



Trustees' Annual Report for the period

From 1st April 2022 To 31st March 2023

Charity name: Bury Athletic Club

Charity registration number: 1193322

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The object of the charity is: 1) The advancement of public participation in athletics* as a sport 2) To provide recreational facilities and/or organise recreational activities, available to members of the public at large, with the object of improving the conditions of life. * athletics is defined as the England Athletics recognised disciplines of track and field, road running, cross country, trail running, fell running, ultra-distance running and race walking.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	In furtherance of the above the charity shall: i) Provide a base for successful competitive athletics and to develop the full potential of each member; ii) Encourage enthusiastic coaches, officials, administrators and other helpers within the club and provide opportunities for qualification and experience; and Provide a base for those wishing to exercise as a recreational activity or to improve their health / physical fitness.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees of the charity have taken due regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	N/A
Policy on social investment including program related investment	N/A

Contribution made by volunteers	Bury AC celebrates the significant contribution made by its volunteers. These include trustees, committee members, coaches, officials and other helpers. Thousands of hours are given in voluntary service.
Other	N/A

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Organisation Bury Athletic Club was registered as a charitable incorporated organisation (CIO) on the 29th January 2021. At the first club's first AGM in its new charity format on 20th July 2022, the original founding six trustees retired, in line with the constitution. Five of them were reappointed by the members (again in line with the constitution) and two additional trustees were also appointed. Three committees oversee the operational management of the CIO. These are the Athletics Management Committee; the Finance, Audit and Risk Committee and the Site Development Committee. These report into the board of trustees who hold overall responsibility for development of the club and to ensure it meets its charitable object. The vision of the club (in support of the charitable objective) is to: • promote Athletics and the Club in the local community and emphasise the wellbeing athletics creates; • offer first class coaching in track and field, cross country and road running • offer competition opportunities in track and field, cross country and road running; • provide first class training facilities for members that can be made available to the wider community; • ensure a duty of care to all members of the club; • provide all its services in a way that is fair to everyone; • ensure that all present and future members receive fair and equal treatment; • be non-profit making, but ensure that surpluses are re-invested to further the charitable objects of the club; • promote equal opportunities for all people regardless of their ability, disability, race, nationality, ethnicity, gender or sexual orientation. Membership and affiliation Membership during the year reached a peak of 413 members. There were 96 resignations at the end of the membership year leaving the club with 317 members comprising of 203 competitive athletes, 87 social athletes (includes 67 under 11s) with the remainder being volunteers (coaches, officials, helpers). The club is on an overall growth trajectory, welcoming 118 new members over the last 12 months, so even with 96 resignations the net growth has been 22.
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	The club is affiliated to England Athletics and pays an annual affiliation fee. All of the club's members are registered with England Athletics and the competitive members pay a registration fee which is collected as part of the club membership arrangements. For 2022/23 the registration fee for athletes was £16. Through the affiliation with England Athletics the club is able to adopt the key national policies such as the safeguarding policy and the national codes of conduct. The club is also affiliated to Northern Athletics and pays an annual affiliation fee to them which is based on the number of competitive members the club has. Again, this fee is collected as part of the club's membership arrangements. This fee is currently set at £2 per athlete. The membership fees for the club (not including the registration/affiliation fees) for the year was £15 for junior/student members and £30 for senior members. The trustees set the level of the membership fees to ensure that the club is inclusive. However, the club also operates a hardship system that allow the trustees to waive the membership fees and training fees of members who are facing significant financial hardship. Trustees reviewed the fee structure during the year and in light of post Covid costs, inflation and energy price increases the trustees agreed to increase core membership fees for 2022/23 to £20 for junior/student members and £35 for senior members. Training and Competition The club's organised training nights are each Tuesday and Thursday. Training commences at 6.00pm for the younger groups and the club closes at about 8.30pm. Sessions are run under the guidance of qualified and accredited coaches and coaching assistants, together with some support from helpers. There is a £3 training fee for members participating in sessions. For family groups, the second member is charged £2. It is also possible for members to pre-book training sessions for the month ahead. The current price is £50 for a family; £20 for an individual member and £15 for a second family member. All the coaching team are volunteers and dedicate countless hours in supporting their athletes. They are in turn supported by the club through funding for their development to be fully accredited in their respective roles with UK Athletics. Some coaches do hold additional sessions which are open to all members in the coaches age group. The following groups operate as part of the club's coaching structure: • Under 9s and Under 11s • Under 13s • Under 15s • Under 17s sprints/hurdles/jumps • Under 17s endurance • Senior Endurance • Senior Sprints • Senior Development Group • Jumps (horizontal and vertical) • Throws The club offers a variety of competitive opportunities for members and these are delivered through local and national leagues. They include: • Red Rose Cross Country League
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- South East Lancs Cross Country League
- Greater Manchester Cross Country Championships
- North of England Cross Country Championships
- National Cross Country Championships
- Greater Manchester Sportshall League
- Greater Manchester Road Relays
- North of England Road Relays
- Cheshire Track and Field League
- North of England Track and Field League
- Youth Development Leagues (Lower and Upper)
- Greater Manchester Track and Field Championships
- North of England Track and Field Championships (Indoors and Outdoors)
- National Track and Field Championships (Indoors and Outdoors)

