



Trustees' Annual Report for the period

From 16th June 2022 Period start date

To 15th June 2023 Period end date

Charity name: Zero Carbon Haddenham (Buckinghamshire)

Charity registration number: 1193437

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are: 1. To conserve, protect, and improve the physical and natural environment for the public benefit, in particular, but not exclusively, by: a) Promoting a reduction in the use of fossil fuels and an increase in the use of renewable energy b) Promoting waste reduction by reuse, reclamation, recycling and repair c) Promoting good, low carbon, environmental practise in the production, distribution and consumption of food d) Promoting the mitigation of CO₂ production by local carbon sequestration projects such as tree planting e) Promoting the use of low carbon means of transport 2. To advance the education of the public in the conservation, protection, and improvement of the environment, in particular, but not exclusively, by promoting good environmental practice and awareness of related issues.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	Main activities undertaken for the public benefit: 1. Electric Vehicle scheme (Object 1a), 1e) & e)) – Develop and promote a community electric car hire club for Haddenham and neighbouring Thame. Cars are based in the places where people need them, available to rent by the hour at short notice. Electricity is included, cheap and with no monthly subscriptions. Simply pay as you go. A low-cost alternative to public transport,

	SORP reference	
		taxis and owning a second family car. Developed by 3B Vehicle Hire with assistance from Zero Carbon Haddenham. Public benefit: Reducing the use of fossil fuels, the need to manufacture cars and reducing CO₂ production benefiting society as a whole and nature. 2. Repair Café (Object 1b)) – Monthly gathering in the village hall, and online service, to repair portable items. <i>“We aim to encourage repairing rather than replacing as the logical first step when things break. This is because we believe repairing keeps things out of landfill incineration and reduces unnecessary consumption”.</i> Public benefit: Reducing the need to manufacture and reducing waste thus lowering CO₂ production benefiting society as a whole and nature. Supported by Buckinghamshire Council. 3. Café Zero (Object 1c)) - A community cafe running alongside the Repair Café which provides a place to meet each month for refreshments and a chat with displays about the ZeroCH the group's work. Public benefit: Providing homemade and homegrown produce thus reducing waste packaging and protecting the environment by limiting the use of artificial fertilisers and reducing the need for transport. 4. reLeaf (Object 1d)) – Aim to double the tree cover in the parish of Haddenham by 2030. One of the village's goals in the neighbourhood plan is for the parish to become carbon neutral by 2030. reLeaf is part of delivering this and is a joint project between ZeroCH and Haddenham Parish Council (HPC). Public benefit: Removing CO₂ from the atmosphere and assisting in mitigating climate change. Providing enhanced wildlife habitat. Benefit to society as a whole and nature. 5. Library of Things (Object 1b)) – Continue to actively seek ways to create a 'Library of Things' that can be hired including, but not limited to, tools, catering equipment and furniture. The library negates the need to purchase items that would be rarely used. Public benefit: Reducing the need for manufacture thus reducing emissions. Reducing waste going to landfill. 6. Thermal Imaging Camera (Object 2.) - Zero Carbon Haddenham have a

	SORP reference	
		handheld Thermal Imaging Scanner available for loan to Haddenham village residents. This device is like a camera which takes special infra-red pictures which can be used to reveal any hotspots caused by poor insulation where heat is escaping from the walls, roof, windows or doors of a property. Public benefit: Reducing pollution and energy costs. 7. Apple Press (Object 1c)) - An apple press and associated equipment (pasteuriser) is available for all residents enabling them to make apple juice and cider and save wasting apples. Public benefit: Promoting discussion around food waste and what sustainable communities look like. 8. Bee Squared (Object 2.) – ZeroCH to provide a packet of wildflower seeds to encourage residents, local schools and community groups to improve biodiversity and be more environmentally aware. The seeds are sown so as to create a square metre (m²) of wildflowers to encourage bees and other insects. Public Benefit: Providing enhanced wildlife habitat and potentially increasing biodiversity. Benefit to society as a whole and nature. 9. Community Owned Greengrocer (Object 1a) & 1)) – Support a community ownership scheme for the local greengrocer shop which faced closure. To provide banking services for this group whilst exploring the viability of the scheme and applying for small grants. Public Benefit: Reducing requirement to travel thus reducing pollution and energy costs. Providing a focus for community sustainability. 10. Proposed Future Projects: Recycling the tricky stuff (e.g. medicine blister packs, contact lens, dental care materials, PPE, stationery and media). Energy Co-operatives).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	The CIO does not make grants.

