

HELP - Charity Commission No 193447

Trustees Report 2022-23

Trustees

During the year, we were very pleased to welcome as a Trustee Rev'd Edward Sakwe, Minister of Trinity United Church, where our crèche is located and some of our lessons are held.

Otherwise, our Trustees remain unchanged, namely Rev'd Diana Zanker (Chair), Rev'd Sarah Feaster, Mrs Donna Kennedy, Dr Lloyd Davies, Mrs Susan Noble, Mr David Noble, Mr Alasdair Fraser, and Ms Gill Gibbons. At the 2022 AGM the first three named Trustees retired, and were re-elected.

Activities during year

The start of the academic year in September 2022 saw further steps in the transition from purely on-line English teaching during the Pandemic to normal lessons in St Aidan's and Trinity, and the resumption of normal crèche activities – albeit with increased health measures. Learner numbers gradually increased, and by the end of the year we had 127 registered. As before they were drawn from a wide range of countries, 23 in total, but there was a notable increase in learners from Ukraine and Hong Kong. We were able to run six classes ranging from Pre-Beginners to Advanced.

Fundraising

As observed in last year's Report, the post-Pandemic financial climate made the seeking of grants more difficult. Two initiatives were started during the year to increase the span of fundraising – approaches to individuals, and to the National Lottery Fund.

We approached a number of individuals whom we thought were in sympathy with our work and might contribute small amounts monthly, and are pleased to record that income from this source yields over £300 per month, to which in almost all cases

GiftAid income can be added. A Newsletter describing various aspects of HELP's work is prepared twice-yearly for circulation to Donars.

Initial approaches to the Lottery Fund were promising, and at the end of the year we had reached the second stage of its consideration.

As in previous years, we have received grants from a number of local and national charities.

Finances

The year 2022-23 was our first full year as a CIO, so the reporting of the Annual Accounts is much more straightforward. The Accounts accompany this Report, and it is sufficient to say here that at the end of the year we were able to carry forward £18,179.75 to the start of the new year, together with a promised grant of £6,902. Having said this, our projected expenditure for the new year is over £41k, so fundraising continues to be crucial.

Personnel

In addition to the Trustees we had nine volunteer teachers and two administrative volunteers working in the crèche and with classes. As before, our paid Project Leader, Nick Thomas, and Crèche Manager Almaz Woldemichael, together with Hidat, her Deputy, and Naghmeh, our IT consultant, provided invaluable support and guidance throughout the year.

Thanks and acknowledgements

We must put on record our sincere thanks to all the people summarised in the previous paragraph, without whom none of our aims could be achieved.

Lloyd Davies

November 2023

HAREHILLS ENGLISH LANGUAGE PROJECT CIO
Financial Statements for the year ended 31 August 2023

	Note	2023	2022
Receipts & payments account		£	£
Amounts transferred on the winding up of the unincorporated charity Harehills English Language Project (registered number 1138199)		-	24,122.26
Receipts – Grants and donations			
Gift Aid reclaimed		1,083.50	535.14
Donations through standing orders		3,529.00	2,135.00
Other donations		765.00	-
Grants	3	19,226.75	26,473.00
Fundraising activities – coffee and cakes fundraisers		541.20	-
Total receipts		25,145.45	53,265.40
Payments			
Room use - St Aidan's		3,240.00	2,070.00
Room use - Trinity United Church		1,460.00	1,160.00
Project Leader's remuneration		19,427.54	14,837.50
Project Leader's expenses		30.00	-
Crèche remuneration		6,043.43	3,940.80
Insurance		96.00	-
Volunteers' expenses		405.00	228.80
Resources and training		104.29	555.74
Website consultancy		1,116.00	937.75
Website costs		294.24	309.87
Refreshments		48.95	66.41
Recreational visits - (Wade Trust)		103.28	260.00
Photocopying		492.51	-
Purchase of computers		2,784.73	-
Sundries		117.32	58.17
Total payments		35,763.29	24,425.04
		(10,617.84	
(Deficiency)/Excess of receipts over payments		)	28,840.36
Opening cash and bank balance		28,840.36	-
Cash and bank balance at 31 August		18,222.52	28,840.36

HAREHILLS ENGLISH LANGUAGE PROJECT CIO
Financial Statements for the year ended 31 August 2023

Statement of Assets and Liabilities at 31 August 2023	2023	2022
	£	£
Cash and Bank		
Cash	42.77	10.29
Bank current account	18,179.75	28,830.07
Total net assets at 31 August	18,222.52	28,840.36

Notes to the Financial Statements

1. At 31 August 2023 the charity had no liabilities (2022: £nil) and in neither year had the trustees given any guarantees.
2. The financial statements have been prepared on the receipts and payments basis.

3. Grants	2023	2022
	£	£
Leeds City Council	2,613.20	-
2 Ridings Community	4,800.00	-
LCF Ukraine Fund	6,813.55	-
Brelm's Trust	5,000.00	5,000.00
Awards For All	-	8,840.00
Leeds Community Foundation – Jimbo's Fund	-	7,633.00
Garfield Weston Foundation	-	5,000.00
	19,226.75	26,473.00

**APPROVED BY THE TRUSTEES AT THE ANNUAL GENERAL MEETING ON
30 NOVEMBER 2023 AND SIGNED ON THEIR BEHALF BY:**

..... Chair

30 November 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
HAREHILLS ENGLISH LANGUAGE PROJECT CIO**

(REGISTERED CHARITY NUMBER 1193447)

I report on the financial statements of the charity for the year ended 31 August 2023 which are set out on the previous two pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Malcolm Wilson
Chartered Accountant 1979 – 2016 (now retired)
The Granary, Main Street
Great Ouseburn
York, YO26 9RQ

30 November 2023

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