

Trustees' Annual Report

1st April 2022 to 31st March 2023

Lee Hub Independent Community Library

Registered Charitable Incorporated Organization in England No 1193198

www.leehub.co.uk



CHARITY COMMISSION
FOR ENGLAND AND WALES



1. Welcome to our AGM.

Agenda for our meeting

1. Financial Accounts 2022 to 2023
2. Trustees report April 1st, 2022, to March 31st 2023
3. Election of trustees
4. Proposed changes to our constitution
5. AOB

2.Short History of Lee Hub

- Hampshire County Council formal decision to close Lee Library - 28 July 2020
- Strategic Project Team formed (Residents, Local Councilors, and Business Leaders) 14 August 2020
- Lee Hub – Independent Community Library (Lee Hub) Appointment of first trustees 10 December 2020
- Lee Hub - Constitution, Charitable Objects and application to Charity Commission on 14 December 2020
- Hampshire County Council, Lee Library closed its doors on 28 December 2020
- Lee Hub - Charity Status achieved – Charitable Incorporated Organization in England Reg. No 1193198, on 22 January 2021
- Grants circa. £20,000 secured before opening.
- Tenancy at Will (Temporary lease) and keys received from Hampshire County Council 01 April 2021
- Lee Hub opened doors to the public 12 April 2021 with Covid Restrictions
- Lee Hub membership open 12 April 2021 – annual subscription donation and gift aid

- 10-Year Lease of building secured with Gosport Borough Council commenced 16 December 2021
- Community Café and Kitchen Refurbishment – February 2022 Completed June 2022
Gosport Borough Council – Covid “Restart” Grant (July 2021) - £2667
- Application for a new 26-year lease with Gosport Borough Council -entered June 2023
- £10k Grant to repair external walls received from Clothworkers Trust. Work in progress.

3.Trustees who are standing for reelection will introduce themselves and describe their role.

Christine Mc Grew -Chair

Kate Giles- Secretary

Norman Macintosh – Treasurer

Lesley Macintosh – Committee Member

Steve Lennin – Committee member

Kim Webster- Committee member

Olivia Buckland – Committee member

Councilor Graham Burgess – ex Officio Committee member

4.Current Charity and Library data

We currently have 9520 titles in stock.

We have 415 active library members.

We have 45 children registered to borrow books.

The Trustees agreed to allow children free access to the library at the January meeting.

47 books have been reserved & borrowed from Hampshire Libraries over the year April 2022-3. The cost of this service increased by 20p to £1.20 per item on 1st August 2023.

Weekly Bounce & Rhyme sessions for 0- to 2-year-olds, numbers vary between 2 and 8 children each week. In addition, we provide 2 sessions with the children from Hopscotch Nursery - about 35 children in total.

We provide a weekly Stories and Rhymes session for 2- to 5-year-olds, with Hopscotch Nursery bringing 8 to 12 children and up to 6 other families regularly attending.

We have hosted Lee Infants School’s Reception classes to hear a story about Chinese New Year and make Chinese New Year crafts.

Lee Juniors and Gomer Juniors have made 3 visits to find out about being volunteer library assistants and how our Non-Fiction books are organised.

Gomer Junior school hosted a cake and book sale to say thank you for their visit.

5. Volunteers' data

- Current active volunteers 47 with 15 on our resting volunteer list
- An average of 15 hours a week of volunteer time provided each week.
- $47 \times 15 = 705$ hours per week
- *We don't pay our volunteers, not because they are worthless; but because they are priceless!*

6. Landmark events over past year:

- **Photograph Competition and Calendar Project**
- Soiree September 2022 and Cream tea October 15th, 2022
- Calendars available from October 2022
- **Summer Reading Adventure- "All around the world "**
- Flag hunt
- **Christmas Fayre**
- Saturday 3rd December 2022
- **Book and Author events**
- Saturday 14 January 2023 WW2 event with local author Claire Gradidge,. Followed by guest speaker Cheryl Butler and her talk 'From Blitz to D-Day'. The day was support with WW2 themed refreshments including a NAAFI stall.
- Saturday 11 February: Rosie Travers visited and gave a talk on her series of 'Fiction with a twist' locally themed novel
- **Chinese New Year celebrations- February 2023**
- Support from TESCO for food tasting
- 3 class visits from Lee Infant School for stories and crafts

7. Ongoing Library Activities

- Bounce and Rhyme
- Stories and Rhymes
- Saturday Club for children
- Lee Hub Book Group
- Desperate Writers group
- Summer Reading Adventure

