

KINGSTEIGNTON COMMUNITY BAPTIST CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2021

The Trustees present their report together with the financial statements of the Church for the year ended 31st December 2021.

Principal Address

Rev D M Goddard
30 Slanns Meadow
Kingsteignton TQ12 3GA

Trustees

The Trustees during the year were:

Rev David Goddard – Minister
David Butler – Treasurer & Elder
Darren Graydon – Deacon
Nicholas Oddy – Deacon
Susan Watkin – Secretary

Structure, Governance and Management

The Managing Trustees are responsible for carrying out the day-to-day management and administration of the Church. The Trustees comprise the Minister, Elder, Deacons, Church Secretary and Church Treasurer. The Church operates within the framework set out in its constitution as amended in October 2021.

The Minister, Elders and Deacons are appointed by ballot of the membership, the Church will decide on the number to be appointed. The Secretary and Treasurer are appointed on the recommendation of the leadership and from members of the Church.

Risk Management

The Trustees have assessed the major risks to which the Church is exposed, with separate documents pertaining to the COVID-19 Pandemic, which remain under regular review, and are satisfied that systems are in place to mitigate their exposure to major risks.

Objectives and Activities

The principal purpose of the charity is the advancement of the Christian faith. In fulfilling the principal purpose the Church will engage in a range of activities, either on its own or with others, including: worship and prayer, evangelism, expressing God's love, nurture and growth of Christian disciples, training and equipping the congregation for Christian service, giving pastoral care, supporting charitable social action, relating in support and fellowship to other Baptists and other Christians and raising finance to further the purposes by receiving grants, donations and loans.

Achievements and Performance 2021

The town and civil parish of Kingsteignton lies at the head of the River Teign Estuary in South Devon. The population, approximately 12,500 residents, continues to grow as further developments are built around the town.

As we moved into 2021 the life of KCBC, as in the rest of the country, continued under COVID restrictions, with no expectation in the short term of being able to pick up our outreach activities which had included: KILTS, Messy Church, visiting Coombeswood Residential Home, our Minister visiting the 3 local primary schools and leading Council Prayers; the usual church business of gathered Sunday Worship, monthly Leadership Meetings, the Church Members' AGM, Fellowship lunch, Word Alive and hosting guest speakers.

The Leadership Team continued videoconferencing meetings on a fortnightly basis until the easing of lockdown regulations when meetings alternated between meeting together and via videoconference. Priorities for discussion continued to focus on Pastoral care, Worship Services, Communication, Mission and Finance in particular, and in every decision taken God is and was at the heart of what we do; looking forward to a time when gathering together would be possible and how to do so safely, following any guidelines and with the love and care for the people of our church. Pastoral: including regular discussion of those in ill health, our senior members etc but also covering how lockdown has impacted on health, jobs, isolation, anxiety and safety; Worship Services: continuing to broadcast live on a Sunday Morning, and enabling as many members of the fellowship to participate as possible through Prayers, Readings and Testimonies; Communication: ensuring inclusivity for all the fellowship especially those without computer access through telephone calls and the weekly Newsletter; how to maintain contact with fringe members in KILTS and Messy Church etc; Finance: ensuring that as a self-funding church we were able to honour financial commitments and how to continue and expand the Offering from members.

Looking ahead to gathering together, resources such as 5 Ways to Wellbeing, in April, and BU Research into Recovery from National Trauma, in March, were shared through online Sunday Worship; and on 16th May the fellowship joined with others within the Baptist family on the BU Live Assembly Worship. Our Sunday Clubs continued to meet via videoconference on a Sunday morning Owls before the service and Eagles after and the Worship Group also encouraged our younger members to take part in online services.

For the first half of the year, Home Groups and Prayer Meetings met online but as restrictions were eased, groups felt able, with safety protocols in place, to begin meeting together; communication continued through KCBC's private Facebook page and WhatsApp, regular online Quiz Nights were maintained and the Newsletter encouraged and shared the different resources people within the fellowship were using to grow their faith. Whilst still in lockdown the whole fellowship was encouraged to provide feedback on looking forward and as the Leadership continued to plan for this return to gathered worship, encouraging everyone to keep in contact with each other using remote access and the Pastoral Visiting Team proved very valuable by keeping in touch with the more isolated in our fellowship, by telephone.