The senior section also organise a Grand Prix programme that sees members compete over a variety of different surfaces and events to identify the most competitive athletes in male and female senior and masters categories.

Community and Charity Engagement

The club works with a number of other groups to give them support and access to the Market Street facilities. This is done by way of hiring agreements. The various groups that used the facility during 2022/23 include:

- Action 4 Children
- Wheels for All
- Jigsaw
- The Dinatonnes Morris Dancers
- Bury College
- Local Primary Schools
- Local Secondary Schools
- Other local athletics clubs
- Lancashire Race Walking Club
- Accessible Festival
- Other ad hoc users

The club has a charging structure in place for hirers with group sessions charged at £40 for the first hour followed by £30 for subsequent hours. There is an additional cost of £5 per hour for the use of floodlights and £5 per hour for the use of the clubhouse. Ad hoc users are charged at £3 per session. These charges are made so the club can cover the cost of running the facility and also to generate cash reserves for future improvement projects. This pricing structure will be reviewed in 2023/24.

The club estimates that over the year more than 5000 different users benefitted from the use of the facilities. The trustees therefore believe the CIO is achieving its charitable object.

Facilities

For the CIO to use the track and field facilities for training and competition they must be compliant with the standards laid out in the UK Athletics Trackmark guidance. Working with colleagues at Bury Council funding was secured from Veolia and Suez that enabled work to resurface the track and update the jump runway facilities as two

	distinct projects. The total cost of the work was £315,000. Sportslabs were commissioned to coordinate the projects and the work got underway in August 2022. Hunts Contractors worked hard with other sub-contractors to deliver the projects within the agreed timescales. As well as the two main projects, additional work was done to enhance the long throws facilities, including the installation of a walkway to provide access to the cage for wheelchair users. The track was resurfaced and relined by the middle of October 2022 although some remedial work is required on the jump runways and this will be completed in 2023/24. The track was handed back to the club by the project managers and constructors at the end of October and on 11th November 2022, the facility received TrackMark accreditation from UKA which is valid for training and competition for three years The club wishes to place on record our thanks to Ed Hunt from UKA, Jackie Veal from Bury Council, Callum Hirst from Sportslabs, Matthew Pickersgill from Hunts Contractors, Colin Ashton from Polytan and trustees John Conroy and Roger Morley for the hard work on bringing the project to a successful conclusion. Club Annual Awards In December the club celebrated its achievements for 2022 at its annual presentation evening. It provided the club with the opportunity to thank the trustees and the volunteer coaches, officials and helpers without whom it could not operate. Honorary president Jean Simpson MBE presented the awards that covered the categories of coaches' male and female athlete of the year, team manager's male and female athlete of the year, senior Grand Prix competition male and female winners and trustees special awards.
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Financial Review

