

KINGSTEIGNTON COMMUNITY BAPTIST CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

The Trustees present their report together with the financial statements of the Church for the year ended 31st December 2022.

Principal Address

Rev D M Goddard
30 Slanns Meadow
Kingsteignton TQ12 3GA

Trustees

The Trustees during the year were:

Rev David Goddard - Minister
David Butler - Treasurer & Elder
Darren Graydon - Deacon (until 18.10.22)
Nicholas Oddy - Deacon
Sheila Pink - Deacon (from 18.10.22)
Michael Hayes - Deacon (from 18.10.22)
Susan Watkin - Secretary

Structure, Governance and Management

The Managing Trustees are responsible for carrying out the day-to-day management and administration of the Church. The Trustees comprise the Minister, Elder, Deacons, Church Secretary and Church Treasurer. The Church operates within the framework set out in its constitution as amended in October 2021.

The Minister, Elders and Deacons are appointed by ballot of the membership, the Church will decide on the number to be appointed. The Secretary and Treasurer are appointed on the recommendation of the leadership and from members of the Church.

Risk Management

The Trustees have assessed the major risks to which the Church is exposed, with separate documents pertaining to the COVID-19 Pandemic, which remain under regular review, and are satisfied that systems are in place to mitigate their exposure to major risks.

Objectives and Activities

The principal purpose of the charity is the advancement of the Christian faith. In fulfilling the principal purpose the Church will engage in a range of activities, either on its own or with others, including: worship and prayer, evangelism, expressing God's love, nurture and growth of Christian disciples, training and equipping the congregation for Christian service, giving pastoral care, supporting charitable social

action, relating in support and fellowship to other Baptists and other Christians and raising finance to further the purposes by receiving grants, donations and loans.

Achievements and Performance 2022

The town and civil parish of Kingsteignton lies at the head of the River Teign Estuary in South Devon. The population, approximately 12,500 residents, continues to grow as further developments are built around the town.

2022 began with Government restrictions still in place surrounding the COVID-19 Pandemic and the life of KCBC continued with necessary precautions. In February, however, the Government removed all restrictions and responsibility was given to individuals and organisations, therefore, during March the fellowship took part in an internal survey to determine how KCBC would move forward.

The result of the survey determined that every effort would be retained to ensure the safety and well-being of everyone attending church, but the wearing of masks and social distancing would be an individual's decision. It was also agreed to continue providing a link on-line to live broadcasting of Sunday Worship for those who were unable to attend in person whether due to ill-health, well-being, or preference and this continued throughout the year. The monthly Fellowship Lunch continued, albeit with strict hygiene and safety procedures, and proved a popular event in the life of KCBC.

Leadership Meetings continued twice a month, alternating on-line and in-person. Major themes for discussion and decision making began with: looking at our place in the community and that of The Church in the life of the country, following the pandemic; how to open up socially as a fellowship to encourage people to step out where comfortable; looking at involvement in the local community and working alongside local community agencies; revisiting ideas which had been promoted prior to the pandemic, all involving gathering together in person, and discussing whether these were still viable and how to move forward if so eg, Alpha Course, Freedom in Christ Course, Word Alive, Prayer Ministry; and the impact of the national cost-of-living crisis in our community. During the year, the Leadership held two Awaydays, giving an opportunity for quiet reflection and prayerfully examining the life and direction of the church. From June it was agreed to revert to a monthly meeting and Prayer time, the meeting being held on-line and in person for prayers. Later in the year, following the appointment of two new Deacons it was agreed to meet in person for prayers and the formal meeting, allowing the team to grow together.

During the year an initial Supplementary Meeting of the Trustees was held, looking specifically at the more business-like side of the life of church: policies on Safeguarding, GDPR etc; and it was agreed to hold this meeting quarterly going forward into 2023.