8. Lettings

- **Categories and charges**
- **Commercial lettings**
Learning in Libraries
Pilates classes
French Classes
- **Community lettings**
Rummy kub club
Solent Writers

- Inner Wheel Group
- **Library lettings**
 - WI book group
 - Crochet and coffee
 - Stitch and Yarn
 - Sunshine Community Choir
 - Menopause Group
 - Gardening club
 - Over 60s Lunch Club
 - Veterans' Buns and Banter
 - Tabletop sales
 - Community café
 - Lee Hub Book group
 - Desperate Writers Group
- ***"Something for everybody"***

9.Fundraising events and donations

- Regular: Tabletop Sales, Book Sales, Jig Saws, Raffles, Community Café
- Joint Calendar project with NCI Lee on Solent
- Hampshire County Council's grant for Warm Hub Activities
- Hampshire County Council councilor grant for defibrillator
- Talk for Inner Wheel Group
- Private donors - various donations individual and at events

10. Successful Grant applications for projects

- Earl of Southampton Grant for over 60s Lunch group
- Hampshire County Council councilor grant for defibrillator
- Hampshire County Council- Post Covid support for families £1000
- Clothworkers Trust grant for external building maintenance.

11. Partnerships (in Alphabetical order)

- Bay House Work Experience Scheme
- Community Managed Library Association
- Duke of Edinburgh Award Scheme
- Gomer Junior School
- Gosport Borough Council
- Gosport Community Lottery
- Gosport Community Policing
- Gosport Hospital Radio
- Gosport Voluntary Action (Members)
- Gosportarians Visual Impaired Group
- Hampshire County Libraries
- Hopscotch Nursery
- Icango transport group

- Learning in Libraries
- Lee Bowling Club
- Lee Infant and Nursery and Junior Schools
- Lee Residents Association (LRA)
- Lee Voluntary Action Group
- Local businesses
- LRA History Group
- Menopause group
- National Coastwatch Institution - Lee
- National Council for Voluntary Organization (NCVO)
- Solent Writers Group
- St. Faith's Church
- Stubbington and Lee Parish Catholic Church
- WI book group

12. Recent and future events

- Please a **Easter egg hunt 2023**
- Easter Raffle
- **Veteran's visits** to HMS Sultan and Houses of Parliament ; with support from ICANgo
- Summer Reading Adventure
- Space Alien Hunt
- Mini Market
- Lee Hub Merchandise
- Author Events Louise Morish is booked for Saturday 21 October r Greg Mosse on Saturday 11 November
- Calendar for 2024 project
- Community Day Saturday 9th September
- Christmas Fayre 2nd December

13. Future Plans

- Membership drive
- Footfall monitoring
- Recruiting more trustees
- Recruiting, supporting and retaining our volunteers
- Maintaining and strengthening partnerships
- Maintaining and increasing lettings
- Provide opportunities for young people to gain work experience.
- Provide opportunities for Duke of Edinburgh Scheme .
- Building maintenance and development -Flooring, damp proofing, windows
- Energy saving measures.
- Providing more activities for young people
- Adult literacy for access to employment and training
- Grant Applications

