



Trustees' Annual Report for Bare Necessities Toiletry Bank (reg no 1193427)

Principal Address – Unit 3a Watsons Mews, 3 Hawthorn Lane, Wilmslow SK9 1AA

January 1st 2022 – 31st December 2022

Our Vision – Alleviation of hygiene poverty so that no-one has to choose between eating and keeping clean.

Our Mission – To relieve poverty, specifically hygiene poverty experienced by people in need in the North-West of England by collecting/buying and distributing toiletries and hygiene essentials to other charities and organisations across five sectors; women, youth & schools, mother & baby, homeless and foodbanks.

These activities have been conducted by the trustees with due regard to the guidance issued by the Charity Commission on public benefit and informed by our belief in, and commitment to fairness and equality.

Our Objectives

- To continue to provide monthly support 32 charities/organisations in five sectors; women, foodbanks, mother & baby, youth & schools and homeless
- To provide these with regular donations of either donated hygiene products and/or purchased items by us
- To maintain our volunteer pool at a level sufficient to enable collection and collating donations and making deliveries
- To raise funds from a combination of donations, grants and fund raising
- To continue to communicate about our charity's purpose and who we help through our website, use of social media and PR
- To keep under review the processes and reporting structure to describe and record our activity and monitor our financial performance and ensure compliance
- To maintain and or increase the number of donation boxes within the community

Activities

Delivered through;

- Supported 38 charities, (regular deliveries to 32 with one off deliveries to 6) in five sectors; women, foodbanks, mother & baby, youth & schools and homeless
- Delivered 1903 of our tote bags each specifically tailored to the charity's clients' needs
- Delivered 6357 small packs including 350 five days of dignity bags for street homeless, 637 women's pamper packs, 300 Mother's Day and 135 Father's Day for children to give their parents (distributed through youth charities). In addition 3708 dental

hygiene packs through our 'Give a Smile' campaign, , and over 1227 Xmas gift packs via a cross section of all the charities we help

- Our network of trustees and volunteers collate, pack and distribute the Tote bags/small packs
- Donated products are sorted by type and records kept of deliveries made to the charities/organisations we support and we maintain regular contact with them to ascertain their needs
- Donations are made through our donation boxes which are located throughout the community. These are collected by our volunteers and delivered to our office. In addition, we purchase products using funds obtained through grants/donations and fundraising
- Attending local events and maintaining close relationships with other local charities, organisations, businesses and educational organisations to staying connected within our community

Key Achievements and Performance

- Increasing the products, we distributed with an estimated retail value of £52k in 2022 providing sustained support to the organisations and charities
- We bought 3,937 bottles of shampoo, 3,035 bottles of shower gel, 11,972 tubes of toothpaste, 13,698 toothbrushes and 5,015 deodorants
- Responded to the Ukrainian crisis by providing local support
- Post Covid re-established our corporate support programme
- Establishing our regular volunteer group, (Team Tuesday) who support us in our activities
- Expanding our award-winning 'Give a Smile' dental hygiene initiative which ran on three occasions distributing 3708 dental packs to local families and individuals in need through the charities and organisations we support and benefitting 9030 people; (1802 individuals and 1906 families of four)
- We have 22 drop off points for donations
- We held two fundraising events, a golf day and a lunch which raised substantial funds and allowed us to increase our profile
- Give a Smile recognised with an award from the Cheshire Community Foundation
- Developing relationships which connect the community including other charities including the Freemasons and the Rotary Club and the local Council
- Expanded our board appointing two new trustees with skills relevant to supporting our continued development

Financial

- Opened the year with £28,029 in the bank and ended with £34,023k
- BN ended the year in a robust financial position with income exceeding forecast
- We raised £51,793, grants, (£12,500) and donations, (16,608) and the balance from the two fundraising events netting £22,639
- 2/3 of our income is received in Q4 – partly due to the fundraising events which both fall within Q4

- £38,688 was spent on purchasing products to supplement donated items
- £4,864k was spent on operating costs
- No investments are held beyond placing some of our income into a deposit account with our bank
- We received one grant from Wilmslow Town Council on 28/6/22 for £2,500

Reserves Policy

- Our Reserves policy is to maintain sufficient funds to cover one year's rent, insurance and IT costs and is set at £5,000