Church Members' Meetings held quarterly, continued with January's AGM meeting on-line in accordance with agreement in the Constitution, however, following the lifting of restrictions, all other meetings in the year were held in-person. These meetings give an opportunity to discuss areas of church life and most importantly the members a voice, through voting, on

aspects which have an impact, eg how to move forward following the pandemic, agreeing the annual Budget, new member applications, etc. The positions of Treasurer and Secretary rolled over past normal term dates due to the pandemic, were once again up for renewal at the end of the year. As there were no new applicants both incumbents were reaffirmed for a further 12 months.

During the year the Minister was invited to attend community meetings with various local agencies looking at areas such as: the creation of a focal hub in the town, providing care in the community as appropriate (one of the main themes which recurred at the different meetings was the provision of Food); the Crisis Website Project where the Mayor, local agencies and church ministers discussed the resources available locally which could be drawn together and posted as a webpage, advertised in the community so all residents would have access when seeking out what is available. The Minister also attended the Westminster Prayer Breakfast; local schools, for Assemblies; and led prayers at the Council Meetings.

The Minister in Training was also invited to attend some of the community meetings with the Minister but also: put together an updated Community Audit for Kingsteignton, which demonstrated that there were not that many changes in the essentials of the previous Audit by the Minister, but concerns highlighted included isolation, in part due to the pandemic, and a sense of bereavement for the loss of local natural beauty areas which continue to be built upon; met with Kingscare and HITS looking at where KCBC can walk alongside these agencies to support their work in the community; set up a connection with Linking Lives, recruited volunteers from the fellowship - KCBC became officially listed as a Linking Lives' Church; initiated a term-time weekly visit to a local School to meet parents who need someone to listen to them and signpost practical support; together with two other church members became a CAP Money Coach and provided money courses in the local community; and attended CBS Workshop & CAP Cost of Living meetings. Within KCBC the MiT has, as well as continuing to attend Bible College, become fully immersed into church life: a member of the Leadership Team; attended the awaydays; has led Worship Services; given Worship Teachings; led Communion and covered whilst the Minister was away; fulfilled pastoral care within the fellowship including one-on-one visits, Friday Outings, and facilitated a new Home Group; within the Community attends Messy Church, the Garden Project Team, Kingscare, and others; on-going areas of work include webinars for providing help for refugees and training for becoming a Dementia-friendly church.

KILTS & Messy Church two of our regular Community-based projects again were held regularly, following all necessary guidelines in place, throughout the year and at Christmas time families were given an opportunity to sign up to the newly created Travelling Nativity - a case containing knitted toys, the Christmas Story books, a prayer, and a home-made crochet star to keep which moved from home to home during Advent and which proved very popular; unfortunately, and understandably, the monthly Service which had been held at a local Residential Home, prior to the pandemic, did not restart in 2022; Ram Fair took place and KCBC once again took part providing "Get in the Picture" which invited friend and family groups to use props and have fun taking a photo together, giving a sense of togetherness again with the community, the photos were free to those who took part utilising a unique code on

our website; for the first time KCBC gathered with the whole community to commemorate Remembrance Sunday; at Christmas restarted, following the pandemic, were the Mayor's Civic Carol Service, where our Minister led the Worship and Teaching and members of the fellowship provided the musicians and serving of refreshments and an invitation from a local Pub to the local churches for the Carols & Quiz evening at which KCBC's musicians played the carols and the MiT was Quizmaster.

Following the outbreak of the conflict in Ukraine our Minister continued to liaise throughout the year with the Council and the local MP, offering KCBC's help and involvement with any Ukrainian families who might arrive in the town. Individual members of the fellowship signed up to offer their home for families and also provided their own help to national and local appeals.

