

POONAKARY PEOPLE ORGANISATION UK (PPO UK)
பூநகரி மக்கள் ஒன்றியம் பிரித்தானியா

TRUSTEES' ANNUAL REPORT AND UNAUDITED ACCOUNTS
CHARITY NO. 1193388
28 FEBRUARY 2023



POONAKARY PEOPLE ORGANISATION UK (PPO UK) பூநகரி மக்கள் ஒன்றியம் பிரித்தானியா

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Trustees Annual Report

For Period

From 01-03-2022 To 28-02-2023



Poonakary People Organisation UK (PPO UK)

பூநகரி மக்கள் ஒன்றியம் பிரித்தானியா

Email: poonakarypeople@gmail.com

Charity Registration Number

1193388

Objectives and Activities

Objectives

The relief of financial hardship of people in Poonakary Sri Lanka by providing funding to help them to access education, health services and care, employment, housing, and such other general assistance to relieve their financial hardship as the trustees deem appropriate.

Activities

- **Education:** Our charity has provided funding for fourteen weekend tutor sessions preceding the scholarship exam in this financial period for all 400 year-five students in Poonakary. This project was executed by officials from the Poonakary Education Zone, covering all 23 primary schools at six centres.
- School bags, pencil cases, drink bottles, and stationary items were distributed to 29 primary school students who successfully passed the scholarship exam from Poonakary's primary schools during this financial period.
- Our charity is ongoing with the existing grant assistance project for university students from Poonakary, which commenced in November 2021. Each eligible university student from disadvantaged backgrounds receives 5000 Sri Lankan rupees per month during their university studies. The project began with 21 students and has since expanded to support 50 students. Currently, 42 students are receiving assistance, as 8 students successfully completed their university studies during the last financial period.
- **Health:** We have provided assistance to two cancer patients from disadvantaged backgrounds during this financial period, with funds collected through public appeal. The first cancer patient (Cancer Patient 1), Mrs. Naguleswary Sivasanmugarasa of Tampirai, Poonakary, received monthly assistance during the last financial period. The remaining funds were decided to be disbursed during this period by the trustees. The second cancer patient (Cancer Patient 2), Mrs. Kajenthini Thuvakaran from Nallur, Poonakary, had funds collected as a restricted fund in this financial period. The trustees opted to provide these funds as a lump sum, considering it in the best interest of the patient and the charity, deviating from the monthly payment approach for the previous cancer patient.

The trustees confirmed that they had regard to the Charity Commission guidance on public benefit.

Additional Information

Policy on grant making

All beneficiaries of our charity must be confirmed as eligible by local government officials (Grama Sevaka). University students undergo a selection process upon completion of our charity eligibility form, which must be signed by their school principal and the Grama Sevaka (GS) in their area to validate their eligibility. Additionally, we conduct an annual review of students to assess if there have been any changes in their circumstances.

Confirmation of the monthly payments to students is obtained through the signature of students or parents, serving as evidence of the grant receipt. Random surveys of students are also conducted as part of our ongoing monitoring efforts.

Contribution made by volunteers

The Scholarship project was implemented by Gnanimadam School Principal, Mr. Selvarathnam Shivashangar, and Kilinochchi South Primary Education Official, Mr. Rajeshwaran Koneshwaran. The existing University Student Grant project is currently managed by Poonakary Central College Principal, Mr. Ramalingam Balachandran, Mulankavil Maha Vidyalayam School Principal, Mr. Pathmanathan Anantharasa, and Local Government Official, Mr. Puviyarasan. The trustees express their sincere appreciation for the valuable contributions of these volunteers. As a United Kingdom registered charity, the charity's activities are significantly dependent on the dedication of these volunteers in Poonakary.

Achievements and Performance

Education :Early education in Poonakary faces a significant challenge with a high dropout rate due to financial hardships among student families, often resulting in students abandoning further education. Poonakary's primary education is ranked the lowest among the four subdivisions in the Kilinochchi district (Kandavalai, Karachchi, Patchchilaipalli, and Poonakary). This disparity is evident in the year-five scholarship

exam results. Trustees acknowledge that the impact of the fourteen extra tuition classes is too early to evaluate, and they have committed to funding these sessions if the need arises in the future.

Educational and stationary items are provided to students who pass the scholarship exam to encourage and motivate others to excel. This initiative aims to improve the pass rate for the scholarship exam in Poonakary.

The University Student Grant project facilitated eight students in successfully completing their studies during the last financial period. The remaining forty-two students are continuing their education in universities across Sri Lanka. One of the charity's objectives is to enhance education in Poonakary. We encourage students benefiting from this assistance to contribute through voluntary work, such as offering extra tuition to students in their local area. It's important to note that the charity does not directly manage these voluntary activities.

