

FRIENDS OF SCARR BANDSTAND

30 APRIL 2022 - 29 APRIL 2023

This is the CIO's second financial year.

1. STRUCTURE, GOVERNANCE AND MANAGEMENT

NAME OF CHARITY: FRIENDS OF SCARR BANDSTAND

CHARITY REGISTRATION NUMBER: 1193272

ADDRESS OF PRINCIPAL OFFICE: Climpers, Clements End, Coleford, GL16 8LL

TRUSTEES DURING THE REPORTING PERIOD: Roger James
Keith Walker
Michael Butler
Alison Collison
Pauline Nash

Governing document: Charity Commission approved Constitution

Constitution of charity: Charitable Incorporated Organisation

Methods used to recruit and appoint new charity trustees:

Any person can apply to become a Trustee, if they meet the criteria laid out in the Constitution.

The existing Trustees and Members may ask any person if they wish to become a Trustee if they meet the criteria laid out in the Constitution.

Provisions for appointment as charity trustee:

Members of Friends of Scarr Bandstand or the Trustees can appoint a new Trustee either to replace a retiring Trustee or in addition to the existing Trustees, up to a maximum of 12 Trustees.

At the Annual General Meeting of the CIO in May 2022, all the Trustees stood down in accordance with the Constitution. They then stood for re-election. Pauline Nash was nominated as a new Trustee. All five were unanimously elected to stand as Trustees.

Full provisions regarding Trustee appointments and duties are given in the Constitution.

Management:

The Trustees appoint a Chairman, Treasurer and Secretary, together with a small team of other Trustees and Members for the day-to-day management of Friends of Scarr Bandstand.

As well as the Annual General Meeting, Members' meetings are held at intervals, for which a Treasurers' Statement is presented together with accounts. Members are kept informed of the Trustees' actions via newsletters and emailed updates. Major decisions are taken at members' meetings or at the AGM.

2. OBJECTIVES AND ACTIVITIES

OBJECTIVES

The purposes of Friends of Scarr Bandstand as set out in the Constitution are: to promote the preservation, restoration, maintenance, and improvement of "Scarr Bandstand" and to encourage both a greater recreational use by the public of the facilities available and high standards in the provision of such facilities, particularly those centred around the bandstand.

MAIN ACTIVITIES UNDERTAKEN IN RELATION TO THE OBJECTIVES AND FOR THE PUBLIC BENEFIT

Preservation: the likelihood of the continued preservation of the site for the public benefit has been enhanced by successful events during the summer of 2022, with greater attendance figures than any previous year. The events produced local goodwill, with much local publicity, leading to greater local awareness and pride in the site.

Restoration: plans for a permanent roof for the Bandstand are ongoing. The designs provided by a London architect, acoustician and structural engineer proved too costly to build. A local company was approached, and new designs drawn up and costed. A groundworks company willing to undertake the foundations has been found. With quotes in place, and with the support of Forestry England and West Dean Parish Council, planning permission is now being sought. Possible sources of funding for the build have been found; these will be further explored once planning has been approved.

In order to obtain large grants for the build, it is necessary for Friends of Scarr Bandstand to have a minimum 5-year lease with Forestry England. Currently there is a licence between Forestry England and West Dean Parish Council on our behalf. Forestry England has agreed to a 10-year lease, and this is in the draft stage. The legal costs of the new lease will be shared equally between Friends of Scarr Bandstand and West Dean Parish Council. West Dean Parish Council will be mentioned in the lease, as it is felt that the future of the Bandstand is more secure with the formal support of the Parish Council.

Maintenance and improvements: West Dean Parish Council continues to take responsibility for arranging the mowing of the site, as well as handling the insurance. The Parish Clerk is aware of the site and is fully supportive.

Good relations with two local visitor attractions have been established.

Forestry England informed FOSB of planned works in the woods surrounding the site from April 2023. Whilst causing short-term problems, it is hoped that in the longer term, the increased size of the upper car park and the re-instating of the tracks to a good standard by Forestry England will be of benefit to the Scarr Bandstand site.

Encouraging Greater Recreational Use by The Public

Public awareness of the site has increased due to:

- a) Running the most successful season of events yet in 2022
- b) Keeping the site well-maintained and regularly updating the sign boards and website
- c) Good and repeated publicity
- d) "Hospital Saturday" supporting local NHS and as a tribute to the history of the Scarr Bandstand: extra publicity and goodwill.
- e) New event "MUSICAL EXTRAVAGANZA" with jazz, drums and blues received the biggest audience yet

General recreational use by the public is now continuous: the site and surrounding woodland are used by families and dog-walkers every day. Litter and vandalism have decreased to almost zero, except for a small outbreak of vandalism during the school summer holidays.

