



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **01/04/2023** To **31/03/2024**

Charity name: **FRIENDS OF SCARR BANDSTAND**

Charity registration number: **1193272**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the preservation, restoration, maintenance of 'Scarr Bandstand' and to encourage both a greater recreational use by the public of the facilities available and high standards in the provision of such facilities, particularly those centred around the bandstand.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	a) to raise funds to maintain and improve the Scarr Bandstand auditorium, structure and approaches for enjoyment of the local community and the general public, particularly residents of the Forest of Dean as an area of local heritage, area for recreation, an area for entertainments and events and as an educational facility. b) to enable entertainments and suitable events in the Summer months.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees of Friends of Scarr Bandstand have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not make grants to other organisations.
Policy on social investment including program related investment	Para 1.38	The charity does not have a social investment policy.

Contribution made by volunteers	Para 1.38	The charity has no paid employees and relies entirely on volunteers. On event days up to 15 volunteers assist at the bandstand with various tasks, to ensure the safety and comfort of visitors attending events. The total recorded hours of volunteer activity for the period of this report was 1842 hours.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity continues to successfully work in partnership with Forestry England and West Dean Council. During the period of this report, six events were held at the bandstand. Due to poor weather, attendances were lower than for previous seasons, but despite this, income from attendees from incidental lotteries, donations, and refreshments almost equalled that of the previous season, indicating the strong local support for the activities at the bandstand. The charity continues to offer four musical events as 'free to attend'. This is considered important as the Forest of Dean is recognised as 'an area of social and economic deprivation'. Events at the bandstand also attract visitors to the area, with up to 20% of the audience identifying as visitors.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Significant progress has been made towards installing a new permanent canopy for the bandstand which will reduce the need for a temporary canopy each summer season, including obtaining planning permission, and obtaining a 15-year (renewable) lease with Forestry England. Currently significant capital grant aid is being sought to enable the build of the new canopy.
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Performance of fundraising activities against objectives set	Para 1.41	By ring-fencing donations and collections at events, the charity has been able to establish a fund for match funding for grant applications for the new canopy. Currently the charity has over £6400 reserved for 'match funding'.
Investment performance against objectives	Para 1.41	The charity has no investments.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Receipts and Payment figures at year end of 31st March 2024 were £13859 and £4825 respectively, resulting in a net balance of +£9034. Cash funds at previous year-end were £14927, adding the net balance, the cash funds at this year-end were £23961.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity operates a single bank account. Thus 'Restricted' or 'Reserved' funds are ring fenced within the bank account as 'Reserves'. Grants given for a particular project are listed as 'Restricted Funds', other sponsorship or donated funds are listed as 'Reserved Funds' for specific projects or purposes.
Amount of reserves held	Para 1.22	£17263.00
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	There are no funds materially in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The CIO does not currently have any investments, debts, or potential liabilities under guarantee. There are currently no uncertainties about the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funds come from donations, and collections, incidental lotteries, sales of refreshments at events. The charity also receives income from the Forest Lottery and through Gift Aid. Fund raising through sponsorship also provided additional support. The sponsors during this report period were: Honourable Company of Gloucestershire Forest of Dean Lions Club Renishaw plc Wyedean Scaffolding
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity has no investments and does not have a social investment policy.
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity is lack of grant aid to fund a temporary canopy whilst major capital funding is sought to build a new permanent canopy. Other risks potentially include insufficient volunteers to help at event days.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee vacancies arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided below: The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed, or as an additional charity trustee, provided that the number of trustees does not exceed twelve.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Chair of the Trustees is responsible for compliance and provides new trustees with all relevant documentation including the constitution and policies and procedures.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The governance and management of the organisation is determined by the Constitution, which is based on the Charity Commission standard constitution for CIOs. Over-arching governance of the Friends is undertaken through the Annual General Meeting. The Secretary, Chair and Treasurer manage the organisation on a day-to-day basis but call regular general (Management Committee) meetings during the year. Members are invited to attend the Management Committee meetings when they can review the work of the Trustees and vote on any proposals presented by the Trustees. Trustee meetings are also held on an ad hoc basis.
Relationship with any related parties	Para 1.51	The charity works in partnership with Forestry England and West Dean Parish Council.
Other		

Reference and Administrative details

Charity name	Friends of Scarr Bandstand
Other name the charity uses	
Registered charity number	1193272
Charity's principal address	Climpers Clements End Coleford Gloucestershire GL16 8LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael John Butler	Chair		AGM / Trustees
2	Alison Collison	Secretary		AGM/ Trustees
3	Keith Walker	Treasurer		AGM/ Trustees
4	Roger John James			AGM/ Trustees
5	Pauline Nash			AGM/ Trustees
6	David Whitbread			AGM/ Trustees
7	Joanne Wardrope			AGM/ Trustees
8				
9				
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17				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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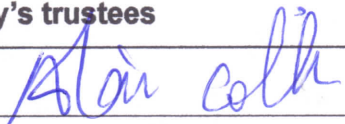
Other optional information

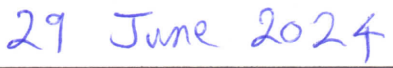
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ALISON COLLISON	KEITH WALKER
Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER

