



Registered Charitable Incorporated Organization in England No 1193198

www.leehub.co.uk

Trustees report April 1st, 2023, to March 31st 2024

Our four Charitable Objects are: -

- a. Advance education by the provision of an independent community library providing books, equipment, information, and other educational and community resources.**
- b. Provide facilities for social welfare and wellbeing for all our community.**
- c. Help young people, through leisure time activities and education, to develop their capabilities that they may grow as individuals and members of society.**
- d. Establish a community building and to maintain and co-operate with any statutory authority in its maintenance.**

Trustees

Christine Mc Grew -Chair

Kate Giles- Treasurer

Gemma Broster -Committee Member

Bobb Carr- Committee Member

Peter Cornish – Committee Member

Councilor Graham Burgess – ex Officio Committee member

Trustee Resignations

Steve Lennin – Committee member

Kim Webster- Committee member

Olivia Buckland – Committee member

Current Charity and Library data

We currently have 9520 titles in stock.

We have 415 active library members.

We have 45 children registered to borrow books.

The Trustees agreed to allow children free access to the library at the January meeting.

47 books have been reserved & borrowed from Hampshire Libraries over the year April 2022-3. The cost of this service increased by 20p to £1.20 per item on 1st August 2023.

Weekly Bounce & Rhyme sessions for 0- to 2-year-olds, numbers vary between 2 and 8 children each week. In addition, we provide 2 sessions with the children from Hopscotch Nursery - about 35 children in total.

We provide a weekly Stories and Rhymes session for 2- to 5-year-olds, with Hopscotch Nursery bringing 8 to 12 children and up to 6 other families regularly attending.

We have hosted Lee Infants School's Reception classes to hear a story about Chinese New Year and make Chinese New Year crafts.

Lee Juniors and Gomer Juniors have made 3 visits to find out about being volunteer library assistants and how our Non-Fiction books are organised.

Gomer Junior school hosted a cake and book sale to say thank you for their visit.

Volunteers' data

- Current active volunteers 47 with 15 on our resting volunteer list
- An average of 15 hours a week of volunteer time provided each week.
- $47 \times 15 = 705$ hours per week
- *We don't pay our volunteers, not because they are worthless; but because they are priceless!*

Landmark events over past year:

- Photograph Competition and Calendar Project
- Soiree September 2022 and Cream tea October 15th, 2022
- Calendars available from October 2022
- Summer Reading Adventure- "All around the world "
- Flag hunt in local business windows

- Christmas Fayre -Saturday 3rd December 2022

Book and Author events

- Saturday 14 January 2023 WW2 event with local author Claire Gradidge,. Followed by guest speaker Cheryl Butler and her talk 'From Blitz to D-Day'. The day was support with WW2 themed refreshments including a NAAFI stall.
- Saturday 11 February: Rosie Travers visited and gave a talk on her series of 'Fiction with a twist' locally themed novel

Chinese New Year celebrations- February 2023

- Support from TESCO for food tasting
- 3 class visits from Lee Infant School for stories and crafts

Ongoing Library Activities

- Bounce and Rhyme
- Stories and Rhymes
- Saturday Club for children
- Lee Hub Book Group
- Desperate Writers group
- Summer Reading Adventure

.Lettings

- **Categories and charges**
£15 per hour for commercial lettings
£10 per hour for community lettings
Free for library groups
- **Commercial lettings**
Learning in Libraries
Pilates classes
French Classes
- **Community lettings**
Rummy kub club
Solent Writers
Inner Wheel Group
- **Library lettings**
WI book group
Crochet and coffee
Stitch and Yarn
Sunshine Community Choir
Menopause Group
Gardening club
Over 60s Lunch Club
Veterans' Buns and Banter

Tabletop sales
Community café
Lee Hub Book group
Desperate Writers Group

- ***“Something for everybody “***

Fundraising events and donations

- Regular: Tabletop Sales, Book Sales, Jig Saws, Raffles, Community Café
- Joint Calendar project with NCI Lee on Solent
- Hampshire County Council’s grant for Warm Hub Activities
- Hampshire County Council councilor grant for defibrillator
- Talk for Inner Wheel Group
- Private donors - various donations individual and at events

Successful Grant applications for projects

- Earl of Southampton Grant for over 60s Lunch group
- Hampshire County Council councilor grant for defibrillator
- Hampshire County Council- Post Covid support for families £1000
- Clothworkers Trust grant for external building maintenance.

Partnerships (in Alphabetical order)

- Bay House Work Experience Scheme
- Community Managed Library Association
- Duke of Edinburgh Award Scheme
- Gomer Junior School
- Gosport Borough Council
- Gosport Community Lottery
- Gosport Community Policing
- Gosport Hospital Radio
- Gosport Voluntary Action (Members)
- Gosportarians Visual Impaired Group
- Hampshire County Libraries
- Hopscotch Nursery
- Icango transport group
- Learning in Libraries
- Lee Bowling Club
- Lee Infant and Nursery and Junior Schools
- Lee Residents Association (LRA)
- Lee Voluntary Action Group
- Local businesses
- LRA History Group
- Menopause group
- National Coast watch Institution - Lee group
- National Council for Voluntary Organization (NCVO)

- Solent Writers Group
- St. Faith's Church
- Stubbington and Lee Parish Catholic Church
- WI book group

Recent and future events

- **Easter egg hunt 2023**
- Easter Raffle
- **Veteran's visits** to HMS Sultan and Houses of Parliament; with support from Icango
- Summer Reading Adventure- Earth in Space theme
- Space Alien Hunt in local businesses windows
- Mini Market with High Street business group.
- Lee Hub Merchandise sales
- Author Events Louise Morish is booked for Saturday 21 October r Greg Mosse on Saturday 11 November
- Calendar for 2024 project
- Community Day Saturday 9th September
- Christmas Fayre 2nd December

