Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	12	January	2021		31	December	2021

Section A Reference and administration details

Charity name	Bright Start Education and Mentorship Programme
Other names charity is known by	Bright Start UK
Registered charity number (if any)	119305
Charity's principal address	14a Harpenden Road
	St Albans
Postcode	AL3 5AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew George Porton	Chairman		
2	Zilla Margaret Schuurmans-Stekhoven	Secretary		
3	Andre Strydom	Treasurer		
4	Katherine Roslyn Kelly	Trustee		
5	Charles Anthony Pringle	Trustee		
6	Jill Yvonne Heyes	Trustee		
7	Wendy Theresa Garrard	Trustee		
8	Amy Iris von Engelhardt-Schoenheyden	Trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NA		

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	By a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The following policies were adopted:

- Data Privacy Policy
- Grant Making Policy
- Memorandum of Understanding between Bright Start South Africa and Bright Start UK

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit, to advance the education of children living in deprived or disadvantaged areas in South Africa including but without limitation by providing grants to Bright Start South Africa to support education and provide activities and projects that are charitable according to the laws of England and Wales

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main activities undertaken:

- Selection of Bright Start South Africa as the core charity to support and signature of the memorandum of understanding between the 2 organisations
- Provision of coaching and mentoring to staff in South Africa
- Establishing a structure for managing the charity such as: creation of website, Social Media presence, opening of a bank account and fundraising channels, registration for Gift Aid
- Capacity development and strategic input to Bright Start South Africa
- Fundraising

All trustees declare that they have had regard to the guidance issued by the Charity Commission on Public Benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements:

- Progress made in conversations with potential fundraisers
- Agreement and relationship development with Bright Start South Africa
- Capacity development and strategic advice given to Bright Start South Africa
- Development of the Website and Social Media presence

Section E Financial review

Brief statement of the charity's policy on reserves	The charity was not yet operational during 2021 and therefore no operational expenses were, or needed to be, incurred. With operations set to commence in 2022, the Board of Trustees will determine the Charity's operational reserve policy to ensure financial stability should any unplanned expenses come up.
Details of any funds materially in deficit	No deficit to report.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	The principle source of funds will be donations from the public through various fund raising initiatives.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tony Pringle	Andre Strydom
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date	17/02/2022