



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.04.2022

Period start date To 31.03.2023

Period end date

Charity name: Townsend Community Association

Charity registration number: 1193324

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To benefit the lives of local residents and others by management of the community centre to bring together organisations to provide education, social welfare and leisure activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Grants are obtained to run a community fridge to provide additional food to residents 5 days a week. Advice/courses in cooking and food management skills are offered from time to time. A warm space is provided in winter and a convivial environment all year for craft and coffee mornings. Regular weekly lettings of the hall are to a church group, a Tibetan children's group, a dance group and Tai Chi classes. Residents also hold family occasions such as parties, wakes, and other celebrations. Income from letting averages £200 per week. The "Community Growers" project has for several years given residents the opportunity to learn how to grow their own fruit and vegetables, and to support the Community Fridge in times of plenty. The Centre also provides a base for support with school uniform purchases, a Good Neighbour scheme, and the 3Ts community support group.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The main achievement of the charity for the past few years has been the running of our community fridge, which began as a "waste-not want-not" project but expanded vastly during Covid-19 to reach out to many local families suffering extreme need. In doing this, we gave support to deal with other problems and helped to keep the community in touch. Subsequently this has led to grant-supported food-related workshops, skill-learning, especially encouraging young mums and single residents to expand their abilities. During the morning visits to the TCF an estimated 30/40 residents enjoy socialising at coffee mornings, craft sessions and obtain help with problems in their daily lives. We continue to encourage local groups to set up leisure activities to benefit our residents and local people generally; overall participation is approx. 50 people per week.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	2022/23 is the first full year of trading as a CIO. Our income of £59K+ is augmented by the transfer of funds of £37865 from our previous charity. The majority of our normal financial activity relates to restricted funds, mainly the Townsend Community Fridge (receipts £8231, payments £6124) but our unrestricted funds of are sufficient to meet the needs of running the charity and maintaining the Community Centre itself.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We are currently in process of taking on a lease from BCP Council. Discussions are still ongoing. We are also in process of becoming responsible for the payment of gas, which has historically been the responsibility of BCP Council. We need to make provision for other increased service costs, particularly electricity. Once the lease has been signed we wish to refurbish the toilets/washrooms and to extend our office,. For this, we hope to obtain grants but are allowing for a contribution to be requested from TCA.: The designated amounts are: Solicitors: £1000, Gas & other service increases: £4000, Contribution to refurbishment: £5000. Total: £10,000, which we have put in an interest-earning reserve account with Lloyds Bank.
Amount of reserves held	Para 1.22	£10,000.
Reasons for holding zero reserves	Para 1.22	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Community selection. An an AGM, one-third of our Trustees steps down each year to allow prospective Trustees to come forward in the event that there are no vacancies. Those stepping down can go forward for re-election. The new committee of Trustees is voted in by those attending the AGM.

Reference and Administrative details

Charity name	Townsend Community Association
Other name the charity uses	
Registered charity number	1193324
Charity's principal address	Townsend Community Centre Jewell Road Bournemouth BH8 0LT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jasmin Parsons	Secretary		
2	Joan Richards	Treasurer		
3	Irene Cousin	Chair		
4	Anne Melly	Trustee		
5	Christine Graydon	Trustee		
6				

Corporate trustees – names of the directors at the date the report was approved

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NONE		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

From April 2022 to early December 2022, we were in process of transferring our business and our funds from our old charity (1081254) to our CIO (1193325). The banking process caused long delays and uncertainty in the matter of advising clients and service providers when the new account was active and some lack of co-operation also caused delays. The final transfers took place in September and October 2022, and the old bank account was closed in December 2022.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Jasmin Parsons

Joan Richards

Position (eg Secretary,
Chair, etc)

Secretary

Date

24 January 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Townsend Community Association

No (if any)
1193324

Receipts and payments accounts

CC16a

For the period
from

Period start date
01.04.2022

To

Period end date
31.03.2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall Hire	10,397	-	-	10,397	-
Townsend Community Fridge	-	16,664	-	16,664	-
Other restricted income	-	8,446	-	8,446	-
BCP Development Grant	-	1,000	-	1,000	-
Other income	21,470	-	-	21,470	-
Donations	740	377	-	1,117	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,607	26,487	-	59,094	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,607	26,487	-	59,094	-
A3 Payments					
Services	647	-	-	647	-
BCP Charges and running costs	1,672	-	-	1,672	-
Townsend Community Fridge	-	6,124	-	6,124	-
Other restricted payments	-	163	-	163	-
Events	785	-	-	785	-
Insurance	580	-	-	580	-
Other unrestricted payments	298	-	-	298	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,982	6,287	-	10,269	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,982	6,287	-	10,269	-
Net of receipts/(payments)	28,625	20,200	-	48,825	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	28,625	20,200	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurer's Account	18,592	20,200	-
	Treasurer's Account fixed rate savings account	10,000	-	-
	Cash	33	-	-
	Total cash funds	28,625	20,200	-
	(agree balances with receipts and payments account(s))	12	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Townsend Community Association

**On accounts for the year
ended**

2022/2023

**Charity no
(if any)**

1193324

Set out on pages

1,2

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 2022/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28-01-24

Name:

B BEASLEY

**Relevant professional
qualification(s) or body
(if any):**

MAAT
AATQB

Address:

6 BARNOW DRIVE
BOURNEMOUTH
BH8 0HY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.