Review of the charity's financial position at the end of the period	The charity had £34,004 in the bank at the end of the period. This comprised of £12,783 in the current account and £21,221 in the savings account. The charity's turnover for the period was £120,038. With a cost of goods sold by the CIO in the period amounting to £1204, the gross profit for the charity was £118,834. The total administrative costs for the charity for the period was £77,753. This gave a total of profit for the charity of £41,080.
Statement explaining the policy for holding reserves stating why they are held	Reserves were maintained by the charity so that it could make a financial contribution to the work to upgrade the facilities used by the charity. The land and facilities are owned by Bury Council and this year they, together with two major grant providers have financed a project to resurface the track and update the jump facilities at the facility as well as upgrading the throwing facilities. Further work is required to develop the facility and the charity sets aside reserves in the savings account to make a financial contribution to this ongoing work.
Amount of reserves held	£34,004
Reasons for holding zero reserves	N/A

Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A - The Trustees hold the view that the charity is a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	
Investment policy and objectives including any social investment policy adopted	
A description of the principal risks facing the charity	
Other	

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Elected by the members of the charity at the AGM

Reference and Administrative details

Charity name	Bury Athletic Club
Other name the charity uses	
Registered charity number	119332
Charity's principal address	Bury Athletic Club Market Street Track Market Street Bury Lancs BL9 9FX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Granby	Chair		Members
2	Roger Morley	Vice-Chair		Members
3	Helen Vaughan	Secretary		Members
4	John Conroy			Members
5	Byron Edwards			Members
6	Susan Wheeldon-Gorst	Treasurer	Appointed 20 July 2022	Members
7	Chris Lucas		Appointed 20 July 2022	Members
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Leo Granby	
Position (eg Secretary, Chair, etc)	Chair	
Date	20 th November 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bury Athletic Club

1193322

Receipts and payments accounts

CC16a

For the
period from

1st April
2022

To

31st March
2023

Section A Receipts and payments

	Unrestrict ed funds to the nearest £	Restrict ed funds to the nearest £	Endowme nt funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
BAC Facilities Donation	26,470	-	-	26,470	38,394
Bury AC Donation	2,000	-	-	2,000	20,133
Membership Subscriptions and Cards	12,099	-	-	12,099	1,693
Event Income	918	-	-	918	985
Training Fees	23,915	-	-	23,915	10,892
Facility Hire	38,420	-	-	38,420	8,265
Grant Income	5,245	-	-	245	10,521
Fundraising and Donations	226	-	-	226	247
Income Socials and Shop	1,035	-	-	1,035	948
Other Revenue	9,710	-	-	9,710	335
	-	-	-	-	-
Sub total (Gross income for AR)	120,038	-	-	120,038	92,413
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	120,038	-	-	120,038	92,413
A3 Payments					
Salaries (inc National Insurance cont)	19,735	-	-	19,735	8,299
Repairs and Maintenance	7,193	-	-	7,193	7,588
Cleaning	4,706	-	-	4,706	1,499
General Expenses	1,616	-	-	1,616	662
Insurance	6,172	-	-	6,172	1,373
Professional fees	-	-	-	-	1,320
Equipment Depreciation	-	-	-	-	473
Petrol	377	-	-	377	144
IT Software and Consumables	2,077	-	-	2,077	468
Light, power and heating	8,721	-	-	8,721	-
Water Rates	79	-	-	79	22
Telephone and Internet	726	-	-	726	417

Commission - Stripe and Sum Up	1,058	-	-	1,058	444
EA Affiliation	4,230	-	-	4,230	135
Staff Training	934	-	-	934	-
Subscriptions	-	-	-	-	663
Entry Fees - Team and Individual	2,523	-	-	2,523	1,366
Trophies and Awards	517	-	-	51	569
Socials	712	-	-	71	122
Printing & Stationary, Postage	52	-	-	5	-
Minor Sports Equipment	29	-	-	2	-
BACF Legacy Payment	10	-	-	1	-
Bank Fees	-	-	-	-	1
Cost of Goods Sold	1,204	-	-	1,204	518
Audit & Accountancy Fees	2,405	-	-	2,405	-
Sub total	65,056	-	-	65,056	26,083