A number of requests for information about hiring the site were received, and the site was booked for:

- 1) Family Fun-Day with excellent attendance. This event raised funds for local groups: Sling Playing Fields, Sling Football Club and the Scarr Bandstand.
- 2) Zumba class
- 3) Exercise class
- 4) "Breathe In, Sing Out" class held by local lung-health charity
- 5) Channel 5 filming at site for Susan Calman's Great Day Out series

It was decided by the Trustees that a music festival should not be given permission to be held at the site, as it was felt that loud music and late nights might affect local residents, and the nature of the event might lead to it getting out of control. It is felt that the site is too small and generally unsuitable for a music festival. It has subsequently been established that Forestry England would not allow an event with overnight stays.

The Trustees hope for an increase in the use of the site for suitable activities organised by local groups.

Providing High Quality Events for Locals And Visitors

Summer 2022 proved the most successful season so far. All six planned events - four with free entry - went ahead in good weather with record audiences.

A one-off funding opportunity from the County Council meant that we could finance an event of jazz, drums and blues, which proved the most popular event so far, and further extended the range of arts entertainment provided at the Bandstand.

Donations and fund-raising at the events provided a cushion for FOSB against future problems.

The "Hospital Saturday" event was the least successful in terms of audience size, and the Trustees have agreed to change the name of this brass band event for 2023, to see if this improves attendance.

Number of Public benefitting directly from events:

Artists	18	(14 last year)
Participants	240	(288 last year)
Live Audience	1426	(829 last year)
Audience via local radio	3000 (estimate)	(3000 estimate last year)

TOTAL 4684 (4131 last year)

TRUSTEES' PLANS IN RELATION TO ITS OBJECTIVES

The Trustees are satisfied that the direction in which Friends of Scarr Bandstand is currently heading meets its objectives. There is continued progress in all areas, with resultant great public benefit both to locals and visitors.

The Trustees intend to continue with the current methods of raising funds via donations, raffles, funding, sponsorship, Forest Lottery and membership fees in order to preserve, restore, maintain and improve the Scarr Bandstand and its site. Becoming a charity has added the financial advantages of Gift Aid, some zero-rated VAT items, and cheaper event insurance.

The application for Arts Council England funding for the Summer Season 2023 has been turned down for the first time. This has led to a generous one-off donation of a temporary roof (our major cost) by a local company. The Trustees have re-assessed the spending for the 2023 season, and are confident that the funds of FOSB can bear the costs without the expected Arts Council funding.

The next main goal is the provision of a permanent roof. With this in place, the Summer Seasons become more financially viable even if funding is not forthcoming.

It is hoped that the current problems caused by Forestry England's schedule of works will be short-term and will lead to longer-term benefits to the site.

The Trustees appreciate that good relationships with local public bodies and groups are essential. Contact has been established during this year with two local visitor attractions, and a new source of sponsorship has been located for the Summer Season, which it is hoped may be repeated in the future. The season has benefitted from the good relationship built up with the local scaffolding company, which is providing the temporary roof for free this year. Contacts with Forestry England have been strengthened with the negotiations for the new lease. West Dean Parish Council has once more shown its support by agreeing to pay half the legal costs of the new lease. Coleford Town Council continues to show support by publicising the events.

The summer season of events will continue as this provides great public benefit and keeps the public's awareness of the site at a high level. Events will only be undertaken if sufficient funding can be obtained to ensure a high standard of performance without risk to Friends of Scarr Bandstand's financial stability. The Trustees will continue to interrogate the summer season's costings, e.g. ticketing some events, keeping brass band events free, raising funds from catering and other sources. Local sponsorship and funding will be vigorously sought. The other important factor in the continuing success of the summer season is having enough willing volunteers to run the events.

The Trustees would like to see more community groups organising their own events at the Bandstand, as this will further increase the public benefit of the site. The Trustees will continue to work towards this goal.

THE TRUSTEES HAVE HAD REGARD TO THE CHARITY COMMISSION'S GUIDANCE ON PUBLIC BENEFIT.

VOLUNTEER HOURS 1 April 2022-31 March 2023

Recorded volunteer hours for this period: 1,488

The Trustees note:

Friends of Scarr Bandstand is run entirely by volunteers, and the objectives of the charity could not be accomplished without their time and expertise.

3. FINANCIAL REVIEW

Review of Financial Position on 31st March 2023

The Receipts and Payment figures at year end of 31st March 2023 were £9,766 and £12,265 respectively, resulting in a net balance of -£2,499. Adding the net balance to the cash funds balance from the previous financial year (£17,427) results in a total cash balance on 31st March 2023 of £14,927.