- IT Hub

Christine Mc Grew Chair of Trustees, July 2023

Lee Hub Independent Community Library

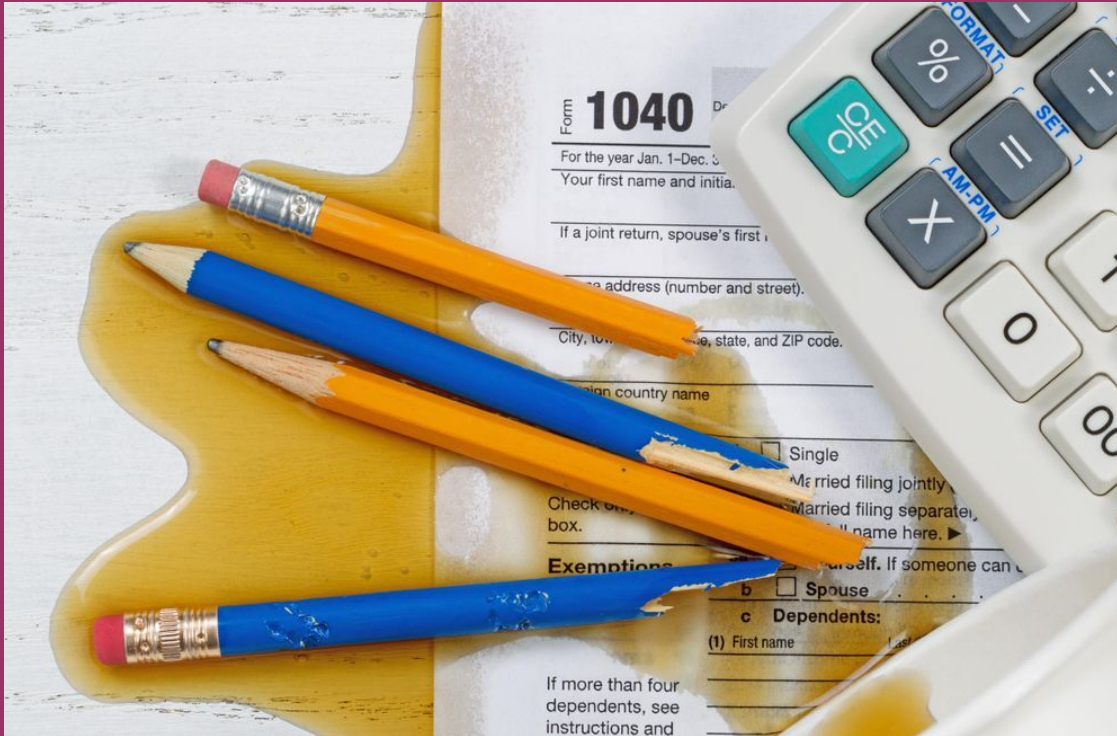
A graphic for the Annual General Meeting featuring the text "ANNUAL GENERAL MEETING" in white, bold, sans-serif font, centered between two thin yellow horizontal lines. The background is a vibrant geometric design with overlapping triangles in shades of purple, magenta, red, orange, and blue.

**ANNUAL
GENERAL
MEETING**

12 August, 2023



Lee Hub Independent Community Library: Audited Accounts



12 August 2023



Statement of Accounts

April 2022 to March 2023

Prepared by Norman Macintosh
Treasurer

Balance Sheet as at 31st March 2023

BALANCE SHEET AS AT 31st MARCH 2023

LEE HUB FUNDS	FY 2022/2023	Comments
Balance brought forward March 2022	£24,242.64	
Income to 31 st March 2023	£40,681.90	
Total	£64,924.54	
Expenditure to 31 st March 2023	£21,632.65	
Balance End March 2023	£43,291.97	
Set aside Reserves	(-£9,167)	

AVAILABLE FUNDS	FY 2022/2023	
Balance in Current Account	£43,291.97	
Petty Cash	£50.00	
Total	£43,341.97	
Total Less Reserve	£34,174.97	

Income

Income

Income	FY 2022/2023	Comments
Apr 2022	£2,401.46	
May 2022	£3,724.89	
June 2022	£1,458.89	
July 2022	£2,100.78	
August 2022	£2,991.01	
September 2022	£4,514.54	
October 2023	£3,455.81	
November 2023	£4,683.92	
December 2023	£2,295.67	
January 2023	£5,300.69	
February 2023	£3,493.49	
March 2023	£2,260.75	
Total	£40,681.90	

Expenditure

Lee Hub Independent Community Library



Expenditure

EXPENDITURE	FY 2022/2023	Comments
Apr 2022	£1,879.29	
May 2022	£1,418.98	
June 2022	£1,728.42	
July 2022	£1,128.63	
August 2022	£1,663.73	
September 2022	£1,158.16	
October 2023	£1,847.77	
November 2023	£2,656.01	
December 2023	£1,135.09	
January 2023	£1,228.37	
February 2023	£1,502.07	
March 2023	£4,285.33	
Total	£21.632.65	

Income v Expenditure

Income V Expenditure Apr 2022 to Mar 2023

Month	Income	Expenditure	Net	Grants	Donations
Apr-22	£2,401.00	£1,879.29	£521.71		£992.00
May-22	£3,724.89	£1,418.98	£2,305.91		£456.00
Jun-22	£1,458.89	£1,728.42	-£269.53		£314.00
Jul-22	£2,100.78	£1,128.63	£972.15		£1,168.00
Aug-22	£2,991.09	£1,663.73	£1,327.36		£665.00
Sep-22	£4,514.54	£1,158.16	£3,356.38		£1,854.00
Oct-22	£3,455.81	£1,847.77	£1,608.04		£451.00
Nov-22	£4,683.92	£2,656.01	£2,027.91	£2,000.00	£239.00
Dec-22	£2,295.67	£1,135.09	£1,160.58		£120.00
Jan-23	£5,300.69	£1,228.37	£4,072.32	£3,000.00	£327.00
Feb-23	£3,493.49	£1,502.07	£1,991.42		£359.00
Mar-23	£4,260.75	£4,285.33	-£24.58	£1,000.00	£270.00
Totals	£40,682	£21,631.85	£19,050	£6,000	£7,215