Within KCBC the home groups increased to 3 providing a regular opportunity to gather for prayer, bible study and fellowship; during Sunday Worship, and later in the individual Home Groups, we followed a series of teachings on the Frontline, a resource from LiCC, eventually using a regular slot in the worship service encouraging people to share their experiences of their own frontline; pop-up prayer evenings were held themed specifically around areas of urgent need eg the Ukraine and the health of members of the fellowship; our Young People continue to take part regularly in Sunday Worship and have been invited to other worship events to provide the music; Sunday Clubs meet term-time in two age groups; the on-line prayer chain, together with the Pastoral Care Team, provide opportunities to lift each other in prayer and help to ensure the whole fellowship stays connected; the fellowship attended the on-line BU Conference Sunday Worship in May, where we gathered together at church and linked in with the Baptist community; social activities through quizzes, local walks and a New Songs' Café were held; the Queen's 70th Jubilee was celebrated during a themed Fellowship Lunch, which gave families the added opportunity to join in local community celebrations as well; KCBC continued to regularly support THAT Food Bank throughout the year; at Easter craft enthusiasts in the fellowship knitted chicks to hold an egg to give to the children attending KILTS and Sunday Clubs, given its success the Craft & Chatter group was formed and meets monthly for fellowship and creativity; the Friday Outing group meets once a month for fellowship supporting a local café which gives opportunities to adults with disabilities to access the local hospitality sector; at Christmas we supported CR2EE's, a local Christian Charity, Shoebox Appeal and a representative from the Charity attended a Sunday Service to share an insight into its work; and we once again were delighted to host Carols by Candlelight and our Nativity, both of which were attended by members of the local community as well as the fellowship.

Safeguarding

In accordance with good practices KCBC has continued to build on its Safeguarding work. The Safeguarding Team is made up of the Designated Person for Safeguarding, the focal point at KCBC for Safeguarding and decision making; the Deputy Designated Person for Safeguarding, who runs the day-to-day admin, DBS checks and ensures training is up to date; and our Safeguarding Trustee. Everyone within the Fellowship who volunteers to help with children's activities and who meets with children and

adults at risk is DBS checked, and during 2022 the DDPS continued to ensure that everyone's certification was up to date either through renewal or new volunteers, together with starting the application process for a newly appointed Deacon. Safeguarding remains a monthly agenda item at Leadership Meetings and is included annually at the Church Members' Meeting to ensure the membership is kept up to date. During 2022 the DDPS attended on-line Safeguarding training.

General Data Protection Regulations

KCBC is registered with the ICO, and the Minister is the appointed KCBC Data Protection Officer. The regulations, including KCBC's Data Protection Policy, and what they mean to us as a Church have been widely discussed amongst the Leadership and shared with the Church Members and the whole fellowship. Our GDPR documents are published on the website and are available from the DPO.

Financial Review

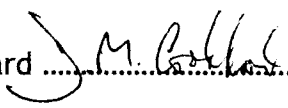
Total receipts to the Unrestricted Fund in 2022 were £64,855. A Gift Aid income tax refund of £17,012 was received of which £14,512 was allocated to this Fund. A donation of £6,500 was received of which £2000 was allocated to this Fund. Payments from this fund totalled £58,272, giving a surplus of £6,583. The Trustees decided to transfer £4,828 to the Restricted Fund resulting in a balance of £29,293. Total receipts to the Restricted Fund were £7,034. Gift Aid allocated to this Fund was £2,500 as was £4,500 from the donation. Payments from this fund totalled £16,886 giving a deficit for the year of £9,852 and a balance of £12,346. The Restricted Fund (Development) had total receipts of £548 and no payments resulting in a balance of £35,922. The total balance for KCBC as at 31st December 2022 was £77,561.

Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit in "The Advancement of religion for the Public Benefit" and have regard to it in their administration of the church's work in the town. The trustees believe that, by fulfilling their responsibility to work together with the Minister in the church and co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and anyone who wishes to benefit from what the Church offers;
- Promoting Christian values, and service by members of the Church in the town to the community, to the benefit of individuals and society as a whole.