Health : The assistance provided to Mrs. Naguleswary Sivasanmugarasa (Cancer Patient 1) and Mrs. Kajenthini Thuvakaran (Cancer Patient 2) helped them cover the costs of their cancer treatment and supported their return to normalcy.

Additional Information

The trustees acknowledge the need for improvement in the charity's fundraising activities. We have explored the idea of appointing trustees for each geographical area to enhance charity box collections. Additionally, we organised a fundraising and charity promotion event on 31/07/2022 in Birmingham.

Financial review

The financial results for the year are outlined in the accounts section. In this financial period, the charity allocated **£1255.05** for fourteen additional Year Five scholarship tuitions. Educational items valued at **£325.95** were provided to 29 primary school students who successfully passed the scholarship exam. Furthermore, **£7025.70** was allocated for university student assistance. A charitable contribution of **£1109.00** was made to support Cancer Patient (1), Mrs. Naguleswary Sivasanmugarasa, and **£798.00** was provided to Cancer Patient (2), Mrs. Kajenthini Thuvakaran, during this financial period.

Reserves policy

The trustees deem it prudent to maintain a reserve of £3000 to cover the charity's existing projects and ensure sufficient working capital for accumulating funds to

achieve future objectives. The charity's revenue decreased by nearly thirty percent during the last financial period due to encountered issues. However, the financial position of the charity is improving compared to the beginning of this financial period. The income has stabilised, with new revenue streams from annual and monthly membership fees, which are more than enough to cover current projects. There are no uncertainties regarding the charity's ability to continue as a going concern.

Additional Information

The charity activities are mainly funded by donations mainly from Poonakary people residing in the UK, monthly membership fee of ten pounds, annual membership fee of one hundred and twenty pounds, money boxes and fund raising from annual gatherings of Poonakary people in the UK. We also carry out fundraising via our public whatsapp group for charity activities such as cancer patient donation. Appropriate written permission is obtained before using personal details of anyone who comes into contact with the charity.

Structure, Governance and Management

The charity is constituted as a Charitable Incorporated Organisation (CIO) with a governing document based on the CIO foundation model. Trustees are selected by the board of trustees.

Additional Information

New trustees are required to complete a charity-specific trustee application form. Additionally, criminal record checks are conducted on a selective basis. Upon a successful trustee appointment, a copy of the charity's rule book, accounts, and constitution is provided. Our charity primarily collaborates with government education officials and non-governmental voluntary workers in Poonakary.

Reference and Administrative detail

Charity name: Poonakary People Organisation UK (PPO UK)

Registered charity number 1193388

Charity's principal address

14 Leominster Road
Morden, Surrey
SM4 6HN

Names of the charity trustees who manage the charity

	Trustee name	Office	Dates Acted	Appointed By
1	Mr Somasundaram Sivabalan	Chair	10-12-2023	Board of Trustees
2	Mr Subramaniam Sriskumar		30-01-2022	As above
3	Mr Muthuvelu Jeyamohan		10-01-2022	As above
4	Mr Suntharampillai Sutharsan		10-01-2022	As above
5	Mr Rasanayagam Sasikumar		10-12-2023	As above
6	Mr Balasubramaniam Sureshkumar		10-12-2023	As above
7	Mr Saravanamuthu Saravanathan	Treasurer	10-12-2023	As above
8	Mr Somasundaram Shanmugathan		10-12-2023	As above
9	Mr Thirunavukkarasu Mayuran	Secretary	12-06-2022	As above

Corporate trustees - Names of the directors at the date the report was approved

Not Applicable.

Name of trustees holding title to property belonging to the charity

Not Applicable.

Funds held as custodian trustees on behalf of others

Not Applicable.

Exemptions from disclosure

Not Applicable.

Other optional information

Not Applicable.

Declarations

The trustees declare that they have approved the trustee's report above. Signed on behalf of the charity's trustees.

Signature T. Mayuran.

Date : 10-12-2023

Full name : Mr Thirunavukkarsu Mayuran

Position : Secretary

Signature Suttharsan.