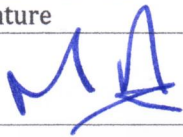
The CIO does not currently have any investments, debts, or potential liabilities under guarantee. There are currently no uncertainties about the CIO continuing as a going concern.

Policy for Holding Reserves

- Following the restoration of the Bandstand and Arena in 2017, Friends of Scarr Bandstand adopted a policy, that to re-establish the venue as a viable venue, as many events as possible should be 'free to attend'. To achieve this, sponsorship is sought for performers fees, and other expenses are largely met from grant aid funding. Both elements are sought in the financial year prior to the actual Season of Events, therefore sponsorship funding is recorded as 'reserved' and grant aid funding as 'restricted'.
- The CIO is also working to re-establish a canopy (roof) on the bandstand to ensure that events can continue in the event of inclement weather. Various elements of funding are 'reserved' or 'restricted' to this end.
- The CIO also seeks grant aid on an opportunistic basis to help with specific future costs, to ensure continuing financial viability.
- The CIO also has a policy to accumulate sufficient unrestricted funds (Headroom) to ensure match funding is available for grant aid funding (events), and that in the event of such grant aid being unavailable, sufficient 'Headroom' exists in the CIO financial reserves to ensure that a subsequent Season of Events can be promoted at the Bandstand.

To summarise; the CIO operates a single business current account. The cash total of £14,927 held in the account on 31st March 2023 is subdivided into £2,151 of restricted funds and £12,776 of unrestricted funds. The restricted funds are composed of accrued grant aid funding. In addition, the CIO reserves funds for specific projects and purposes. The total amount of Restricted and Reserved Funds on 31st March was £10,150, leaving the balance of unrestricted funds (headroom) of £4,777.

Signed by one of the trustees on behalf of all the trustees

Signature	Print Name	Date of Approval
	MICHAEL BUTLER	06 June 2023



Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

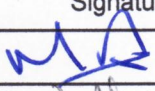
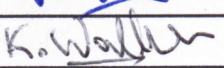
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Members subscriptions	437	-	-	437	511
Collections at events	914	-	-	914	852
Donations	507	-	-	507	356
Food + Drink Sales	948	-	-	948	191
Incidental Lottery	1,210	-	-	1,210	584
Mask Sales	-	-	-	-	737
Event Brochure Advert Sales	375	-	-	375	50
Ticket Sales (Theatrical Events)	2,042	-	-	2,042	1,745
Sponsorship	1,500	-	-	1,500	-
Forest Lottery	556	-	-	556	571
Miscellaneous	465	-	-	465	-
Arena Hire	140	-	-	140	300
Grants	-	486	-	486	8,153
HMRC Gift Aid	186	-	-	186	-
Sub total (Gross income for AR)	9,280	486	-	9,766	14,050
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,280	486	-	9,766	14,050
A3 Payments					
Admin expenses	575	-	-	575	-
Events Licensing (2023 season)	42	-	-	42	-
Sundry	509	-	-	509	504
Costs of Food + Drink Sales	79	-	-	79	-
Performers Fees	620	-	-	620	500
Insurance	323	-	-	323	-
Balancing Payments (Theatrical Events)	1,074	-	-	1,074	1,016
Architects Fees	-	-	-	-	250
Hall Hire (2023 Events)	100	-	-	100	-
Arena Hire Refunds	-	-	-	-	80
Season 2022 Events 1-4 & 6 Budget (ACE) (excl. asset purchases)	2,066	3,677	-	5,743	5,620
Season 2022 Event 5 Budget (GCC BBB)	-	1,834	-	1,834	-
New Canopy	279	-	-	279	-
Sub total	5,667	5,511	-	11,178	7,970
A4 Asset and investment purchases, (see table)					
Bregg small turntable truck	-	422	-	422	-
Pedestrian Cable Protectors *2	-	62	-	62	-
4 Pack Motorola T92 Walkie Talkies	-	159	-	159	-
Zettle Card Reader	-	34	-	34	-
Rechargeable LED Lights *4	-	172	-	172	-
Trestle Tables * 4	-	220	-	220	-
Kettle	-	18	-	18	-
Sub total	-	1,087	-	1,087	1,715

Total payments	5,667	6,598	-	12,265	9,685
Net of receipts/(payments)	3,613	- 6,112	-	- 2,499	4,365
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,163	8,263	-	17,426	13,062
Cash funds this year end	12,776	2,151	-	14,927	17,427

