

Bare Necessities Toiletry Bank Financial Statement for the Year ended 31st December 2021

	2021	2020
Income		
Donation	£ 16,388	£ 4,717
Grant	£ 1,364	£ 2,000
Fundraising	£ 17,507	£ 2,118
Other	£ 19	
	<u>£ 35,278</u>	<u>£ 8,835</u>

Expenditure

Product	-£ 11,266	
Gen Admin	-£ 2,203	-£ 1,750
Rent/Insurance	-£ 864	
	<u>-£ 14,334</u>	<u>-£ 1,750</u>

Net Profit / (Loss)	<u>£ 20,945</u>	<u>£ 7,085</u>
----------------------------	-----------------	----------------

Cash at Bank	31/12/2021	31/12/2020
---------------------	-------------------	-------------------

Opening Balance	£ 7,085	£ -
Movement	£ 20,945	£ 7,085
Closing Balance	<u>£ 28,029</u>	<u>£ 7,085</u>

Summary

Income has increased significantly by £26k year on year, driven by increased fundraising and donations.

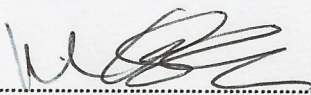
Due to Covid-19 restrictions, these events were re-scheduled several times towards the back end of the year. This restricted the spending in the first half of the year, however, this leaves the Charity in a strong position for 2022.

Prepared by

Mike Calderbank

Trustee

Bare Necessities Toiletry Bank



Dated 16/5/2022

Approved by

Wendy Hobson

Chair

Bare Necessities Toiletry Bank

W Hobson

Dated 16/5/22

Approved by

Abigail Gill

Trustee

Bare Necessities Toiletry Bank

Abigail Gill

Dated 16/5/22

Approved by

Beverly Heagerty

Trustee

Bare Necessities Toiletry Bank

BH

Dated 16 May 2022

Approved by

Fiona Miller

Trustee

Bare Necessities Toiletry Bank

F Miller

Dated 16/5/2022



Trustees' Annual Report for Bare Necessities Toiletry Bank (reg no 1193427)

Principal Address – Unit 3a Watsons Mews, 3 Hawthorn Lane, Wilmslow SK9 1AA

January 1st 2021 – 31st December 2021

Our Vision – Equal access to toiletries and hygiene essentials for people residing in the North-West

Our Mission – To relieve poverty, specifically hygiene poverty experienced by people in the North-West of England by collecting/buying and distributing toiletries and hygiene essentials to other charities and organisations across five sectors; women, youth & schools, mother & baby, homeless and foodbanks.

These activities have been conducted by the trustees with due regard to the guidance issued by the Charity Commission on public benefit and informed by our belief in, and commitment to fairness and equality.

Our Objectives

- To extend the number of charities/organisations we support from 20 to 30 in five sectors; women, foodbanks, mother & baby, youth & schools and homeless
- To provide these with regular donations of either donated hygiene products and/or purchased items by us
- To extend our volunteer pool from 8 to 20 to enable collection and collating donations and making deliveries
- To raise funds from a combination of donations, grants and fund raising
- To seek more suitable work space to provide clean, dry storage space and an appropriate safe working environment for volunteers
- To better communicate the charity, we have become through donation boxes which clearly describe what's needed, a website for reference and social media which charts our successes and wants
- To establish processes and reporting structure to describe and record our activity and monitor our financial performance and ensure compliance
- To increase the number of donation boxes within the community

Activities

Delivered through;

- Supported 33 charities in five sectors; women, foodbanks, mother & baby, youth & schools and homeless
- Delivered 816 of our tote bags each specifically tailored to the charity's clients' needs

- Delivered 1726 small packs including 224 five days of dignity bags for street homeless, 977 dental hygiene packs through our 'Give a Smile' campaign, 219 NHS comfort packs for Covid, 166 pre-interview packs for Smartworks, 140 Mother's and Father's Day bags for children to give their parents (distributed through youth charities), and over 600 Xmas gift packs via a cross section of all the charities we help
- Our network of trustees and volunteers collate, pack and distribute the Tote bags/small packs
- Donated products are sorted by type and records kept of deliveries made to the charities/organisations we support and we maintain regular contact with them to ascertain their needs
- Donations are made through our donation boxes which are located throughout the community. These are collected by our volunteers and delivered to our office. In addition, we purchase products using funds obtained through grants/donations and fundraising
- Attending local events and maintaining close relationships with other local charities, organisations, businesses and educational organisations to staying connected within our community