Signed For and on behalf of the Trustees

Rev D M Goddard  Date: 20th March 2023

**KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st DECEMBER**

2022

	Unrestricted Fund	Restricted Fund (Note 2)	Restricted Fund (Development) (Note 3)	Total 2022	Total 2021
Receipts					
Regular giving (Note 4)	45545			45545	45027
Donations & other income (Note 5)	2798			2798	1571
Income tax on gifts	14512	2500		17012	9177
Donations for specific purposes (Note 2)	2000	4534		6534	20097
Interest received	0		548	548	72
	<u>64855</u>	<u>7034</u>	<u>548</u>	<u>72437</u>	<u>75944</u>
Payments					
Ministry					
Minister's stipend & oncosts	30308			30308	31062
Minister's travel & expenses	598			598	341
Preaching fees & expenses	0			0	0
Conf/retreat fees & expenses	440			440	315
Minister in Training Stipend (Note 2)		9516		9516	2578
Minister in Training travel & expenses		512		512	52
Mission					
Donations to other causes (Note 2)		5997		5997	5795
Children & young people	0			0	0
Outreach		862		862	0
Training	260			260	0
Premises costs					
Hall rent	5416			5416	4075
Manse rent & expenses	18244			18244	15914
Administration					
Office supplies	314			314	209
Telephone & broadband	252			252	239
Subscriptions	860			860	688
Accountancy fees	240			240	240
Insurance	524			524	496
Equipment & repairs	816			816	310
	<u>58272</u>	<u>16886</u>	<u>0</u>	<u>75159</u>	<u>62314</u>
Net Incoming Resources	6,583	(9,852)	548	(2,722)	13,630
Transfer	(4,828)	4,828			
Fund balances brought forward	<u>27538</u>	<u>17370</u>	<u>35374</u>	<u>80282</u>	<u>66652</u>
Fund balances carried forward	<u>29293</u>	<u>12346</u>	<u>35922</u>	<u>77561</u>	<u>80282</u>

**KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31st DECEMBER**

2022

ASSETS	Unrestricted Fund	Restricted Fund (Note 2)	Restricted Fund (Development) (Note 3)	Total 2022	Total 2021
Bank & cash balances					
General current accounts	29293	12346		41639	44908
BU Corporation Ltd			35922	35922	35374
	<u>29293</u>	<u>12346</u>	<u>35922</u>	<u>77561</u>	<u>80282</u>

Assets retained for the church's own use

Music & PA equipment

Church equipment and books

Photocopier

Laptop computer, projector & screen

Parent & toddler group equipment

Insured value (Baptist Insurance) 30649

LIABILITIES

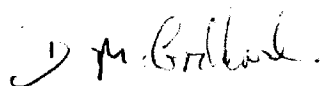
Income tax/NIC due in January 2023 770

The accounts on pages 1 and 2 were approved by the trustees on
and signed on their behalf by:

12/2/23

(Date)

Rev D.M. Goddard



Mrs S. Watkin (Secretary)



**KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
NOTES ON THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER**

2022

1 Accounting Policies

The accounts have been prepared on a Receipts and Payments basis in accordance with section 133 of the Charities Act 2011.

2 Restricted Fund

The restricted fund relates to income restricted by the donors for specific purposes. The transactions of the restricted fund for the year are:

	<i>Received</i>	<i>Paid</i>
MIT / Outreach / CAP	7000	12024
For other causes:		
Home Mission	0	2550
BMS	34	2227
Other	0	85
	<u>34</u>	<u>4862</u>

3 Restricted Fund (Development)

The restricted development fund is held for purchasing a site for the church.

4 Regular giving

	2022	2021
Offering by weekly collection	5302	3013
Gifts by bank transfer	<u>40243</u>	<u>42014</u>
	<u>45545</u>	<u>45027</u>

5 Donations & other income

	2022	2021
Donations	1529	1130
Children & YP	0	0
Kilts	1223	441
Sundry income	<u>46</u>	<u>0</u>
	<u>2798</u>	<u>1571</u>



BIBBYS
ACCOUNTANTS &
BUSINESS ADVISORS

www.bibbys.net

FAO Mr David Butler
Spindlewood
Bridford
Exeter
EX6 7HS

Our Ref: KFG/1608

19 April 2023

Dear Sirs

Independent examiner's report to the trustees of Kingsteignton Community Baptist Church

I report to the trustees on my examination of the accounts of the Kingsteignton Community Baptist Church (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 20/4/2023

Name: K FORD GREEN

Professional qualification: ICAEW FCA

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Director: Julie Harding (Char. FCA)

Director: Catherine Hill

Registered number: 0162 442 442

ICAEV Reg No: 18569428