Structure, Governance and Management

- Governing document – Trust Deed dated 26 January 2021
- Constitution – unincorporated Trust
- No employees are employed by the charity
- We have 25 volunteers who have been active I working for the charity during this financial period
- Trustees have, to date, been recruited from our volunteer pool with consideration to relevant skills and experience
- We have in place policies which are shared by the trustees and with the volunteers as appropriate
- Trustees are in place until they retire and the Chair and Secretary are re-elected each year, the trustees meet every three months
- None of the trustees have been paid during the financial period of this return, excluding out of pocket expenses

Trustees

Fiona Claire Miller - Secretary

Abigail Louise Gill

Wendy Hobson – Chair

Michael Richard Calderbank

Beverly Carol Heagerty

Diane Susan Smith – appointed 29/10/22

Benjamin Lambert – appointed 31/10/22

There are no corporate trustees. The charity does not own any property.

The trust does not hold any funds as custodian trustees on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Wendy Hobson – Chair

Signature -

M Hobson

Date -

24/07/2023

Secretary: *Fiona Miller* *24/7/2023*

FIONA MILLER

Fiona Miller - Secretary
Signature -

Fiona Miller

Date -

24/7/23

Bare Necessities Toiletry Bank Financial Statement for the Year ended 31st December 2022

	2022 YTD 31-Dec	2021 YTD 31-Dec
Income		
Donation	£ 16,608	£ 16,388
Grant	£ 12,500	£ 1,364
Fundraising	£ 22,639	£ 17,507
Interest	£ 47	£ 19
	<u>£ 51,793</u>	<u>£ 35,278</u>
Expenditure		
Product	-£ 38,688	-£ 11,266
Packaging	-£ 2,247	
Gen Admin	-£ 1,078	-£ 2,203
Rent/Insurance	-£ 3,786	-£ 864
	<u>-£ 45,800</u>	<u>-£ 14,334</u>
Net Profit / (Loss)	<u>£ 5,994</u>	<u>£ 20,945</u>
Cash at Bank	31/12/2022	31/12/2021
Opening Balance	£ 28,029	£ 7,085
Movement	<u>£ 5,994</u>	<u>£ 20,945</u>
Closing Balance	<u>£ 34,023</u>	<u>£ 28,029</u>
Ring Fenced	£ -	£ -
	<u>£ 34,023</u>	<u>£ 28,029</u>

Summary

Income has increased by £16k year on year, driven by increased fundraising and a National Lottery Grant.

We spent significantly more on Product with 3 Give a Smile Campaigns, 2 direct deliveries to charities in Crewe along with 12 direct deliveries to local charities, in addition to our usual monthly deliveries.

Prepared by

Mike Calderbank

Trustee

Bare Necessities Toiletry Bank


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Dated 24/7/23
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Approved by

Wendy Hobson

Chair

Bare Necessities Toiletry Bank

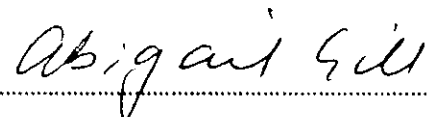

Dated 24/07/2023

Approved by

Abigail Gill

Trustee

Bare Necessities Toiletry Bank

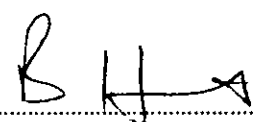

Dated 24/7/23.

Approved by

Beverly Heagerty

Trustee

Bare Necessities Toiletry Bank


Dated 24/7/23

Approved by

Fiona Miller

Trustee

Bare Necessities Toiletry Bank

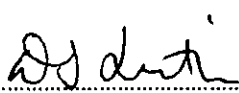

Dated 24/7/2023

Approved by

Diane Smith

Trustee

Bare Necessities Toiletry Bank

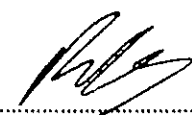

Dated 24/07/2023

Approved by

Ben Lambert

Trustee

Bare Necessities Toiletry Bank


Dated 24/07/2023

**Independent Examiner's Report to the Trustees of Bare Necessities Toiletry Bank Registration
Number 1193427**

Responsibility and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

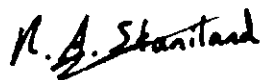
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Robert Staniland

Chartered Accountant (ICAS)

51 Brinkburn road

Hazel Grove

Stockport

SK7 4NR

17th July 2023