Grants

Nov-22	£2,000	Earl of Southampton Trust Over 60s Project
Jan-23	£3,000	HCC Warm Hub
Mar-23	£1,000	GBC Defibrillator

Utilities Usage Data

LEE HUB ACCOUNTS - UTILITIES

2022-2023

Electricity		Gas		Water		Broadband		Monthly Total	
Apr	£127	Apr	£151	Apr	£55	Apr	£34	April	£368
May	£145	May	£54	May		May	£37	May	£235
Jun	£125	Jun	£8	Jun		Jun	£36	June	£168
Jul	£118	Jul	£8	Jul	£13	Jul	£34	July	£173
Aug	£128	Aug	£8	Aug		Aug	£34	August	£169
Sep	£124	Sep	£8	Sep		Sep	£37	Sep	£169
Oct	£156	Oct	£68	Oct	£47	Oct	£34	Oct	£306
Nov	£169	Nov	£219	Nov	£74	Nov	£34	Nov	£497
Dec	£186	Dec	£233	Dec		Dec	£34	Dec	£453
Jan	£178	Jan	£319	Jan	£15	Jan	£34	Jan	£546
Feb	£153	Feb	£279	Feb		Feb	£34	Feb	£466
Mar	£164	Mar	£262	Mar	£53	Mar	£38	Mar	£517
Total	£1,773	Total	£1,617	Total	£258	Total	£420	Total	£4,068
								Monthly Ave	£339

Next - Trustees' Report

Lee Hub Independent Community Library

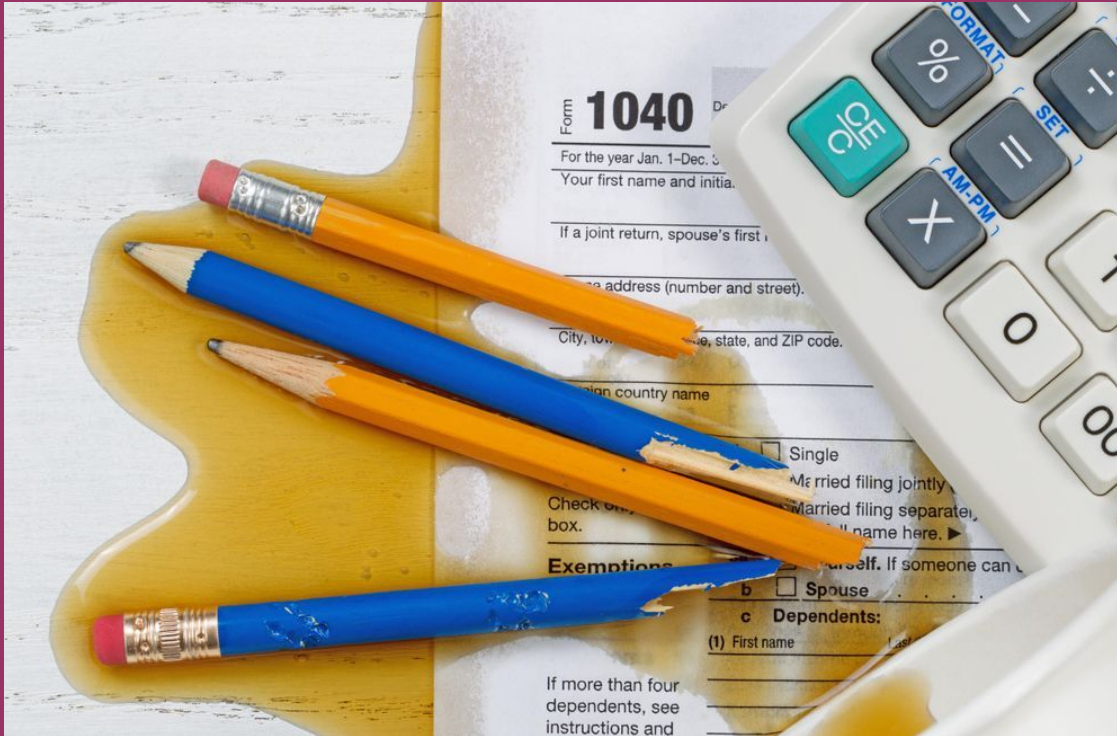
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