Future Plans

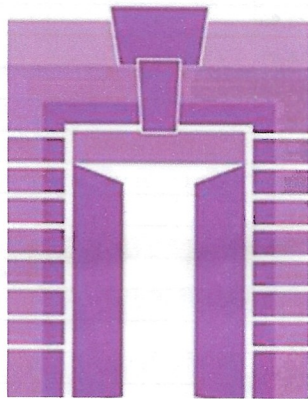
- Membership drive
- Footfall monitoring
- Recruiting more trustees
- Recruiting, supporting and retaining our volunteers
- Maintaining and strengthening partnerships
- Maintaining and increasing lettings
- Provide opportunities for young people to gain work experience.
- Provide opportunities for Duke of Edinburgh Scheme .
- Building maintenance and development -Flooring, damp proofing, windows, new front door
- Energy saving measures.
- Providing more activities for young people
- Adult literacy for access to employment and training
- Grant Applications
- IT Hub Launch

Christine Mc Grew Chair of Trustees, July 2024

Lee Hub Independent Community Library

Receipts & Payments Accounts

Year ending 31st March 2024



Registered Charity: 1193198

Prepared by Kate Giles: Trustee / Treasurer
5 May 2024

Lee Hub Independent Community Library
Receipts and Payments Account for year ending 31st March 2024

Receipts and payments

	2024	2023	2021/22
Receipts: Grants, Donations and Income			
Grants	£24,400.00		
Reserves Account	£12,667.00		
Membership Donations	£5,207.53		
Other Donations	£7,056.60		
Gift Aid	£929.73		
Lettings	£7,065.95		
Community Café	£6,957.58		
Book / Jigsaw Sales	£882.80		
Gosport Lottery	£1,799.40		
Raffles	£1,186.47		
Printing / Photocopying	£361.70		
Events	£1,707.19		
Bank interest	£445.90		
Miscellaneous	£765.18		
Total Receipts & Income	£71,433.03	£40,681.90	£49,396.11

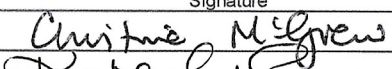
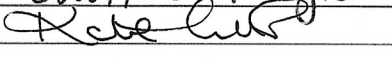
Payments			
Grant Drawdown (Buildings)	£12,105.20		
Hardship Grant Drawdown (Warm/Food packs)	£1,945.57		
Building Maintenance	£16,820.37		
Library / Housekeeping	£2,173.90		
Community Café	£2,219.01		
Utilities - Energy	£3,744.31		
Water	£294.43		
Broadband / WiFi	£465.35		
Licences / Insurance	£813.10		
IT / Social Media	£2,347.33		
Advertising	£1,057.74		
Events	£1,689.02		
Groups (food costs)	£4,887.87		
Book purchases	£1,710.22		
DBS Checks	£240.00		
Training	£457.60		
Printing	£310.49		
Bank Fees	£95.04		
Miscellaneous	£20.00		
Total Expenditure	£53,396.55	£21,632.65	£25,153.47

Surplus for year (net of receipts/payments)	£18,036.48	£19,049.25	£24,242.64
Opening Balance (Inc Float/Petty Cash)	£43,371.97	£24,292.64	£0.00
Total Cash funds year end (inc Float/Petty Cash)	£61,408.45	£43,371.97	£24,292.64

Statement of assets and liabilities at the end of the year

	1/04/23 - 31/03/24	1/04/22 - 31/03/23	1/02/21 - 31/03/22
Cash funds			
CAF Bank Cash account	£35,635.21	£43,291.97	£24,242.64
CAF Bank Gold Reserves deposit account	£25,693.24	£0.00	£0.00
Loyverse Till Float	£50.00	£50.00	-
Petty Cash	£30.00	£30.00	£50.00
Total cash funds (Agree balances with receipts and payments account(s))	£61,408.45	£43,371.97	£24,292.64

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Christine McGrew (Chair)	16/5/24
	Kate Giles (Treasurer)	16/5/24

Notes to Accounts:

1. Accounting policies:
The accounts have been prepared on a receipts and payments basis and no account has been taken of accruals or prepayments.
2. Assets:
Lee Hub Independent Community Library's assets, such as book stock and computer hardware have not been shown in these accounts. A separate record of assets is maintained by the trustees for insurance purposes. No depreciation has been shown in the accounts.
3. Grants:
These are shown as received in accordance with accounting policy. No account has been taken of grants promised but not yet received.
4. Reserves:
The trustees maintain a separate reserves account, opened on 24th April 2023. These funds represent grants received and designated for a specific purpose (Restricted Funds) and funds set aside from working capital (Designated Funds) for contingency purposes, such as an unexpected increase in energy costs and building maintenance.

Gold Reserves Account		2023 / 24
Designated Funds: Building Maintenance / Energy costs contingency		£12,667.00
Restricted Funds: Grants		£24,400.00

5. Previous years reporting:
A detailed breakdown of each individual receipts and payments line was not maintained in previous reporting years. Going forward it is the trustee's intention that the level of detail contained in the 2023 / 24 accounts will continue in future reporting.

Independent Examiners Report:

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

Responsibilities and basis of report:

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

1st July 2024

Name:

PETER S BLADES

Relevant professional qualification(s) or body (if any):

Address:

40 SEAMEAD
HILL HEAD
PO14 2NS

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Signed:



Date: 1st July 2024

Name:

PETER S BURDETT

Relevant professional qualification(s) or body (if any):

Address:

40 SEAMHEAD
HILL HEAD
PO14 2NS