Key Achievements and Performance

- Increasing the products, we distributed over three-fold from an estimated retail value of £10k in 2020 to over £30k in 2021 providing more meaningful support to the organisations and charities
- Extending our reach from 20 charities/organisations helped to 33 along with stand-alone initiatives including our Give a Smile and response to the Afghan crisis
- Setting up a regular volunteer group which can support us in our activities
- Launching our 'Give a Smile' dental hygiene initiative in June 2021 reaching out to 18 of charities supplying over 997 kits each providing three months' quality dental supplies benefitting 2,500 people; (500 individuals and 500 families of four)
- We have 16 drop off points for donations
- In December 2021, we relocated into a new office allowing better organisation, storage and more space in which our volunteer pool can work
- Launched our website
- We held two fundraising events, a golf day and a lunch which raised substantial funds and allowed us to increase our profile

Financial

- Opened the year just over £7k in the bank and ended with £20.9k
- BN has ended the year in a robust financial position with income exceeding forecast by over 100%
- We raised £35k, just under 50% was received from grants, (£1,364) and donations, (16,388.19) and the balance from the two fundraising events netting £17,507.38
- Both fundraising events fell within Q4 having been postponed due to Covid restrictions meaning that over half our income was received in Q4
- £11k was spent on purchasing products to supplement donated items
- 3k was spent on operating costs

- No investments are held beyond placing some of our income into a deposit account with our bank

Reserves Policy

- Our Reserves policy is to maintain sufficient funds to cover one year's rent, insurance and IT costs and is set at £3,500

Structure, Governance and Management

- Governing document – Trust Deed dated 26 January 2021
- Constitution – unincorporated Trust
- Trustees have, to date, been recruited from our volunteer pool with consideration of relevant skills and experience
- We have in place policies which are shared by the trustees and with the volunteers as appropriate
- Trustees are in place until they retire and the Chair and Secretary are re-elected each year, the trustees meet every three months

Trustees

Fiona Claire Miller - Secretary
 Abigail Louise Gill
 Wendy Hobson - Chair
 Michael Richard Calderbank - appointed 1/11/21
 Beverly Carol Heagerty
 Lisa Suzanne Barker - retired 31/10/21
 Karen Lesley Hulbert - retired 1/11/21

There are no corporate trustees. The charity does not own any property.
 The trust does not hold any funds as custodian trustees on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Wendy Hobson - Chair

Signature -

W Hobson

Date -

16 May 2022

Fiona Miller - Secretary

Signature -

F Miller

Date -

16 May 2022

Bare Necessities Toiletry Bank Financial Statement for the Year ended 31st December 2021

	2021	2020
Income		
Donation	£ 16,388	£ 4,717
Grant	£ 1,364	£ 2,000
Fundraising	£ 17,507	£ 2,118
Other	£ 19	
	<u>£ 35,278</u>	<u>£ 8,835</u>

Expenditure

Product	-£ 11,266	
Gen Admin	-£ 2,203	-£ 1,750
Rent/Insurance	-£ 864	
	<u>-£ 14,334</u>	<u>-£ 1,750</u>

Net Profit / (Loss)	<u>£ 20,945</u>	<u>£ 7,085</u>
----------------------------	-----------------	----------------

Cash at Bank	31/12/2021	31/12/2020
---------------------	-------------------	-------------------

Opening Balance	£ 7,085	£ -
Movement	£ 20,945	£ 7,085
Closing Balance	<u>£ 28,029</u>	<u>£ 7,085</u>

Summary

Income has increased significantly by £26k year on year, driven by increased fundraising and donations.

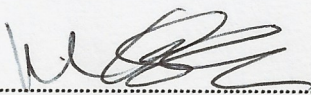
Due to Covid-19 restrictions, these events were re-scheduled several times towards the back end of the year. This restricted the spending in the first half of the year, however, this leaves the Charity in a strong position for 2022.

Prepared by

Mike Calderbank

Trustee

Bare Necessities Toiletry Bank



Dated 16/5/2022

Approved by

Wendy Hobson

Chair

Bare Necessities Toiletry Bank

W Hobson

Dated 16/5/22

Approved by

Abigail Gill

Trustee

Bare Necessities Toiletry Bank

Abigail Gill

Dated 16/5/22

Approved by

Beverly Heagerty

Trustee

Bare Necessities Toiletry Bank

BH

Dated 16 May 2022

Approved by

Fiona Miller

Trustee

Bare Necessities Toiletry Bank

F Miller

Dated 16/5/2022



Trustees' Annual Report for Bare Necessities Toiletry Bank (reg no 1193427)

Principal Address – Unit 3a Watsons Mews, 3 Hawthorn Lane, Wilmslow SK9 1AA

January 1st 2021 – 31st December 2021

Our Vision – Equal access to toiletries and hygiene essentials for people residing in the North-West

Our Mission – To relieve poverty, specifically hygiene poverty experienced by people in the North-West of England by collecting/buying and distributing toiletries and hygiene essentials to other charities and organisations across five sectors; women, youth & schools, mother & baby, homeless and foodbanks.