On 23rd May, under heavy guidelines and restrictions KCBC opened its doors to gathered worship once again. Numbers were restricted to thirty, so a pre-booking system was in place and online worship continued, so effectively a hybrid service came into being, additionally with the recorded service being accessed on our website for those unable to join on a Sunday. For the first few months, the pre-booking continued together with face masks, social distancing, restricted numbers, and hand-sanitising as safety protocols. Later in the year the numbers allowed rose to sixty and more of the fellowship were able to return. During the early days of opening back up KCBC was encouraged by new people joining us, some who had found KCBC online and made the transition to gathered worship and some who found the church as they were seeking a place of worship. The Leadership has continued to look at how gathering to worship God can be safely and reasonably achieved, continuing mask wearing during singing in particular helped to ensure our church remained open. Towards the end of the year, Fellowship Lunches restarted, albeit following strict health and hygiene protocols which covered COVID-safety too, and these were highly successful. As the year came to a close, KCBC continues to meet on a Sunday through a hybrid service available to all who wish to join in worship with us.

In the autumn the Leadership held its first awayday for 2 years, meeting together at the home of one of the leaders. The day gave an opportunity to share individually the impact of COVID and lockdowns, and a focus on the continuing road out of lockdown. The day also gave the Leadership an opportunity to spend time with the Minister in Training who had recently been appointed.

The Church Members' Meetings continued to be held online during 2021. At the CMM in October, it was agreed, by a vote of all those present, to further extend the roles of the Treasurer and Secretary for a further 12 months. In addition, two Special Church Members' Meetings were convened: one to seek approval to appoint a Minister in Training and the second to pass a Resolution allowing changes to the Constitution to hold, when deemed appropriate and necessary, any future meetings via videoconference.

We were happy that KCBC was able to continue its support to BMS and Home Mission in 2021 through our charitable giving, prayer, and general interest.

Once again events in which KCBC had a long history of participation did not take place: the annual Kingsteignton Ram Fair and the visit to the Nativity Play at Pennywell Farm.

Events and activities which were moved to videoconference and to which our Minister was invited and took part were: the annual Westminster Prayer Breakfast, School Assemblies; Council Prayers.

The Facebook page set up in 2020 continued to stay connected with our KILTS' families in the community ensuring a vital link for those with younger families with invitations to online chats and coffee mornings; Messy Church too was maintained on a regular basis through videoconferencing. In July following an easing of restrictions, there was a one-off get together with KILTS families to re-establish our relationships and then in September KILTS began to meet regularly each week, mindful of any Government and local requirements eg mask wearing,

social distancing and hand sanitizing. Although at first elements of the morning were somewhat restricted, after a few short weeks' refreshments were back, together with the biblical themed craft table, toys, messy craft, and singing of children's worship songs and well-loved nursery rhymes. Together with other Kingsteignton Churches Messy Church began again during the Autumn on a Saturday with a full range of bible-based activities and the sharing of breakfast together.

During 2021 KCBC continued to regularly donate to the local Foodbank, THAT. Despite restrictions and whilst still under lockdown all donations were delivered to our Minister's home and after being blessed during the online Sunday Worship, the Minister delivered the donations on the next day. Once the fellowship started gathering for worship, the donations at Harvest and during Advent were brought along to church. Members of KCBC continue to volunteer with Kingscare League of Friends helping with shopping and delivering it, and medication, to local people. KCBC has continued its association with CAP (Teignbridge) with Befrienders, the Treasurer, and a Debt Coach, who by the end of 2021 had retired, from within the fellowship.

In May the Minister informed the Leadership that KCBC would be receiving a donation over two years to help grow our outreach, particularly emerging from the current situation. Over a number of meetings, the Leadership discussed and considered the most effective use of the donation and where a real and lasting impact could be made. After consultation with SWBA and the Bristol Baptist College it was felt that a 2-year appointment of a Minister in Training would best achieve these aims. Following meetings with the Minister and Leadership Team, a personal videoconference to share with the fellowship and the convening of a Special Church Members' Meeting, the Minister in Training was appointed in September with the Act of Commission during the first Sunday service in October. One of the first tasks undertaken was to update the Community Audit, previously conducted by the Minister approximately 10 years ago, which looks at the community and explores the best ways for the church to become more involved, at the same time bringing the Word of God into any activities undertaken. One area in which KCBC has been invited to participate has been the Community Garden in Kingsteignton, an initiative of Kingscare to provide a quiet and contemplative space for the community, the breaking of the ground began in the autumn with much of the work expected during 2022.

