

Trustees' Annual Report for the year



Year start date		Year end date	
Day 1 st	Month April	Year 2024	Day 31 st
From		To	Year 2025

Section A Reference and administration details

Charity name	Still Good Food		
Other names charity is known by			
Registered charity number (if any)	1193073		
Charity's principal address	4 Elsey's Yard		
	Bury St Edmunds		
	Suffolk		
Postcode	IP33 3AA		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Mc Farland	Chair		
2	Roz Scott	Co-ordinator		
3	Derek Gadd			
4	Sarah Bullen	Co-ordinator	Resigned 31-12-2024	
5	Steve Eldridge			
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Name of senior staff members

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees of Still Good Food have considered the major risks to which the charity is exposed and satisfied themselves that systems and procedures are established in order to manage those risks.

The Trustees also ensure that appropriate insurance cover is maintained.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The protection and preservation of the environment for the public benefit of food waste minimisation in particular by 1) the provision of redistribution of food to the public 2) raising awareness of food waste

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Still Good Food work for the public benefit by working to reduce food waste in West Suffolk and more generally across East Anglia so as to protect and preserve the environment for the public good.

This is achieved principally through the following activities:

- Collections and receipt of food into our shops and store from supermarkets, other outlets and distributors help reduce the quantity of perfectly edible food that goes to landfill or incineration.
- Similarly we work with the local farming community to glean vegetable crops that are excess to requirements or slightly below retailers standards and would otherwise be wasted or ploughed in.
- The food is re-distributed to the general public through our shops for which we ask a small donation to help with running costs
- Through our shops, school and community group visits and at public events we inform the public about the problem of food waste, environmental and economic, and raise the profile of the charity's work in addressing the issue.

As Trustees of Still Good Food we have carried out the purposes of the Charity for public benefit by making decisions that have had due regard for public benefit guidance issued by the Charity Commission, when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contribution made by volunteers.

As trustees of Still Good Food, we acknowledge the service to the community and dedicated commitment of all volunteer team members who do a fantastic job in supporting the work of the charity. Our volunteers help with stock movements, service and run our shops, farm gleaning, represent us at promotional public events and generally support our staff.

We are very grateful for all the volunteers who selflessly give up their time to help and without whom Still Good Food would not operate.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Still Good Food has continued to go from strength to strength over the last year. We have seen an increase in customer numbers across both our shops, an average of 750 per month. Our shop in the town centre is open for two hour sessions, six days a week, while our shop in the rural location is open for five days a week, also for two hours per opening session.

Our Project Coordinator ceased employment with Still Good Food in December 2024, and our Shop Manager took on her administration duties, thus has a full time role as Operations Manager. In addition to the book-keeping and admin tasks, she is responsible for the coordination of shop volunteers and collections and the ongoing training of new and existing volunteers ensuring they continue to be well looked after. Working alongside our Stock Coordinator, she continues to make a big difference to the running of our shops, providing consistent management and improved distribution of stock.

We have improved the presentation and distribution of our ‘plastic free’ items- bulk quantities of dried goods that customers can bring along their own containers to fill. This helps reduce the use of single use plastics.

We have continued to recruit volunteers and now have approximately 50 regular volunteers to supervise the shops and collect and transport stock donations.

We have seen an increase in the amount of monetary donations received by card payments. The introduction of the contactless card reader has proved very popular with our customers.

Our Farm Rescue (Gleaning) project has continued to develop. After securing funding from DEFRA, we employed a part time Gleaning Assistant to support our part time Gleaning Coordinator. We are already on our way to doubling the quantity of gleaned produce saved and redistributed in the previous year. We are working with other charities and organisations to ensure this fresh produce reaches more people. The team of gleaning volunteers has increased to over 70 able and willing folks.

We are receiving regular donations of frozen food from M&S, FareShare and Thomas Ridley Food Service. We were kindly donated a third freezer so we can now offer a good selection of frozen food as well as chilled items in our two fridges.

Section D

Achievements and performance

We have continued to see an increase in donated stock and have welcomed new suppliers who donate their surplus food to us on a regular basis, and we continue to seek out new suppliers.

We have increased the storage space in the shipping container providing extra storage for ambient products.

We have also been involved in several events to highlight the problem of food waste and to encourage people to get involved in reducing food waste including Bury St Edmunds Spring Fayre, the Bury Food and Drink Festival and the annual Christmas Lights Switch On event. Again, we aim to promote the project and raise funds through a raffle prize draw.