These activities have been conducted by the trustees with due regard to the guidance issued by the Charity Commission on public benefit and informed by our belief in, and commitment to fairness and equality.

Our Objectives

- To extend the number of charities/organisations we support from 20 to 30 in five sectors; women, foodbanks, mother & baby, youth & schools and homeless
- To provide these with regular donations of either donated hygiene products and/or purchased items by us
- To extend our volunteer pool from 8 to 20 to enable collection and collating donations and making deliveries
- To raise funds from a combination of donations, grants and fund raising
- To seek more suitable work space to provide clean, dry storage space and an appropriate safe working environment for volunteers
- To better communicate the charity, we have become through donation boxes which clearly describe what's needed, a website for reference and social media which charts our successes and wants
- To establish processes and reporting structure to describe and record our activity and monitor our financial performance and ensure compliance
- To increase the number of donation boxes within the community

Activities

Delivered through;

- Supported 33 charities in five sectors; women, foodbanks, mother & baby, youth & schools and homeless
- Delivered 816 of our tote bags each specifically tailored to the charity's clients' needs

- Delivered 1726 small packs including 224 five days of dignity bags for street homeless, 977 dental hygiene packs through our 'Give a Smile' campaign, 219 NHS comfort packs for Covid, 166 pre-interview packs for Smartworks, 140 Mother's and Father's Day bags for children to give their parents (distributed through youth charities), and over 600 Xmas gift packs via a cross section of all the charities we help
- Our network of trustees and volunteers collate, pack and distribute the Tote bags/small packs
- Donated products are sorted by type and records kept of deliveries made to the charities/organisations we support and we maintain regular contact with them to ascertain their needs
- Donations are made through our donation boxes which are located throughout the community. These are collected by our volunteers and delivered to our office. In addition, we purchase products using funds obtained through grants/donations and fundraising
- Attending local events and maintaining close relationships with other local charities, organisations, businesses and educational organisations to staying connected within our community

Key Achievements and Performance

- Increasing the products, we distributed over three-fold from an estimated retail value of £10k in 2020 to over £30k in 2021 providing more meaningful support to the organisations and charities
- Extending our reach from 20 charities/organisations helped to 33 along with stand-alone initiatives including our Give a Smile and response to the Afghan crisis
- Setting up a regular volunteer group which can support us in our activities
- Launching our 'Give a Smile' dental hygiene initiative in June 2021 reaching out to 18 of charities supplying over 997 kits each providing three months' quality dental supplies benefitting 2,500 people; (500 individuals and 500 families of four)
- We have 16 drop off points for donations
- In December 2021, we relocated into a new office allowing better organisation, storage and more space in which our volunteer pool can work
- Launched our website
- We held two fundraising events, a golf day and a lunch which raised substantial funds and allowed us to increase our profile

Financial

- Opened the year just over £7k in the bank and ended with £20.9k
- BN has ended the year in a robust financial position with income exceeding forecast by over 100%
- We raised £35k, just under 50% was received from grants, (£1,364) and donations, (16,388.19) and the balance from the two fundraising events netting £17,507.38
- Both fundraising events fell within Q4 having been postponed due to Covid restrictions meaning that over half our income was received in Q4
- £11k was spent on purchasing products to supplement donated items
- 3k was spent on operating costs

- No investments are held beyond placing some of our income into a deposit account with our bank

Reserves Policy

- Our Reserves policy is to maintain sufficient funds to cover one year's rent, insurance and IT costs and is set at £3,500

Structure, Governance and Management

- Governing document – Trust Deed dated 26 January 2021
- Constitution – unincorporated Trust
- Trustees have, to date, been recruited from our volunteer pool with consideration of relevant skills and experience
- We have in place policies which are shared by the trustees and with the volunteers as appropriate
- Trustees are in place until they retire and the Chair and Secretary are re-elected each year, the trustees meet every three months

Trustees

Fiona Claire Miller - Secretary
 Abigail Louise Gill
 Wendy Hobson - Chair
 Michael Richard Calderbank - appointed 1/11/21
 Beverly Carol Heagerty
 Lisa Suzanne Barker - retired 31/10/21
 Karen Lesley Hulbert - retired 1/11/21

There are no corporate trustees. The charity does not own any property.
 The trust does not hold any funds as custodian trustees on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Wendy Hobson - Chair

Signature -

W Hobson

Date -

16 May 2022

Fiona Miller - Secretary

Signature -

F Miller

Date -

16 May 2022

Independent Examiner's Report to the Trustees of Bare Necessities Toiletry Bank Registration number 1193427

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Robert Staniland

Chartered Accountant (ICAS)

51 Brinkburn road
Hazel Grove
Stockport
SK7 4NR

17th May 2022