Christmas 2021 was happily celebrated at KCBC as a fellowship, to worship this special time of year. Whilst there was no Mayor's Civic, or Town Carol Service, due to local restrictions, KCBC celebrated the Nativity, a wonderfully contemporary event including all the young people in the church, Carols by Candlelight, including the Youth Musicians within the fellowship and Christmas Day. The December meeting of Messy Church was a Christingle Service with families invited from around the community to come along and celebrate together.

Safeguarding

In accordance with good practices KCBC has continued to build on its Safeguarding work. The Safeguarding Team is made up of the Minister; the Designated Person for Safeguarding, the focal point at KCBC for Safeguarding and decision making; the Deputy Designated Person for Safeguarding, who runs the day-to-day admin, DBS checks and ensures training is up to date; and our Safeguarding Trustee. Everyone within the Fellowship who volunteers to help with children's activities and who meets with children and adults at risk is DBS checked, and during

2021 much work was carried out by the DDPS to ensure that everyone's certification was up to date either through renewal or adding new volunteers. Safeguarding remains a monthly agenda item at Leadership Meetings and is included annually at the Church Members' Meeting to ensure the membership is kept up to date. Earlier in the year, the DPS & DDPS both took part in an online Baptist Union Safeguarding Training Course.

General Data Protection Regulations

KCBC is registered with the ICO, and the Minister is the appointed KCBC Data Protection Officer. The regulations, including KCBC's Data Protection Policy, and what they mean to us as a Church have been widely discussed amongst the Leadership and shared with the Church Members and the whole fellowship. Our GDPR documents are published on the website and are available from the DPO.

Charity Registration

In January KCBC's application for charitable status was confirmed by the Charity Commission and entered onto the Register of Charities. After the experience of the global pandemic and national lockdowns, the membership was asked to consider an amendment to the current Constitution under a resolution to legitimise any future online meetings which may replace meeting in person when the need arises. At a Special Church Members' Meeting, the membership passed the resolution, and the Constitution was updated. This was passed to the Charity Commission for consideration during December.

Financial Review

Total receipts in the Unrestricted Fund were £55,775, and payments from this fund totalled £53,889, giving a surplus of £1,886. Gift aided income tax received was £9,177. The Trustees decided to transfer £5,698 to the Restricted Fund designated for income given by donors for specific purposes. In addition, a donation of £20,000 was received into the Restricted Fund to support the ongoing outreach work of the church. This has contributed significantly to an overall surplus for the year of £13,630. Our new Minister-in-Training joined in September with costs this year taken from the Restricted fund of £2,630.

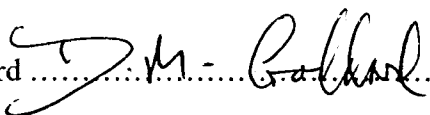
The Trustees have examined the requirements for free reserves which are those unrestricted funds not designated for specific purposes. The Trustees consider that to cover the working capital requirement for core costs the available funds should be retained.

Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit in "The Advancement of religion for the Public Benefit" and have regard to it in their administration of the church's work in the town. The trustees believe that, by fulfilling their responsibility to work together with the Minister in the church and co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and anyone who wishes to benefit from what the Church offers;
- Promoting Christian values, and service by members of the Church in the town to the community, to the benefit of individuals and society as a whole.