We continue to visit various schools and colleges to speak to students about the environmental problem of food waste and at various community group meetings including the WI and a Church Friendship group.

We have held some Pop-Up shops in rural locations where people that perhaps cannot get to our shops due to mobility or transportation issues, can access surplus food for a monetary donation.

In the Bury Business Awards 2024 we won the Green/ Environment Award and received Highly Commended for the Contribution to Community category. We were also Highly Commended for the Community Food Hero in the Bury Free Press Community Awards 2024. We have been shortlisted for the Green/ Environment Award in this year's Bury Business Awards, winner to be announced on 10th October 2025.

Finally, we are extremely proud to have been awarded The King's Award for Voluntary Service in October 2024. This is the highest award a charity can receive and was awarded for Still Good Food's exceptional volunteer effort to rescue surplus food and redistribute it to the public through our shops in Bury St Edmunds and Great Barton. The award was presented to us by Lady Clare FitzRoy, Countess of Euston and His Majesty's Lord-Lieutenant of Suffolk at Freedom Church in Great Barton on Wednesday 2nd July 2025. The award will be retained by the charity for life.

Section E

Financial review

Brief statement of the charity's policy on reserves

Still Good Food has a policy to hold unrestricted reserves sufficient to finance projected operating costs for around 3 to 4 months. Given the Charity's operating model, activities will continue to be significantly financed by grants and similar restricted funding.

On 31st March 2025, Still Good Food had just over 3 months unrestricted reserves cover, hence at the lower end of the policy range. Staff costs and overheads are expected to increase significantly in the ensuing year as our gleaning activities double, and the trustees are planning a further funding campaign to cover operating costs.

Details of any funds materially in deficit

All funds remain in surplus.

Section E

Financial review

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Still Good Food main sources of income received during year to 31st March 2025 were:

- West Suffolk Council Community Chest
- Grants from:
 - Hubbub Community Funding
 - Simon Gibson Trust
 - John Lewis Partnership
 - The Tudwick Foundation
 - Big Give Match Funding
- Donations from individuals and shop customers
- Donations from organisations

Total income for the year to 31 March 2025 is £63,010 and the operating deficit is £9,744.

Monetary reserves on 31 March 2025 were £29,816, including restricted funds of £4,824.

Section F

Other optional information

Still Good Food was registered as an incorporated charitable organisation on 12 January 2021 and commenced operating on 1st March 2021 upon the demerger of its activities from London based company Best Before Project (company no. 08043750).

Signature



Full name

Derek William Gadd

Position (e.g. Secretary, Chair, etc)

Trustee / Treasurer

Date

05/01/2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Still Good Food		Charity no. 1193073	
Receipts and payments accounts			
For the year from	01 April 2024	To	31 March 2025



Section A Receipts and payments

	Unrestricted funds £	Restricted funds £ (Note 2)	Total funds £	2023/24 £
Receipts				
Grants: County, Borough and Town Councils	-	8,672	8,672	5,700
Grants: Suffolk Community Foundation	-	-	-	-
Grants: Others	2,000	17,652	19,652	32,100
Shop and gleaning donations	31,760	-	31,760	28,676
Donations from individuals including Gift Aid	507	-	507	974
Donations from organisations	1,285	500	1,785	2,968
Income from events	634	-	634	282
Total operating receipts	36,186	26,824	63,010	70,700
Payments				
Shop and administration costs				
Coordinators' salaries	27,985	17,823	45,808	39,756
Pension contributions	1,355	-	1,355	936
Transport, staff travelling and training costs	5,912	77	5,989	2,369
Shop operating costs	2,894	2,800	5,694	5,122
Shop and storage equipment	163	212	375	382
Rent and service charge	2,175	4,583	6,758	6,894
Insurance	270	-	270	54
Heat, light & power	277	890	1,167	1,118
Repairs and maintenance	14	192	206	-
Promotional, website and signage	129	1,104	1,233	548
Telephone (mobiles)	300	31	331	329
Subscriptions and licences	-	-	-	-
Volunteers costs	398	500	898	532
Professional fees	300	-	300	300
Management & trustee meeting expenses	5	-	5	8
Stationery & postage	59	-	59	146
Capital expenditure (<i>section B</i>)	179	2,127	2,306	403
Total payments	42,415	30,339	72,754	58,897
Net receipts/(payments)	(6,229)	(3,515)	(9,744)	11,803
Monetary funds as at 1st April 2024	31,221	8,339	39,560	27,757
Transfers between funds	-	-	-	-
Monetary funds as at 31st March 2025	24,992	4,824	29,816	39,560