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	The CIO does not make any social investment or program related investment.
Contribution made by volunteers	Para 1.38	Volunteers are critical to ZeroCH achieving its objectives. The main activities where volunteers were involved were: 1. Repair Café (up to 10 volunteers each month). 2. reLeaf tree and hedge planting (up to 35 volunteers at times). 3. The Thermal Imaging Camera and Air Tightness Testing (up to 3 teams of 2 volunteers). 4. Helping with the various stalls that ZeroCH presents to local events (up to 5 volunteers at each event). 5. Bee Squared (up to 5 volunteers helping with packing and delivering the seeds and information sheets to local residents)
Other		Not applicable.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. Electric Vehicle scheme (Object 1a), 1e) & e)) – The EV Hire Club ran from December 2022 to September 2023. Whilst 3B, the local hire firm who operated the club, were unable to continue, the pilot was an extremely valuable experience that: - demonstrated the viability of car sharing in the village in principle - supported residents to live car-free or reduce the number of cars in their household - secured a commitment from the Parish Council to investigate a successor scheme, with the charging infrastructure already in place and a mailing list of c. 50 people who expressed interest 2. Repair Café (Object 1b)) – Many repairs have been completed with a 75% success rate. Advice has been given to owners on how to repair their items thus keeping them from being discarded and replaced by new.

	SORP reference	
		3. Café Zero (Object 1c)) – Continues to provide a place to meet each month for refreshments and a chat with displays about the ZeroCH group's work. 4. ReLeaf (Object 1d)) – Up to 200 trees and 2500 hedging plants have been planted by ZeroCH around the village in many locations. Maintenance and watering of the trees has become a larger task as the plants get established. The team has established a tree nursery to grow its own trees from locally collected seeds and cuttings. The project received funding from the Heart of Bucks organisation for the purchase of 2 long hosepipes on trolleys, hedge plants, trees and ancillary materials for planting. 5. Library of Things (Object 1b)) – Discussions ongoing with the Haddenham and Waddesdon Community Board to provide suitable facilities for the library. Also, separately in conversations with Share Bee which is a service that safely connects people who want to lend with people who want to borrow using an on-line system. 6. Thermal Imaging Camera (Object 2) - There had been 67 loans of the thermal imaging camera for the season November 2022 to February 2023. A £10 deposit / donation per night was asked of users. On occasion people have found energy leaks from new houses and were grateful to be able to present the images captured to the developer as evidence to get remedial work done. 7. Apple Press (Object 1c)) – An online booking process has been developed and the availability of the press will be promoted during the summer (2023). 8. Bee Squared (Object 2) – Procured sufficient wildflower seeds to provide small packets to 2000 homes to create a 1m² of bee friendly plants in the garden. Over 1000 packets were delivered to new properties in the village, welcoming new arrivals to the community and providing information about volunteer opportunities with the charity. 9. Community Owned Greengrocer (Object 1a) & 1c)) – Provided banking support and advice to a group committed to saving the local greengrocer from closure. This group is now a properly constituted body and separate incorporated organisation. Raised funds

	SORP reference	
		through a share offer to buy the greengrocer and run it as a 'not for profit' community owned shop. Having facilitated the initial 'start up', ZeroCH has now transferred all banking facilities to the new organisation. 10. Zero CH was the Community Group Contribution Winner 2022 in the annual Proud of Bucks Awards awarded by the Haddenham and Waddesdon Community Board of Buckinghamshire Council. 11. The difference the charity's work has made to the circumstances of its beneficiaries and any wider public benefits to the community and society as a whole: • Increased community cohesion • Provided volunteering opportunities including Duke of Edinburgh Award participants • Reduction in carbon footprint • Improved visual appearance of village with all the new trees and hedges • Increased biodiversity • Increased environmental awareness • Provided positive actions that people can get involved in