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,958	-	-	78,958	26,083

Net of receipts/(payments)	41,080	-	-	41,080	66,330
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	66,330	-	-	-	-
Cash funds this year end	-	-	-	41,080	66,330

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestrict ed funds to nearest £	Restrict ed funds to nearest £	Endowme nt funds to nearest £
B1 Cash funds	Current Account	12,783	-	-
	Savings Account	21,221	-	-
		-	-	-
	Total cash funds	34,004	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Unrestrict ed funds

Restricted funds

Endowmen t funds

	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Tangible Assets		-	77,897
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accruals		13,153	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mark Leo Granby	20/11/23

Bury Athletic Club

Charity Number 1193322

Year End Accounts for 2022-23

Profit and Loss

Bury Athletic Club

For the year ended 31 March 2023

Turnover

Annual subscriptions	11,009.75
BAC Facilities Donation	26,470.00
Bury Athletic Club Donation	2,000.00
Easy Fundraising	226.03
Event income	918.00
Grant income	5,245.00
Interest Income	53.86
Membership cards	1,089.00
Other Revenue	9,655.94
Shop Sales ie Vests	778.00
Socials Income	257.00
Training Fees	23,915.34
Use of facilities	38,420.00
Total Turnover	120,037.92

Cost of Sales

Cost of Goods Sold	1,125.39
Tuck Shop Purchases	78.99
Total Cost of Sales	1,204.38

Gross Profit	118,833.54
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Administrative Costs

Audit & Accountancy fees	2,404.64
Cleaning	4,706.05
Depreciation Expense	13,901.94
EA Levy	4,230.00
General Expenses	1,616.47
Insurance	6,172.50
IT Software and Consumables	2,076.66
Light, Power, Heating	8,720.58
Minor Sports Equipment	28.98
Old payments on behalf of BACF	(10.30)
Petrol	377.22
Printing & Stationery, Postage	51.95
Repairs & Maintenance	7,192.99
Salaries	19,735.40
Socials	712.50
Staff Training	933.96
Stripe Commission	1,042.65
Sum Up Commission	14.99

Team & Individual Entry Fee	2,521.64
Telephone & Internet	726.25
Trophies & Awards	517.39
Water Rates	78.84
Total Administrative Costs	77,753.30

Operating Profit	41,080.24
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Profit on Ordinary Activities Before Taxation	41,080.24
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Profit after Taxation	41,080.24
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Balance Sheet

Bury Athletic Club

As at 31 March 2023

	Account	31 Mar 2023
Fixed Assets		
	Tangible Assets	
	Equipment	62,058.05
	Leasehold Improvements	24,235.00
	Less Accumulated Depreciation on Equipment	(7,050.39)
	Less Accumulated Depreciation on Sports Equipment	(7,324.58)
	Sports Equipment	5,961.31
	Total Tangible Assets	77,879.39
Total Fixed Assets		77,879.39
Current Assets		
	Cash at bank and in hand	
	Current Account	12,783.36
	Savings Account	21,221.43
	Total Cash at bank and in hand	34,004.79
	Accrued Income	7,468.00
	Prepayments	1,360.08
Total Current Assets		42,832.87
Creditors: amounts falling due within one year		
	Accruals	13,153.00
Total Creditors: amounts falling due within one year		13,153.00
	Net Current Assets (Liabilities)	29,679.87
	Total Assets less Current Liabilities	107,559.26
	Net Assets	107,559.26
Capital and Reserves		
	Current Year Earnings	41,080.24
	Retained Earnings	66,479.02
Total Capital and Reserves		107,559.26



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Bury Athletic Club

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

1193322

Set out on pages

1 to 11

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Peter Nicol

Date:

29 November 2023

Name:

Peter G Nicol

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

Tower House

269 Walmersley Road

Bury BL9 6NX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None