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	LLOYDS BANK BUSINESS ACCOUNT	12,776	2,151	-
		-	-	-
		-	-	-
	Total cash funds	12,776	2,151	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	59 Folding Chairs	Restricted	666	-
	30 Band Chairs	Restricted	360	-
	Defibrillator	Restricted	905	-
	Public Address System	Restricted	418	-
	3 Gazebos	Restricted	600	-
	2 Zettle Card Readers	Restricted	68	-
	Samsung Mobile Phone	Restricted	115	-
	Hyundai DHY60000SE Generator	Restricted	1,390	-
	Tea Urn & Accessories	Restricted	175	-
	Breg BTT Turntable Truck	Restricted	422	-
	Pedestrian Cable Protectors	Restricted	62	-
	4 Motorola Walkie Talkies	Restricted	159	-
	4 Rechargeable Lights	Restricted	172	-
	4 Trestle Tables	Restricted	220	-
	Kettle	Restricted	18	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MICHAEL BUTLER	06.06.23
	KEITH WALKER	06.06.23

FRIENDS OF SCARR BANDSTAND

Notes to Financial Statement (Charity Commission Form CC16)

Financial Year 01/04/2022 - 31/03/2023



1. In 2021 Friends of Scarr Bandstand was awarded an Arts Council England (ACE) Grant for the 2022 Summer Season. Part of the grant was paid during the accounting period 01/04/2021 — 31/03/2022, and a final part (retention) was paid during accounting period (01/04/2022 31/03/2023). A small payment was made from the grant in the accounting period 01/04/2021 — 31/03/2022. The Grant was partly match funded by Friends of Scarr Bandstand, consequently a budget was set to control the spending. Payments from this budget are recorded in the A3 Payments section 'Season 2022 Events 1-4 & 6 ACE Budget, excluding asset purchases made from this budget, which are separately recorded in section A4 (Asset and investment purchases). This budget applied only to events 1-4 & 6 and excluded performers fees which were separately sponsored. Event 5 was funded by a grant from Gloucestershire County Council Build Back Better Fund which also encompassed the performers fees. Payments from this budget are recorded in A3 Payments section 'Season 2022 Event 5 Budget'. The GCC BBB grant was paid during the accounting period 01/04/2021 — 31/03/2022.
2. Restricted and reserved funding. The restricted funding figures in the report relate to grant funding awarded to the charity. The figure shown in the unrestricted funds column in A3 payments section, ('Season 2022 Events 1-4 & 6 Budget'), represents match funding provided from the charity's reserves.
3. Ticket sales (Theatrical Events). Ticket sales for theatrical events are made independently both by the charity and the production companies of the events. The charity benefits from an agreed sales split with the production companies. Balancing payments are made to the production companies to align the ticket sales with the agreed split.
4. Under the powers allowed them under the Constitution of Friends of Scarr Bandstand, Section 6 'Benefits & payments to Charity Trustees and connected persons', and in accordance with sections 185 – 188 of the Charities Act 2011, an agreement was made between four trustees and the fifth trustee of Friends of Scarr Bandstand under terms described below.

"At a meeting at Scarr Bandstand on 3rd September 2022, Roger James, Pauline Nash, Keith Walker & Michael Butler, (Trustees of Friends of Scarr Bandstand) determined that:
Alison Collison, Secretary & Trustee of Friends of Scarr Bandstand should be paid the sum of £100.00 for professional services in spending 10 hours delivering the Scarr Bandstand Season 2022 Brochure to 900 premises in Milkwall and Sling."

Statement of Conditions

 - (a) Alison Collison was not involved in any discussions between the Trustees concerning the terms of this agreement or the acceptability of the standard of service provided.
 - (b) Alison Collison did not vote on any of these matters and was not included when deciding whether a quorum existed at the meeting where they were discussed.

This agreement was reported to the Independent Examiner when the accounts were examined.
5. Friends of Scarr Bandstand have no potential liabilities under guarantee outstanding at the date of the statement of assets and liabilities, 31st March 2023 (see Financial Statement).
6. Friends of Scarr Bandstand have no debts outstanding at the date of the statement of assets and liabilities, 31st March 2023 (See Financial Statement), which is owed by Friends of Scarr Bandstand, and which is secured by an express charge on any of the assets of Friends of Scarr Bandstand.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

FRIENDS OF SCARR BANDSTAND

On accounts for the year
ended

31/03/2023

Charity no
(if any)

1193272

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/04/2023

Name:

CECILE HUNT

Relevant professional
qualification(s) or body
(if any):

FELLOW MEMBER OF ASSOCIATION OF ACCOUNTING TECHNICIANS

Address:

45 ALLASTON ROAD

LYDNEY

GLOUCESTERSHIRE, GL15 5SS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.