Signed For and on behalf of the Trustees

Rev D M Goddard  Date: 25th February 2022

KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st DECEMBER 2021

	<i>Unrestricted Fund</i>	<i>Restricted Fund (Note 2)</i>	<i>Restricted Fund (Development) (Note 3)</i>	<i>Total 2021</i>	<i>Total 2020</i>
Receipts					
Regular giving (Note 4)	45027			45027	42914
Donations & other income (Note 5)	1571			1571	2085
Income tax on gifts	9177			9177	11806
Donations for specific purposes (Note 2)		20097		20097	168
Interest received	0		72	72	115
	<u>55775</u>	<u>20097</u>	<u>72</u>	<u>75944</u>	<u>57089</u>
Payments					
Ministry					
Minister's stipend & oncosts	31062			31062	27835
Minister's travel & expenses	341			341	263
Preaching fees & expenses	0			0	100
Conf/retreat fees & expenses	315			315	0
Minister in Training Stipend (Note 2)		2578		2578	0
Minister in Training travel & expenses		52		52	0
Mission					
Donations to other causes (Note 2)		5795		5795	6018
Children & young people	0			0	0
Outreach	0			0	26
Training	0			0	0
Premises costs					
Hall rent	4075			4075	839
Manse rent & expenses	15914			15914	15932
Administration					
Office supplies	209			209	675
Telephone & broadband	239			239	252
Subscriptions	688			688	840
Accountancy fees	240			240	240
Insurance	496			496	491
Equipment & repairs	310			310	781
	<u>53889</u>	<u>8425</u>	<u>0</u>	<u>62314</u>	<u>54293</u>
Net Incoming Resources	1,886	11,672	72	13,630	2,796
Transfer	(5,698)	5,698			
Fund balances brought forward	<u>31350</u>	<u>0</u>	<u>35302</u>	<u>66652</u>	<u>63856</u>
Fund balances carried forward	<u>27538</u>	<u>17370</u>	<u>35374</u>	<u>80282</u>	<u>66652</u>

**KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31st DECEMBER**

2021

ASSETS	Unrestricted Fund	Restricted Fund (Note 2)	Restricted Fund (Development) (Note 3)	Total 2021	Total 2020
Bank & cash balances					
General current accounts	27538	17370		44908	31350
BU Corporation Ltd			35374	35374	35302
	<u>27538</u>	<u>17370</u>	<u>35374</u>	<u>80282</u>	<u>66652</u>

Assets retained for the church's own use

Music & PA equipment

Church equipment and books

Photocopier

PC notebook, projector & screen

Parent & toddler group equipment

Insured value (Baptist Insurance) 27762

LIABILITIES

Income tax/NIC due in January 2021 1104

The accounts on pages 1 and 2 were approved by the trustees on 25th February 2022 (Date)
and signed on their behalf by:

Rev D.M. Goddard

Mrs S. Watkin (Secretary)

KINGSTEIGNTON COMMUNITY BAPTIST CHURCH
NOTES ON THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER

2021

1 Accounting Policies

The accounts have been prepared on a Receipts and Payments basis in accordance with section 133 of the Charities Act 2011.

2 Restricted Fund

The restricted fund relates to income restricted by the donors for specific purposes. The transactions of the restricted fund for the year are:

	<i>Received</i>	<i>Paid</i>
Minister in Training	20000	2630
<i>For other causes:</i>		
Home Mission	2	2500
BMS	95	2595
CAP	0	700
Other	0	0
	<u>97</u>	<u>5795</u>

3 Restricted Fund (Development)

The restricted development fund is held for future redevelopment of the church.

4 Regular giving

	<i>2021</i>	<i>2020</i>
Offering by weekly collection	3013	1910
Gifts by bank transfer	42014	41004
	<u>45027</u>	<u>42914</u>

5 Donations & other income

	<i>2021</i>	<i>2020</i>
Donations	1130	1399
Children & YP	0	0
Kilts	441	407
Sundry income	0	279
	<u>1571</u>	<u>2085</u>



BIBBYS
ACCOUNTANTS &
BUSINESS ADVISORS

www.bibbys.net

FAO Mr David Butler
Spindlewood
Bridford
Exeter
EX6 7HS

Our Ref: KFG/1608

28 April 2022

Dear Sirs

Independent examiner's report to the trustees of Kingsteignton Community Baptist Church

I report to the trustees on my examination of the accounts of the Kingsteignton Community Baptist Church (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: K FULFORD GREEN

Address: 6 STATION RD, BOVEY TRACEY, TQ13 9AL

Date: 28/4/2022

Professional qualification: ICAEW FCPA

Bovey Tracey Office:

6 Station Road

Bovey Tracey

TQ13 9AL

T: 01626 853625

E: info@bibbys.net

📍 @Bibbys Devon

📍 Bibbys Chartered Accountants

Director: Mr D. Bibbys

Director: Mr D. Bibbys

Director: Mr D. Bibbys

Director: Mr D. Bibbys

Director: Mr D. Bibbys