Date : 10-12-2023

Full name : Mr Suntharampillai Sutharsan

Position : Trustee



Poonakary People Organisation UK (PPO UK)
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Email: poonakarypeople@gmail.com

Registered Number: 1193388

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**Statement by the board of trustees of
Poonakary People Organisation UK (PPO UK)**

The charity managed to raise **£10,597.21** in funds during this financial period. Excluding **£930.00** in expenditures for raising funds, we spent **£10,513.70** on new and existing charitable activities. Charity income is down by nearly thirty percent (30%). This is expected due to issues faced in the last financial period. The board concluded, at the meeting held on 10/12/2023 in Rayners Lane, London, that unless the charity commission threshold is reached, an independent examination is not needed due to associated costs. As part of internal financial control, dual authorisation is in place on the charity's bank account, and records are maintained using an accounting system obtained from West Yorkshire Community Accountancy Services (www.wycas.org.uk). Income and expenditures are accurately recorded, categorised, and balanced with a transparent history using the WYCAS system. Accounts and meeting records are stored in the charity's Google Drive (poonakarypeople@gmail.com). Trustees approved the accounts and the trustees' annual report for the 2022/2023 financial year at the meeting.

Signed on behalf of the board of trustees of Poonakary People Organisation UK (PPO UK)

Sivabalan

Mr Somasundaram Sivabalan
Chairman

T. Mayuran

Mr Thirunavukkarasu Mayuran
Secretary

Annual accounts for the period

Period Start Date : 01.03.2022 to Period End Date : 28.02.2023

Statement of Financial Activities

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2023

		01.03.2022 to 28.02.2023			Prior Year Funds
	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Incoming Resources					
Income From :					
Donations and Legacies	2	3,484.12	1,430.00	4,914.12	9,179.68
Charitable Activities	3	5,683.09	-	5,683.09	5,643.11
Total		9,167.21	1,430.00	10,597.21	14,822.79
Resources Expended					
Expenditure On :					
Charitable Activities	4	9,083.70	1,430.00	10,513.70	11,246.91
Raising funds	5	930.00	-	930.00	1,206.30
Other	6	0.00	-	0.00	310.00
Total		10,013.70	1,430.00	11,443.70	12,763.21
Net Movement in Funds		(846.49)	-	(846.49)	2,059.58
Reconciliation of funds:					
Total funds brought forward		8,489.54		8,489.54	6,429.96
Total funds carried forward		7,643.05	-	7,643.05	8,489.54

Summary of Income and Expenditure Account

SUMMARY OF INCOME AND EXPENDITURE STATEMENT AS AT 28TH FEBRUARY 2023

	01.03.2022 to 28.02.2023	Prior Year
INCOME	10,597.21	14,822.79
	10,597.21	14,822.79
Less		
EXPENDITURE	11,443.70	12,763.21
	11,443.70	12,763.21
INCOME OVER EXPENDITURE	(846.49)	2,059.58

BALANCE SHEET as at 28th February 2023

POONAKARY PEOPLE ORGANISATION UK (PPO UK)

	Notes	2023 Total Funds £	2022 Total Funds £
Fixed Assets			
Tangible Assets		0.00	0.00
Current Assets			
Bank and Cash Balances		8,589.00	8,639.54
Creditors : Amounts falling due within one year	7	945.95	150.00
Net current assets/(liabilities)		7,643.05	8,489.54
Total assets less current liabilities		7,643.05	8,489.54
Funds of the charity			
Unrestricted income funds		7,643.05	8,489.54
Total charity funds		7,643.05	8,489.54

These financial statement are approved by trustees on 10-12-2023 and signed on their behalf by:



Mr Somasundaram Sivabalan
Chair



Mr Saravanamuttu Saravanathan
Treasurer

Statement of Cash Flow

POONAKARY PEOPLE ORGANSIATION UK(PPO UK)

01 March 2022 to 28 February 2023

	Notes	2023 Total	2022 Total
Income			
Charitable activites		5,683.09	5,643.11
Donation and legacies		3,484.12	7,126.82
Donation - Restricted Funds		1,430.00	2,052.86
Total income		10,597.21	14,822.79
Expenditures using unrestricted funds			
Charitable contributions to university student grant		6,545.70	8,278.64
Charitable contributions to cancer patient 1		1,109.00	0.00
Charitable contributions to scholarship tuition project		1,100.05	0.00
Charitable contributions to scholarship prize project		325.95	0.00
Fund transfer fee for cancer patient 2		3.00	0.00
Raising funds	5	930.00	1,206.30
Other	6	0.00	310.00
Charitable contributions to tree planting projects		0.00	915.41
Expenditures using restricted funds			
Charitable contributions to university student grant		480.00	0.00
Charitable contributions to scholarship tuition project		155.00	0.00
Charitable contributions to cancer patient 2		795.00	0.00
Restricted fund used to install CCTV at school		0.00	2,052.86
Total expenditure		11,443.70	12,763.21
Net operating income		(846.49)	2,059.58
Net Income/(Expenditure)		(846.49)	2,059.58

POONAKARY PEOPLE ORGANISATION UK (PPO UK)
NOTES TO THE ACCOUNTS

ACCOUNTING POLICIES

Note 1

1.1 BASIS OF PREPARATION

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts have been prepared on a going concern basis and represent a true and fair view of the position of the charity as at the end of the accounting period.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 ACCOUNTING CONVENTION

The financial statements have been prepared under the historical cost convention.