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See above.
Performance of fundraising activities against objectives set	Para 1.41	A grant received from the Heart of Bucks organisation for hedge plants, trees and ancillary materials for planting. Fundraising activities enabled several projects to develop. Fundraising from the thermal imaging camera, the Repair Café and Café Zero has enabled the charity to meet its objectives.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has successfully raised funds to establish itself and maintain its activities. At the end of the period, the charity is in a strong financial position to continue to develop its activities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's financial controls are detailed in the ZeroCH Risk Register Section 3.2. The charity has developed a Reserves Policy states that reserves are held to meet a potential need, including to provide cover for risks such as unforeseen expenditure or unanticipated loss of income, 'seed-funding' for new opportunities ahead of receiving grants, or winding up the charity.
Amount of reserves held	Para 1.22	£1000
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	No funds materially in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No current concerns about the charity's ability to continue as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of funds were: • Repair Café donations • Community Benefit Society grant • Thermal imaging service donations • HPC talks grant • Water bowser grant • Heart of Bucks grant for ReLeaf
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	A risk assessment carried out in January 2022 identified major risks and provided means to manage and mitigate them. An annual review was undertaken in March 2023 which indicated an overall lowering of perceived risks. Remaining risks included, but were not limited to, completion of the documents governing the charity's processes and procedures.  ZCH Risk Analysis Management
Other		None.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	'Foundation' model constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by a majority vote of serving trustees at properly convened meetings in accordance with the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	A risk assessment carried out in 2022 and reviewed in March 2023 identified this requirement (see section 1.9 of risk assessment above).
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity's constitution states " <i>The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO</i> ".
Relationship with any related parties	Para 1.51	The CIO has no formal relationships with related parties.
Other		None.

Reference and Administrative details

Charity name	Zero Carbon Haddenham (Buckinghamshire)
Other name the charity uses	None
Registered charity number	1193437
Charity's principal address	The principal office of the CIO is in England

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Alan Thawley		Annual report period	Majority vote of trustees
2 Diccon Proctor		As above	As above
3 Greg Smith	Chairman	As above	As above
4 Ian Philpott	Treasurer	As above	As above
5 Karen Dauncey		As above	As above
6 Paddy Ford	Secretary	As above	As above
7 Robin Aitchison		As above	As above

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No funds held as a custodian trustee.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Exemptions from disclosure**Reason for non-disclosure of key personnel details**

None

Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patrick John Ford	Ian George Philpott
Position (e.g. Secretary, Chair, etc.)	Secretary	Treasurer

Date 4th April 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Zero Carbon Haddenham (Buckinghamshire)

No 1193437

Receipts and payments accounts

CC16a

For the period
from

16/06/2022

To

15/06/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Transfer of HIT funds	-	-	-	-	953
General donations	257	-	-	257	107
Bank interest	9	-	-	9	-
RELeaf donations	300	-	-	300	27
Thermal imaging service	380	-	-	380	421
Repair Café donations	2,894	-	-	2,894	830
Repair Café grant	-	-	-	-	2,220
Apple press donations	-	-	-	-	50
Community Benefit Society greengrocer	-	1,094	-	1,094	-
HPC talks grant	-	340	-	340	-
Solar Streets	250	-	-	250	-
Water bowser grant	-	512	-	512	-
BCAA	-	130	-	130	-
Heart of Bucks grant	-	6,299	-	6,299	-
Sub total (Gross income for AR)	4,090	8,375	-	12,465	4,608
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,090	8,375	-	12,465	4,608
A3 Payments					
Bank charges	63	-	-	63	129
Website	132	-	-	132	210
Repair Café running costs	97	-	-	97	334
Insurance	128	-	-	128	148
Repair Café grant expenditure	-	691	-	691	867
Meetings	126	-	-	126	-
Bee Squared project	204	-	-	204	-
Releaf	216	-	-	216	-
HPC Talks Grant	-	335	-	335	-
Water Bowser Grant	-	512	-	512	-
Heart of Bucks Grant Releaf	-	3,849	-	3,849	-
BCAA contribution	-	10	-	10	-
CBS greengrocer	-	359	-	359	-
Village fete	48	-	-	48	-
Sub total	1,014	5,756	-	6,770	1,688
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,014	5,756	-	6,770	1,688
Net of receipts/(payments)	3,076	2,618	-	5,695	2,920
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,920	-	-	2,920	-
Cash funds this year end	5,996	2,618	-	8,615	2,920

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Operating funds	4,649	-	-
	BCAA	-	130	-
	CBS greengrocer	-	735	-
	Heart of Bucks Grant reLEAF	-	2,450	-
	HPC Talks Grant	-	6	-
	RELeaf funds	-	277	-
	Repair Café grant	-	369	-
	Total cash funds	4,649	3,965	-

(agree balances with receipts and payments
account(s))

Agreement Error

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	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name _____

Date of approval

JP Phillips

IAN PHILPOTT

approval	13/3/24
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