

KINGSTEIGNTON COMMUNITY BAPTIST CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2023

The Trustees present their report together with the financial statements of the Church for the year ended 31st December 2023.

Principal Address

Rev D M Goddard
30 Slanns Meadow
Kingsteignton TQ12 3GA

Trustees

The Trustees during the year were:

Rev David Goddard - Minister
David Butler - Treasurer & Elder (until 11.07.23)
Michael Trigg - Treasurer (from 11.07.23)
Nicholas Oddy - Deacon
Sheila Pink - Deacon
Michael Hayes - Deacon
Susan Watkin - Secretary

Structure, Governance and Management

The Managing Trustees are responsible for carrying out the day-to-day management and administration of the Church. The Trustees comprise the Minister, Elder, Deacons, Church Secretary and Church Treasurer. The Church operates within the framework set out in its constitution as amended in October 2021.

The Minister, Elders and Deacons are appointed by ballot of the membership, the Church will decide on the number to be appointed. The Secretary and Treasurer are appointed on the recommendation of the leadership and from members of the Church.

Risk Management

The Trustees have assessed the major risks to which the Church is exposed, which remain under regular review, and are satisfied that systems are in place to mitigate their exposure to major risks.

Objectives and Activities

The principal purpose of the charity is the advancement of the Christian faith. In fulfilling the principal purpose the Church will engage in a range of activities, either on its own or with others, including: worship and prayer, evangelism, expressing God's love, nurture and growth of Christian disciples, training and equipping the congregation for Christian service, giving pastoral care, supporting charitable social

action, relating in support and fellowship to other Baptists and other Christians and raising finance to further the purposes by receiving grants, donations and loans.

Achievements and Performance 2023

The town and civil parish of Kingsteignton lies at the head of the River Teign Estuary in South Devon. The town continues to grow as further developments are built around the town and at the 2021 Census the resident population of Kingsteignton was just under 12K.

Following the lifting of all Government restrictions relating to the COVID-19 pandemic our church continued to gather together for worship, although a link to live worship via videoconference was provided throughout the year.

In 2023 the Leadership Team held its monthly meetings and the Trustees met for a separate meeting. Major themes for discussion and decision making included the cost of living crisis and the effects on the local community and members of our church family; involvement in community events - the celebrations for the King's Coronation, the annual Ram Fair together with community and church Christmas events; looking ahead to the end of the Minister's in Training time with KCBC and the change of Treasurer during the summer; reintroducing aspects of church life which had ceased during the pandemic. During the year, the Leadership held two awaydays, meeting together for quiet reflection and considering the life and direction of the church. In April there was a change in Treasurer, who had been in the role for almost 10 years, extended due to the pandemic affecting the life of the church; in July, the Minister in Training finished their time with KCBC before Ordination at a local church to which members of KCBC were invited to attend.

KCBC's Outreach in the community was continuous throughout 2023, from the Minister's, and Minister's in Training (MiT), attendance at local and district Council meetings regarding the cost-of-living crisis, local volunteer meetings and the Caring Alliance Meeting; the Minister's weekly involvement in the Community Garden; the Minister's hosting of School Assemblies in the town; the MiT together with other members of the church hosting CAP Money Courses in the local area; the MiT and members of the church working with Linking Lives in the town; the MiT working with a local Primary School to meet with parents who need pastoral care and help; two members of the church have continued their involvement with a local Charity (CR2EE) attending monthly prayer meetings and encouraging the fellowship to help with monthly donations of clothing and household goods, together with the gift Shoeboxes at Christmas; the church's involvement with the Mayor's annual Christmas Carol Service; the 3 Kingsteignton Churches working together with the Council's outdoor Carol Service and some members of the church being involved with the annual Christmas festivities at a local Public House. There were two major events hosted in the town one where the Council invited KCBC to be a part of the celebrations for the King's Coronation - KCBC hosted an activity room where children were invited to decorate Crowns and Orbs and participate in a colouring competition judged by the Council, the activities allowed for many conversations throughout the day and was

very well attended; and the second event is the annual Ram Fair - together with our themed stall, KCBC also hosts the Coconut Shy on behalf of the Ram Fair Committee; the theme in 2023 was Life Balance and there was a lot of interaction with the general public through discussions, activities - a wobble board, craft and a 3 question poll encompassing "How do you Balance Your Life" with 250 participants for each question. KCBC continues to work with the other Kingsteignton Churches providing Messy Church during the year which included a Messy Church Christingle. KCBC supports the local Foodbank, THAT, including donating the products from the Harvest Festival Service; and there is representation on the local Street Pastors' Team.