1.3 RESOURCES EXPENDED

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Resources expended have been analysed and have been allocated 100% to the relevant fund.

1.4 INCOMING RESOURCES

The charity derives its income from donations and legacies from members, raffle, monthly and annual membership fees and till boxes collections from the public in the United Kingdom. Items of income are recognised and included in the accounts when all the following criteria are met:

- . The charity has entitlement to the funds.
- . Any performance conditions attached to the item (s) of income have been met or are fully within the control of the charity or its subsidiary.
- . There is sufficient certainty that the receipt of the income is considered probable, and The amount can be measured reliably.

Member's donation incomes are included within the Statements of Financial Activities as it is received. Legacies are recognised when the above criteria are met. Grants are recognised in the period to which they relate.

1.5 GOVERNANCE COST

Governance costs are those costs associated with maintaining the governance of the charity as opposed to the management of the charity's activities. However voluntary contributions and participation kept governance at a lower level.

1.6 FUND ACCOUNTING

Funds held by charity are unrestricted and restricted funds during the accounting year. Unrestricted funds which can be used in accordance with the charitable objectives at the discretion of the trustees. However, a restricted fund used for the specified purpose of the donor.

Note: - 2

2023

2022

Analysis of income

Donations and legacies

Unrestricted funds

Donation	714.12	7,126.82
Monthly membership fees	2,170.00	0.00
Annual membership fees	600.00	0.00
	3,484.12	7,126.82

Restricted funds

Donation - Restricted - Scholarship Tuition Project	155.00	0.00
Donation - Restricted - Cancer Patient 2	795.00	0.00
Donation - Restricted - University Student Grant	480.00	0.00
Donation - Restricted - CCTV Installation	0.00	2,052.86
	1,430.00	2,052.86

Note: - 3

Income generated by charitable activities

Till box collection from business places	5,683.09	4,763.11
Raffle	0.00	880.00
	5,683.09	5,643.11

Total funds

10,597.21

14,822.79

Note: - 4

Analysis of expenditure

Charitable activities using unrestricted funds

Charitable contributions to university student grant	6,545.70	8,278.64
Charitable contributions to cancer patient 1	1,109.00	0.00
Charitable contributions to scholarship tuition project	1,100.05	0.00
Charitable contributions to scholarship prize project	325.95	0.00
Fund transfer fee for cancer patient 2	3.00	0.00
Tree planting project	0.00	915.41
	9,083.70	9,194.05

Charitable activities using restricted funds

Charitable contributions to university student grant	480.00	0.00
Charitable contributions to scholarship tuition project	155.00	0.00
Charitable contributions to cancer patient 2	795.00	0.00
CCTV Installation	0.00	2,052.86
	1,430.00	2,052.86

Total spent on charitable activities

10,513.70

11,246.91

Note: - 5**Expenditure on raising funds**

Cost of mutton items for Birmingham fundraising event	225.00	0.00
Cost of seafood items for Birmingham fundraising event	200.00	0.00
Cost of BBQ items for Birmingham fundraising event	100.00	0.00
Cost of short eats items for Birmingham fundraising event	95.00	0.00
Till box label print fee	160.00	0.00
Hall hire for charity event	150.00	0.00
Postage	0.00	116.50
Cost of purchase of till boxes	0.00	725.00
Cost of making charity banners	0.00	364.80
	930.00	1,206.30

Note: - 6**Other**

Charity registration fee	0.00	160.00
Independent examiner fee	0.00	150.00
	0.00	310.00

Total fund spent**11,443.70****12,763.21**

Instead of administrative expense of the last period, "Expenditure on raising funds" and "Other" category have been used for analysis in accordance with the charities SORP (Statement Of Recommended Practice)(FRS102)

Note: - 7**Creditors: Amounts falling due within one year**

Cost of mutton items for Birmingham fundraising event	225.00	0.00
Cost of seafood items for Birmingham fundraising event	200.00	0.00
Cost of BBQ items items for Birmingham fundraising event	100.00	0.00
Cost of short eats items for Birmingham fundraising event	95.00	0.00
Cost of Scholarship prize items purchased for project	325.95	0.00
Independent examiner fee	0.00	150.00
	945.95	150.00