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For the year from	01 April 2024	To
		31 March 2025



Section B Statement of assets and liabilities at the end of the year

Year to 31st March 2025

**Monetary Funds (assets)
represented by:**

	Unrestricted funds £	Restricted funds £	Total funds £
Current assets:			
Bank current account	24,482	4,824	29,306
Cash in hand	510	-	510
Total monetary funds	24,992	4,824	29,816

**Assets retained for the
charity's own use**

	Unrestricted fund £	Restricted funds £	Total funds £
Stated at cost:			
Office equipment: mobile phones, printer, laptops	1,012	400	1,412
Storage container	311	7,355	7,666
Community fridge	-	1,192	1,192
Shop & storage shelving & equipment	-	757	757
Total tangible assets	1,323	9,704	11,027

Current liability

	Unrestricted £	Restricted £	Total funds £
HMRC: PAYE & National insurance	-	-	-
Total liabilities	-	-	-

Section C Notes to receipts and payments accounts

1. Accounting policies

Accounting basis

The accounts, including notes thereto, show all funds which are governed by the Charity presented on a cash received and paid basis. The accounts are prepared in accordance with the requirements of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for specified purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

Further explanation of the nature and purpose of each fund is included in note 2.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Still Good Food		Charity no.
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Receipts and payments accounts		
For the year from	01 April 2024	To 31 March 2025



Section C Notes to receipts and payments accounts continued

2. Grants received and restricted income

	2024/25	Balance at 31 March 2025
	£	£
Grants received		
West Suffolk Locality grants (<i>For customers branded hessian shopping bags, signage, promotion, shelves, printer for stock processing</i>)	-	86
West Suffolk Council Community Chest (<i>For direct staff salaries</i>)	8,672	-
Big Give (<i>matched donations for gleaning</i>)	1,852	-
Hubbub Community Fridge (<i>For storage costs and Stock Coordinators salary</i>)	7,000	813
Hubbub Pumpkin Festival (<i>To hold a pumpkin waste reduction event</i>)	800	-
Simon Gibson Trust (<i>Core costs including rent, electricity and staff costs</i>)	5,000	925
John Lewis Partnership / Waitrose (<i>unrestricted</i>)	2,000	2,000
The Tudwick Foundation (<i>For staff costs</i>)	3,000	3,000
Sub-total: Grants (restricted and unrestricted income)	28,324	6,824
Other restricted income: <i>Donation for volunteers Christmas celebration</i>	500	-
Total restricted income	26,824	4,824
Total unrestricted grant income	2,000	2,000

3. Guarantees and secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

4. Trustees remuneration and benefits

Mrs R B D Scott, who is a trustee, is employed as part-time Gleaning Coordinator and, as provided by the Charity Constitution, she is remunerated in that role. During the year her total remuneration was £7,478 (2024: £8,672). She is not remunerated for her work as a trustee of the charity.

Mrs S L Bullen, who was a trustee until 31 December 2024, was employed as part-time Project Coordinator and, as provided by the Charity Constitution, she was remunerated in that role. During the year her total remuneration was £5,837 (2024: £11,380). She was not remunerated for her work as a trustee of the charity.

Excluding reimbursed out of pocket expenses incurred wholly in respect of the operation of the Charity, there were no other payments made to trustees during the year or previous period in their capacity as trustees.

Section D Approval

The Board of Trustees have approved the receipts and payments accounts for the period to 31st March 2025 on pages 1 to 3 above and the accounts are signed on their behalf by:

Signature	Print Name	Date of approval
	Derek Gadd (Trustee)	05/01/2026

Independent examiner's report to the trustees of Still Good Food CIO

I report on the accounts of the CIO for the year ended 31 March 2025 which are set out on pages 6-8.

Respective responsibilities of Trustees and examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act), and that an independent examination is needed. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act) whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which suggests that your accounting records have not been properly kept (in accordance with section 130 of the Charities Act) or that these accounts do not accord with them and comply with the Act. Nor, in my opinion, is there any matter in them to which special attention should be drawn.

A handwritten signature in black ink, appearing to read 'R Allin', with a horizontal line underneath.

Robert Allin FCA
Milton Hall, Ely Road
Milton, Cambs CB24 6WZ

5th January 2026