10,374.70                                                                                |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                | £10,374.70                                                                                |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Outstanding Lodgements                                         | 0.00                                                                                      |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Payments Awaiting Clearance                                    | 0.00                                                                                      |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Total                                                          | £10,374.70                                                                                |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Signed</td> <td style="width: 30%;">Date</td> <td rowspan="3" style="width: 40%; vertical-align: top;"> <p>Signes ON behalf of the TRUSTEES</p> <p><i>[Signature]</i></p> <p>date - 14/2/2023</p> </td> </tr> <tr> <td><i>[Signature]</i></td> <td>14/2/2023</td> </tr> <tr> <td>Les Riley<br/>Treasurer</td> <td></td> </tr> <tr> <td>Signed</td> <td>Date</td> <td></td> </tr> <tr> <td><i>T Meadows</i></td> <td>14/2/2023</td> <td></td> </tr> <tr> <td>Thomas Meadows<br/>Auditor</td> <td></td> <td></td> </tr> </table> |                                                                |                                                                                           |  |                                       |  | Signed | Date | <p>Signes ON behalf of the TRUSTEES</p> <p><i>[Signature]</i></p> <p>date - 14/2/2023</p> | <i>[Signature]</i> | 14/2/2023 | Les Riley<br>Treasurer |  | Signed | Date |  | <i>T Meadows</i> | 14/2/2023 |  | Thomas Meadows<br>Auditor |  |  |
| Signed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Date                                                           | <p>Signes ON behalf of the TRUSTEES</p> <p><i>[Signature]</i></p> <p>date - 14/2/2023</p> |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| <i>[Signature]</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 14/2/2023                                                      |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| Les Riley<br>Treasurer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| Signed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Date                                                           |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| <i>T Meadows</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 14/2/2023                                                      |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |
| Thomas Meadows<br>Auditor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                |                                                                                           |  |                                       |  |        |      |                                                                                           |                    |           |                        |  |        |      |  |                  |           |  |                           |  |  |