Date 



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
FRIENDS OF SCARR BANDSTAND

No (if any)
1193272

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2023

To

Period end date
31/03/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Members subscriptions	492	-	-	492	437
Donations from members	410	-	-	410	507
Collections at events	1,047	-	-	1,047	914
Food & drink sales	1,401	-	-	1,401	948
Incidental Lottery	1,051	-	-	1,051	1,210
Event brochure income	450	-	-	450	375
Arena use donations	161	-	-	161	140
Ticket sales (theatrical events)	482	-	-	482	2,042
Miscellaneous	100	-	-	100	465
Forest Lottery	634	-	-	634	556
HMRC Gift Aid (2022-2023)	276	-	-	276	186
Sponsorships	1,050	-	-	1,050	1,500
Grants (2024 season of events)	-	6,305	-	6,305	486
Sub total (Gross income for AR)	7,554	6,305	-	13,859	9,766
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,554	6,305	-	13,859	9,766
A3 Payments					
General administration	359	-	-	359	575
Events licensing	21	-	-	21	105
Cost of food & drink sales	430	-	-	430	79
Publicity	1,493	-	-	1,493	1,317
Hall hire	-	-	-	-	100
Insurance	-	352	-	352	323
Performers fees	1,010	-	-	1,010	1,595
Public address & sound engineer	-	-	-	-	800
Transport	130	-	-	130	200
Arena use donation refund	-	-	-	-	-
Ticket sales balancing payment	266	-	-	266	1,074
Toilet hire	247	-	-	247	211
Hospitality (artists)	89	-	-	89	150
Admin (events)	-	-	-	-	293
Temporary canopy	-	-	-	-	2,880
New permanent canopy	-	-	-	-	279
Sundry	428	-	-	428	1,198
Sub total	4,473	352	-	4,825	11,179
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Total asset purchases previous year	-	-	-	-	1,087
Sub total	-	-	-	-	1,087
Total payments	4,473	352	-	4,825	12,266
Net of receipts/(payments)	3,081	5,953	-	9,034	2,500
A5 Transfers between funds	486	- 486	-	-	-
A6 Cash funds last year end	12,776	2,151	-	14,927	17,426
Cash funds this year end	16,343	7,618	-	23,961	14,926

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	LLOYDS BANK BUSINESS ACCOUNT	16,343	7,618	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	16,343	7,618	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

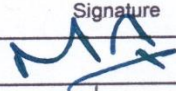
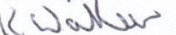
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	59 Folding Chairs	Restricted	666	-
	30 Band Chairs	Restricted	360	-
	Defibrillator	Restricted	905	-
	Public Address System	Restricted	418	-
	3 Gazebos	Restricted	600	-
	2 Zettle Card Readers	Restricted	68	-
	Samsung Mobile Phone	Restricted	115	-
	Hyundai DHY600000SE Generator	Restricted	1,390	-
	Tea Urn & Accessories	Restricted	175	-
	Breg BTT Turntable Truck	Restricted	422	-
	Pedestrian Cable Protectors	Restricted	62	-
	4 Motorola Walkie Talkies	Restricted	159	-
	4 Rechargeable Lights	Restricted	172	-
	4 Trestle tables	Restricted	220	-
	Kettle	Restricted	18	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Michael Butler	28.03.24
	KEITH WALKER	28.04.24

FRIENDS OF SCARR BANDSTAND

Registered Charity 1193272

NOTES TO FINANCIAL STATEMENT (Charity Commission Form CC16)



This page is part of the Financial Statement (Charity Commission Form CC16)

1. Friends of Scarr Bandstand became a Registered Charity (CIO) on 27th January 2021. Friends of Scarr Bandstand previously existed as an unincorporated community group
2. In 2021 Friends of Scarr Bandstand was awarded an Arts Council England (ACE) Grant for the 2022 Summer Season. The Arts Council pays 90% of the grant before the season but withholds 10% until a report is completed and returned after the end of the events season. To receive the retention sum (£486), the Friends must spend to the agreed Arts Council budget which means spending the retention amount from Friends 'unrestricted' funds. The retention amount was recorded on receipt as 'restricted' funding in the Friends accounts. During this financial year the retention sum (£486) was transferred from 'restricted' to 'unrestricted' funds as recorded in section A5 of the Financial Statement.
3. Ticket sales (Theatrical Events). Ticket sales for theatrical events are made at the event on behalf of the production companies by the Friends. The production companies also offer tickets for sale before the events via their web sites. The charity benefits from a donation from the production companies based on ticket sales. Balancing payments are made to the production companies to align the value of the ticket sales with the donation amount agreed by the production companies.
4. Friends of Scarr Bandstand have no potential liabilities under guarantee outstanding at the date of the statement of assets and liabilities, 31st March 2024 (see Financial Statement).
5. Friends of Scarr Bandstand have no debts outstanding at the date of the statement of assets and liabilities, 31st March 2024 (See Financial Statement), which is owed by Friends of Scarr Bandstand, and which is secured by an express charge on any of the assets of Friends of Scarr Bandstand.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
FRIENDS OF SCARR BANDSTAND

On accounts for the year
ended

31/03/2024

Charity no
(if any)

1193272

Set out on pages

1 to 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 24/05/2024

Name: CECILE HUNT

Relevant professional
qualification(s) or body
(if any):

FELLOW MEMBER ASSOCIATION OF ACCOUNTING TECHNICIANS

Address:

45 ALLASTON ROAD

LYDNEY

GLOUCESTERSHIRE, GL15 5SS

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.