KILTS has been an activity for around 30 years now, meeting during the term time. The recently introduced Easter gift for the children took the form of a rabbit, the Craft & Chatter Team were busy knitting or crocheting these and then at Christmas produced Angels as part of the Travelling Nativity which had proved popular the year before. In 2023 the first ever KILTS Nativity took place which involved children and adults, together with the KILTS' team, dressing up in various nativity costumes, taking part in the Nativity Story and even included a lamb! It was a wonderful occasion and for some of the children their introduction to the Nativity Story and eagerly anticipated in 2024!

In 2023 the roles of BMS and Home Mission at KCBC were separated and two members of the Leadership Team volunteered to become a representative of each. There were updates during the year of BMS' work overseas at Sunday Worship and the Minister and Home Mission representative visited a local town where the Church is a part of the Pioneering Ministry movement.

Within the fellowship there are 3 home groups which met fortnightly during the year; an Alpha Course; Word Alive; Prayer Ministry resumed after Sunday Services following the changes made due to the pandemic; the Sunday Clubs, Owls & Eagles, continued throughout the year culminating in the Nativity Play involving all the children together with the leaders & helpers of both groups; there were Social Events organized including Internet Quizzes, Board Games' afternoon and local walks; the Craft & Chatter Group meets monthly as well as the Friday Outing Group visiting local café's for a time of fellowship; each month there is a Fellowship Lunch which this year included a Coronation-themed Fellowship Lunch. At Easter there was a Maundy Thursday, Good Friday, Son Rise, and Easter Day Service to celebrate the Good News and as well as the Christmas events already listed, there was the Carols by Candlelight Service which is always popular.

As part of our good practices the Trustees conducted an annual review and, as necessary, amendment of the church's Policies and Procedures and during 2023 work began on a Health & Safety Policy. Three members of the church are Fire Marshals in accordance with the contract held with the Council to hire the building.

In September there was a Special Church Members' Meeting to look at two proposals - Proposal 1 to reallocate a sum of monies from a titled "Building Fund" into an unrestricted fund and Proposal 2 to reallocate the remainder of the monies from the "Building Fund" into an unrestricted fund. Following explanations of the proposals from the Minister and the Treasurer, the members present unanimously voted to agree to both proposals.

Safeguarding

In accordance with good practices KCBC has continued to build on its Safeguarding work. The Safeguarding Team consists of the Designated Person for Safeguarding, the focal point at KCBC for Safeguarding and decision making; the Deputy Designated Person for Safeguarding, who runs the day-to-day admin, DBS checks and ensures training is up to date; and our Safeguarding Trustee. Everyone within the Fellowship who volunteers to help with children's activities and who meets with children and adults at risk is DBS checked, and during 2023 the DDPS continued to ensure that everyone's certification was up to date either through renewal or new volunteers. Safeguarding remains a monthly agenda item at Leadership Meetings and is included annually at the Church Members' Meeting to ensure the membership is kept up to date and has an opportunity to give their approval to the Policy and Code of Conduct documents. During 2023 the DPS & DDPS attended on-line Safeguarding training.

General Data Protection Regulations

KCBC is registered with the ICO, and the Minister is the appointed KCBC Data Protection Officer. The regulations, including KCBC's Data Protection Policy, and what they mean to us as a Church have been widely discussed amongst the Leadership and shared with the Church Members and the whole fellowship. Our GDPR documents are published on the website and are available from the DPO.

Financial Review

Total receipts to the Unrestricted Fund in 2023 were £63,489. A Gift Aid income tax refund of £10,348 was received which was allocated to this Fund. Donations totalling £5,966 were received and allocated to this Fund. Payments from this fund totalled £68,104, resulting in a deficit of £4,616.

The Building Fund received interest of £560 up to 12 September 2023. On 12 September 2023 the members of the church decided, at a Special Meeting, to transfer the total funds in this Restricted Fund into the Unrestricted Fund. This decision was taken after ensuring that all the requirements of the Charity Commissioner were fulfilled.

Receipts into other Restricted Funds were £60 and payments were £6,346. £419 was also transferred out of the KILTS Restricted Fund to support the work of KILTS in the Unrestricted Fund. This leaves a balance of other Restricted Funds of £5,551.

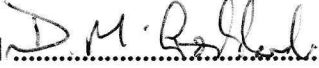
The balance of funds in the Unrestricted Fund at 31 December 2023 is £61,578.

Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit in "The Advancement of religion for the Public Benefit" and have regard to it in their administration of the church's work in the town. The trustees believe that, by fulfilling their responsibility to work together with the Minister in the church and co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social, and ecumenical, it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care, and spiritual, moral, and intellectual development, both for its members and anyone who wishes to benefit from what the Church offers;
- Promoting Christian values, and service by members of the Church in the town to the community, to the benefit of individuals and society as a whole.

Signed For and on behalf of the Trustees.

