



Trustees' Annual Report for the period

From 1 January 2023 To 31 December 2023
Period end date

Charity name: Bromley Down Syndrome Support Group

Charity registration number: 1193050

Objectives and Activities

SORP reference	Para 1.17	Summary of the purposes of the charity as set out in its governing document
	Para 1.17 and 1.19	(1) the provision of support, information, practical advice, education, social activities and opportunities for work experience; (2) raising awareness of Down Syndrome and providing education and training in the specific needs and abilities of people with Down Syndrome for their parents/carers and the professionals involved in their care, employment and education. The charity focused on fundraising activities as well as providing resources and activities for its members. These included hire of a soft play for members to celebrate World Down Syndrome Day, a family fun day with bouncy castles and activities. See and Learn resources were purchased for members to borrow to support children with Down Syndrome.
	Para 1.18	Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit The trustees have had regard to the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

SORP reference	Para 1.38	Policy on grant making
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	The trustees are volunteers and contributed their services to the administration of the charity without recompense.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity focused on fundraising activities after registration to enable it to undertake activities to meet its objectives. Some activities the charity undertook during the year were:- - Another annual World Down Syndrome Day event at a local leisure centre for families in the Support Group to meet. - Another well-supported family fun day for member families with various fundraising activities - Purchase of a further See and Learn Packs for members to loan for the benefit of their children with Down Syndrome. - Trustees work with the local Borough to advance the Education, Health and Care provision for people living with Down Syndrome in the Borough - Trustees attendance at a National conference with DSUK to widen the charity's network and learn best practices from support groups nationally to benefit its members.

Additional information (optional)

You may choose to include further statements where relevant about:

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity set out to raise further funds in this financial year in order to allow it to plan activities to support the Charity's mission. It also used raised money to fund activities and resources in line with its objectives. An amount of £10400 was donated to the charity for the specific purpose of running social communication groups for young people with Down Syndrome in the Borough. This money is in the charity bank account but can only be spent with the agreement of all trustees for this specific purpose. The project is in the process of being established. The charity completed the year with cash in the bank to the value of £25829.68, which will allow the charity to move forwards with meeting more of its objectives over the next year, including the social communication groups.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	£25829.68
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Individual and organisation donations as well as fundraising activities such as a Family Funday and performances are the charity's principal source of funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The principal risks facing the charity is the ongoing ability to raise enough funds to undertake the activities outlined in the constitution over the long term.

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation model constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All trustees have to approve the appointment of any new trustee.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bromley Down Syndrome Support Group
Other name the charity uses	BDSSG
Registered charity number	1193050
Charity's principal address	15 Woodcote Drive Orpington BR6 8DB

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Elizabeth Fiorini	Chair		
2 Lucia DeBiase	Trustee	15/06/2021 – 15/01/2024	
3 Felicity Dawson	Trustee	06/01/2021 – 06/01/2024	
4 Karen Woollard	Trustee		
5 Sarah-Jane Philippo	Trustee		
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of Name Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

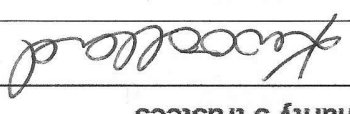
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Karen Woollard
Position (eg Secretary, Chair, etc)	Trustee
	Trustee
	Sarah-Jane Phillippo
	Trustee
Date	29/10/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bromley Down Syndrome support Group

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Receipts and payments accounts

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For the period	01/01/2023	To	31/12/2023
from			

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Charitable Activities	6874	-	-	6874	812
Donations and Legacies	1122	10,400	-	11522	7609
Sub total (Gross income for AR)	7996	10,400	-	18396	8421
A2 Asset and investment sales					
<None>	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,996	10,400	-	18,396	8,421
A3 Payments					
Charitable Activities	2,297	-	-	2,297	2133
Other Payments	1,076	-	-	1,076	1032
Sub total	3,373	-	-	3,373	3,166
A4 Asset and investment purchases					
<None>	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,373	-	-	3,373	3,166
Net of receipts/(payments)	4,623	10,400	-	15,023	5,255
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,806	-	-	10,806	5,551
Cash funds this year end	15,429	10,400	-	25,829	10,806

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance	15429	10400	0
	Total cash funds	15429	10400	0
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	<None>	0	0	0
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	<None>		0	0
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	<None>		0	0
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	<None>		0	

Signed by one or two trustees on behalf of all the trustees

Signature

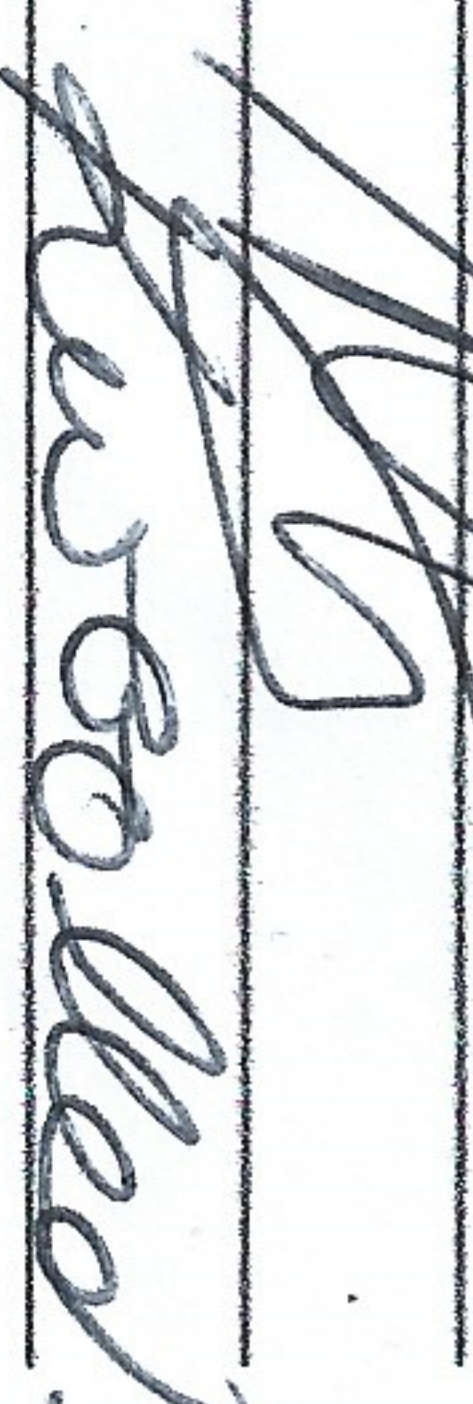
Print Name

Date of approval



Sarah-Jane Philippo

29/10/2024



Karen Woollard

29/10/2024