Rev D M Goddard  Date: 30/07/2024

**KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st DECEMBER 2023**

	Unrestricted Fund	Restricted Fund (Note 2)	Restricted Fund (Development) (Note 3)	Total 2023	Total 2022
Receipts					
Regular giving (Note 4)	46,668			46,668	45,545
Donations & other income (Note 5)	5,966			5,966	2,798
Income tax on gifts	10,348			10,348	17,012
Donations for specific purposes (Note 2)	0	60		60	6,534
Interest received	508		560	1,068	548
	<u>63,489</u>	<u>60</u>	<u>560</u>	<u>64,109</u>	<u>72,437</u>
Payments					
Ministry					
Minister's NI and pension	33,223			33,223	30,308
Minister's travel & expenses	524			524	598
Preaching fees & expenses	0			0	0
Conf/retreat fees & expenses	725			725	440
Minister in Training Stipend		5,578		5,578	9,516
Minister in Training travel & expenses		298		298	512
Mission					
Donations to other causes (Note 2)	6,737	60		6,797	5,997
Children & young people	34			34	0
Outreach	950	500		1,450	862
Training	0			0	260
Premises costs					
Hall rent	5,409			5,409	5,416
Manse rent & expenses	17,612			17,612	18,244
Administration					
Office supplies	220			220	314
Telephone, broadband & communications	417			417	252
Subscriptions	858			858	860
Accountancy fees	240			240	240
Insurance	550			550	524
Equipment & repairs	333			333	816
Sundry	272			272	0
	<u>68,104</u>	<u>6,436</u>	<u>0</u>	<u>74,541</u>	<u>75,159</u>
Net Incoming Resources	(4,616)	(6,376)	560	(10,432)	(2,722)
Transfer	36,901	(419)	(36,482)	0	0
Fund balances brought forward	<u>29,293</u>	<u>12,346</u>	<u>35,922</u>	<u>77,561</u>	<u>80,282</u>
Fund balances carried forward	<u>61,578</u>	<u>5,551</u>	<u>0</u>	<u>67,129</u>	<u>77,560</u>

KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
NOTES ON THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2023

1 Accounting Policies

The accounts have been prepared on a Receipts and Payments basis in accordance with section 133 of the Charities Act 2011.

2 Restricted Fund

The restricted fund relates to income restricted by the donors for specific purposes.

The transactions of the restricted fund for the year are:

	As at 01-Jan-23	Received	Paid	Transferred Restricted	Transferred General	As at 31-Dec-23
Minister in Training: salary	7,906		5,578			2,328
Minister in Training: expenses	3,079		298	(2,781)		0
Messy Church	500		500			0
BMS	0	16	16			0
CAP	0	44	44			0
KILTS	861	0	0	2,781	(419)	3,223
	<u>12,346</u>	<u>60</u>	<u>6,436</u>	<u>0</u>	<u>(419)</u>	<u>5,551</u>

The donor of funds to cover the Minister in Training's expenses required that any funds left once the training had been completed should be reallocated to KILTS.

3 Restricted Fund (Building)

The restricted building fund was held for purchasing a site for the church. On 12 September 2023 it was recognised by the membership of the church, at a Special Meeting of the Members, that the purchase of a site for the church was not feasible.

Having undertaken a detailed analysis of the constituent parts of the building fund and a review of the Charity Commission guidance, it was resolved at the Special Meeting of the Members that the funds held in the building fund be transferred to the General Fund.

4 Regular giving

	2023	2022
Offering by weekly collection	5685	5302
Gifts by bank transfer	40983	40243
	<u>46668</u>	<u>45545</u>

5 Donations & other income

	2023	2022
Donations	4592	1529
Children & YP	0	0
Kilts	1324	1223
Sundry income	50	46
	<u>5966</u>	<u>2798</u>

KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31st DECEMBER 2023

ASSETS	Unrestricted Fund	Restricted Fund (Note 2)	Total 2023	Total 2022
Bank & cash balances				
General current accounts	24588	5551	30139	44908
BU Corporation Ltd	36990	0	36990	35374
	<u>61578</u>	<u>5551</u>	<u>67129</u>	<u>80282</u>

Assets retained for the church's own use

Music & PA equipment

Church equipment and books

PC notebook, projector & screen

Parent & toddler group equipment

Insured value (Baptist Insurance) 34,837

LIABILITIES

Income tax/NIC due in January 2024 922

The accounts on pages 1 and 2 were approved by the trustees on... 30/07/2024 (Date)
and signed on their behalf by:

Rev D.M. Goddard



Mr N R Oddy (Secretary)





FAO Mr Michael Trigg
Kingsteignton Community Centre
Rydon Road
Kingsteignton
TQ12 3LP

Our Ref: KFG/1608

29 July 2024

Dear Sirs

Independent examiner's report to the trustees of Kingsteignton Community Baptist Church

I report to the trustees on my examination of the accounts of the Kingsteignton Community Baptist Church (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/7/2024

Name:

KELLY FULFORD GREEN

Professional qualification:

FCA

Address:

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Fulford and Green Ltd).
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